

Application for Federal Assistance SF-424

*** 1. Type of Submission:**

- Preapplication
- Application
- Changed/Corrected Application

*** 2. Type of Application:**

- New
- Continuation
- Revision

*** If Revision, select appropriate letter(s):**

*** Other (Specify):**

*** 3. Date Received:**

03/18/2013

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*** a. Legal Name:**

Quartz Valley Indian Reservation

*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

*** c. Organizational DUNS:**

d. Address:

*** Street1:**

13601 Quartz Valley Road

Street2:

*** City:**

Fort Jones

County/Parish:

*** State:**

CA: California

Province:

*** Country:**

USA: UNITED STATES

*** Zip / Postal Code:**

96032-9408

e. Organizational Unit:

Department Name:

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Mrs.

*** First Name:**

Arvada

Middle Name:

*** Last Name:**

Nelson

Suffix:

Title:

Executive Director

Organizational Affiliation:

Quartz Valley Indian Reservation/Anav Tribal Health Clinic

*** Telephone Number:**

530-468-4470

Fax Number:

*** Email:**

anelson@qvir.com

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

I: Indian/Native American Tribal Government (Federally Recognized)

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

US Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.862

CFDA Title:

Indian Community Development Block Grant Program

*** 12. Funding Opportunity Number:**

FR-5700-N-16

* Title:

Indian Community Development Block Grant (ICDBG) Program

13. Competition Identification Number:

ICDBG-16

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Expansion of the Anav Tribal Health Clinic

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="605,000.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="605,000.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (if "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: * Date Signed:

**Applicant/Recipient
Disclosure/Update Report**

U.S. Department of Housing
and Urban Development

OMB Number: 2510-0011
Expiration Date: 10/31/2012

Applicant/Recipient Information

* Duns Number: [REDACTED]

* Report Type: INITIAL

1. Applicant/Recipient Name, Address, and Phone (include area code):

* Applicant Name:

Quartz Valley Indian Reservation

* Street1: 13601 Quartz Valley Road

Street2:

* City: Fort Jones

County:

* State: CA: California

* Zip Code: 96032-9408

* Country: USA: UNITED STATES

* Phone: 530-468-4470

2. Social Security Number or Employer ID Number: [REDACTED]

* 3. HUD Program Name:

Indian Community Development Block Grant Program

* 4. Amount of HUD Assistance Requested/Received: \$ 605,000.00

5. State the name and location (street address, City and State) of the project or activity:

* Project Name: Expansion of Anav Tribal Health Clinic

* Street1: 9024 Sniktaw Lane

Street2:

* City: Fort Jones

County:

* State: CA: California

* Zip Code: 96032

* Country: USA: UNITED STATES

Part I Threshold Determinations

* 1. Are you applying for assistance for a specific project or activity? These terms do not include formula grants, such as public housing operating subsidy or CDBG block grants. (For further information see 24 CFR Sec. 4.3).

Yes No

* 2. Have you received or do you expect to receive assistance within the jurisdiction of the Department (HUD), involving the project or activity in this application, in excess of \$200,000 during this fiscal year (Oct. 1-Sep. 30)? For further information, see 24 CFR Sec. 4.9

Yes No

If you answered " No " to either question 1 or 2, **Stop!** You do not need to complete the remainder of this form.

However, you must sign the certification at the end of the report.

Part II Other Government Assistance Provided or Requested / Expected Sources and Use of Funds.

Such assistance includes, but is not limited to, any grant, loan, subsidy, guarantee, insurance, payment, credit, or tax benefit.

Department/State/Local Agency Name:

* Government Agency Name:

Government Agency Address:

* Street1:

Street2:

* City:

County:

* State:

* Zip Code:

* Country:

* Type of Assistance:

* Amount Requested/Provided: \$

* Expected Uses of the Funds:

Department/State/Local Agency Name:

* Government Agency Name:

Government Agency Address:

* Street1:

Street2:

* City:

County:

* State:

* Zip Code:

* Country:

* Type of Assistance:

* Amount Requested/Provided: \$

* Expected Uses of the Funds:

(Note: Use Additional pages if necessary.)

Add Attachment

Delete Attachment

View Attachment

Part III Interested Parties. You must decide.

1. All developers, contractors, or consultants involved in the application for the assistance or in the planning, development, or implementation of the project or activity and

2. Any other person who has a financial interest in the project or activity for which the assistance is sought that exceeds \$50,000 or 10 percent of the assistance (whichever is lower).

* Alphabetical list of all persons with a reportable financial interest in the project or activity (For individuals, give the last name first)	* Social Security No. or Employee ID No.	* Type of Participation in Project/Activity	* Financial Interest in Project/Activity (\$ and %)
			\$ <input type="text"/> <input type="text"/> %
			\$ <input type="text"/> <input type="text"/> %
			\$ <input type="text"/> <input type="text"/> %
			\$ <input type="text"/> <input type="text"/> %
			\$ <input type="text"/> <input type="text"/> %

(Note: Use Additional pages if necessary.)

Certification

Warning: If you knowingly make a false statement on this form, you may be subject to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional non-disclosure, is subject to civil money penalty not to exceed \$10,000 for each violation.

I certify that this information is true and complete.

<p>* Signature:</p> <div style="border: 1px solid black; padding: 5px; min-height: 30px;">Raymond Robles</div>	<p>* Date: (mm/dd/yyyy)</p> <div style="border: 1px solid black; padding: 5px; min-height: 30px;">03/18/2013</div>
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Abstract

The Quartz Valley Indian Reservation is requesting \$605,000 from HUD's Fiscal Year 2013 Indian Community Development Block Grant Program for the expansion of the Anav Tribal Health Clinic located on the Quartz Valley Indian Reservation. The Clinic is being used beyond the capacity of its original design due to increased patient visits and range of services necessary to meet the health needs of the community. The project will greatly improve the health, safety and well-being of low income residents by allowing increased numbers of medical and dental visits and by adding new services. New services will include primary prevention activities in substance abuse, diabetes and other chronic disease, as well as outpatient substance abuse treatment and family counseling services. Providing additional space for patient services for the Anav Tribal Health Clinic will improve the viability and sustainability of the Quartz Valley Reservation by increasing access to services and employment.

Introduction

Under the category “Public Facilities and Improvements,” the Quartz Valley Indian Reservation is requesting \$605,000 from the U.S. Department of Housing and Urban Development, Southwest Office of Native American Programs (SWONAP) ~ Indian Community Development Block Grant to construct an expansion of the Anav Medical/Dental Clinic located on the Quartz Valley Indian Reservation in rural Siskiyou County, California.

The purpose of the *Expansion of Anav Tribal Health Clinic* project is to improve the health, safety and the well-being of residents allowing increased numbers of medical and dental visits and expand the number of services offered including primary prevention activities in substance abuse, diabetes and other chronic disease, as well as outpatient substance abuse treatment and family counseling services.

The Quartz Valley Indian Reservation (QVIR or “the Tribe”), complies with the general threshold requirements as identified in the ICDBG -2013 NOFA and has no outstanding ICDBG obligations with HUD. Environmental requirements identified by 24 CFR 1003.605 will be provided. QVIR has met all community participation requirements as defined in 24 CFR 1003.604 and as described by HUD.

The project will provide HUD Policy Priorities that enhance our communities’ viability, Job Creation/Employment, commitment to sustain activities, and sustainability to improve health and safety promoting energy efficient and universal green building initiatives, and accessibility for people with disabilities.

We have enclosed implementation schedule HUD form 4125, cost information in HUD form 4123, certifications form HUD-4126 and federal forms 424, 2880, 2993 electronically. This project will not displace any Tribal services or temporary relocation of Tribal services.

All the proposed activities will comply with HUDs Code of Conduct, OMB Circulars, and Government-wide Financial Regulations. Project management and activities will comply with General Section Requirements including: a) Economic Opportunities for Low-and Very Low-income and small disadvantaged and women-owned businesses, c) provision of Core Values and Ethical Standards and Prohibition against Lobbying Participation in HUD-Sponsored Evaluation, d) Salary Limitations for Consultants Compliance with OMB Circulars and Government-wide Financial Regulations, e) Safeguarding Resident Files Transparency Act, and, f); The Tribe will enforce a drug free workplace during project implementation.

The QVIR Administration has demonstrated managerial and financial capacity to comply with 24 CFR Part 85 for Subpart A - General, Subpart B – Pre-award requirements, Subpart C – Post-award requirements, and Subpart D – After-the-grant requirements. Subpart C administrative measures in place include; a) accurate, current, and complete disclosure of all financial activities, b) maintaining records that identify the source and application of funds and effective control and accountability for all grant cash, property, and other assets, c) comparing expenditures with budgeted amounts on a periodic basis, d) ensuring allowable costs by OMB cost principles, program regulations, and grant agreements, and, e) providing accounting records supported by

source documentation and procedures that minimize the time elapsing between the transfer of funds and disbursement. The applicant will fully adhere to all relevant OMB Cost Principles (OMB A-87) consistent with determining allowable costs of programs under grants, contracts, and cooperative agreements with the federal government.

Procurement policies are in place provided by written QVIR Administration Fiscal Policies and Procedures that include contract-procurement code of standards indicating awards are only given to reputable - responsible contractors and that all contractual and administrative issues related to procurement are resolved. All procurement transactions are conducted in a manner providing full and open competition with written selection procedures.

The proposed *Expansion of Anav Tribal Health Clinic* project is integral improving the viability of the reservation and quality of life for low to moderate income QVIR residents. The Anav Tribal Health Clinic (ATHC) was opened in 2007 and its immediate success and subsequent growth highlighted an urgent need to expand its number of services and physical capacity. The ATHC currently has greater patient demand than its building size will allow. The *Expansion of Anav Tribal Health Clinic* project is a top priority for the QVIR General Council and Tribal Health Board to improve and maintain the health and safety of QVIR residents.

Rating Factor 1: Capacity of the Applicant (30 points)**1. Managerial, Technical, and Administrative Capability (15 points)****a. Managerial and Technical Staff (8 points)**

The Quartz Valley Indian Reservation has demonstrated experience and capacity in the administration and implementation of federally funded projects. Staff with recent, relevant and successful project implementation experience will carry out both the construction management and overall project management of the *Expansion of Anav Tribal Health Clinic* project. The project will be implemented by a team consisting of the ATHC Executive Director, QVIR Construction Inspector, QVIR Finance Manager, QVIR Environmental Director, an Engineering/Architectural Firm, Environmental consultant and a Clinic Expansion Oversight Committee comprised of at least six Anav Tribal Health Clinic staff and community members.

QVIR will provide extensive coordination and provision for architectural plans, environmental requirements, constructing public facilities with all the necessary technical aspects, monitoring, documentation, reporting, and secured contracts and procurement for successfully managing ICBDG projects.

Roles/responsibilities, knowledge/experience, and relevant, recent, & successful experience of managerial and technical staff:**PROJECT MANAGER**

The project manager for the proposed project is Arvada Nelson. Ms. Nelson's **knowledge/experience** is based on her Bachelor of Science degree in Business Management, Master of Arts degree in Organizational Management, and her 25 years combined experience working for the Indian Health Services (IHS) and the Quartz Valley Indian Reservation.

Ms. Nelson spent 22 years employed with the IHS, in which time her experience included: three years as the Service Unit Director for two outpatient clinics located on the Lower Brule Sioux and the Fort Thompson Reservations; three years as the Area Health Planner for the Phoenix Area Indian Health Service; four years on an Interpersonal Agreement (IPA) with the Redding Rancheria as the Health Director in the development of their tribal health services program; twelve years as a Project Officer and Urban Coordinator with the California Area Indian Health, during which time she served as the interim National Urban Indian Health Coordinator in Rockville, MD. Among her many accomplishments during her employment with the IHS, Mrs. Nelson successfully completed IHS Training in Clinic Facilities Design and oversaw the construction of a 19,000 square foot Medical/Dental/Community and Behavioral Health Clinic and Pharmacy for the Crow Creek Sioux Tribe as well as the design and construction of Redding Rancherias Medical/Dental Clinic/Behavioral Health and Pharmacy Infrastructure.

Ms. Nelson has worked the past 3 years for the Quartz Valley Indian Reservation as the Health Administrator and Executive Director of the Tribe's Anav Tribal Health Clinic. Her **recent** and **relevant** experience includes a construction remodel project in 2010.

The construction remodel project in 2010 was a complete renovation and upgrade of approximately 50% of the existing Anav Tribal Health Clinic. The benchmarks for this 10-month

construction project included collaboration with the IHS Division of Health Facilities Engineering and procurement of an architect to prepare drawings in month one; approval of final drawings and development of Request For Proposal and Construction Contract documents in months two and three; Procuring a licensed contractor and finalizing/signing contract in month four; oversight of actual construction in months five through seven; procurement and installation of equipment and supplies to support a fully functional dental unit in month nine; and completing/finalizing project and closing documents in month ten. Ms. Nelson combined her expertise with technical assistance from IHS Facilities Engineers throughout the project and was **successful** in meeting all benchmarks on schedule as well as management of clinic services during construction.

The Project Manager, Arvada Nelson, will ensure that the continuity, management and implementation, building construction, reporting, compliance, quality controls, and the coordination with project contractors and various agencies will be timely and successful. Ms. Nelson currently oversees all aspects of the Tribe's Health Program including the Tribe's IHS contract, third-party billing and organizational management of the Anav Tribal Health Clinic. She works in coordination with the Health Board, and General and Business Council, and will work closely with the Engineers, Architect, Construction Contractor, and HUD on the proposed project. Once funded, Mrs. Nelson's **roles/responsibilities** will include:

- Day-to-day project oversight, staff supervision, providing quarterly progress reports, and coordinating all project related meetings and reporting;
- Ensuring performance and financial compliance;
- Monitoring the project time line and budget as approved by HUD;
- Preparing revised implementation schedules if necessary and completing quarterly Cash Transaction Reporting;
- Supervising and directing the Engineer/Architect, Construction Contractor, and Construction Inspector on all aspects of project;
- Advising and updating the QVIR Health Board and the QVIR General and Business Council on project status in coordination with the Clinic Expansion Oversight Committee;
- Working closely with the Clinic Expansion Oversight Committee in the decision making process, and evaluation of project outcomes; and,
- Preparing Final Status and Evaluation Reporting and project closeout documents.

CONSTRUCTION INSPECTOR

Recent construction projects have demonstrated to the QVIR decision makers that a Construction Inspector was needed to insure quality control for its various construction projects. The Tribe's Construction Inspector, Culy Culp will work closely with the Project Manager, Engineering/Architect firm, construction contractor, and QVIR staff during the construction phase of the project. Mr. Culp will monitor, inspect, and report progress periodically to the Project Manager. The Project Manager and Construction Inspector will meet as often as needed with the Architect and Building Contractor to evaluate progress and address any anomalies. Mr. Culp's **knowledge/experience** comes from 28 years of experience in all phases of residential and commercial building construction as a builder, general contractor and as a Construction Inspector. Similar commercial construction projects that Mr. Culp has successfully completed as

a general contractor in the past 5 years include Seiad School, Big Springs School, and Etna School (all public facilities construction projects in Siskiyou County, CA). Mr. Culp's **recent** and **relevant** experience includes his work as the Tribe's Construction Inspector on the HUD, ICDBG funded, QVIR Firehouse construction project completed in December, 2012.

Mr. Culp began his work with Quartz Valley Indian Reservation in July, 2012. He was hired to oversee and inspect the completion of the construction phase of the QVIR Firehouse project. His task was to complete the project, which had fallen behind schedule prior to his arrival, as efficiently as possible while maintaining strict quality standards. Tribal Leaders gave Mr. Culp a timeline of five months to complete the project which included the following benchmarks: rough framing and carpentry completion in month one, roofing in month two, mechanical and insulation/drywall in month three, finishes in month four, and walk-through/final inspection before the end of December, 2012. Mr. Culp was **successful** in meeting all of the benchmarks on time, including the final inspection and completion of the project on December 20, 2012.

Roles/Responsibilities: The Construction Inspector will provide periodic on-site construction monitoring and inspections to ensure quality control.

FINANCE MANAGER

Managing the financial capacity for the Tribe is Shirley Gayle, the tribe's Finance Officer. Ms. Gayle is responsible for the Tribe's accounting, procurement, property and fiscal management. Mrs. Gayle's **knowledge/experience** stems from her experience in the financial management of HUD and other federal programs including the Indian Health Services, Bureau of Indian Affairs, ICDBG funds, and Environmental Protection Agency funds for the past 10 years combined. Her **recent** and **relevant** experience includes ongoing management of the Tribe's fiscal affairs and a specific project from 2009 to 2010 in which she successfully corrected a list of external auditor's findings contained in the Tribe's 2009 auditor's report.

Upon beginning employment at the QVIR in September, 2009, Ms. Gayle discovered gaps and weaknesses in the tribe's financial infrastructure. Ms. Gayle discovered that the Generally Accepted Accounting Principles (GAAP) had not been consistently applied in the recent history of the tribe as indicated by "Qualified" auditor's reports. Ms. Gayle communicated these weaknesses to tribal authorities and she then worked diligently to address the recommendations of the tribe's independent auditors as well as implement the necessary information technology to support the financial infrastructure. In the 2009 auditor's report, the external auditor listed the following findings which reflected Ms. Gayle's concerns:

- Poor internal controls over financial accounting and reporting
- Poor internal controls over payroll
- Lack of supporting documentation for the accounts receivable balance
- Bank accounts containing federal funds were not fully collateralized

The successful correction of each of these findings represented benchmarks to a project in which Ms. Gayle was responsible to complete within one year. Ms. Gayle was **successful** in meeting all of the benchmarks set by the Tribe's independent auditors and tribal leaders as indicated in the Tribe's 2010 auditor's report. Her efforts have resulted in the Tribe's past two independent audits being found "Unqualified" or free of material findings or misstatements and in accordance

with GAAP. It is the best type of report an auditee may receive from an external auditor which indicates a successful series of activities that can directly attributed to Ms.Gayle.

ENVIRONMENTAL DIRECTOR

Kim Mattson, PhD, will ensure that the tribe completes the environmental reviews for this project according to Part 58 of the NEPA environmental rules and regulations. Dr. Mattson's **knowledge/experience** comes from earning a Bachelor of Science Degree in Biology, a Ph.D. in Ecology, and over 20 years work experience in environmental monitoring, scientific research, applied surveys, data analysis, and written document preparation. Work includes research experience in a University setting and 19 years experience as an environmental consultant in which he has completed contracts for the Federal government, watershed councils, Indian Tribes, forest industries, and private parties. Dr. Mattson has review experience in environmental projects and documentation of California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA) compliance.

Dr. Mattson was hired by the Quartz Valley Indian Reservation as the Tribe's Environmental Director in October, 2011. A **recent** and **relevant** specific project is his work with the Tribe's Water Quality Monitoring and Assessment project. This project was begun immediately upon his employment with the Tribe to be completed by March, 2012. The benchmarks for the project included: water quality monitoring, public outreach and education, assessment of conditions, and finally, writing a complete report. All of the benchmarks were **successfully** met including the completion of the project; indicated by submission of a final report titled, "QVIR 2011 Water Quality Monitoring Report" in February, 2012.

The **roles/responsibilities** of Dr. Mattson on the proposed Clinic Expansion project will be to ensure that the tribe completes the environmental reviews for this project according to Part 58 of the NEPA environmental rules and regulations. Dr. Mattson will lead the procurement of a consulting firm under the Tribe's adopted procurement guidelines. He will use the Tribe's Environmental Review RFP designed specifically for previously funded ICDGB projects and will adapt it to the current project. The RFP contains language that requires documentation of completion of Environmental Reviews that are recent (past 5 years), relevant, and successful. Dr. Mattson will be an advising member of the Clinic Expansion Team and will provide periodic environmental inspections to make sure that there are no unforeseen environmental issues related to ground disturbance, construction activity, or threats from hazardous materials.

ENGINEER/ARCHITECT

The Tribe will follow its adopted procurement guidelines to hire an experienced Engineering/Architectural once the project is funded. The firm will be selected through a competitive bid process to provide the design work. The Tribe has developed a draft RFP that will be finalized and used to advertise for the hiring of a firm with **recent, successful** and **relevant** experience. The draft RFP includes the following **Roles/Responsibilities**: A Scope of Service covering program development, schematic design phase; Standards and Guidelines listed, Provisions for termination, non-collusive understanding, communications, access to records, disclosure of interest, agreement: selection procedures, method of review, statement of legal authority, significant evaluation factors (totaling 100 points), and an attachment containing a recommended format for proposals.

