

# PROGRAM GUIDANCE

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**PROGRAM:** All Programs

**FOR:** Tribal Government Leaders and Tribally Designated Housing Entities  
(TDHE)

*RJB*

**FROM:** Rodger J. Boyd, Deputy Assistant Secretary, PN

**TOPIC:** Super Notice of Funding Availability for Fiscal Year 2005

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**Purpose:** On March 21, 2005, HUD's Super Notice of Funding Availability (Super NOFA) was published in the Federal Register. The SuperNOFA contains 53 funding opportunities composed of programs totaling approximately \$2.26 billion.

**Contents of the SuperNOFA:** Information regarding application procedures and requirements that are applicable to all programs is located in the General Section of the SuperNOFA. Detailed descriptions and application procedures regarding a specific program can be found in the individual Program Sections. When applying, please thoroughly read both the General and Program Sections to ensure that you respond to all the requirements.

**General Section:** The General Section begins on page 13576 of the Federal Register dated March 21, 2005. Following is select information from the General Section to assist you in submitting applications:

## GETTING STARTED

- **Application Packages.** Page 13580, paragraph IV.A. Copies of the individual NOFAs and application forms may be downloaded from the grants.gov Website at <http://www.grants.gov/Find>. If you have difficulty downloading forms, call 1-800-518-GRANTS or send an email to [support@grants.gov](mailto:support@grants.gov). If you do not have Internet access, contact 1-800-HUD-8929 for copies.
- **Application Kits.** Page 13581, paragraph IV.A.1. Application kits are not available this fiscal year (FY). All the information needed to apply is in the SuperNOFA and at <http://www.grants.gov/Apply>.

- Guidebook. Page 13581, paragraph IV.A.2. The guidebook, “Connecting with Communities: A User’s Guide to HUD Programs and the FY2005 NOFA Process,” is available on <http://www.hud.gov/offices/adm/grants/fundsavail.cfm> or by calling 1-800-HUD-8929.
- Technical Assistance. Page 13581, paragraph IV.A.3. Call 1-800-518-GRANTS for technical support, downloading or submitting an application.
- Webcasts. Page 13581, paragraph IV.A.4. Technical assistance and training on the programs that are included in this SuperNOFA can be accessed at <http://www.hud.gov/offices/adm/grants/fundsavail.cfm>. A schedule of the webcasts is located at <http://www.hud.gov/webcasts/index.cfm>. Webcasts that have already occurred can be viewed by accessing the webcast archives at <http://www.hud.gov/webcasts/archives/supernofa05.cfm>.
- Forms. Page 13581, paragraph IV.B. This section contains requirements regarding application submission requirements. Also read the individual program NOFA for specific application requirements.
- Checklists. Page 13582, paragraph IV.F.2.a . Helpful checklists to assist you in assuring that all registration activities are completed are available at <http://www.grants.gov/GetStarted>.

### **APPLICATION SUBMISSION INFORMATION**

- ❖ **Electronic submission.** Page 13582, paragraph IV.C. In FY 2005, **you are required to submit applications electronically.** Applications must be received no later than 11:59:59 p.m. Eastern Daylight Time on the application submission date.

Follow these steps for electronic submission of your application:

1. Comply with the Dun and Bradstreet Data Universal Numbering System (DUNS) requirement. Page 13576, paragraph II.2.b. Any applicant (electronic or paper submission) seeking funding must first obtain a DUNS number. Failure to provide this number will prevent you from obtaining an award.
2. Register in the Central Contractor Registry (CCR) and receive credentials from the Grants.gov E-Authentication provider. It takes three days to complete this registration.
3. Obtain a username and password from the CCR to submit applications electronically. **This procedure takes approximately two weeks.**
4. Register with Grants.gov.
5. Download and install PureEdge Viewer (free software) available at grants.gov.

These steps are provided in detail on page 13577 of the Federal Register and on the Web at <http://www.grants.gov/GetStarted>. Please do not wait until the last minute to complete these procedures as there may be delays in the various systems.

- ❖ **Paper submission** – If you are not able to submit your application electronically, you may apply for a waiver of this provision if you have just cause to do so. See page 13584, paragraph IV.F.4., for detailed instructions.

Waiver requests will be accepted beginning on the date of publication of the NOFA (March 21, 2005) and no later than 30 days prior to the application submission date.

See Appendix C of the SuperNOFA for a list of Assistant Secretaries with waiver authority. Your waiver request must be submitted to the appropriate Assistant Secretary.

**You must request and receive a separate waiver of each application you submit.**

If you have received a waiver for paper submission of your application, it must be postmarked by the United States Postal Service no later than 11:59:59 p.m. on the application submission date. See page 13582, paragraph C for further information.

**Paper applications without approved waivers will not be accepted.**

**Eligible Programs:** Following are descriptions of the programs available to tribes and/or tribally designated housing entities (TDHEs) in the SuperNOFA and a chart listing the application due dates for each.

**Alaskan Native/Native Hawaiian Institutions Assisting Communities (AN/NHIAC).** The purpose of the Alaska Native/Native Hawaiian Institutions Assisting Communities (AN/NHIAC) Program is to assist Alaska Native/Native Hawaiian Institutions (AN/NHI) of higher education expand their role and effectiveness in addressing community development needs in their localities, including neighborhood revitalization, housing, and economic development, principally for persons of low- and moderate-income.

**Community Development Block Grant Program for Indian Tribes and Alaska Native Villages (IDCBG).** The purpose of the Community Development Block Grant Program for Indian Tribes and Alaska Native Villages is the development of viable Indian and Alaska Native communities, including the creation of decent housing, suitable living environments, and economic opportunities primarily for persons with low- and moderate-incomes as defined in 24 CFR 1003.4. The Office of Native American Programs (ONAP) in HUD's Office of Public and Indian Housing administers the program.

