

PJ Name: _____ **ID:** _____

Reviewer: _____ **Date:** _____

QUESTIONS	ANSWER		NOTES
	Y	N	
1. Has the PJ prepared a Section 3 Plan? a. If yes, is the Section 3 Plan available to the public?			
2. Are local opportunity provisions included in bid packets?			
3. Have contract recipients submitted local opportunity plans?			
4. Has the PJ documented compliance with Section 3 efforts?			
5. Has the PJ documented its success at hiring low-income persons and awarding contracts to Section 3 businesses?			
6. Has the PJ documented mechanisms by which it monitors both contractor and subcontractor for Section 3 compliance?			