ENVIRONMENTAL CONSULTANT

An Environmental Consultant – **Roles/Responsibilities** will be to complete the environmental reviews for this project according to Part 58 of the NEPA environmental rules and regulations. Environmental Protection activities will be carried out by a consulting firm. The Tribe will follow its adopted procurement guidelines to obtain environmental review services once the project is funded. The QVIR developed an RFP for the selection of an Environmental Review professional for previously funded ICDBG projects that will be updated and advertised for the current project. The RFP contains language that requires the selected Environmental Consultant be highly qualified with demonstrated **knowledge/experience** as well as provide documentation of completion of Environmental Reviews that are **recent** (past 5 years), **relevant**, and **successful**.

BUILDING CONTRACTOR

A California State Licensed General Contractor (Building Contractor) will be hired under the Tribe's adopted procurement guidelines. The **roles/responsibilities** will be to construct the project according to the engineer/architect's approved plans and specifications within the time and prices specified in the contract. The Building Contractor has responsibility for achieving the quality level required in the documents, and for safety. The Building Contractor will also be involved in the training of the Clinic's staff in the operation of the building systems after construction is complete. The QVIR developed an RFP for the selection of a Building Contractor for previously funded ICDBG projects that will be updated and advertised for the current project. The RFP contains language that requires that the selected Building Contractor follow all applicable state and federal building codes, be state licensed, and be highly qualified with demonstrated **knowledge/experience** as well as provide documentation of completion of similar projects that are **recent** (past 5 years), **relevant**, and **successful**.

PROJECT TEAM SUMMARY: EXPANSION OF ANAV TRIBAL HEALTH CLINIC

The following Project Team of managers will assist and oversee the project from beginning through closeout and audit.

- | | |
|---------------------------|------------------|
| 1) ICDBG Project Manager: | Arvada Nelson |
| 2) Construction Inspector | Curly Culp |
| 3) Finance Manager | Shirley Gayle |
| 4) Environmental Director | Dr. Kim Mattson |
| 5) Engineer/Architect | To be determined |

In addition, the following Project Team members will provide assistance to the project in various phases of planning, design, construction, and evaluation as needed.

- | | |
|------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 6) Environmental Consultant | To be determined |
| 7) Building Contractor | To be determined |
| 8) Clinic Expansion Oversight Committee: | Raymond Robles, Tribal Administrator
Kyle Nelson, Community Health Manager
Charlene Henry, Human Resources
Jason Roberts, IT, Site Manager
Richard Wermers, IHS Facilities Engineer
Health Board Member, TBD
General Council Member, TBD |

1) ICDBG Project Manager *Arvada Nelson*

- Responsible for overall project management and day-to-day management of the project
- Responsible for QVIR project staff
- Present quarterly reports to the QVIR General Council regarding the status of the project; schedule and coordinate all project related meetings; responsible for HUD reporting requirements including performance, compliance, and financial; monitor project time line and budget as approved by HUD; prepare revised implementation schedule as necessary; review the quarterly Cash Transaction Reports prior to submission; coordinate with the Financial Officer in the advertising and selection of an audit firm for the annual audit; oversee the evaluation of the overall program and include conclusion in the Final Status and Evaluation Report; prepare Final Status and Evaluation Report and Close-out Agreement; package all closeout documents for the project close-out.
- Supervises and directs Engineer/Architect, Construction Contractor, and construction Inspector on all aspects of project. Activities include keeping the General and Business Councils advised of project status in coordination with the Clinic Expansion Oversight Committee
- Works closely with the Clinic Expansion Oversight Committee in project decision making process

2) Construction Inspector *Curly Culp*

- On-Site Construction Monitoring and Inspections.
- Reports to ICDBG Project Manager.

3) Finance Manager *Shirley Gale*

- Ensure adherence to Tribe's fiscal policies.
- Responsible for setting up separate line items for project and keeping project on budget.
- Works with project team on any budget changes or modifications.
- Ensures drawdown of \$605,000 in funds through LOCCS.
- Prepares financial reports for submission to HUD and QVIR.
- Reports to ICDBG Project Manager.

4) Environmental Director *Kim Mattson*

- Responsible for environmental oversight to Tribal EPA and QVIR Councils.
- Responsible for all Tribal NEPA compliance oversight.
- Works directly with project staff, and environmental concerns.
- Reports to ICDBG Project Manager.

5) Engineer/Architect *To be Determined*

- Project design, including site plan, and engineering work.
- Construction/Bid Documents.
- Construction Bidding Review
- Construction Monitoring Coordination with Construction Inspector
- Reports to ICDBG Project Manager.

6) Environmental Consultant *To be Determined*

- Provide the Environmental Document consistent with 24 CFR 1003.605
- Reports to ICDBG Project Manager and Tribal Environmental Coordinator

7) Building Contractor *To be Determined*

- Project Construction to Completion
- Coordination with Project Manager, Construction Inspector and Tribe
- Provision of Safety and Contractual Compliance Needs
- Provision of Tribal and applicable Building Codes, Standards, and Review
- Reports to ICDBG Project Manager

8) Clinic Expansion Oversight Committee

- Provide technical assistance and/or recommendations during project implementation
- Act as liaison to QVIR General Council and Health Board

Securing Reputable Project Contract Services

To meet the intent of the ICDBG and ensure that reputable highly qualified professionals are maximized fully the process for securing and procuring contacted services will be:

1. Solicitation procedures will adhere to federal standards 24 CFR 85.36 and the Indian preference requirements consistent with procurement requirements of the Indian Self Determination Act. The procurement documents will include a provision that each responder must decide how it will give training and employment opportunities to low and very low individuals pursuant to the HUD. Act of 1968 24 CFR Part 135. The solicitation (*Request for Proposals*) will include a description of the Scope of Services with provisions for termination, non-collusive understanding, communications, access to records, disclosure of interest, agreement: selection procedures, method of review, statement of legal authority, significant evaluation factors (totaling 100 points), and an attachment containing a recommended format for proposals.
2. At least three bids will be required for the project solicitations from reputable firms with at least 5 years recent-relative experience. The Project Manager will conduct a background check on each responder and the Project Manager, Construction Inspector, and Clinic Expansion Oversight Committee will rate all the bids received and select the most responsible successful Contract firm with the lowest price.
3. For the Construction Contract solicitation the project Architect will be included as part of the bid review process. The Building Contractor selected will be expected to start construction within 30 days and complete the construction expansion within 6 months. Should there be unforeseen delays in progress the projects Management Team will immediately address any relevant issues that arise and keep HUD informed as to the progress of delays.

b. Project Implement Plan (3 points)

Upon notification from HUD, QVIR will address technical and pre award conditions including preparing and environmental review for the project. The Implementation Schedule provided by the Project Manager, Arvada Nelson, will be reviewed at all construction meetings. Should circumstances delay the time-line, a revised implementation schedule will be submitted for approval in compliance with all ICDBG program requirements. Project monitoring and evaluation will be obtained through the periodic reports provided by the Construction Inspector. These reports will be submitted to the Construction Contractor, Project Manager, and Architect and will be compared against the implementation schedule to ensure the project remains on track; and that any adjustments are made when necessary.

The tribe possesses a well-organized administrative structure and has demonstrated success in acquiring and managing government funds for social services, educational and cultural preservation programs. Some of these programs are funded through various grants-Bureau of

Indian Affairs Self Determination Act, Environmental Protection Agency (EPA) Programs, ICDBG and Indian Health Service.

The project implementation team also implemented the recently completed HUD ICDBG Firehouse project and has in the past supervised the construction of the QVIR Gymnasium, Tribal Health Clinic, Resources Center in addition to the successful construction of 15 homes on Tribal land. QVIR will use existing staff resources within Tribal management and administration as well as a consultant engineering and construction management firm and an environmental consultant to implement the proposed project as discussed above. Any contract employees or construction services will be procured using the Tribe's procurement guidelines. The Project will be implemented as contained in the enclosed Implementation Schedule - HUD 4125 and as outlined in the following Project Management Plan that contains our detailed management plan, task/timeframes/benchmarks, output goals and staffing that we will use to implement the proposed project.

Implementation Management Summary Table

Output Goal and Purpose	Benchmark Timeframe	Responsibility Parties
Monthly ICDBG Management Meetings Coordinate activities, identify problem areas, modify and make necessary changes to the work plan so activities remain on schedule and within budget and project goals are achieved	Begin Aug. 2013 & meet monthly for duration of the construction phase	Project Manager Construction Inspector Finance Officer Expansion Committee Contractors Architect/engineer Environ. Director
Request Release of Funds from HUD	Aug. 1, 2013	Finance Manager
Prepare /Advertise/ RFP for Environmental EA Firm for NEPA 24 CFR Part 58	Aug. 5, 2013	Project Manager
Prepare /Advertise RFP for Architect Engineering -A/E Services	Aug. 5, 2013	Project Manager
EA and A/E RFP Bids Close	Sept. 2, 2013	Project Manager
Select Environmental Assessment Provider and the Architect	Sept 9, 2013	Project Manager Finance Officer Expansion Committee
Complete Contract Agreements for A/E and EA Providers	Sept 9 to Sept. 30, 2013	Project Manager
Environmental Assessment Provider and Architect will have 60 days to fulfill Contract Obligations	Oct. 1 to Dec. 2, 2013	Architect EA Provider
Internal Review with Environmental Document sent to HUD	Nov. 20, 2013	Environ/Coordinator Project Manager
HUDs Environmental Document (EA)	Dec. 1-31, 2013	HUD

Upon HUDs EA Approval Prepare /Advertise RFP for a State Licensed Building Contractor	Jan 1, 2014	Project Manager
Building Contractor RFP Bids Close	Feb. 3, 2014	Project Manager
Select Project Building Contractor and Approve Contract Agreement	Feb.10-28 2014	Project Manager Construction Inspector Finance Officer Expansion Committee Architect
The Building Contractor selected will have 30 days to begin the Clinic Expansion Construction and be required to complete the construction within 6 months	Begin March 31 to Sept. 30, 2014	Project Manager Construction Inspector Finance Officer Expansion Committee Contractors Architect Environ/Coordinator
Construction leeway contingency	Sept. 30 to Nov. 24, 2014	Project Manager
Final Clinic Expansion Inspection	Nov. 24, 2014	Construction Inspector IHS Engineer Project Manager
Day To Day Onsite Construction Activity Inspection	Daily during Construction	Construction Inspector Licensed Contractor Project Manager
Project Reporting and Compliance Monthly Health Board Meetings Quarterly Reports , Evaluation Reports MBE Report, SF 272, 2012 Audit	Life of Project and as required by HUD and Health Board	Project Manager Finance Officer
ICDBG Closeout Documents Completed and submitted	Within 90 days past Project Completion Feb. 27, 2015	Project Manager Finance Manager

The proposed Anav Clinic Expansion activities will begin August 1, 2013 and be completed and closed out with HUD within 18 months. The new building construction based on the size and scope of building activities will be completed in 6 months; however QVIR is providing an additional two month leeway contingency should unforeseen delays beyond our control take place. The project timeframe is reasonable and realistic because the construction activity will take place when the weather is most favorable during the summer months.

c. Financial Management (2 points)

The Quartz Valley Reservations financial management system oversees the ATHC and Dental Clinic, Community Health Services, education, low-income energy and general assistance programs, and Tribal environmental enhancement programs. The financial accountability

responsibilities for ICDBG expenditures will be maintained by *Shirley Gayle*, the Tribes Finance Officer.

The Quartz Valley Tribe has a Fiscal Policy and Procedure Manual for fiscal management activity. The project will have a separate fund account number that will be utilized to budget, track, and report on ICDBG funds. Internal controls will safeguard ICDBG funds against loss from unauthorized use. Fiscal policies covers bank reconciliations, audit requirements, cash management, journal entries, general ledger, year-end accruals, fixed assets, indirect costs, matching, eligibility, and construction project procurement. The policies and procedures meet the requirements of 24 CFR part 85 and 24 CFR part 1003.

The Tribe's Finance Manager will provide the day-to-day responsibility for all bookkeeping, recording of financial transactions, maintaining proper fiscal controls and assuring that all disbursement of ICDBG funds are done according to law and regulations.

The Tribe's books and records are maintained on the modified accrual basis of the accounting for government type funds. Using the modified accrual basis of accounting, revenues are recognized when they become measurable and available as net current assets, and expenditures are recognized when the related funds liability is incurred. The accounts of the Tribe are organized on the basis of funds of account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise assets, liabilities, fund balances and expenditures.

The Tribe uses Sage accounting software that provides it with a common database and satisfies its internal control standards as contained in the Tribe's adopted policies. The system contains a Cash Management Register where the Tribe's overall cash position is projected. Staff will use this tool to determine how much cash is available to pay bills, how much money should be drawn down to pay bills and to insure that only three days cash need is kept on deposit. The Financial officer will post receipts and disbursements from the grant award on a regular basis so that Cash Management Register can be used to monitor the cash flow and to make decisions. Cash drawdowns from HUD will be transferred to the Tribe's designated band, Premier West, and funds will be dispersed within three days of receipt. All cash disbursements are made by a check that is supported by documentation such as invoices, travel, vouchers, etc. The band statement for the grant funds will be reconciled monthly with the Tribe's internal accounts established specifically for the grant.

The tribe has adopted Fiscal Policies and Procedures as well as a Procurement Policy that comply with the requirements of 24 CFR Parts 85 and 1003. The Tribal Finance Officer will follow these requirements by requiring finance staff to document activities under this grant cross referenced under the pertinent code of federal regulations. The tribe will provide further external fiscal controls by providing annual audits of the HUD ICDBG grant funds by independent certified public accountants in accordance with the Single Audit Act and appropriate OMB circulars.

d. Procurement and Contract Management (2 points)

The Quartz Valley Indian Reservation has an approved Fiscal Policies and Procedure Manual, which includes all procurement and contract management policies & procedures applied throughout the organization that will also be applied to the ICDBG project throughout the grant management, advertising, bidding, award, and closeout process. All the project activities will be monitored to ensure that all procurement and contract management policies are followed. These procedures are in place and meet the requirements of 24 CFR part 85 and 24 CFR part 1003. A copy of the Fiscal Policy and Procedure Manual is available by contacting the Quartz Valley Indian reservation.

This project will require that a number of services and products be procured using the Tribe's adopted procurement guidelines. The Tribe has adopted and revised its procurement guidelines, approved by Tribal Business Council Motion, October 24, 2009 (See attached Procurement Policy). The Contracting Officer is our ICDBG Project Manager or other delegate as described in the revised procurement policies. As contained in Section III of the Fiscal and Personnel Policies we will use the following purchasing guidelines to administer this project:

- Contracts and modifications will be in writing, clearly specifying the desired supplies, services, or construction with a record of the procurement including the selection of the contract type, the rationale for selecting or rejecting offers, and the basis, of the contract price. (Architectural/Engineering, Construction Management Services and Environmental Review)
- For procurement on other than small purchases, public notice is given for procurement at least 10 days before a solicitation is issued. A minimum of 30 days for major construction contracts and 15 days for other contracts shall be provided for preparation and submission of bids for proposals. Notice of contract awards is made available to the public.
- Solicitation procedures will be conducted in full compliance with federal standards Stated in 24 CFR 85.36 and the Indian preference requirements and methods of procurement pursuant to Section 7 (b) of the Indian Self-Determination and Education Assistance Act. In addition, our procurement documents include the provision that each responder must describe how it will give training and employment opportunities to low and very low-income individuals pursuant to the HUD Act of 1968 and 24 CFR Part 135.
- The Construction Contract award will be made to the responsive and responsible bidder offering the lowest price using a sealed bid process.

We will use the following procurement guidelines for this grant: small purchase procedures for grant procurements under \$100,000. Indian Preference, training and employment opportunities to low and very low-income individuals, petty cash purchases, and sealed bidding for procurements exceeding \$100,000 in accordance with 24 CFR Part 85.36 and as outlined in our Fiscal and Procurement Policies. This project will be administered according to the requirements of Part 1003 and 24 CFR Part 85. The Tribal Administrator, ICDBG Project Manager, Tribal Finance Manager, and Construction Manager Engineer will each assist in the administration of the procurement and contract administration requirement.

2. Past performance (15 points)

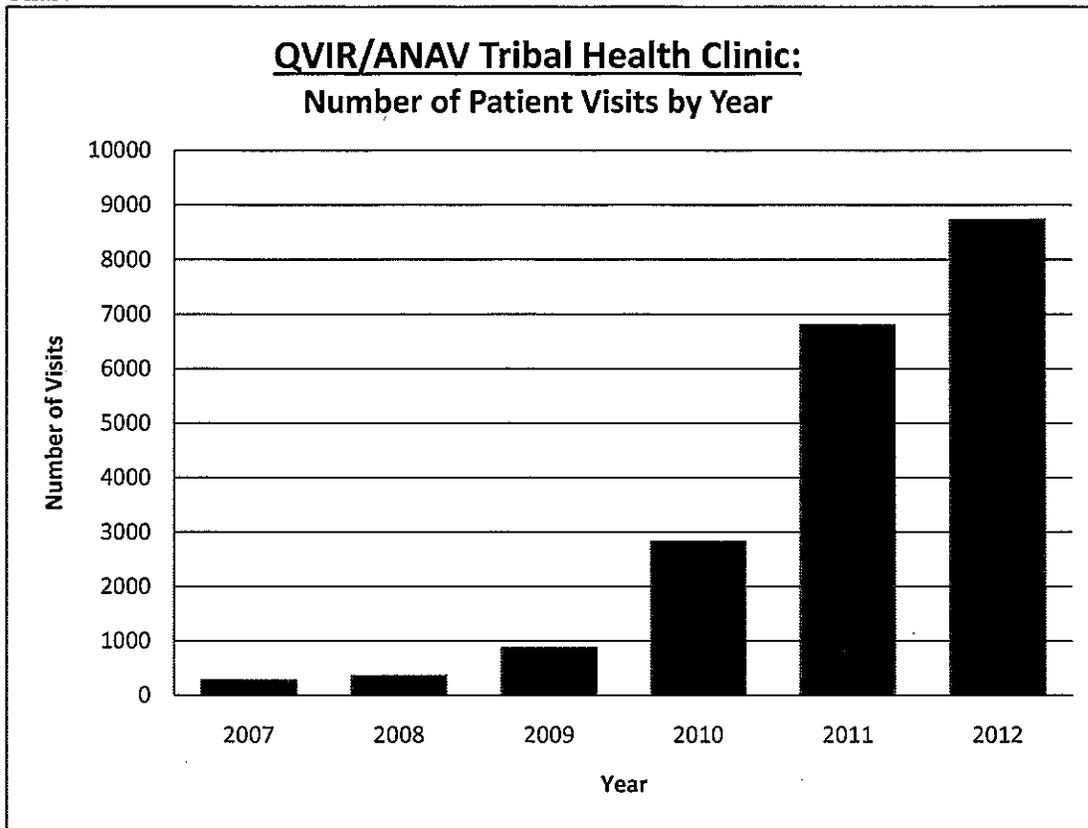
- a. Implementation Schedule (3 points)**
- b. Reports (3 points)**
- c. Close-outs. (3 points)**
- d. Audits (3 points)**
- e. Findings (3 points)**

Rating Factor 2: Need/Extent of the Problem (16 points)**1. Need and Viability (4 points)**

Like many rural tribal areas, Siskiyou County has high poverty and alarming health and mental health disparities between the Native American population and the general population. The ATHC has emerged in recent years as a trusted community health agency with strong county and community based partners. Since it was established in 2007, ATHC's achievements include: development of medical, dental, and behavioral health services as well as the employment of a community health representative who conducts home visiting and case management to remotely located community members.

As demonstrated in Chart-1, ATHC has seen a tremendous growth in patient visits since it was established in 2007. Overall, ATHC served more than 10 times the number patient visits in 2010 compared to 2007. The medical department alone has experienced a 478% increase. Our dental department was established in 2010 and was immediately flooded with requests for services. Our newly developing behavioral health department began in 2010. In 2011, the number of behavioral health patient visits increased more than fourfold from the previous year and then doubled from 2011 to 2012. All three departments are projecting similar increases in the upcoming years in order to meet the health and psychosocial needs of the community.