**Healthy Homes Demonstration.** The purpose of the Healthy Homes Demonstration Program is to develop, demonstrate, and promote cost-effective, preventive measures to correct multiple safety and health hazards in the home environment that produce serious diseases and injuries in children of low-income families.

**Healthy Homes Technical Studies Program.** HUD is funding studies to improve HUD's knowledge of housing-related health hazards, and to improve or develop new hazard assessment and control methods, with a focus on the key residential health and safety hazards. Key hazards are described in Appendix A of the NOFA (the appendices are available on HUD's web site at: <http://www.hud.gov/offices/adm/grants/fundsavail.cfm> ).

**Lead Based Paint Hazard Control Grant Program.** The Lead-Based Paint Hazard Control Program is authorized by Section 1011 of the Residential Lead-Based Paint Hazard Reduction Act of 1992 (Title X of the Housing and Community Development Act of 1992, Public Law 102-550). HUD's authority for making funding available under this NOFA is the Consolidated Appropriations Act, 2005 (Pub. L. 108-477; approved December 8, 2004). The Lead-Based Paint Hazard Control Grant Program assists states, Native American Tribes and local governments in undertaking programs for the identification and control of lead-based paint hazards in eligible privately owned rental and owner-occupied housing units.

**Lead Hazard Reduction Demonstration Grant Program.** The Lead Hazard Reduction Demonstration Grant Program is authorized by Section 1011 of the Residential Lead-Based Paint Hazard Reduction Act of 1992 (Title X of the Housing and Community Development Act of 1992, Public Law 102-550). HUD's authority for making funding available under this NOFA is the Consolidated Appropriations Act, 2005 (Pub. L. 108-477; approved December 8, 2004). The Lead Hazard Reduction Demonstration Grant Program assists States, Native American Tribes and local governments in undertaking programs for the identification and control of lead-based paint hazards in eligible privately owned rental and owner-occupied housing units. Refer to Section IV.E.3 of the NOFA for instructions on downloading the table, "Eligibility of HUD Assisted Housing" that lists the HUD-associated housing programs that meet the definition of eligible housing under this program.

**Lead Outreach Program.** The purpose of this lead outreach grant program is to: 1. Increase enrollment of low-income housing units in lead hazard control treatment programs; 2. Develop and distribute outreach and educational materials to raise public awareness of childhood lead poisoning, its prevention, and proper lead hazard identification and control methods for at-risk communities, at-risk populations of children and workers in the housing maintenance or rehabilitation fields; and 3. Encourage occupants to identify potential lead-based paint hazards and report them to property owners, managers, and/or public health or housing officials, as appropriate.

**Lead Tech Studies Program.** The purpose of the Lead Technical Studies program is to improve methods for detecting and controlling residential lead-based paint hazards.

**Resident Opportunity and Self-Sufficiency (ROSS).** The purpose of ROSS is to provide grants to tribes and TDHEs, resident associations, and nonprofit organizations, including grassroots, faith-based and other community-based organizations for the delivery and coordination of supportive services and other activities designed to help public and Indian housing residents attain economic self-sufficiency and elderly residents and residents with disabilities continue to live independently.

**Rural Housing and Economic Development (RHED).** The RHED Program is designed to enhance the capacity of eligible entities to expand the supply of affordable housing and to engage in economic development activities in rural areas.

**Tribal Colleges and Universities Program (TCUP).** The purpose of this program is to assist Tribal Colleges and Universities (TCU) to build, expand, renovate, and equip their own facilities.

Eligible applicants and submission dates are as follows:

Eligible Applicant	Program Name	Application Submission Date
Indian Tribes	Community Development Block Grant Program for Indian Tribes and Alaska Native Villages (ICDBG)	June 2, 2005
	Healthy Homes Demonstration Program	June 15, 2005
	Healthy Homes Technical Studies Program	June 8, 2005
	Lead Based Paint Hazard Control Grant Program	June 7, 2005
	Lead Hazard Reduction Demonstration Grant Program	June 14, 2005
	Lead Outreach Program	June 14, 2005
	Lead Tech Studies Program	June 8, 2005
	ROSS:	
	<ul style="list-style-type: none"> <li>• Resident Services Delivery Model (RSDM) – Elderly and Persons with Disabilities</li> </ul>	July 6, 2005
	<ul style="list-style-type: none"> <li>• RSDM – Family</li> </ul>	July 25, 2005
<ul style="list-style-type: none"> <li>• Homeownership Self Sufficiency (HSS)</li> </ul>	May 26, 2005	
	RHED	May 17, 2005
TDHEs	ROSS:	
	<ul style="list-style-type: none"> <li>• RSDM – Elderly and Persons/Disabilities</li> </ul>	July 6, 2005
	<ul style="list-style-type: none"> <li>• RSDM – Family</li> </ul>	July 25, 2005
	<ul style="list-style-type: none"> <li>• HSS</li> </ul>	May 26, 2005
Colleges and Universities	AN/NHIAC	June 16, 2005
	TCUP	June 16, 2005
Resident Organizations and Nonprofits	ROSS:	
	<ul style="list-style-type: none"> <li>• RSDM – Elderly/Disabilities</li> </ul>	July 6, 2005
	<ul style="list-style-type: none"> <li>• RSDM – Family</li> </ul>	July 25, 2005

**Other information:**

Please refer to the FY 2005 SuperNOFA for any other programs for which your organization may be eligible.

**Applicants should not rely solely on information in this Guidance since it does not include all applicable NOFA requirements on the subjects addressed.**

For further assistance regarding application requirements, please contact your Area Office of Native American Programs.