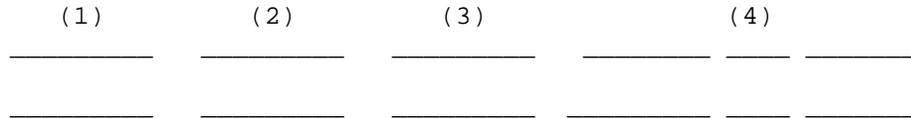


SCHEDULE NUMBERING

1. DESCRIPTION. The schedule number, required for certain TAC's as shown in field 16 of Input Format 7, and field 14 on Input Formats 8 and 14, must be entered for all collection and disbursement entries except when an SF-1166 is to be prepared by the system. The number is also used in entering schedule accomplishment data (TAC 486).
2. STRUCTURE OF SCHEDULE NUMBER. The structure of the schedule number depends upon whether the number is assigned by the system or by the individual who prepares the SF-1166 input format for entry into the system. The schedule number is composed of six positions in four parts as defined below:



- a. Part 1. The first part is one alphabetic character and is the same whether the schedule number is system-assigned or manually-assigned. The character can be "P", designating PAS, "L" designating a schedule created in the Letter of Credit Control System, LOCCS, and "R" designating Rapid Housing for Indian Programs, RHIPS.
- b. Part 2. The second part - one alphabetic character - indicates the HUD office reporting the transaction. This is the same whether system-assigned or manually-assigned. The codes for this part are:

H - Washington	A - Atlanta	D - Denver
B - Boston	C - Chicago	S - San Francisco
N - New York	F - Ft. Worth	E - Seattle
P - Philadelphia	K - Kansas City	

- c. Part 3.
 - (1) System-Assigned. For a system assigned schedule number, this part shows the last digit of the current fiscal year. For example, if the fiscal year is 1988, the third position will be " 8. "
 - (2) Manually-Assigned. For a manually assigned schedule number, this position indicates the type of schedule. The allowable codes are:

A	SF-1166 - Valid	301, 302, 486
B	SF-1081 for payments to HUD	301, 053, 486
C	SF-1081 for payments from HUD	301, 486
D	SF-1151 for transfers to HUD	076, 486
E	SF-1151 for transfers from HUD	076, 486
F	SF-183, SF-5805	315, 413
G	SF-1098	301, 302, 315, 486
H	SF-215	413, 053, 486
I	GSA 789	301, 486
K	SF-5515	413, 053
M	Internal SF-1081 or Treasury Journal Voucher (PTR) In	301, 302, 315, 413, 486
N	Internal SF-1081 or Treasury Journal Voucher (PTR) Out	301, 302, 315, 413, 486

- d. Part 4. The last three positions consist of a sequential number that will uniquely identify the schedule number. Both system-assigned and manually-assigned sequential numbers should begin with 001 and can go as high as 999. Thus, the individual that controls the manually assigned sequential numbers will ignore the numbers that are being assigned by the system, begin with the number 001 and assign numbers sequentially as needed. Schedule types F, K, M and N are self confirming; therefore TAC 486 is not used.