Chart-1



ATHC currently has the organizational capability and expertise to effectively expand services to meet the community’s health needs. However, the physical capacity of ATHC’s existing building structure is already being used beyond its original design. A current 6 month waitlist in the Dental Department and the absence of chronic disease prevention activities clearly demonstrate an essential community need. Further demonstrating a need is the upward trend in overall patient visits shown Chart 1 that leads us to project further grown in the years to come. If funded, the Expansion of Anav Tribal Health Clinic Project will house a full range behavioral health department including substance abuse, mental health, and psychiatric services as well as an expansion of primary prevention activities in substance abuse, diabetes and other chronic disease. In addition, by moving some support staff from the existing building into the expanded building section, space will be made in the existing building for additional dental operatories (exam rooms). This increase will double the current dental capacity and allow the behavioral health department to become a full range integrated service delivery system. This project was designed to size and specifications to meet the projected increases in client services.

2. Project Benefit (12 points)

a. Public Facilities and Improvement Projects (12 points)

This project will benefit the neediest segment of the population as documented by demographic data analysis of all registered patients at ATHC. All persons who utilize the ATHC services are required to provide demographic data or update existing demographic data at the time of service.

Access to services is limited to those individuals who are registered. All Quartz Valley Indian Reservation households have at least one registered patient at the ATHC. All demographic data are collected and entered into the clinic's IT system by clinic reception staff on the day of service.

Anav's Information Technology system hardware includes 2 servers and 17 desktop computers. One server is dedicated to dental software (Dentrix) and the other is dedicated to Electronic Health Records (EHR) for medical data. We use the Indian Health Service supported Resource Patient Management System (RPMS) software for patient data including third-party billing and Electronic Health Records and we have "T1" data circuit which connects to Area IHS in Sacramento, CA for our internet and electronic data transfer. All Demographic and clinical data are entered into the Patient Care Component (PCC) of RPMS and securely stored in the California Area IHS facility.

To measure LMI for the proposed project, data were gleaned from the RPMS, PCC data base and it was determined that the total number of persons benefiting from the project to be 1526 with 95.4% of the persons being low and moderate income.

This application contains attachments that include: a Survey and Demographic Data Certification, listing of incomes for all registered patients including household size, a sample copy of a survey form, and an explanation of the methods used to collect the data.

Rating Factor 3: Soundness of Approach (36 points)

1. Description of and Rationale for Proposed Project (12 points)

As described in Rating Factor 1 and 2 QVIR currently has the organizational capability and expertise to expand clinic services to meet the community's health needs; however, the physical capacity of Anav's existing building is already being used beyond its original design. The proposed project is viable and sustainable both in terms of a building design and long term health care improving the capacity for medical, dental, and behavioral health care, telemedicine, patient flow and handicap access, patient confidentiality, and patient and staff satisfaction. The benefits for low income recipients include enhanced health, safety, and socioeconomic well-being.

By implementing the Expansion of Anav Tribal Health Clinic Project, the Tribe will address its need for community infrastructure and facilities to improve the health, safety, and well-being for community residents. The existing building that is approximately 4,500 square feet is being used to its capacity. The current project will add an additional 3,000 square feet to the existing building located at 9024 Sniktaw lane on the QVIR which will allow the medical and dental departments to see twice as many patients and allow the behavioral health department to see three times as many patients. The proposed project is viable and cost effective because it will increase patient visits and capacity for revenue and also provide jobs on the Quartz Valley Indian Reservation. It will be centrally located in the center of the reservation.

The Behavioral Health Department will grow from providing limited individual counseling to a full range of care services including substance abuse counseling, individual and family

psychotherapy, group counseling, comprehensive case management, cultural consultants, and telemedicine connections to specialist consultation including psychiatric services. With support from the federal Indian Health Services, Anav now has telemedicine equipment and has negotiated contracts with specialty psychiatric providers. This service is an innovative way to provide psychiatric services that are typically unavailable in rural areas.

Siskiyou County Human Services has decreased its funding from \$17 million in the previous year to only \$7 million in the upcoming year. As an Indian Health Service (IHS) funded tribal health clinic, Anav operates under separate funding streams than the county and has not been financially affected by the County's fiscal crisis. As a result, Anav will be accepting increased mental health caseloads of low-income mentally ill community members who will be turned down from county services due to decreases in county staff and capacity.

Anav Tribal Health Clinic intends to continue to provide therapeutic counseling services in multiple sites through a community partnership with Heal Therapy (See letter of support from Heal Therapy, Inc.). In addition, ATHC will increase their range of behavioral health service and number of providers to meet the needs of the immediate community. This will result in increased job opportunities on the reservation and a facility that is better equipped to improve the health, safety, and well-being of community residents. The vast majority of ATHC's patients are low income Medi-cal (i.e. Medicaid) qualified individuals.

The ATHC receives approximately one quarter of its funding from Indian Health Services and the vast majority of funding from third-party Medicaid billing. The successful completion of the Anav Tribal Health Clinic Expansion project will allow increases in medical, dental and behavioral health patient visits. Increased patient visits will provide increased revenue from insurance billing and future Indian Health Service contracts. The ongoing revenue generated by these two stable funding sources guarantee the long term viability of this project. The increased range of services offered by the expanded clinic greatly enhances the viability of the Quartz Valley Indian Reservation community.

The Expansion of Anav Tribal Health Clinic Project will increase accessibility of health and behavioral health services to the Quartz Valley Indian Reservation community. This project is a cost effect approach to meet the aforementioned needs because many low income Siskiyou County Native Americans currently do not have local access to culturally competent behavioral health services as well as specialty medical providers such as Neurology, Rhumatology and Endocrinology. When specialty services such as these are needed, ATHC refers and pays for these services from a tribal IHS fund. These referrals cost the tribe and the individuals a great expense that will be saved by providing behavioral health serviced on the reservation and specialty services via telemedicine technology. For this reason, we believe that the expansion of ATHC is the most effective way to address the aforementioned need. Many of the needed specialty services such as rheumatology are not available to low income Medicaid patients anywhere in Northern California. Telemedicine technology is an innovative way to make such services available to all low income community members for the first time. In addition, long term costs in dollars and human capital will be saved by increasing the tribe's capacity to provide preventative health and mental health services for future generations.

We anticipate high cost savings by increasing our capacity to provide additional patient visits. With the additional space provided by this project, ATHC intends to double the number of medical and dental patient visits using the existing number of clinicians. For example, we currently have two dentists and three operatories. By increasing the number of operatories from 3 to 6, we will be able to accommodate twice as many patients with the same two dentists by hiring additional dental assistants. In other words, the additional space will result in increased efficiency and cost-containment among all departments. Within five years, we project increased revenue from third party insurance billing to double from \$50,000 per month to \$100,000 with minimal addition of support staff. In the first year after project completion we project at least a 25% increase in patient visits and revenue.

The Anav Tribal Health Clinic Expansion increases the delivery of medical and dental care and integrates prevention, treatment, and healing forums for diabetes prevention and substance abuse programs that combine modern and traditional healing practices. Integrated medical, dental, behavioral and preventive services in one strategic location will provide the continuity necessary to treat the whole person and help break destructive cycles.

A map of the proposed location is attached.

Facility Design Rationale

Attached is a preliminary drawing of the proposed floor plan expansion. Consistent with the existing ATHC structure, the addition will be built with functional slab foundation, wood frame, interior sheetrock walls single story addition, rectangle shape, with a low profile metal roof that is lasting and fire resistant.

The ATHC is overcrowded and patient and staff privacy is generally lacking. ATHC offices that are severely overcrowded include shared spaces for the Dental Director, Dental Hygienist, Physician, Physician Assistant, Health Information Technology Specialist Community Health Program Manager, Community Health Representative, and Dental and Medical Assistants, bathrooms, lab rooms, break-room, and reception. In addition to providing a new full range of behavioral, family, group, substance abuse counseling and telemedicine the 3,000 square foot expansion will improve the function and delivery of services by incorporating sustainability, accessibility, safety, comfort, aesthetics, cost effectiveness, and overall reliability of medical and dental care attention so patients can be treated quickly. Key design objectives include quality standards for access, safety, sustainability, technology, Americans with Disability Act (ADA) provisions making full use of clinic spaces and functionality without disruption to delivery of services while retaining operational efficiency.

Cost Savings

The clinic expansion design maximizes resources by utilizing the existing clinic. Building a separate clinic addition would likely exceed \$800,000 considering excavation, utilities, parking, and road and raw land development. The design selected is practical and viable considering anticipated cost savings and the life of the building. Cost savings anticipated as it relates to project development for a separate clinic building is + \$100,000 based on developing separate septic, water, power, and site excavation with road access. We do not anticipate any unforeseen construction problems or excessive cost overrides. The utilities infrastructure is already

developed. There are no known environmental or geotechnical factors that would prohibit construction.

Modular buildings that cost less and take less time to build were considered however modular offices are typically deficient long term due to higher maintenance expenses and eventual replacement costs. Medical Clinics require higher construction standards than standard modular building designs. A cost comparison to upgrade a modular for clinic purposes did not provide substantial cost savings. Building above the existing ATHC foot print would shut down services, require an elevator and cost at least 25% more than the design selected.

The proposed floor plan was designed to conserve space and ensure patient and staff comfort, convenience, safety, and ease of access. Medical research reveals that well designed modern clinics can promote higher levels of patient, staff, and physician satisfaction with fewer staff turnovers. The building expansion will conform to state and federal regulations including ADA, HIPAA, and OSHA.

Sustainable design practices will be applied through site development to construction completion. Siskiyou Design Group incorporated Uniform Federal Accessibility Standards and Universal Design features for the cost estimate. The functional clinic expansion design that will be cost effective to maintain and operate will include:

1. High R-value construction, efficient interior lighting systems,
2. Energy Star appliances and IT equipment.
3. Operable windows will also ensure that occupants have some degree of control over the temperature and ventilation in their workspace,
4. Passive solar building orientation, natural ventilation, and natural light will reduce electrical and mechanical system costs,
5. Use of "green" environment friendly materials where possible
6. an energy efficient HVAC heating and cooling system, efficient double pane windows, and energy efficient lighting and insulation,
7. A building site that requires minimal excavation with utilities in place,
8. A metal roof that is long lasting and fire resistant, and
9. Recycle bins will be provided to minimize job-site waste.

Additional Construction Mitigation

The Project Manager will provide a construction safety plan. Excluding a short interruption when the existing Clinic roof is open no services will be interrupted, displaced, or relocated as a result the undertaking. Safety measures will address air quality, construction hazards, traffic, noise, and potential disruption to clinic operations including: a) sealing off areas to avoid dust filtration in the clinic heating/cooling unit and halls, rooms, near where activities occur, b) exhaust fans will be utilized to divert dust disturbance, c) the clinic will be signed to direct patient traffic away from hazards, d) the most significant disturbance will take place when the clinic is closed, and, e) regular safety inspection briefings will be conducted by the Contractor and Construction Manager, and clinic staff.

The Project Manager will also ensure project risks are minimized although risks associated with construction were largely minimized in our preliminary planning design phase. Agreements with

contractor builders will also provide clauses that address risk management mitigation. *The project risk management protocol considers the following mitigation procedures;*

- 1) *Contractor Default:* In addition to selecting a final contractor builder QVIR will also have qualified backup contractors available that can readily take over the building completion should the primary contractor default.
- 2) *Construction Cost Override Risks:* Siskiyou Design Group has provided a comprehensive cost budgeting assessment. The potential risks for cost overrides are low because the budget estimates are conservative and realistic, and the budget provides a contingency plan.
- 3) *Tribal Staff Turnover:* Should members of the project management team become unavailable the Tribe will either hire another competent individual to replace the vacancy or contract out services to ensure that the project is managed successfully and completed on schedule.
- 4) *Inclement Weather:* Our temperate climate receives the greatest precipitation from November through May with winter snow pack. The proposed site development and construction will take place when weather is favorable and the roof on and most of the exterior frame completed so the weather is not a progress issue.
- 5) *Theft and Vandalism Protection:* Building materials will be stored off site in secure locations QVIR maintains.
- 6) *Safety:* Job site safety/hazards measures will be in place to promote a safe working environment.

2. Budget and Cost Estimates (9 points)

Following is a brief summary of project costs: 3% of the grant has been budgeted for indirect administration charges at \$16,927 (See attached Indirect Cost Agreement) Construction costs are budgeted at \$576,073 based on an initial cost estimate from architect, Guy Fryer. The environmental assessment cost estimate of \$5,000 was prepared by Guy Fryer and included as a line item in Construction Costs (See attached Opinion of Probable Costs). The environmental review will be conducted in accordance with 24 CFR Part 58. Construction Inspection has been budgeted at \$5000 based on cost estimate from Construction Inspector, Curly Culp.

\$7000 of the ICDBG funding will be used for QVIR planning in 2013 for an economic community development project priority utilizing a consultant to provide a market growth with projected revenues analysis.

Budget Summary	
Construction Cost (inc. E/A)	\$576,073
Construction Inspection	\$5,000
Planning	\$7,000
Indirect Cost	\$ 16,927
Total Requested ICDBG	\$605,000
Tribal Match	\$137,000
Grand Total	\$742,000

Expanded Budget: Construction Line Items

CSI Division #	Description	Estimated Cost
Division 1	General Conditions (Contractor P&O)	\$87,857.40
	Architect/ Engineering Fees	\$43,928.70
	Environmental Review	\$5,000.00
Division 2	Site Work	\$41,000.00
Division 3	Concrete/ Foundation	\$35,490.00
Division 4 & 5	Masonry & Metals	\$0.00
Division 6	Rough & Finish Carpentry:	
	Exterior Walls	\$16,800.00
	Interior Walls	\$36,060.00
	Roof Structure	\$35,160.00
	Casework	\$26,973.00
Division 7	Thermal & Moisture Protection	\$11,640.00
Division 8	Doors & Windows	
	Exterior Doors	\$11,142.00
	Interior Doors	\$14,100.00
	Windows	\$18,600.00
Division 9	Finishes	
	Floor Covering	\$18,060.00
	Ceiling, Suspended	\$9,730.00
	Painting	\$12,750.00
Division 10	Specialties/Permanent Fixtures	\$15,643.00
Divisions 11 & 12	Equipment & Furnishings	\$0.00
Division 13	Special Construction (Security Alarm System)	\$4,200.00
Division 14	Conveying Systems	\$0.00

Division 15	HVAC & Plumbing	
	Permanent Fixtures	\$5,642.00
	Plumbing lines	\$15,183.00
	Complete HVAC System	\$46,374.00
Division 16	Electrical Power & Lighting	\$64,740.00
	Total Project Cost	\$576,073.10
Note: Division 1 includes 10% for the Contractor P&O; 5% for General Conditions; 5% for Contingencies and 10% for Architectural/Engineering services		

These estimates were prepared by a licensed architect firm, Siskiyou Design Group, whose architect, Guy Fryer, has over 30 years of commercial design and construction experience, including work done for several Northern California tribes, prepared the enclosed building design and cost estimate. Mr. Fryer's recently completed projects include Smith River Gymnasium, Teen Center at Siskiyou YMCA, with HUD projects including Yurok Tribe Klamath Child Care Center and New Dorris Branch Library.

In summary, this project will provide for the construction of a 3,000 square foot Expansion of Anav Tribal Health Clinic and onsite improvements for a total ICDBG award of \$605,000 and matching funds of \$137,000 for a total project cost of \$742,000.

3. HUD Policy Priorities (3 points)
a. Job Creation/Employment (1 point)

The Expansion of Anav Tribal Health Clinic Project will create at least 6 new jobs to cover 4 FTE positions on the QVIR. These jobs will provide training and career advancement potential. The new positions include: one additional billing clerk, increased maintenance worker from .5 to 1.0 FTE, one additional dental assistant, a .5 FTE behavioral health receptionist, a .5 FTE substance abuse counselor, and a .5 FTE Marriage and Family Therapist or Licensed Clinical Social Worker. The Tribe will provide on-site training for all positions and will focus on providing opportunities for low income community members as billing clerk, maintenance worker, dental and medical assistants, and substance abuse counselor to receive training through Indian Health Service training mechanisms to achieve increasingly higher level management and administrative positions at Anav Tribal Health Clinic. These positions will be sustainable due to increased revenue from third-party billing.

Currently there is no public transportation connecting the QVIR to the greater county region. The Tribe has recently partnered with the Federal Transit Authority (FTA) to fund a transportation planning study completed in 2012. The planning study identified the needs of the QVIR community to create better transportation access to local residents. In partnership with the FTA and local government, the Tribe intends to submit an application in FY 2013 to secure start-up

funds to bring affordable, reliable public transportation to the QVIR to increase access to jobs and access to healthcare. In addition, funding from the proposed project will provide planning for a future economic development project what will further local job creation.

These activities will create jobs and further local economic development and will particularly target low-income individuals and will continue beyond the length of the proposed project. The QVIR Human Resource Generalist will ensure that the number of LMI hired is tracked and that any hiring for the project(s) will target LMI individuals.

b. Sustainability (2 points)

(1) Support and promote an energy-efficient, green, and healthy housing market.

The existing Anav Tribal Health Clinic is part of the Indian Health Service/California Area Office's (IHS/CAO) Health Services and Facilities Master Plan. As such, the IHS/CAO has committed technical assistance including review, drawings and specifications of construction (see letter of commitment from IHS/CAO). This technical assistance will assure that Anav is able to fulfill our commitment to meet or exceed the standard for Energy Star for public facilities to meet healthy design standards. The letter and documentation from IHS addresses green building, Energy Star, universal design and visitability in the construction of buildings when detailing the technical assistance.

(2) Promote universal design and visitability in the construction.

As a publicly funded health facility, ATHC is mandated to promote universal design and visitability beyond providing the level of physical accessibility for persons with disabilities required by Federal accessibility standards. Technical assistance from IHS/CAO will assure that ATHC fulfills our commitment to incorporate universal design and visitability standards into the expansion project (see letter of commitment from IHS/CAO). The reported outcome measure will be one Community Health Services facility constructed to incorporate disability accessible universal visitability standards. The letter and documentation from IHS addresses green building, Energy Star, universal design and visitability in the construction of buildings when detailing the technical assistance.

4. Commitment to Sustain Activities (12 points)

a. Public Facilities and Improvement Projects (12 Points)

The ATHC has developed an operation and maintenance plan for the expansion project and is committed to providing the necessary funds to provide for these responsibilities. The adopted operation and maintenance plan details how the operation and maintenance plan addresses maintenance, repairs, insurance, security, and replacement reserves and includes a cost breakdown for annual expenses. In addition, the maintenance plan identifies the source of and commits operating funds for the health services it provides.

Attached with this application is letter of commitment signed by both the Executive Director and a Health Board representative that identifies the sources of and commits he necessary operating

funds for the services to be provided. Also attached are letters of commitment from service providers which address both operating expenses and space needs.

The Operation and Maintenance Plan is summarized here as to how the O&M plan will address maintenance, repairs, insurance, security, and replacement reserves;

Insurance. Each facility shall maintain public liability and fire insurance coverage. Minimum coverage for each type of public building shall be established by the Finance Department or Insurance Broker on a case-by-case basis. A copy of the policy shall be available in the Finance Office prior to occupation or public usage. Additionally, verification of annual renewal will be available in Financial Office.

Maintenance. QVIR Maintenance will address repair and replacement of all building components required to keep the building in a safe, standard condition of repair. The buildings outside appearance also will be maintained. The building will be cleaned daily by a janitor ensuring that drinking fountains, walls, trashcans, floors, carpets, bathrooms, halls, and offices are clean. The funding for janitorial costs will be supported by indirect cost pools.

Replacement Reserves. The replacement of windows, roofs, doors, ceilings, and broken facility fixtures or facades is needed to prevent security and safety hazards, preserve the integrity of the facility, and reduce future damage and high cost replacements. QVIR building maintenance will determine and address replacement costs and repairs that are needed. Major repairs may require contractor services. Any windows or doors, locks, lighting, or building wear or damage that presents an imminent safety or security risk such as broken windows and doors, water leaks, or electrical hazards must be repaired immediately. Repair and replacement needs will be paid by indirect cost pools, single use programs, or insurance coverage.

Security & Safety. The facility will have safety and security measures that all facility employees will review with their supervisor annually. An appointed safety security monitor on a daily basis will ensure the facility is as secure and as safe as possible. Safety and security measures address actions pertinent to, emergency evacuation, reporting suspicious situations, vandalism, threats to personnel, broken windows and door locks, safety precautions such as wet floors, and other unsafe conditions. All doors and windows are locked after business hours. The receptionist desk is responsible for ensuring that all doors and windows are secured on a daily basis.

Funding to sustain the everyday operation of the facility and its program services will come from multiple sources, including: indirect cost pools, Indian Health Services Compact, and third-party billing.

Rating Factor 4: Leveraging Resources (8 points)

BIA roads grant funding in the amount of \$44,000 has been reserved by the QVIR for the construction of onsite improvements to include the parking improvements (See enclosed QVIR commitment letters). The onsite improvements budget was prepared by an engineer working in a firm that specializes in construction utilizing BIA Roads funding that has successfully worked on similar projects for Susanville Rancheria and Cedarville Rancheria within the past seven years.

In addition, a letter of commitment from IHS pertaining to planning, designing and technical assistance such as engineering services valued at \$38,000. The Tribe commissioned an appraisal of the land on which the facility will be located. The appraisal was completed on February 20th, 2013 and is based on a reasonable extrapolation of land value based on 5 recent sales of similar properties in the region. The proposed site is approximately 24,600 sf or .56 acres. and is valued at \$55,000 (see attached appraisal).

Matching funds equal \$137,000 for a total project cost of \$742,000. The total amount leveraged equals 18.5% of the total project cost.

Summary Table of Leveraged Resources

Expansion of Anav Tribal Health Clinic	ICBDG Funds Requested	Matching Resources	Notes
Environmental Review	\$5,000		Cost estimate Enclosed
Construction	\$571,000		Cost estimate Enclosed
Construction Inspector	\$5,000		Quote Enclosed
Land		\$55,000	QVIR - Appraisal Enclosed
Site Improvements		\$44,000	QVIR Commitment Letter Enclosed
Professional Assistance		\$38,000	IHS Commitment Letter Enclosed
Indirect Costs	\$16,927		QVIR – Approved Rate Enclosed
Planning	\$7,000		Future Economic Development
Total Project Cost	\$605,000	\$137,000 (18.5%)	\$742,000

Rating Factor 5: Comprehensiveness and Coordination (10 points)**1. Coordination (up to 3 points)**

For coordinating activities with entities not providing direct support to the proposed work but have goals consistent with the project purpose and to promote *viability* the Project Manager for the proposed project has met and will continue to meet with :

The Tribe's Education Department, Environmental Department, and the Family Resource Program/Low Income Assistance Program (LIAP) as well as the Tribal Administrator and a representative of the Tribe's housing authority. Scott Valley Chamber of Commerce and Fairchild Medical Center in Yreka CA. Siskiyou County Behavioral Health and Heal Therapy, Inc (see letters of support from Siskiyou County and Heal Therapy) to plan services and activities to meet the behavioral health needs of QVIR and surrounding community.

Coordination has been led by the ATHC, Executive Director/ICDBG Project Manager since planning for the proposed project began in 2011. In 2012, she made approximately 4 phone calls per month to Tribal leaders and department heads (Including the Tribal Administrator and Environmental Director) regarding the needs of the proposed expansion. In addition, she meets monthly with the QVIR Health Board. The elected five-member QVIR Health Board contains representatives from the Tribe's General Counsel, Business Council, Education Department, LIAP, and the housing authority. In addition, she attends quarterly Siskiyou County transportation meetings, and is in regular communication (approximately 5 phone calls per year) with Chief Executive Officers of Heal Therapy Inc., Native American Mental Health Services Corporation and executive staff of the Siskiyou County Human Services Department, Behavioral Health Department and two county hospitals, Fairchild Medical and Mercy Hospital to work together to accomplish common goals and objectives.

The Executive Director/ICDBG Project Manager held two meetings with the project planning and administration staff early in 2013 to ensure the expansion adequately addresses the staff and community health needs. To provide a range of community participation, quarterly meetings will follow until the project is completed with the Tribal Administrator, the Modoc Lassen Indian Housing Authority, and QVIR Council and Health Board representatives.

A QVIR Public Participation Meeting was completed February 15th at 12 PM at the QVIR Administration Building. A summary sheet with a list of attendees and compilation of public comments is attached. The Public Participation Meeting was posted on the Tribe's Website and Administrative building from February 4, to February 19, 2013 to provide adequate community input. To the best of our knowledge there are no controversial community issues related to the proposed project.

Project Viability

The proposed Clinic addition will improve the health and living standards of low income communities, as well as provides opportunities for building assets that can be leveraged to create future opportunities that sustain the viability of our rural reservation.

The project goals and objectives are consistent with the Tribe's Strategic Health Plan and integral to managing, improving, and sustaining community viability and quality of low income resident's rural life in a geographically and economically distressed area. Health Care is critical to maintaining community viability. Without access to quality health services, especially the low income elder population, residents are unlikely to reside in a community that cannot support their health care needs.

Expanding the ATHC will attract professional health care providers promoting community viability. Quality of life is an important factor on where health care professionals practice. QVIR's ability to attract and retain health care professionals is indicative of the overall success of the community. Primary Care Physician Access to Primary Care Physicians is one of the criteria included in the Federal Medically Underserved Area (MUA) designation. QVIR is an underserved area.

Additionally the proposed QVIR/ATHC expansion provides jobs and business capital that is directly linked to economic output and achieving well-being. QVIR defines a viable community as one that is able to succeed by using available physical and human resources to provide for the economic, cultural, social, spiritual, and physical needs of community members.

2. Outputs, Outcomes, and/or Goals (7 points)

The overarching goals of this project are to improve access to comprehensive health care for low-income QVIR community members and to improve the coordination of programs at the QVIR. To accomplish these goals, QVIR will construct a 3000 square foot addition to the existing 4500 square foot building that will include a community meeting space.

Specific outputs include:

- Construction of 3000 square foot expansion
- 4 new jobs created on the QVIR.
- 5 new behavioral health programs implemented.
- 10% increase in the number of enrollments in mental health and substance abuse programs.
- 10% increase in number of patient visits at ATHC.
- Monthly interdepartmental staff meetings.

Specific outcomes include:

- Increased quality of life due to health treatment and prevention services provided by the facility.
- Increase in employment by QVIR community members.
- Increase in access to culturally appropriate health care by QVIR community members and other low-income Siskiyou County residents.
- 25% increase in medical and dental patient visits within one year of project completion.
- 25% increase in behavioral health client visits within one year of project completion
- Increase in coordination between QVIR departments.

EVALUATION TOOLS/ACCOUNTABILITY

The Project Manager will be responsible for maintaining a computer spreadsheet of all evaluation data collected throughout the life of this project. The spreadsheet will be maintained at the Tribal Administration Building.

To evaluate intended outputs related to building construction and generator installation, our Project Manager will maintain a construction log that includes inspection results and work plan reports in order to ensure timely completion and effective coordination of activities. These data will be recorded on a construction log upon incident and placed in a master spreadsheet on a quarterly basis.

The Project Manager will collect and record documentation that demonstrates that the project meets Energy Star requirements as well as adherence to federal visitability principles. Documentation will be maintained at the Tribal Administration Building and will be included in quarterly reports as available.

Project Manager will communicate with the QVIR Human Resources Manager to document the number of jobs created as a result of this project and the number of jobs that were filled by low or moderate income persons. At least 50% of new permanent positions will be filled by low or moderate income community members. In addition, the Project Manager will consult with the Anav Tribal Health Clinic Data Manager to document the number of additional patient visits as a result of this project, and the Community Health Program Manager to document the number of new behavioral health programs created as a result of this project. These documents will be included in quarterly reports as available.

Implementation Schedule
Indian Community Development Block Grant (ICDBG)

See Instructions and Public Reporting Statement on back.
Submit a separate implementation schedule for each project category.

1. Name of Applicant (as shown in Item 5, Standard Form 424) **Quartz Valley Indian Reservation** Date (mm/dd/yyyy) **03/13/2013**

2. Application/Grant Number (to be assigned by HUD) **3. Original (First submission to HUD) Pre-Award Submission Amendment (submitted after grant approval)**

4. Name of Project (as shown on form HUD-4123, item 4) **COMMUNITY FACILITIES: BUILDING COMPONENT** 5. Effective Date (mm/dd/yyyy) **08/01/2013** Expected Completion Date (mm/dd/yyyy) **11/24/2014** Expected Closeout Date (mm/dd/yyyy) **02/24/2015**

6. Environmental Review Status
 Exempt (As described in 24 CFR 58.34) Under Review (Review underway; findings not yet made) Finding of No Significant Impact (Finding made that request for release of funds for project is not an action which may significantly affect the environment)
 EIS Required (Finding that project may significantly affect environment or EIS automatically required by 24 CFR 58.37) Not Started (Review not yet begun) Categorically Excluded (as described in 24 CFR 58.35)
 7. Tribal Fiscal Year (mm/dd/yyyy) **01/01/2013**

8. Task List
 (List tasks such as environmental assessment, acquisition, etc.)
 9. Schedule.
 Use Calendar Year (CY) quarters. Fill-in the CY below. See detailed instructions on back.

	CY 13			CY 14			Date (mm/dd/yyyy) (if exceeds 8th Q. tr	
	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	5th Qtr.	6th Qtr.		7th Qtr.
Request Release of Funds & Issue RFPs								
Notice of Awards: EA & A/E								
Environmental Assessment and Architect/Engineer Services								
Building Contractor RFP Issuance								
Notice of Award: Building Contractor								
Site Work and Foundation								
General Construction								
Final Inspection								
Close out								
10. Planned Drawdowns by Quarter (Enter amounts non-cumulatively)	\$	\$	\$	\$	\$	\$	\$	\$
11. Cumulative Drawdown (If more than one page, enter total on last page only)	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Cost Summary

Indian Community Development Block Grant (ICDBG)

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

OMB Approval No. 2577-0191
(exp. 2/29/2012)

See Instructions and Public Reporting Statement on back.

1. Name of Applicant (as shown in Item 5, Standard Form 424) Quartz Valley Indian Reservation	2. Application/Grant Number (to be assigned by HUD upon submission)
---------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------

3. <input checked="" type="checkbox"/> Original (check here if this is the first submission to HUD)	<input type="checkbox"/> Revision (check here if submitted with implementation schedule as part of pre-award requirements)	<input type="checkbox"/> Amendment (check here if submitted after HUD approval of grant)	Date (mm/dd/yyyy) 03/12/2013
---------------------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------	----------------------------------------

4. Project Name & Project Category (see instructions on back) a	ICDBG Amount Requested for each activity b	Program Funds (in thousands of \$)	
		Other Source Amount for each activity c	Other Source of Other Funds for each activity d
Community Facilities: Building Component	\$	\$	
Construction Cost (Includes Environmental Review)	576,073.00		
Construction Inspection	5,000.00		
Land		55,000.00	QVIR
Site Improvements (paving)		44,000.00	BIA
Professional Assistance		38,000.00	IHS
5. Administration			
a. General Management and Oversight			
b. Indirect Costs: Enter indirect costs to be charged to the program pursuant to a cost allocation plan.	16,927.00		
c. Audit: Enter estimated cost of Program share of A-133 audits.			
Administration Total *	16,927.00	0.00	
6. Planning The Project description must address the proposed use of these funds.	7,000.00		
7. Technical Assistance Enter total amount of ICDBG funds requested for technical assistance. **			
8. Sub Total Enter totals of columns b. and c.	\$ 605,000.00	\$ 137,000.00	
9. Grand Total Enter sum of column b. plus column c.			\$ 742,000.00

* The total of items 5 and 6 cannot exceed 20% of the total ICDBG funds requested.

** No more than 10% of ICDBG funds requested may be used for technical assistance. If funds are requested under this line item, a separate project description must accompany the application to describe the technical assistance the application intends to obtain. Only technical assistance costs associated with the development of a capacity to undertake a specific funded program activity are eligible (24 CFR 1003.206).

Public reporting burden for this collection of information is estimated to average 40 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

This collection of information requires that each eligible applicant submit information to enable HUD to select the best projects for funding during annual competitions for the ICDBG Program. The information will be used by HUD to determine whether applications meet minimum screening eligibility requirements and application submission requirements. Applicants provide general information about the project which is preliminary to the review of the applicant's response to the criteria for rating the application. The information is essential for HUD in monitoring grants to ensure that grantees are making proper use of Federal dollars. Responses to the collection are required by Section 105 of the Department of Housing and Urban Development Reform Act (P.L. 101-235) as amended by the Cranston-Gonzales National Affordable Housing Act of 1990. The information requested does not lend itself to confidentiality.

Instructions for Item 4.

Project Name and Project Type

Participants enter the project name and the name of one of the following three categories of activities:

- Housing
- Community Facilities
- Economic Development

Also enter the component name if applicable. Use a separate Cost Summary sheet (form HUD-4123) for each project included in the application.

Examples of categories and/or components including examples of eligible activities are listed below.

Housing

Rehabilitation Component

- Rehabilitation
- Demolition

Land to Support New Housing Component

New Housing Construction Component

Community Facilities

Infrastructure Component

- Water
- Sewer
- Roads and Streets
- Storm Sewers

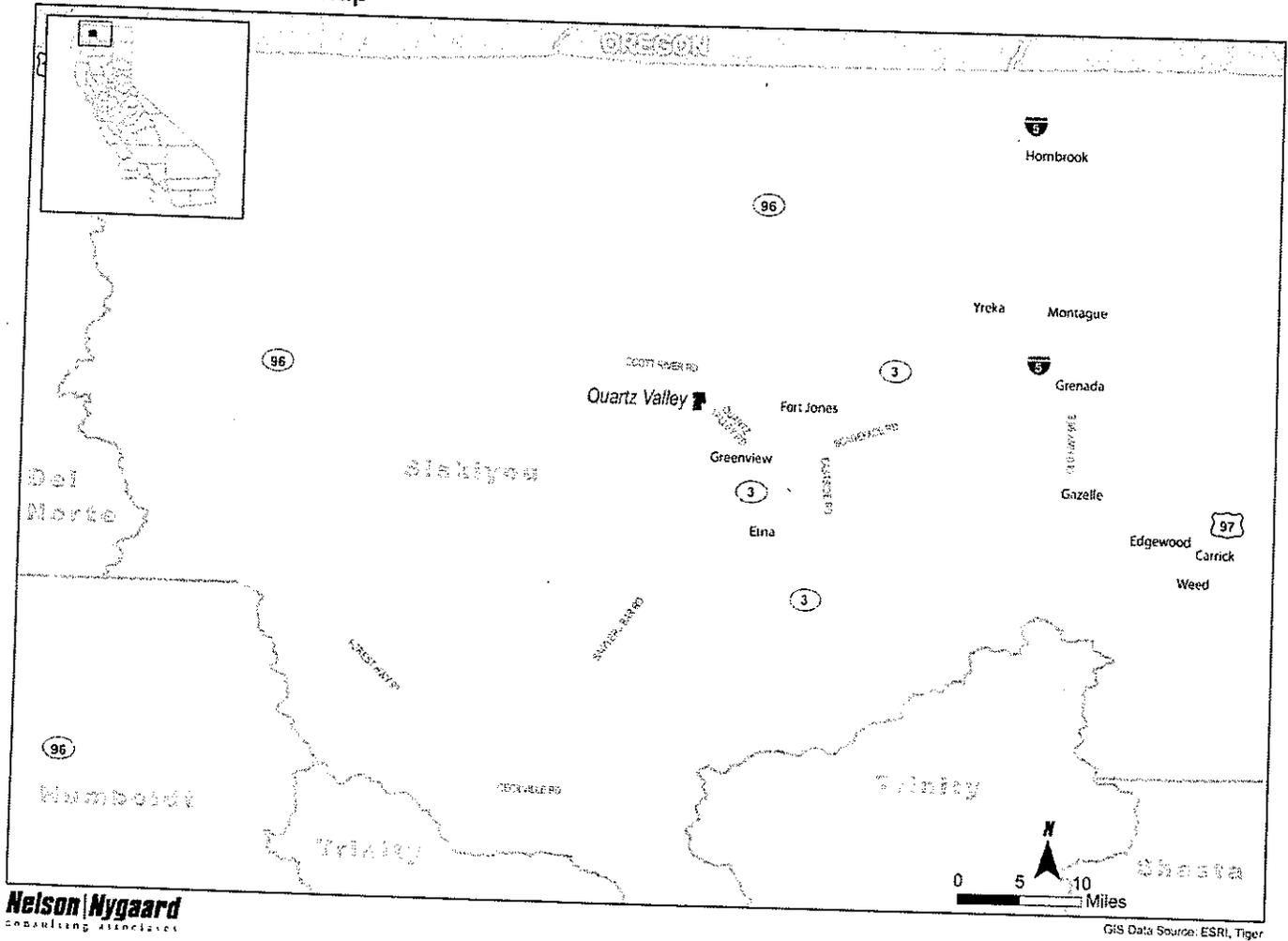
Buildings Component

- Health Clinic
- Daycare Center
- Community Center
- Multi-purpose Center

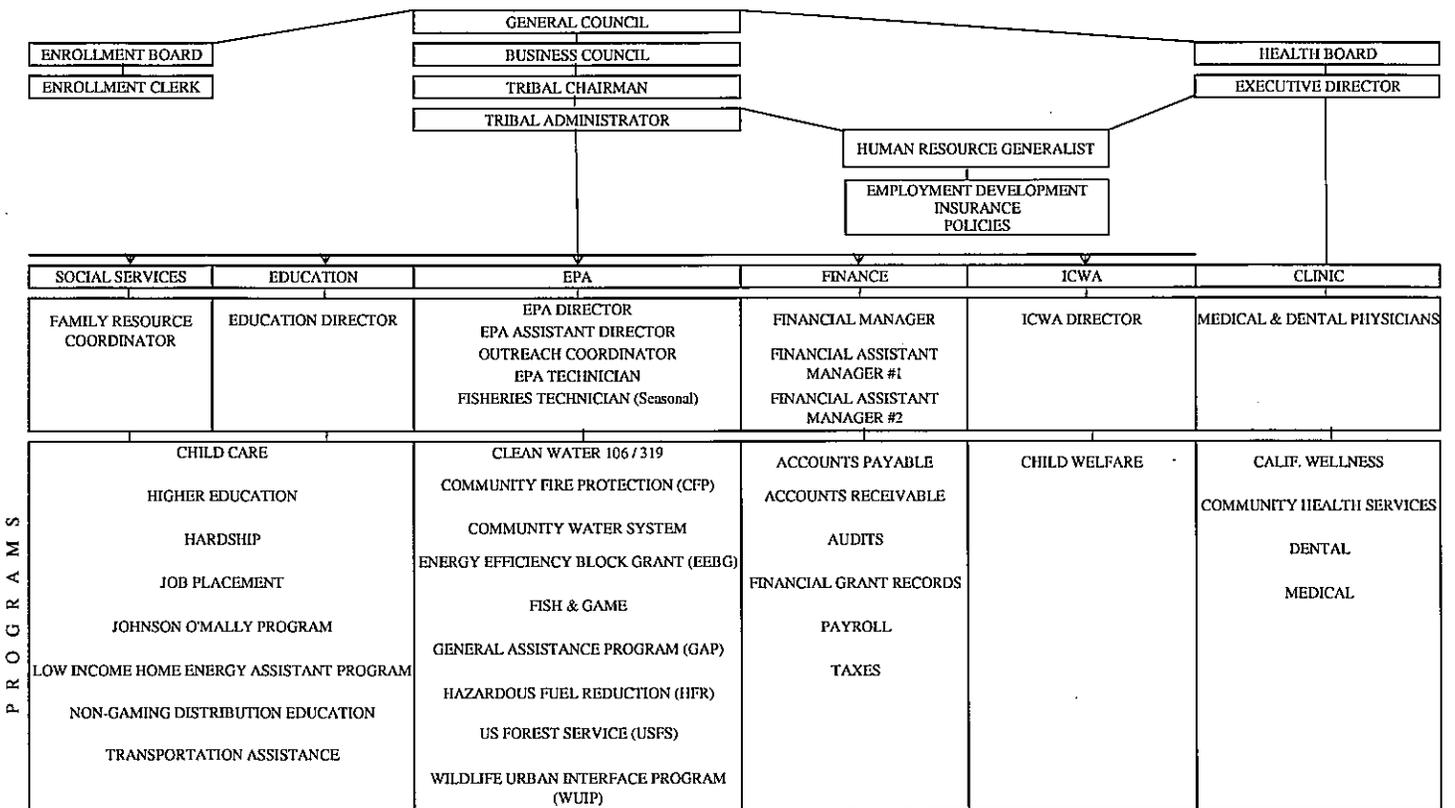
Economic Development

- Commercial (wholesale, retail)
- Industrial
- Motel/Hotel
- Restaurant
- Agricultural Development

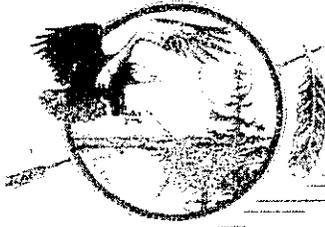
Figure 1-2 Overview map



ORGANIZATIONAL CHART



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Quartz Valley Indian Reservation

SURVEY AND DEMOGRAPHIC DATA STATEMENT

Applicant: Quartz Valley Indian Reservation

Project: Expansion of Anav Tribal Health Clinic

The following demographic data is submitted for the purposes of evaluating our 2013 application for the ICDBG Program. By submitting this information with our application, we state the following:

- ❖ Generally available, published data are substantially inaccurate or incomplete.
- ❖ Data provided have been collected systematically and are statistically reliable.
- ❖ Data provided are, to the greatest extent feasible, independently verifiable; and
- ❖ Data differentiate between reservation and BIA service area populations, when applicable.

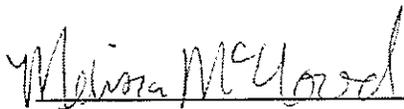
In accordance with Section IV.B.2.J, of the 2013 ICDBG NOFA, we submit the following:

- ❖ Total number of persons benefiting from the project 1526
- ❖ Number of persons benefiting who are low-and moderate-income: 1456
- ❖ Percentage of persons benefiting who are low to moderate income: 95.4%

Also attached please find:

- ❖ A sample copy of a survey form.
- ❖ An explanation of the methods used to collect the data.
- ❖ A listing of incomes by household including household size

I hereby certify that to the best of my knowledge the above information is true and correct.



Melissa McCloud

Tribal Vice Chairperson

3-1-13

Date



ANAV Tribal Health Clinic
Quartz Valley Indian Reservation

March 12, 2013

Department of Housing and Urban Development
SWONAP Grants Management Division
One North Central Avenue, Suite 600
Phoenix, AZ 85004-2361

RE: DATA EXPLANATION

To Whom It May Concern:

I am writing to explain the methods used to collect the data to determine the number of low and moderate income persons benefiting from the proposed clinic expansion project under the Quartz Valley Indian Reservation's FY 2013 ICDBG application.

Like most health care facilities within the Indian health care delivery system, Quartz Valley Indian Reservation/ANAV Tribal Health Clinic (QVIR/ATHC) utilizes Resource and Patient Management System (RPMS) for the management of clinical, business practice and administrative information. All patients of QVIR/ATHC are required to undergo a registration process which ensures that patient demographic and health background data are entered into the RPMS system. Before a patient receives services, they complete a PATIENT REGISTRATION packet which is entered into RPMS by an ATHC employee.

The attached SURVEY AND DEMOGRAPHIC DATA CERTIFICATION contains data that were gleaned from the RPMS system located at the QVIR/ATHC and provided to me by our RPMS Data Manager, an employee of QVIR/ATHC.

I have attached copy of the survey form which functions as a face sheet to the Patient Registration packet. If you have any further questions please do not hesitate to contact me.

Sincerely,

Arvada Nelson, MA

Executive Director

Name	Health Record Number	Annual Income	Household Size	LMI
XXXXXXXXXX		\$32,400.00	5	Y
XXXXXXXXXX		\$20,400.00	4	Y
XXXXXXXXXX		\$10,000.00	6	Y
XXXXXXXXXX		\$10,000.00	6	Y
XXXXXXXXXX		\$12,000.00	6	Y
XXXXXXXXXX		\$6,000.00	2	Y
XXXXXXXXXX		\$16,000.00	4	Y
XXXXXXXXXX		\$4,200.00	6	Y
XXXXXXXXXX		\$48.00	4	Y
XXXXXXXXXX		\$15,600.00	4	Y
XXXXXXXXXX		\$15,600.00	4	Y
XXXXXXXXXX		\$15,600.00	8	Y
XXXXXXXXXX		\$16,800.00	4	Y
XXXXXXXXXX		\$16,800.00	4	Y
XXXXXXXXXX		\$15,600.00	8	Y
XXXXXXXXXX		\$10,680.00	5	Y
XXXXXXXXXX		\$13,200.00	5	Y
XXXXXXXXXX		\$12.00	5	Y
XXXXXXXXXX		\$13,200.00	5	Y
XXXXXXXXXX		\$13,200.00	3	Y
XXXXXXXXXX		\$10,000.00	2	Y
XXXXXXXXXX		\$48,000.00	5	Y
XXXXXXXXXX		\$20,000.00	4	Y
XXXXXXXXXX		\$1,000.00	2	Y
XXXXXXXXXX		\$14,300.00	1	Y
XXXXXXXXXX		\$16,548.00	6	Y
XXXXXXXXXX		\$4,500.00	1	Y
XXXXXXXXXX		\$13,332.00	6	Y
XXXXXXXXXX		\$16,800.00	3	Y
XXXXXXXXXX		\$22,800.00	4	Y
XXXXXXXXXX		\$7,200.00	4	Y
XXXXXXXXXX		\$14,400.00	6	Y
XXXXXXXXXX		\$12,000.00	1	Y
XXXXXXXXXX		\$21,600.00	7	Y
XXXXXXXXXX		\$7,200.00	4	Y
XXXXXXXXXX		\$60,000.00	10	Y
XXXXXXXXXX		\$43,000.00	9	Y
XXXXXXXXXX		\$32,400.00	9	Y
XXXXXXXXXX		\$38,400.00	10	Y
XXXXXXXXXX		\$43,000.00	9	Y
XXXXXXXXXX		\$43,000.00	9	Y
XXXXXXXXXX		\$38,400.00	10	Y
XXXXXXXXXX		\$43,000.00	9	Y
XXXXXXXXXX		\$43,000.00	9	Y

XXXXXXXXXX	\$29,568.00	4	Y
XXXXXXXXXX	\$15,000.00	4	Y
XXXXXXXXXX	\$18,000.00	2	Y
XXXXXXXXXX	\$10,440.00	1	Y
XXXXXXXXXX	\$24,000.00	3	Y
XXXXXXXXXX	\$10,000.00	3	Y
XXXXXXXXXX	\$1,000.00	4	Y
XXXXXXXXXX	\$15,000.00	3	Y
XXXXXXXXXX	\$14,400.00	3	Y
XXXXXXXXXX	\$10,200.00	6	Y
XXXXXXXXXX	\$10,248.00	2	Y
XXXXXXXXXX	\$35,000.00	4	Y
XXXXXXXXXX	\$12,000.00	1	Y
XXXXXXXXXX	\$45,000.00	4	Y
XXXXXXXXXX	\$10,000.00	4	Y
XXXXXXXXXX	\$13,728.00	5	Y
XXXXXXXXXX	\$13,728.00	3	Y
XXXXXXXXXX	\$17,868.00	4	Y
XXXXXXXXXX	\$16,800.00	4	Y
XXXXXXXXXX	\$24,000.00	1	Y
XXXXXXXXXX	\$16,836.00	2	Y
XXXXXXXXXX	\$28,800.00	6	Y
XXXXXXXXXX	\$8,004.00	1	Y
XXXXXXXXXX	\$3,600.00	1	Y
XXXXXXXXXX	\$24,000.00	5	Y
XXXXXXXXXX	\$10,080.00	1	Y
XXXXXXXXXX	\$14,400.00	2	Y
XXXXXXXXXX	\$12,000.00	2	Y
XXXXXXXXXX	\$36,000.00	4	Y
XXXXXXXXXX	\$9,000.00	3	Y
XXXXXXXXXX	\$14,400.00	7	Y
XXXXXXXXXX	\$8,700.00	4	Y
XXXXXXXXXX	\$12,000.00	3	Y
XXXXXXXXXX	\$18,144.00	3	Y
XXXXXXXXXX	\$20,000.00	1	Y
XXXXXXXXXX	\$14,940.00	5	Y
XXXXXXXXXX	\$8,244.00	4	Y
XXXXXXXXXX	\$12,000.00	2	Y
XXXXXXXXXX	\$24,000.00	5	Y
XXXXXXXXXX	\$24,000.00	5	Y
XXXXXXXXXX	\$24,000.00	5	Y
XXXXXXXXXX	\$17,208.00	2	Y
XXXXXXXXXX	\$25,000.00	4	Y
XXXXXXXXXX	\$25,000.00	4	Y
XXXXXXXXXX	\$25,000.00	4	Y
XXXXXXXXXX	\$14,400.00	5	Y
XXXXXXXXXX	\$35,000.00	2	Y

XXXXXXXXXX	\$6,000.00	2	Y
XXXXXXXXXX	\$39,600.00	5	Y
XXXXXXXXXX	\$30,000.00	1	Y
XXXXXXXXXX	\$25,000.00	5	Y
XXXXXXXXXX	\$5,000.00	2	Y
XXXXXXXXXX	\$18,000.00	5	Y
XXXXXXXXXX	\$14,400.00	6	Y
XXXXXXXXXX	\$18,000.00	6	Y
XXXXXXXXXX	\$18,000.00	5	Y
XXXXXXXXXX	\$25,000.00	5	Y
XXXXXXXXXX	\$18,000.00	4	Y
XXXXXXXXXX	\$18,000.00	4	Y
XXXXXXXXXX	\$14,400.00	6	Y
XXXXXXXXXX	\$17,280.00	2	Y
XXXXXXXXXX	\$30,000.00	5	Y
XXXXXXXXXX	\$39,600.00	5	Y
XXXXXXXXXX	\$10,000.00	2	Y
XXXXXXXXXX	\$42,000.00	5	Y
XXXXXXXXXX	\$18,000.00	6	Y
XXXXXXXXXX	\$24.00	2	Y
XXXXXXXXXX	\$39,600.00	5	Y
XXXXXXXXXX	\$15,000.00	3	Y
XXXXXXXXXX	\$10,000.00	5	Y
XXXXXXXXXX	\$39,600.00	5	Y
XXXXXXXXXX	\$13,000.00	3	Y
XXXXXXXXXX	\$4,800.00	3	Y
XXXXXXXXXX	\$12,000.00	6	Y
XXXXXXXXXX	\$11,412.00	1	Y
XXXXXXXXXX	\$16,800.00	2	Y
XXXXXXXXXX	\$12,144.00	1	Y
XXXXXXXXXX	\$19,200.00	5	Y
XXXXXXXXXX	\$19,200.00	5	Y
XXXXXXXXXX	\$15,000.00	2	Y
XXXXXXXXXX	\$16,560.00	2	Y
XXXXXXXXXX	\$10,200.00	3	Y
XXXXXXXXXX	\$10,000.00	4	Y
XXXXXXXXXX	\$16,680.00	7	Y
XXXXXXXXXX	\$16,680.00	7	Y
XXXXXXXXXX	\$20,000.00	4	Y
XXXXXXXXXX	\$13,300.00	4	Y
XXXXXXXXXX	\$13,300.00	4	Y
XXXXXXXXXX	\$14,640.00	4	Y
XXXXXXXXXX	\$13,200.00	7	Y
XXXXXXXXXX	\$18,000.00	7	Y
XXXXXXXXXX	\$24,000.00	5	Y
XXXXXXXXXX	\$16,800.00	6	Y
XXXXXXXXXX	\$16,800.00	6	Y

XXXXXXXXXX	\$10,000.00	2	Y
XXXXXXXXXX	\$14,400.00	3	Y
XXXXXXXXXX	\$14,400.00	6	Y
XXXXXXXXXX	\$48.00	4	Y
XXXXXXXXXX	\$18,000.00	5	Y
XXXXXXXXXX	\$36,000.00	2	Y
XXXXXXXXXX	\$15,120.00	3	Y
XXXXXXXXXX	\$7,200.00	3	Y
XXXXXXXXXX	\$7,200.00	1	Y
XXXXXXXXXX	\$26,400.00	5	Y
XXXXXXXXXX	\$26,400.00	5	Y
XXXXXXXXXX	\$26,000.00	4	Y
XXXXXXXXXX	\$26,400.00	4	Y
XXXXXXXXXX	\$8,400.00	6	Y
XXXXXXXXXX	\$26,400.00	6	Y
XXXXXXXXXX	\$32,400.00	5	Y
XXXXXXXXXX	\$7,200.00	5	Y
XXXXXXXXXX	\$35,000.00	2	Y
XXXXXXXXXX	\$15,360.00	1	Y
XXXXXXXXXX	\$24,000.00	6	Y
XXXXXXXXXX	\$18,000.00	5	Y
XXXXXXXXXX	\$18,000.00	5	Y
XXXXXXXXXX	\$26,400.00	5	Y
XXXXXXXXXX	\$18,000.00	5	Y
XXXXXXXXXX	\$34,380.00	3	Y
XXXXXXXXXX	\$9,500.00	4	Y
XXXXXXXXXX	\$19,000.00	4	Y
XXXXXXXXXX	\$14,400.00	3	Y
XXXXXXXXXX	\$19,200.00	2	Y
XXXXXXXXXX	\$5,880.00	3	Y
XXXXXXXXXX	\$8,000.00	5	Y
XXXXXXXXXX	\$6,672.00	1	Y
XXXXXXXXXX	\$10,000.00	2	Y
XXXXXXXXXX	\$14,400.00	6	Y
XXXXXXXXXX	\$14,400.00	6	Y
XXXXXXXXXX	\$9,600.00	6	Y
XXXXXXXXXX	\$10,140.00	3	Y
XXXXXXXXXX	\$20,000.00	2	Y
XXXXXXXXXX	\$20,000.00	3	Y
XXXXXXXXXX	\$12,000.00	4	Y
XXXXXXXXXX	\$24,000.00	1	Y
XXXXXXXXXX	\$30,000.00	4	Y
XXXXXXXXXX	\$30,000.00	4	Y
XXXXXXXXXX	\$30,000.00	4	Y
XXXXXXXXXX	\$13,200.00	4	Y
XXXXXXXXXX	\$24,000.00	4	Y
XXXXXXXXXX	\$26,000.00	1	Y

XXXXXXXXXX	\$42,000.00	4	Y
XXXXXXXXXX	\$42,000.00	4	Y
XXXXXXXXXX	\$13,848.00	1	Y
XXXXXXXXXX	\$1,400.00	3	Y
XXXXXXXXXX	\$8,400.00	2	Y
XXXXXXXXXX	\$6,000.00	4	Y
XXXXXXXXXX	\$12,780.00	4	Y
XXXXXXXXXX	\$15,000.00	4	Y
XXXXXXXXXX	\$20,400.00	5	Y
XXXXXXXXXX	\$19,000.00	5	Y
XXXXXXXXXX	\$6,000.00	5	Y
XXXXXXXXXX	\$19,000.00	3	Y
XXXXXXXXXX	\$10,000.00	4	Y
XXXXXXXXXX	\$22,000.00	5	Y
XXXXXXXXXX	\$15,000.00	2	Y
XXXXXXXXXX	\$30,000.00	4	Y
XXXXXXXXXX	\$20,000.00	5	Y
XXXXXXXXXX	\$21,600.00	5	Y
XXXXXXXXXX	\$18,000.00	7	Y
XXXXXXXXXX	\$21,600.00	5	Y
XXXXXXXXXX	\$5,000.00	4	Y
XXXXXXXXXX	\$5,000.00	4	Y
XXXXXXXXXX	\$10,000.00	5	Y
XXXXXXXXXX	\$15,000.00	2	Y
XXXXXXXXXX	\$14,400.00	2	Y
XXXXXXXXXX	\$10,500.00	1	Y
XXXXXXXXXX	\$24,000.00	3	Y
XXXXXXXXXX	\$2,880.00	1	Y
XXXXXXXXXX	\$12,000.00	4	Y
XXXXXXXXXX	\$2,892.00	1	Y
XXXXXXXXXX	\$15,000.00	8	Y
XXXXXXXXXX	\$15,000.00	8	Y
XXXXXXXXXX	\$10,000.00	1	Y
XXXXXXXXXX	\$10,000.00	3	Y
XXXXXXXXXX	\$30,000.00	3	Y
XXXXXXXXXX	\$30,000.00	5	Y
XXXXXXXXXX	\$30,000.00	5	Y
XXXXXXXXXX	\$30,000.00	5	Y
XXXXXXXXXX	\$3,000.00	5	Y
XXXXXXXXXX	\$30,000.00	5	Y
XXXXXXXXXX	\$30,000.00	5	Y
XXXXXXXXXX	\$24,000.00	2	Y
XXXXXXXXXX	\$28,332.00	2	Y
XXXXXXXXXX	\$20,400.00	2	Y
XXXXXXXXXX	\$22,800.00	2	Y
XXXXXXXXXX	\$9,600.00	4	Y
XXXXXXXXXX	\$21,600.00	4	Y

XXXXXXXXXX	\$6,000.00	2	Y
XXXXXXXXXX	\$2,892.00	1	Y
XXXXXXXXXX	\$25,000.00	4	Y
XXXXXXXXXX	\$10,248.00	1	Y
XXXXXXXXXX	\$36,000.00	2	Y
XXXXXXXXXX	\$1,332.00	5	Y
XXXXXXXXXX	\$16,000.00	6	Y
XXXXXXXXXX	\$16,000.00	6	Y
XXXXXXXXXX	\$14,000.00	5	Y
XXXXXXXXXX	\$10,800.00	9	Y
XXXXXXXXXX	\$18,000.00	5	Y
XXXXXXXXXX	\$15,000.00	5	Y
XXXXXXXXXX	\$3,900.00	4	Y
XXXXXXXXXX	\$22,000.00	5	Y
XXXXXXXXXX	\$30,000.00	2	Y
XXXXXXXXXX	\$14,400.00	4	Y
XXXXXXXXXX	\$30,000.00	2	Y
XXXXXXXXXX	\$12,000.00	7	Y
XXXXXXXXXX	\$22,000.00	5	Y
XXXXXXXXXX	\$14,400.00	5	Y
XXXXXXXXXX	\$14,400.00	6	Y
XXXXXXXXXX	\$19,200.00	3	Y
XXXXXXXXXX	\$30,000.00	3	Y
XXXXXXXXXX	\$14,400.00	5	Y
XXXXXXXXXX	\$38,400.00	4	Y
XXXXXXXXXX	\$14,400.00	5	Y
XXXXXXXXXX	\$14,400.00	4	Y
XXXXXXXXXX	\$12,000.00	5	Y
XXXXXXXXXX	\$7,000.00	3	Y
XXXXXXXXXX	\$10,800.00	4	Y
XXXXXXXXXX	\$9,600.00	7	Y
XXXXXXXXXX	\$14,400.00	3	Y
XXXXXXXXXX	\$12,000.00	5	Y
XXXXXXXXXX	\$10,140.00	5	Y
XXXXXXXXXX	\$9,000.00	3	Y
XXXXXXXXXX	\$20,000.00	4	Y
XXXXXXXXXX	\$20,000.00	4	Y
XXXXXXXXXX	\$24,000.00	4	Y
XXXXXXXXXX	\$20,000.00	5	Y
XXXXXXXXXX	\$18,000.00	3	Y
XXXXXXXXXX	\$1,440.00	3	Y
XXXXXXXXXX	\$655.00	2	Y
XXXXXXXXXX	\$6,000.00	2	Y
XXXXXXXXXX	\$14,000.00	2	Y
XXXXXXXXXX	\$10,000.00	4	Y
XXXXXXXXXX	\$15,000.00	4	Y
XXXXXXXXXX	\$10,488.00	2	Y

XXXXXXXXXX	\$18,000.00	5	Y
XXXXXXXXXX	\$7,000.00	2	Y
XXXXXXXXXX	\$19,200.00	5	Y
XXXXXXXXXX	\$19,200.00	5	Y
XXXXXXXXXX	\$19,200.00	5	Y
XXXXXXXXXX	\$7,800.00	1	Y
XXXXXXXXXX	\$1,200.00	2	Y
XXXXXXXXXX	\$20,000.00	2	Y
XXXXXXXXXX	\$18,000.00	2	Y
XXXXXXXXXX	\$9,600.00	5	Y
XXXXXXXXXX	\$24,000.00	2	Y
XXXXXXXXXX	\$9,960.00	1	Y
XXXXXXXXXX	\$20,000.00	2	Y
XXXXXXXXXX	\$19,200.00	5	Y
XXXXXXXXXX	\$19,200.00	5	Y
XXXXXXXXXX	\$19,200.00	5	Y
XXXXXXXXXX	\$6,000.00	1	Y
XXXXXXXXXX	\$9,000.00	2	Y
XXXXXXXXXX	\$10,200.00	1	Y
XXXXXXXXXX	\$8,000.00	4	Y
XXXXXXXXXX	\$10,800.00	4	Y
XXXXXXXXXX	\$13,200.00	5	Y
XXXXXXXXXX	\$14,000.00	2	Y
XXXXXXXXXX	\$12.00	1	Y
XXXXXXXXXX	\$14,400.00	2	Y
XXXXXXXXXX	\$18,000.00	2	Y
XXXXXXXXXX	\$10,000.00	2	Y
XXXXXXXXXX	\$12,000.00	3	Y
XXXXXXXXXX	\$5,000.00	1	Y
XXXXXXXXXX	\$18,000.00	6	Y
XXXXXXXXXX	\$12,000.00	1	Y
XXXXXXXXXX	\$9,852.00	1	Y
XXXXXXXXXX	\$15,000.00	3	Y
XXXXXXXXXX	\$12.00	1	Y
XXXXXXXXXX	\$20,000.00	2	Y
XXXXXXXXXX	\$20,000.00	3	Y
XXXXXXXXXX	\$12,000.00	2	Y
XXXXXXXXXX	\$10,000.00	4	Y
XXXXXXXXXX	\$14,400.00	3	Y
XXXXXXXXXX	\$15,000.00	6	Y
XXXXXXXXXX	\$10,000.00	5	Y
XXXXXXXXXX	\$14,400.00	5	Y
XXXXXXXXXX	\$10,140.00	5	Y
XXXXXXXXXX	\$14,000.00	4	Y
XXXXXXXXXX	\$10,000.00	5	Y
XXXXXXXXXX	\$1,200.00	2	Y
XXXXXXXXXX	\$12,000.00	5	Y

XXXXXXXXXX	\$12,000.00	5	Y
XXXXXXXXXX	\$4,080.00	4	Y
XXXXXXXXXX	\$8,000.00	2	Y
XXXXXXXXXX	\$6,000.00	2	Y
XXXXXXXXXX	\$6,000.00	1	Y
XXXXXXXXXX	\$3,500.00	2	Y
XXXXXXXXXX	\$10,000.00	3	Y
XXXXXXXXXX	\$30,000.00	2	Y
XXXXXXXXXX	\$12,000.00	3	Y
XXXXXXXXXX	\$20,000.00	4	Y
XXXXXXXXXX	\$24,000.00	4	Y
XXXXXXXXXX	\$6,000.00	4	Y
XXXXXXXXXX	\$17,000.00	1	Y
XXXXXXXXXX	\$10,800.00	1	Y
XXXXXXXXXX	\$10,248.00	1	Y
XXXXXXXXXX	\$7,000.00	2	Y
XXXXXXXXXX	\$7,000.00	2	Y
XXXXXXXXXX	\$12,000.00	1	Y
XXXXXXXXXX	\$14,400.00	2	Y
XXXXXXXXXX	\$27,600.00	7	Y
XXXXXXXXXX	\$18,000.00	7	Y
XXXXXXXXXX	\$12,000.00	6	Y
XXXXXXXXXX	\$18,000.00	4	Y
XXXXXXXXXX	\$5,880.00	5	Y
XXXXXXXXXX	\$20,000.00	5	Y
XXXXXXXXXX	\$18,000.00	6	Y
XXXXXXXXXX	\$20,000.00	5	Y
XXXXXXXXXX	\$18,000.00	6	Y
XXXXXXXXXX	\$5,904.00	3	Y
XXXXXXXXXX	\$18,000.00	6	Y
XXXXXXXXXX	\$18,000.00	6	Y
XXXXXXXXXX	\$2,000.00	3	Y
XXXXXXXXXX	\$18,000.00	5	Y
XXXXXXXXXX	\$900.00	1	Y
XXXXXXXXXX	\$30,000.00	6	Y
XXXXXXXXXX	\$18,000.00	6	Y
XXXXXXXXXX	\$21,600.00	6	Y
XXXXXXXXXX	\$24,000.00	4	Y
XXXXXXXXXX	\$24,000.00	4	Y
XXXXXXXXXX	\$2,029.00	3	Y
XXXXXXXXXX	\$15,600.00	5	Y
XXXXXXXXXX	\$15,600.00	5	Y
XXXXXXXXXX	\$15,600.00	5	Y
XXXXXXXXXX	\$15,600.00	5	Y
XXXXXXXXXX	\$9,600.00	2	Y
XXXXXXXXXX	\$10,284.00	2	Y
XXXXXXXXXX	\$25,000.00	5	Y

XXXXXXXXXX	\$13,200.00	5	Y
XXXXXXXXXX	\$22,800.00	2	Y
XXXXXXXXXX	\$5,000.00	2	Y
XXXXXXXXXX	\$17,736.00	7	Y
XXXXXXXXXX	\$22,000.00	3	Y
XXXXXXXXXX	\$21,600.00	4	Y
XXXXXXXXXX	\$21,600.00	4	Y
XXXXXXXXXX	\$12,000.00	1	Y
XXXXXXXXXX	\$9,600.00	4	Y
XXXXXXXXXX	\$15,000.00	2	Y
XXXXXXXXXX	\$36,000.00	5	Y
XXXXXXXXXX	\$28,800.00	2	Y
XXXXXXXXXX	\$6,816.00	4	Y
XXXXXXXXXX	\$21,528.00	4	Y
XXXXXXXXXX	\$21,000.00	3	Y
XXXXXXXXXX	\$19,536.00	2	Y
XXXXXXXXXX	\$10,000.00	2	Y
XXXXXXXXXX	\$44,400.00	4	Y
XXXXXXXXXX	\$10,140.00	1	Y
XXXXXXXXXX	\$15,000.00	4	Y
XXXXXXXXXX	\$15,000.00	4	Y
XXXXXXXXXX	\$15,000.00	4	Y
XXXXXXXXXX	\$15,000.00	6	Y
XXXXXXXXXX	\$1,500.00	5	Y
XXXXXXXXXX	\$17,244.00	2	Y
XXXXXXXXXX	\$15,000.00	6	Y
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XXXXXXXXXX	\$8,400.00	3	Y
XXXXXXXXXX	\$8,400.00	3	Y
XXXXXXXXXX	\$10,164.00	1	Y
XXXXXXXXXX	\$19,560.00	3	Y
XXXXXXXXXX	\$18,000.00	3	Y
XXXXXXXXXX	\$10,248.00	1	Y
XXXXXXXXXX	\$14,400.00	4	Y
XXXXXXXXXX	\$8,640.00	4	Y
XXXXXXXXXX	\$10,764.00	1	Y
XXXXXXXXXX	\$18,000.00	1	Y
XXXXXXXXXX	\$12.00	7	Y
XXXXXXXXXX	\$30,000.00	1	Y
XXXXXXXXXX	\$20,400.00	2	Y
XXXXXXXXXX	\$18,000.00	3	Y
XXXXXXXXXX	\$14,400.00	3	Y
XXXXXXXXXX	\$14,400.00	4	Y
XXXXXXXXXX	\$14,400.00	2	Y
XXXXXXXXXX	\$36,000.00	6	Y
XXXXXXXXXX	\$12.00	2	Y

XXXXXXXXXX	\$13,200.00	2	Y
XXXXXXXXXX	\$12.00	5	Y
XXXXXXXXXX	\$17,736.00	5	Y
XXXXXXXXXX	\$17,736.00	2	Y
XXXXXXXXXX	\$7,200.00	3	Y
XXXXXXXXXX	\$18,000.00	2	Y
XXXXXXXXXX	\$12,000.00	2	Y
XXXXXXXXXX	\$22,000.00	2	Y
XXXXXXXXXX	\$3,000.00	3	Y
XXXXXXXXXX	\$14,400.00	1	Y
XXXXXXXXXX	\$7,000.00	1	Y
XXXXXXXXXX	\$10,000.00	3	Y
XXXXXXXXXX	\$2,400.00	3	Y
XXXXXXXXXX	\$2,400.00	3	Y
XXXXXXXXXX	\$1,900.00	1	Y
XXXXXXXXXX	\$15,000.00	3	Y
XXXXXXXXXX	\$12,000.00	5	Y
XXXXXXXXXX	\$24,000.00	3	Y
XXXXXXXXXX	\$10,272.00	1	Y
XXXXXXXXXX	\$12.00	4	Y
XXXXXXXXXX	\$1,000.00	2	Y
XXXXXXXXXX	\$5,232.00	2	Y
XXXXXXXXXX	\$12,204.00	1	Y
XXXXXXXXXX	\$11,400.00	2	Y
XXXXXXXXXX	\$15,000.00	4	Y
XXXXXXXXXX	\$20,000.00	2	Y
XXXXXXXXXX	\$5,724.00	2	Y
XXXXXXXXXX	\$15,600.00	4	Y
XXXXXXXXXX	\$5,000.00	2	Y
XXXXXXXXXX	\$15,000.00	4	Y
XXXXXXXXXX	\$26,400.00	3	Y
XXXXXXXXXX	\$15,000.00	4	Y
XXXXXXXXXX	\$4,500.00	1	Y
XXXXXXXXXX	\$12,216.00	1	Y
XXXXXXXXXX	\$12,000.00	2	Y
XXXXXXXXXX	\$20,000.00	3	Y
XXXXXXXXXX	\$26,400.00	3	Y
XXXXXXXXXX	\$10,200.00	1	Y
XXXXXXXXXX	\$10,200.00	1	Y
XXXXXXXXXX	\$1,232.00	4	Y
XXXXXXXXXX	\$8,112.00	2	Y
XXXXXXXXXX	\$10,000.00	4	Y
XXXXXXXXXX	\$20,000.00	4	Y
XXXXXXXXXX	\$18,000.00	2	Y
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XXXXXXXXXX	\$14,400.00	3	Y
XXXXXXXXXX	\$14,400.00	4	Y

XXXXXXXXXX	\$33,600.00	5	Y
XXXXXXXXXX	\$36,000.00	5	Y
XXXXXXXXXX	\$36,000.00	5	Y
XXXXXXXXXX	\$845.00	1	Y
XXXXXXXXXX	\$33,600.00	5	Y
XXXXXXXXXX	\$5,000.00	2	Y
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XXXXXXXXXX	\$26,000.00	3	Y
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XXXXXXXXXX	\$6,000.00	3	Y
XXXXXXXXXX	\$4,000.00	1	Y
XXXXXXXXXX	\$36,000.00	2	Y
XXXXXXXXXX	\$14,400.00	1	Y
XXXXXXXXXX	\$20,000.00	5	Y
XXXXXXXXXX	\$21,600.00	4	Y
XXXXXXXXXX	\$10,000.00	2	Y
XXXXXXXXXX	\$15,000.00	4	Y
XXXXXXXXXX	\$10,152.00	1	Y
XXXXXXXXXX	\$9,600.00	4	Y
XXXXXXXXXX	\$12.00	1	Y
XXXXXXXXXX	\$9,732.00	4	Y
XXXXXXXXXX	\$10,812.00	4	Y
XXXXXXXXXX	\$16,800.00	6	Y
XXXXXXXXXX	\$21,600.00	3	Y
XXXXXXXXXX	\$9,000.00	3	Y
XXXXXXXXXX	\$10,000.00	5	Y
XXXXXXXXXX	\$24,000.00	4	Y
XXXXXXXXXX	\$16,680.00	7	Y
XXXXXXXXXX	\$10,000.00	5	Y
XXXXXXXXXX	\$24,000.00	2	Y
XXXXXXXXXX	\$8,736.00	4	Y
XXXXXXXXXX	\$8,760.00	3	Y
XXXXXXXXXX	\$8,736.00	4	Y
XXXXXXXXXX	\$10,000.00	5	Y
XXXXXXXXXX	\$10,000.00	5	Y
XXXXXXXXXX	\$27,000.00	3	Y
XXXXXXXXXX	\$20,400.00	4	Y
XXXXXXXXXX	\$10,152.00	7	Y
XXXXXXXXXX	\$54,336.00	7	Y
XXXXXXXXXX	\$10,000.00	2	Y
XXXXXXXXXX	\$8,000.00	3	Y
XXXXXXXXXX	\$9,600.00	6	Y
XXXXXXXXXX	\$11,040.00	2	Y
XXXXXXXXXX	\$10,200.00	1	Y
XXXXXXXXXX	\$10,000.00	2	Y
XXXXXXXXXX	\$9,600.00	1	Y

XXXXXXXXXX	\$10,200.00	3	Y
XXXXXXXXXX	\$10,200.00	3	Y
XXXXXXXXXX	\$15,600.00	8	Y
XXXXXXXXXX	\$28,800.00	4	Y
XXXXXXXXXX	\$12,000.00	3	Y
XXXXXXXXXX	\$24,000.00	3	Y
XXXXXXXXXX	\$5,760.00	3	Y
XXXXXXXXXX	\$19,200.00	5	Y
XXXXXXXXXX	\$16,680.00	7	Y
XXXXXXXXXX	\$16,680.00	7	Y
XXXXXXXXXX	\$21,600.00	2	Y
XXXXXXXXXX	\$7,296.00	3	Y
XXXXXXXXXX	\$4,800.00	2	Y
XXXXXXXXXX	\$7,296.00	4	Y
XXXXXXXXXX	\$42,000.00	7	Y
XXXXXXXXXX	\$30,000.00	5	Y
XXXXXXXXXX	\$28,800.00	6	Y
XXXXXXXXXX	\$15,012.00	3	Y
XXXXXXXXXX	\$15,012.00	3	Y
XXXXXXXXXX	\$15,000.00	2	Y
XXXXXXXXXX	\$21,600.00	2	Y
XXXXXXXXXX	\$5,000.00	6	Y
XXXXXXXXXX	\$12,000.00	9	Y
XXXXXXXXXX	\$10,000.00	2	Y
XXXXXXXXXX	\$24.00	2	Y
XXXXXXXXXX	\$9,600.00	2	Y
XXXXXXXXXX	\$7,200.00	2	Y
XXXXXXXXXX	\$5,988.00	2	Y
XXXXXXXXXX	\$360.00	4	Y
XXXXXXXXXX	\$24,000.00	5	Y
XXXXXXXXXX	\$20,000.00	4	Y
XXXXXXXXXX	\$24,000.00	5	Y
XXXXXXXXXX	\$24,000.00	5	Y
XXXXXXXXXX	\$14,400.00	4	Y
XXXXXXXXXX	\$7,296.00	3	Y
XXXXXXXXXX	\$6,480.00	3	Y
XXXXXXXXXX	\$14,400.00	7	Y
XXXXXXXXXX	\$12,000.00	5	Y
XXXXXXXXXX	\$32,400.00	6	Y
XXXXXXXXXX	\$15,600.00	2	Y
XXXXXXXXXX	\$10,000.00	5	Y
XXXXXXXXXX	\$20,000.00	4	Y
XXXXXXXXXX	\$14,376.00	2	Y
XXXXXXXXXX	\$20,000.00	3	Y
XXXXXXXXXX	\$20,000.00	2	Y
XXXXXXXXXX	\$10,560.00	1	Y
XXXXXXXXXX	\$5,000.00	1	Y

XXXXXXXXXX	\$5,000.00	3	Y
XXXXXXXXXX	\$10,000.00	1	Y
XXXXXXXXXX	\$9,240.00	5	Y
XXXXXXXXXX	\$9,600.00	2	Y
XXXXXXXXXX	\$27,600.00	2	Y
XXXXXXXXXX	\$24,000.00	4	Y
XXXXXXXXXX	\$30,000.00	2	Y
XXXXXXXXXX	\$48,000.00	5	Y
XXXXXXXXXX	\$7,000.00	2	Y
XXXXXXXXXX	\$15,228.00	3	Y
XXXXXXXXXX	\$13,800.00	3	Y
XXXXXXXXXX	\$19,200.00	2	Y
XXXXXXXXXX	\$14,400.00	2	Y
XXXXXXXXXX	\$12,000.00	2	Y
XXXXXXXXXX	\$5,760.00	3	Y
XXXXXXXXXX	\$12,000.00	4	Y
XXXXXXXXXX	\$24,000.00	5	Y
XXXXXXXXXX	\$9,000.00	1	Y
XXXXXXXXXX	\$32,400.00	4	Y
XXXXXXXXXX	\$24,000.00	5	Y
XXXXXXXXXX	\$24,000.00	5	Y
XXXXXXXXXX	\$12,000.00	3	Y
XXXXXXXXXX	\$13,000.00	2	Y
XXXXXXXXXX	\$5,000.00	1	Y
XXXXXXXXXX	\$10,800.00	1	Y
XXXXXXXXXX	\$36,000.00	6	Y
XXXXXXXXXX	\$10,800.00	2	Y
XXXXXXXXXX	\$20,400.00	4	Y
XXXXXXXXXX	\$20,400.00	4	Y
XXXXXXXXXX	\$25,000.00	4	Y
XXXXXXXXXX	\$25,000.00	5	Y
XXXXXXXXXX	\$25,000.00	5	Y
XXXXXXXXXX	\$25,000.00	5	Y
XXXXXXXXXX	\$25,000.00	5	Y
XXXXXXXXXX	\$25,000.00	5	Y
XXXXXXXXXX	\$1,200.00	1	Y
XXXXXXXXXX	\$16,000.00	3	Y
XXXXXXXXXX	\$21,600.00	3	Y
XXXXXXXXXX	\$24,000.00	5	Y
XXXXXXXXXX	\$15,000.00	4	Y
XXXXXXXXXX	\$28,800.00	3	Y
XXXXXXXXXX	\$24,000.00	5	Y
XXXXXXXXXX	\$24,000.00	5	Y
XXXXXXXXXX	\$10,668.00	3	Y
XXXXXXXXXX	\$7,800.00	2	Y
XXXXXXXXXX	\$20,000.00	5	Y
XXXXXXXXXX	\$36,000.00	4	Y
XXXXXXXXXX	\$36,000.00	4	Y

XXXXXXXXXX	\$26,400.00	4	Y
XXXXXXXXXX	\$14,000.00	2	Y
XXXXXXXXXX	\$20,940.00	4	Y
XXXXXXXXXX	\$20,940.00	4	Y
XXXXXXXXXX	\$8,000.00	2	Y
XXXXXXXXXX	\$16,608.00	5	Y
XXXXXXXXXX	\$37,000.00	5	Y
XXXXXXXXXX	\$23,000.00	3	Y
XXXXXXXXXX	\$7,000.00	3	Y
XXXXXXXXXX	\$20,000.00	3	Y
XXXXXXXXXX	\$26,400.00	4	Y
XXXXXXXXXX	\$26,400.00	4	Y
XXXXXXXXXX	\$18,960.00	2	Y
XXXXXXXXXX	\$36,000.00	2	Y
XXXXXXXXXX	\$5,000.00	2	Y
XXXXXXXXXX	\$6,000.00	2	Y
XXXXXXXXXX	\$19,200.00	8	Y
XXXXXXXXXX	\$19,200.00	8	Y
XXXXXXXXXX	\$19,200.00	8	Y
XXXXXXXXXX	\$19,200.00	8	Y
XXXXXXXXXX	\$19,200.00	8	Y
XXXXXXXXXX	\$10,200.00	3	Y
XXXXXXXXXX	\$3,600.00	2	Y
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XXXXXXXXXX	\$11,000.00	1	Y
XXXXXXXXXX	\$21,600.00	4	Y
XXXXXXXXXX	\$12,000.00	4	Y
XXXXXXXXXX	\$20,400.00	2	Y
XXXXXXXXXX	\$4,800.00	2	Y
XXXXXXXXXX	\$30,000.00	4	Y
XXXXXXXXXX	\$36,420.00	3	Y
XXXXXXXXXX	\$30,000.00	5	Y
XXXXXXXXXX	\$14,000.00	3	Y
XXXXXXXXXX	\$12,000.00	6	Y
XXXXXXXXXX	\$12,000.00	6	Y
XXXXXXXXXX	\$12,000.00	6	Y
XXXXXXXXXX	\$20,400.00	3	Y
XXXXXXXXXX	\$10,000.00	2	Y
XXXXXXXXXX	\$21,600.00	3	Y
XXXXXXXXXX	\$12,000.00	4	Y
XXXXXXXXXX	\$10,000.00	1	Y
XXXXXXXXXX	\$24,000.00	5	Y
XXXXXXXXXX	\$10,000.00	1	Y
XXXXXXXXXX	\$12,000.00	5	Y
XXXXXXXXXX	\$23,712.00	6	Y
XXXXXXXXXX	\$22,860.00	2	Y
XXXXXXXXXX	\$2,000.00	5	Y

XXXXXXXXXX	\$20,000.00	5	Y
XXXXXXXXXX	\$15,000.00	5	Y
XXXXXXXXXX	\$11,400.00	2	Y
XXXXXXXXXX	\$10,800.00	5	Y
XXXXXXXXXX	\$20,000.00	2	Y
XXXXXXXXXX	\$1,600.00	1	Y
XXXXXXXXXX	\$5,000.00	1	Y
XXXXXXXXXX	\$12.00	1	Y
XXXXXXXXXX	\$10,068.00	3	Y
XXXXXXXXXX	\$18,000.00	3	Y
XXXXXXXXXX	\$20,700.00	3	Y
XXXXXXXXXX	\$10,000.00	4	Y
XXXXXXXXXX	\$23,544.00	2	Y
XXXXXXXXXX	\$6,000.00	2	Y
XXXXXXXXXX	\$3,600.00	2	Y
XXXXXXXXXX	\$10,800.00	1	Y
XXXXXXXXXX	\$10,320.00	1	Y
XXXXXXXXXX	\$12,000.00	2	Y
XXXXXXXXXX	\$14,400.00	7	Y
XXXXXXXXXX	\$8,000.00	2	Y
XXXXXXXXXX	\$6,000.00	2	Y
XXXXXXXXXX	\$6,000.00	2	Y
XXXXXXXXXX	\$12,000.00	2	Y
XXXXXXXXXX	\$2,100.00	5	Y
XXXXXXXXXX	\$3,600.00	1	Y
XXXXXXXXXX	\$3,600.00	2	Y
XXXXXXXXXX	\$8,400.00	1	Y
XXXXXXXXXX	\$7,296.00	3	Y
XXXXXXXXXX	\$20,256.00	1	Y
XXXXXXXXXX	\$7,392.00	3	Y
XXXXXXXXXX	\$24,000.00	4	Y
XXXXXXXXXX	\$24,000.00	5	Y
XXXXXXXXXX	\$48,000.00	5	Y
XXXXXXXXXX	\$48,000.00	5	Y
XXXXXXXXXX	\$8,200.00	4	Y
XXXXXXXXXX	\$24,000.00	4	Y
XXXXXXXXXX	\$20,000.00	2	Y
XXXXXXXXXX	\$11,052.00	4	Y
XXXXXXXXXX	\$12,000.00	1	Y
XXXXXXXXXX	\$10,000.00	2	Y
XXXXXXXXXX	\$18,000.00	5	Y
XXXXXXXXXX	\$9,900.00	5	Y
XXXXXXXXXX	\$12.00	5	Y
XXXXXXXXXX	\$6,000.00	4	Y
XXXXXXXXXX	\$10,000.00	5	Y
XXXXXXXXXX	\$20,000.00	4	Y
XXXXXXXXXX	\$30,000.00	4	Y

XXXXXXXXXX	\$25,000.00	3	Y
XXXXXXXXXX	\$8,976.00	1	Y
XXXXXXXXXX	\$13,836.00	2	Y
XXXXXXXXXX	\$5,000.00	1	Y
XXXXXXXXXX	\$12.00	1	Y
XXXXXXXXXX	\$30,000.00	3	Y
XXXXXXXXXX	\$12.00	2	Y
XXXXXXXXXX	\$22,000.00	3	Y
XXXXXXXXXX	\$36,000.00	6	Y
XXXXXXXXXX	\$36,000.00	4	Y
XXXXXXXXXX	\$30,000.00	4	Y
XXXXXXXXXX	\$24,000.00	4	Y
XXXXXXXXXX	\$15,000.00	2	Y
XXXXXXXXXX	\$9,600.00	3	Y
XXXXXXXXXX	\$14,868.00	1	Y
XXXXXXXXXX	\$36,000.00	4	Y
XXXXXXXXXX	\$2,000.00	3	Y
XXXXXXXXXX	\$25,000.00	4	Y
XXXXXXXXXX	\$25,000.00	4	Y
XXXXXXXXXX	\$11,280.00	2	Y
XXXXXXXXXX	\$24,756.00	4	Y
XXXXXXXXXX	\$36,000.00	4	Y
XXXXXXXXXX	\$10,140.00	1	Y
XXXXXXXXXX	\$17,280.00	2	Y
XXXXXXXXXX	\$20,000.00	4	Y
XXXXXXXXXX	\$15,600.00	1	Y
XXXXXXXXXX	\$28,800.00	5	Y
XXXXXXXXXX	\$28,800.00	5	Y
XXXXXXXXXX	\$8,400.00	3	Y
XXXXXXXXXX	\$8,400.00	3	Y
XXXXXXXXXX	\$5,040.00	1	Y
XXXXXXXXXX	\$18,156.00	2	Y
XXXXXXXXXX	\$12,228.00	2	Y
XXXXXXXXXX	\$10,800.00	1	Y
XXXXXXXXXX	\$10,488.00	1	Y
XXXXXXXXXX	\$22,000.00	3	Y
XXXXXXXXXX	\$22,000.00	6	Y
XXXXXXXXXX	\$4,000.00	1	Y
XXXXXXXXXX	\$22,000.00	6	Y
XXXXXXXXXX	\$10,000.00	5	Y
XXXXXXXXXX	\$19,000.00	4	Y
XXXXXXXXXX	\$15,600.00	4	Y
XXXXXXXXXX	\$15,600.00	2	Y
XXXXXXXXXX	\$36,000.00	3	Y
XXXXXXXXXX	\$24,000.00	3	Y
XXXXXXXXXX	\$1,000.00	1	Y
XXXXXXXXXX	\$20,000.00	3	Y

XXXXXXXXXX	\$8,184.00	3	Y
XXXXXXXXXX	\$12,000.00	4	Y
XXXXXXXXXX	\$10,000.00	2	Y
XXXXXXXXXX	\$11,000.00	1	Y
XXXXXXXXXX	\$2,400.00	1	Y
XXXXXXXXXX	\$12,000.00	3	Y
XXXXXXXXXX	\$1,800.00	5	Y
XXXXXXXXXX	\$1,800.00	5	Y
XXXXXXXXXX	\$12.00	3	Y
XXXXXXXXXX	\$9,600.00	3	Y
XXXXXXXXXX	\$7,200.00	1	Y
XXXXXXXXXX	\$18,432.00	2	Y
XXXXXXXXXX	\$22,296.00	2	Y
XXXXXXXXXX	\$20,000.00	2	Y
XXXXXXXXXX	\$18,000.00	3	Y
XXXXXXXXXX	\$24,000.00	3	Y
XXXXXXXXXX	\$1,200.00	1	Y
XXXXXXXXXX	\$12,000.00	3	Y
XXXXXXXXXX	\$12,000.00	3	Y
XXXXXXXXXX	\$12,000.00	3	Y
XXXXXXXXXX	\$15,000.00	2	Y
XXXXXXXXXX	\$9,600.00	3	Y
XXXXXXXXXX	\$9,600.00	3	Y
XXXXXXXXXX	\$22,000.00	3	Y
XXXXXXXXXX	\$22,000.00	3	Y
XXXXXXXXXX	\$16,800.00	5	Y
XXXXXXXXXX	\$9,600.00	5	Y
XXXXXXXXXX	\$9,600.00	5	Y
XXXXXXXXXX	\$10,800.00	5	Y
XXXXXXXXXX	\$12,000.00	4	Y
XXXXXXXXXX	\$9,000.00	3	Y
XXXXXXXXXX	\$17,000.00	6	Y
XXXXXXXXXX	\$15,312.00	1	Y
XXXXXXXXXX	\$10,000.00	3	Y
XXXXXXXXXX	\$5,880.00	2	Y
XXXXXXXXXX	\$7,200.00	4	Y
XXXXXXXXXX	\$2,688.00	3	Y
XXXXXXXXXX	\$7,296.00	5	Y
XXXXXXXXXX	\$24,000.00	5	Y
XXXXXXXXXX	\$24,000.00	5	Y
XXXXXXXXXX	\$24,000.00	5	Y
XXXXXXXXXX	\$12,000.00	5	Y
XXXXXXXXXX	\$24,000.00	5	Y
XXXXXXXXXX	\$6,000.00	2	Y
XXXXXXXXXX	\$12,804.00	1	Y
XXXXXXXXXX	\$8,000.00	1	Y
XXXXXXXXXX	\$8,400.00	5	Y

XXXXXXXXXX	\$15,000.00	3	Y
XXXXXXXXXX	\$8,000.00	2	Y
XXXXXXXXXX	\$10,000.00	2	Y
XXXXXXXXXX	\$10,200.00	3	Y
XXXXXXXXXX	\$10,272.00	5	Y
XXXXXXXXXX	\$12,000.00	5	Y
XXXXXXXXXX	\$5,880.00	5	Y
XXXXXXXXXX	\$12,000.00	5	Y
XXXXXXXXXX	\$12,000.00	5	Y
XXXXXXXXXX	\$12,000.00	5	Y
XXXXXXXXXX	\$5,760.00	3	Y
XXXXXXXXXX	\$18,000.00	3	Y
XXXXXXXXXX	\$16,000.00	2	Y
XXXXXXXXXX	\$22,000.00	3	Y
XXXXXXXXXX	\$10,000.00	4	Y
XXXXXXXXXX	\$22,000.00	5	Y
XXXXXXXXXX	\$18,000.00	2	Y
XXXXXXXXXX	\$24,000.00	5	Y
XXXXXXXXXX	\$24,000.00	5	Y
XXXXXXXXXX	\$22,000.00	5	Y
XXXXXXXXXX	\$2,400.00	1	Y
XXXXXXXXXX	\$3,720.00	1	Y
XXXXXXXXXX	\$24,000.00	5	Y
XXXXXXXXXX	\$24,000.00	5	Y
XXXXXXXXXX	\$8,400.00	4	Y
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XXXXXXXXXX	\$20,000.00	2	Y
XXXXXXXXXX	\$10,000.00	7	Y
XXXXXXXXXX	\$2,000.00	1	Y
XXXXXXXXXX	\$20,000.00	3	Y
XXXXXXXXXX	\$25,000.00	4	Y
XXXXXXXXXX	\$10,000.00	4	Y
XXXXXXXXXX	\$10,800.00	3	Y
XXXXXXXXXX	\$7,920.00	3	Y
XXXXXXXXXX	\$22,800.00	2	Y
XXXXXXXXXX	\$9,600.00	2	Y
XXXXXXXXXX	\$10,080.00	1	Y
XXXXXXXXXX	\$7,000.00	3	Y
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XXXXXXXXXX	\$12.00	1	Y
XXXXXXXXXX	\$15,600.00	8	Y
XXXXXXXXXX	\$7,200.00	1	Y
XXXXXXXXXX	\$36,000.00	2	Y
XXXXXXXXXX	\$12,000.00	5	Y
XXXXXXXXXX	\$2,112.00	1	Y
XXXXXXXXXX	\$10,000.00	5	Y
XXXXXXXXXX	\$10,000.00	5	Y

XXXXXXXXXX	\$14,400.00	6	Y
XXXXXXXXXX	\$5,000.00	2	Y
XXXXXXXXXX	\$7,200.00	5	Y
XXXXXXXXXX	\$20,000.00	2	Y
XXXXXXXXXX	\$11,000.00	1	Y
XXXXXXXXXX	\$11,640.00	2	Y
XXXXXXXXXX	\$19,200.00	5	Y
XXXXXXXXXX	\$33,600.00	4	Y
XXXXXXXXXX	\$20,400.00	4	Y
XXXXXXXXXX	\$19,200.00	4	Y
XXXXXXXXXX	\$12,000.00	2	Y
XXXXXXXXXX	\$12,000.00	5	Y
XXXXXXXXXX	\$18,000.00	5	Y
XXXXXXXXXX	\$24,000.00	4	Y
XXXXXXXXXX	\$18,000.00	5	Y
XXXXXXXXXX	\$18,000.00	5	Y
XXXXXXXXXX	\$22,000.00	5	Y
XXXXXXXXXX	\$20,000.00	4	Y
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XXXXXXXXXX	\$26,400.00	5	Y
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XXXXXXXXXX	\$18,000.00	5	Y
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XXXXXXXXXX	\$10,000.00	4	Y
XXXXXXXXXX	\$18,000.00	5	Y
XXXXXXXXXX	\$12.00	4	Y
XXXXXXXXXX	\$10,000.00	2	Y
XXXXXXXXXX	\$12,000.00	5	Y
XXXXXXXXXX	\$22,000.00	5	Y
XXXXXXXXXX	\$22,000.00	5	Y
XXXXXXXXXX	\$10,000.00	3	Y

XXXXXXXXXX	\$12,000.00	3	Y
XXXXXXXXXX	\$18,000.00	5	Y
XXXXXXXXXX	\$12,000.00	5	Y
XXXXXXXXXX	\$14,400.00	4	Y
XXXXXXXXXX	\$10,000.00	5	Y
XXXXXXXXXX	\$18,000.00	5	Y
XXXXXXXXXX	\$40,000.00	3	Y
XXXXXXXXXX	\$14,400.00	3	Y
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XXXXXXXXXX	\$10,248.00	1	Y
XXXXXXXXXX	\$35,004.00	5	Y
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XXXXXXXXXX	\$14,400.00	5	Y
XXXXXXXXXX	\$14,400.00	5	Y
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XXXXXXXXXX	\$20,400.00	4	Y
XXXXXXXXXX	\$26,000.00	4	Y
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XXXXXXXXXX	\$23,340.00	2	Y
XXXXXXXXXX	\$19,440.00	4	Y
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XXXXXXXXXX	\$9,300.00	5	Y
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XXXXXXXXXX	\$12,000.00	3	Y
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XXXXXXXXXX	\$18,000.00	5	Y
XXXXXXXXXX	\$18,000.00	5	Y
XXXXXXXXXX	\$1,332.00	1	Y
XXXXXXXXXX	\$7,200.00	4	Y
XXXXXXXXXX	\$18,612.00	2	Y
XXXXXXXXXX	\$20,000.00	6	Y
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XXXXXXXXXX	\$30,000.00	2	Y
XXXXXXXXXX	\$2,000.00	2	Y
XXXXXXXXXX	\$9,600.00	1	Y
XXXXXXXXXX	\$10,248.00	2	Y
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XXXXXXXXXX	\$6,900.00	3	Y
XXXXXXXXXX	\$13,200.00	2	Y
XXXXXXXXXX	\$6,000.00	3	Y
XXXXXXXXXX	\$19,200.00	3	Y
XXXXXXXXXX	\$19,200.00	3	Y
XXXXXXXXXX	\$16,800.00	2	Y
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XXXXXXXXXX	\$18,000.00	4	Y
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XXXXXXXXXX	\$14,400.00	3	Y
XXXXXXXXXX	\$13,224.00	2	Y
XXXXXXXXXX	\$24,000.00	4	Y
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XXXXXXXXXX	\$8,376.00	4	Y
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XXXXXXXXXX	\$18,000.00	6	Y
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XXXXXXXXXX	\$36,000.00	2	Y
XXXXXXXXXX	\$30,000.00	3	Y
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XXXXXXXXXX	\$37,392.00	5	Y
XXXXXXXXXX	\$48,000.00	5	Y
XXXXXXXXXX	\$12,000.00	2	Y
XXXXXXXXXX	\$1,120.00	2	Y
XXXXXXXXXX	\$37,392.00	4	Y
XXXXXXXXXX	\$1,000.00	1	Y
XXXXXXXXXX	\$7,800.00	1	Y

XXXXXXXXXX	\$5,000.00	3	Y
XXXXXXXXXX	\$25,000.00	5	Y
XXXXXXXXXX	\$25,000.00	5	Y
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XXXXXXXXXX	\$12,000.00	1	Y
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XXXXXXXXXX	\$3,000.00	2	Y
XXXXXXXXXX	\$5,000.00	5	Y
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XXXXXXXXXX	\$14,400.00	6	Y
XXXXXXXXXX	\$16,224.00	5	Y
XXXXXXXXXX	\$54,000.00	7	Y
XXXXXXXXXX	\$14,400.00	2	Y
XXXXXXXXXX	\$25,200.00	5	Y
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XXXXXXXXXX	\$10,000.00	5	Y
XXXXXXXXXX	\$13,536.00	2	Y
XXXXXXXXXX	\$13,536.00	2	Y
XXXXXXXXXX	\$12,000.00	5	Y
XXXXXXXXXX	\$22,800.00	5	Y
XXXXXXXXXX	\$10,000.00	5	Y
XXXXXXXXXX	\$10,000.00	5	Y
XXXXXXXXXX	\$10,000.00	4	Y
XXXXXXXXXX	\$10,000.00	2	Y
XXXXXXXXXX	\$15,000.00	4	Y
XXXXXXXXXX	\$15,000.00	4	Y
XXXXXXXXXX	\$25,000.00	1	Y
XXXXXXXXXX	\$25,200.00	8	Y
XXXXXXXXXX	\$6,000.00	2	Y
XXXXXXXXXX	\$5,000.00	2	Y
XXXXXXXXXX	\$10,000.00	2	Y
XXXXXXXXXX	\$12,000.00	2	Y
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XXXXXXXXXX	\$21,600.00	5	Y
XXXXXXXXXX	\$19,200.00	7	Y
XXXXXXXXXX	\$12,000.00	3	Y
XXXXXXXXXX	\$12,000.00	4	Y
XXXXXXXXXX	\$25,000.00	3	Y
XXXXXXXXXX	\$9,408.00	4	Y
XXXXXXXXXX	\$9,408.00	4	Y
XXXXXXXXXX	\$9,408.00	4	Y

XXXXXXXXXX	\$19,200.00	4	Y
XXXXXXXXXX	\$25,000.00	3	Y
XXXXXXXXXX	\$19,200.00	4	Y
XXXXXXXXXX	\$19,200.00	4	Y
XXXXXXXXXX	\$28,800.00	4	Y
XXXXXXXXXX	\$28,800.00	4	Y
XXXXXXXXXX	\$28,800.00	4	Y
XXXXXXXXXX	\$7,200.00	4	Y
XXXXXXXXXX	\$9,600.00	6	Y
XXXXXXXXXX	\$14,400.00	3	Y
XXXXXXXXXX	\$34,800.00	4	Y
XXXXXXXXXX	\$14,400.00	5	Y
XXXXXXXXXX	\$12,000.00	3	Y
XXXXXXXXXX	\$30,000.00	4	Y
XXXXXXXXXX	\$3,500.00	2	Y
XXXXXXXXXX	\$12.00	1	Y
XXXXXXXXXX	\$13,968.00	4	Y
XXXXXXXXXX	\$7,800.00	3	Y
XXXXXXXXXX	\$22,000.00	2	Y
XXXXXXXXXX	\$24,000.00	8	Y
XXXXXXXXXX	\$26,400.00	8	Y
XXXXXXXXXX	\$22,000.00	2	Y
XXXXXXXXXX	\$36,000.00	5	Y
XXXXXXXXXX	\$15,000.00	6	Y
XXXXXXXXXX	\$10,000.00	1	Y
XXXXXXXXXX	\$8,000.00	1	Y
XXXXXXXXXX	\$20,000.00	4	Y
XXXXXXXXXX	\$30,000.00	2	Y
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XXXXXXXXXX	\$7,440.00	5	Y
XXXXXXXXXX	\$7,440.00	5	Y
XXXXXXXXXX	\$7,200.00	3	Y
XXXXXXXXXX	\$16,020.00	3	Y
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XXXXXXXXXX	\$24,000.00	6	Y
XXXXXXXXXX	\$30,000.00	6	Y
XXXXXXXXXX	\$14,400.00	5	Y
XXXXXXXXXX	\$6,500.00	6	Y
XXXXXXXXXX	\$5,000.00	6	Y
XXXXXXXXXX	\$5,000.00	4	Y
XXXXXXXXXX	\$5,000.00	6	Y
XXXXXXXXXX	\$15,000.00	6	Y
XXXXXXXXXX	\$20,496.00	2	Y
XXXXXXXXXX	\$9,552.00	2	Y
XXXXXXXXXX	\$20,000.00	4	Y
XXXXXXXXXX	\$12,000.00	4	Y
XXXXXXXXXX	\$3,000.00	2	Y

XXXXXXXXXX	\$1,000.00	4	Y
XXXXXXXXXX	\$15,000.00	1	Y
XXXXXXXXXX	\$3,840.00	2	Y
XXXXXXXXXX	\$10,000.00	2	Y
XXXXXXXXXX	\$18,000.00	3	Y
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XXXXXXXXXX	\$20,000.00	6	Y
XXXXXXXXXX	\$20,000.00	6	Y
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XXXXXXXXXX	\$21,600.00	6	Y
XXXXXXXXXX	\$21,600.00	6	Y
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XXXXXXXXXX	\$14,400.00	4	Y
XXXXXXXXXX	\$3,000.00	4	Y
XXXXXXXXXX	\$12,000.00	1	Y
XXXXXXXXXX	\$36,000.00	5	Y
XXXXXXXXXX	\$10,000.00	4	Y
XXXXXXXXXX	\$5,000.00	1	Y
XXXXXXXXXX	\$10,000.00	5	Y
XXXXXXXXXX	\$24,000.00	5	Y
XXXXXXXXXX	\$10,000.00	6	Y
XXXXXXXXXX	\$10,000.00	5	Y
XXXXXXXXXX	\$15,600.00	4	Y

XXXXXXXXXX	\$18,500.00	4	Y
XXXXXXXXXX	\$12,000.00	3	Y
XXXXXXXXXX	\$7,296.00	3	Y
XXXXXXXXXX	\$7,296.00	3	Y
XXXXXXXXXX	\$12,000.00	3	Y
XXXXXXXXXX	\$12,000.00	4	Y
XXXXXXXXXX	\$9,600.00	4	Y
XXXXXXXXXX	\$21,120.00	3	Y
XXXXXXXXXX	\$20,000.00	5	Y
XXXXXXXXXX	\$30,000.00	5	Y
XXXXXXXXXX	\$25,000.00	5	Y
XXXXXXXXXX	\$22,000.00	4	Y
XXXXXXXXXX	\$22,000.00	4	Y
XXXXXXXXXX	\$12,708.00	2	Y
XXXXXXXXXX	\$14,000.00	4	Y
XXXXXXXXXX	\$14,400.00	4	Y
XXXXXXXXXX	\$24,504.00	3	Y
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XXXXXXXXXX	\$7,056.00	3	Y
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XXXXXXXXXX	\$36,000.00	5	Y
XXXXXXXXXX	\$2,816.00	5	Y
XXXXXXXXXX	\$3,000.00	2	Y
XXXXXXXXXX	\$22,680.00	3	Y
XXXXXXXXXX	\$22,200.00	3	Y
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XXXXXXXXXX	\$26,000.00	6	Y
XXXXXXXXXX	\$24,000.00	5	Y
XXXXXXXXXX	\$24,000.00	5	Y
XXXXXXXXXX	\$25,200.00	5	Y
XXXXXXXXXX	\$25,000.00	2	Y
XXXXXXXXXX	\$25,200.00	5	Y
XXXXXXXXXX	\$20,000.00	8	Y
XXXXXXXXXX	\$10,380.00	1	Y
XXXXXXXXXX	\$10,000.00	2	Y
XXXXXXXXXX	\$1,536.00	1	Y
XXXXXXXXXX	\$5,000.00	3	Y
XXXXXXXXXX	\$26,400.00	1	Y
XXXXXXXXXX	\$10,000.00	4	Y
XXXXXXXXXX	\$9,600.00	3	Y
XXXXXXXXXX	\$5,000.00	1	Y
XXXXXXXXXX	\$7,560.00	4	Y
XXXXXXXXXX	\$10,560.00	2	Y
XXXXXXXXXX	\$8,040.00	1	Y

XXXXXXXXXX	\$14,400.00	3	Y
XXXXXXXXXX	\$12,000.00	4	Y
XXXXXXXXXX	\$12,000.00	4	Y
XXXXXXXXXX	\$14,400.00	3	Y
XXXXXXXXXX	\$7,416.00	3	Y
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XXXXXXXXXX	\$9,420.00	5	Y
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XXXXXXXXXX	\$5,000.00	1	Y
XXXXXXXXXX	\$10,560.00	1	Y
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XXXXXXXXXX	\$16,800.00	6	Y
XXXXXXXXXX	\$10,000.00	3	Y
XXXXXXXXXX	\$30,000.00	2	Y
XXXXXXXXXX	\$9,540.00	4	Y
XXXXXXXXXX	\$9,540.00	4	Y
XXXXXXXXXX	\$14,400.00	6	Y
XXXXXXXXXX	\$26,400.00	4	Y
XXXXXXXXXX	\$30,000.00	4	Y
XXXXXXXXXX	\$16,128.00	4	Y
XXXXXXXXXX	\$12,000.00	4	Y
XXXXXXXXXX	\$12,000.00	4	Y
XXXXXXXXXX	\$18,000.00	1	Y
XXXXXXXXXX	\$24,000.00	5	Y
XXXXXXXXXX	\$5,000.00	5	Y
XXXXXXXXXX	\$8,000.00	3	Y
XXXXXXXXXX	\$8,000.00	2	Y
XXXXXXXXXX	\$1,500.00	5	Y
XXXXXXXXXX	\$9,600.00	3	Y
XXXXXXXXXX	\$9,600.00	3	Y
XXXXXXXXXX	\$1,500.00	5	Y
XXXXXXXXXX	\$14,400.00	3	Y
XXXXXXXXXX	\$21,600.00	5	Y
XXXXXXXXXX	\$12,000.00	2	Y
XXXXXXXXXX	\$7,200.00	3	Y
XXXXXXXXXX	\$30,000.00	5	Y
XXXXXXXXXX	\$30,000.00	5	Y
XXXXXXXXXX	\$30,000.00	5	Y
XXXXXXXXXX	\$10,000.00	5	Y
XXXXXXXXXX	\$10,000.00	5	Y

XXXXXXXXXX		\$3,840.00	1	Y
XXXXXXXXXX		\$18,000.00	4	Y
XXXXXXXXXX		\$12,000.00	3	Y
XXXXXXXXXX		\$12,000.00	3	Y
XXXXXXXXXX		\$10,000.00	2	Y
XXXXXXXXXX		\$17,568.00	2	Y
XXXXXXXXXX		\$17,568.00	2	Y
XXXXXXXXXX		\$24,000.00	4	Y
XXXXXXXXXX		\$22,000.00	4	Y
XXXXXXXXXX		\$22,000.00	4	Y
XXXXXXXXXX		\$10,200.00	2	Y
XXXXXXXXXX		\$15,000.00	2	Y
XXXXXXXXXX		\$15,000.00	4	Y
XXXXXXXXXX		\$12,000.00	4	Y
XXXXXXXXXX		\$12,000.00	2	Y
XXXXXXXXXX		\$5,000.00	3	Y
XXXXXXXXXX		\$24,000.00	5	Y
XXXXXXXXXX		\$15,000.00	4	Y
XXXXXXXXXX		\$15,000.00	4	Y
XXXXXXXXXX		\$24,276.00	8	Y
XXXXXXXXXX		\$21,600.00	8	Y
XXXXXXXXXX		\$12,000.00	1	Y
XXXXXXXXXX		\$7,200.00	5	Y
XXXXXXXXXX		\$22,000.00	4	Y
XXXXXXXXXX		\$36,000.00	3	Y
XXXXXXXXXX		\$30,000.00	3	Y
XXXXXXXXXX		\$5,000.00	4	Y
XXXXXXXXXX		\$5,760.00	1	Y
XXXXXXXXXX		\$10,000.00	2	Y
XXXXXXXXXX		\$18,000.00	6	Y
XXXXXXXXXX		\$22,000.00	4	Y
XXXXXXXXXX		\$6,000.00	2	Y
XXXXXXXXXX		\$10,000.00	3	Y
XXXXXXXXXX		\$32,400.00	5	Y
XXXXXXXXXX		\$32,400.00	5	Y
XXXXXXXXXX		\$32,400.00	5	Y
XXXXXXXXXX		\$5,700.00	4	Y
XXXXXXXXXX		\$9,600.00	2	Y
XXXXXXXXXX		\$6,000.00	2	Y
XXXXXXXXXX		\$18,000.00	5	Y
XXXXXXXXXX		\$9,600.00	2	Y
XXXXXXXXXX		\$10,000.00	2	Y
XXXXXXXXXX		\$10,000.00	2	Y
XXXXXXXXXX		\$52,000.00	6	Y
XXXXXXXXXX		\$4,200.00	3	Y
XXXXXXXXXX		\$5,000.00	1	Y
XXXXXXXXXX		\$15,000.00	2	Y

XXXXXXXXXX	\$2,500.00	1	Y
XXXXXXXXXX	\$1,600.00	2	Y
XXXXXXXXXX	\$18,000.00	4	Y
XXXXXXXXXX	\$12,000.00	4	Y
XXXXXXXXXX	\$13,200.00	4	Y
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XXXXXXXXXX	\$6,396.00	2	Y
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XXXXXXXXXX	\$10,200.00	1	Y
XXXXXXXXXX	\$10,800.00	4	Y
XXXXXXXXXX	\$7,440.00	5	Y
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XXXXXXXXXX	\$5,880.00	2	Y
XXXXXXXXXX	\$31,200.00	6	Y
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XXXXXXXXXX	\$12.00	6	Y
XXXXXXXXXX	\$36,000.00	3	Y
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XXXXXXXXXX	\$5,000.00	2	Y
XXXXXXXXXX	\$7,000.00	4	Y
XXXXXXXXXX	\$12,000.00	2	Y
XXXXXXXXXX	\$21,600.00	1	Y
XXXXXXXXXX	\$24,000.00	2	Y
XXXXXXXXXX	\$12,000.00	5	Y
XXXXXXXXXX	\$21,600.00	2	Y
XXXXXXXXXX	\$14,000.00	3	Y
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XXXXXXXXXX	\$5,000.00	2	Y
XXXXXXXXXX	\$7,000.00	4	Y
XXXXXXXXXX	\$15,000.00	4	Y
XXXXXXXXXX	\$7,000.00	5	Y
XXXXXXXXXX	\$5,000.00	5	Y
XXXXXXXXXX	\$15,000.00	5	Y
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XXXXXXXXXX	\$12.00	1	Y
XXXXXXXXXX	\$6,000.00	4	Y
XXXXXXXXXX	\$21,876.00	4	Y
XXXXXXXXXX	\$10,000.00	2	Y
XXXXXXXXXX	\$10,000.00	5	Y
XXXXXXXXXX	\$5,000.00	4	Y
XXXXXXXXXX	\$6,000.00	2	Y
XXXXXXXXXX	\$28,800.00	1	Y
XXXXXXXXXX	\$5,000.00	2	Y

XXXXXXXXXX	\$9,960.00	1	Y
XXXXXXXXXX	\$5,880.00	3	Y
XXXXXXXXXX	\$5,000.00	2	Y
XXXXXXXXXX	\$5,000.00	4	Y
XXXXXXXXXX	\$18,000.00	6	Y
XXXXXXXXXX	\$20,000.00	4	Y
XXXXXXXXXX	\$9,288.00	1	Y
XXXXXXXXXX	\$11,832.00	2	Y
XXXXXXXXXX	\$12,000.00	6	Y
XXXXXXXXXX	\$18,000.00	6	Y
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XXXXXXXXXX	\$1,644.00	2	Y
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XXXXXXXXXX	\$19,200.00	3	Y
XXXXXXXXXX	\$15,600.00	3	Y
XXXXXXXXXX	\$13,000.00	4	Y
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XXXXXXXXXX	\$6,000.00	4	Y
XXXXXXXXXX	\$10,000.00	3	Y
XXXXXXXXXX	\$10,000.00	3	Y
XXXXXXXXXX	\$10,000.00	3	Y
XXXXXXXXXX	\$28,800.00	5	Y
XXXXXXXXXX	\$36,000.00	7	Y

XXXXXXXXXX	\$6,360.00	4	Y
XXXXXXXXXX	\$22,000.00	4	Y
XXXXXXXXXX	\$19,200.00	3	Y
XXXXXXXXXX	\$27,600.00	5	Y
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XXXXXXXXXX	\$19,200.00	3	Y
XXXXXXXXXX	\$14,400.00	2	Y
XXXXXXXXXX	\$15,600.00	8	Y
XXXXXXXXXX	\$10,000.00	2	Y
XXXXXXXXXX	\$20,000.00	3	Y
XXXXXXXXXX	\$8,000.00	5	Y
XXXXXXXXXX	\$6,000.00	5	Y
XXXXXXXXXX	\$6,000.00	5	Y
XXXXXXXXXX	\$10,000.00	3	Y
XXXXXXXXXX	\$10,000.00	3	Y
XXXXXXXXXX	\$14,400.00	6	Y
XXXXXXXXXX	\$10,236.00	1	Y
XXXXXXXXXX	\$20,000.00	5	Y
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XXXXXXXXXX	\$24,000.00	2	Y
XXXXXXXXXX	\$20,000.00	3	Y
XXXXXXXXXX	\$15,000.00	2	Y

XXXXXXXXXX	\$36,638.00	2	Y
XXXXXXXXXX	\$29,616.00	2	Y
XXXXXXXXXX	\$19,200.00	2	Y
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XXXXXXXXXX	\$12.00	1	Y
XXXXXXXXXX	\$27,600.00	3	Y
XXXXXXXXXX	\$12,000.00	5	Y
XXXXXXXXXX	\$8,000.00	4	Y
XXXXXXXXXX	\$24,000.00	1	Y
XXXXXXXXXX	\$9,480.00	3	Y
XXXXXXXXXX	\$9,600.00	2	Y
XXXXXXXXXX	\$8,880.00	1	Y
XXXXXXXXXX	\$21,600.00	4	Y
XXXXXXXXXX	\$20,000.00	2	Y
XXXXXXXXXX	\$5,616.00	2	Y
XXXXXXXXXX	\$8,000.00	2	Y
XXXXXXXXXX	\$22,800.00	4	Y
XXXXXXXXXX	\$6,000.00	3	Y
XXXXXXXXXX	\$9,600.00	3	Y
XXXXXXXXXX	\$6,000.00	5	Y
XXXXXXXXXX	\$12.00	3	Y
XXXXXXXXXX	\$20,000.00	6	Y
XXXXXXXXXX	\$10,800.00	6	Y
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XXXXXXXXXX	\$12,000.00	3	Y
XXXXXXXXXX	\$22,800.00	4	Y
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XXXXXXXXXX	\$13,200.00	3	Y
XXXXXXXXXX	\$7,296.00	3	Y
XXXXXXXXXX	\$24,000.00	2	Y
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XXXXXXXXXX	\$48,000.00	5	Y
XXXXXXXXXX	\$13,200.00	2	Y
XXXXXXXXXX	\$14,400.00	2	Y
XXXXXXXXXX	\$10,000.00	2	Y
XXXXXXXXXX	\$12,000.00	2	Y
XXXXXXXXXX	\$7,200.00	5	Y
XXXXXXXXXX	\$10,080.00	5	Y
XXXXXXXXXX	\$10,080.00	5	Y
XXXXXXXXXX	\$12,000.00	3	Y
XXXXXXXXXX	\$15,000.00	3	Y
XXXXXXXXXX	\$4,800.00	1	Y
XXXXXXXXXX	\$8,580.00	1	Y
XXXXXXXXXX	\$18,000.00	7	Y
XXXXXXXXXX	\$15,000.00	2	Y
XXXXXXXXXX	\$13,200.00	3	Y

XXXXXXXXXX	\$13,200.00	3	Y
XXXXXXXXXX	\$5,592.00	3	Y
XXXXXXXXXX	\$60,000.00	3	N
XXXXXXXXXX	\$70,000.00	5	N
XXXXXXXXXX	\$133,332.00	6	N
XXXXXXXXXX	\$55,200.00	5	N
XXXXXXXXXX	\$55,200.00	5	N
XXXXXXXXXX	\$120,000.00	5	N
XXXXXXXXXX	\$46,500.00	4	N
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XXXXXXXXXX	\$51,600.00	3	N
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XXXXXXXXXX	\$54,000.00	2	N
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XXXXXXXXXX	\$60,000.00	4	N
XXXXXXXXXX	\$44,000.00	1	N
XXXXXXXXXX	\$72,000.00	4	N
XXXXXXXXXX	\$40,000.00	2	N
XXXXXXXXXX	\$48,965.00	2	N
XXXXXXXXXX	\$48,000.00	1	N
XXXXXXXXXX	\$48,000.00	1	N
XXXXXXXXXX	\$72,000.00	2	N

XXXXXXXXXX		\$83,000.00	4	N
XXXXXXXXXX		\$72,000.00	4	N
XXXXXXXXXX		\$50,000.00	2	N
XXXXXXXXXX		\$133,332.00	2	N
XXXXXXXXXX		\$45,600.00	2	N
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XXXXXXXXXX		\$84,000.00	6	N
XXXXXXXXXX		\$78,000.00	6	N
XXXXXXXXXX		\$60,000.00	2	N
XXXXXXXXXX		\$48,000.00	2	N
XXXXXXXXXX		\$50,000.00	4	N
XXXXXXXXXX		\$40,000.00	1	N
XXXXXXXXXX		\$48,000.00	4	N
XXXXXXXXXX		\$60,000.00	2	N
XXXXXXXXXX		\$48,000.00	2	N
XXXXXXXXXX		\$36,000.00	1	N
XXXXXXXXXX		\$48,000.00	4	N
XXXXXXXXXX		\$48,000.00	4	N
XXXXXXXXXX		\$72,000.00	2	N
XXXXXXXXXX		\$48,000.00	2	N
XXXXXXXXXX		\$60,000.00	3	N
XXXXXXXXXX		\$96,000.00	4	N
XXXXXXXXXX		\$96,000.00	4	N
XXXXXXXXXX		\$100,000.00	4	N
XXXXXXXXXX		\$133,332.00	4	N

Total Patients: 1528

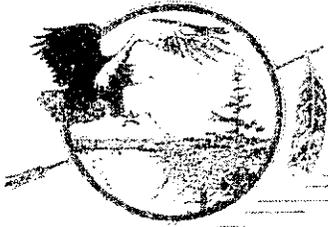
Number of persons LMI: 1456

Percentage of persons benefiting LMI: 95.4%

STATE: CALIFORNIA

-----I N C O M E L I M I T S-----

	PROGRAM	1 PERSON	2 PERSON	3 PERSON	4 PERSON	5 PERSON	6 PERSON	7 PERSON	8 PERSON
Siskiyou County, CA FY 2013 MFI: 50000	30% OF MEDIAN	12050	13800	15500	17200	18600	20000	21350	22750
	VERY LOW INCOME	20100	22950	25800	28650	30950	33250	35550	37850
	LOW-INCOME	32100	36700	41300	45850	49550	53200	56900	60550
Tehama County, CA FY 2013 MFI: 48300	30% OF MEDIAN	12050	13800	15500	17200	18600	20000	21350	22750
	VERY LOW INCOME	20100	22950	25800	28650	30950	33250	35550	37850
	LOW-INCOME	32100	36700	41300	45850	49550	53200	56900	60550
Trinity County, CA FY 2013 MFI: 49600	30% OF MEDIAN	12050	13800	15500	17200	18600	20000	21350	22750
	VERY LOW INCOME	20100	22950	25800	28650	30950	33250	35550	37850
	LOW-INCOME	32100	36700	41300	45850	49550	53200	56900	60550
Tuolumne County, CA FY 2013 MFI: 66400	30% OF MEDIAN	13950	15950	17950	19900	21500	23100	24700	26300
	VERY LOW INCOME	23250	26600	29900	33200	35900	38550	41200	43850
	LOW-INCOME	37200	42500	47800	53100	57350	61600	65850	70100



Quartz Valley Indian Reservation

March 1, 2013

Department of Housing and Urban Development
SWONAP Grants Management Division
One North Central Avenue, Suite 600
Phoenix, AZ 85004-2361

RE: OPERATION AND MAINTENANCE PLAN

To Whom It May Concern:

The Quartz Valley Indian Reservation/ANAV Tribal Health Clinic (QVIR/ATHC) currently has a plan that covers the operation and maintenance of its existing 4334 square foot clinic. We provide maintenance and minor repairs through our custodians: one .5 FTE custodian and the other an on-call custodian for when additional maintenance and repair is needed. We plan on increasing that position to 1.0 FTE custodian and will continue to have the on-call custodian as back up and when additional custodial services are needed. The custodian has a check-off list of daily, weekly, monthly, and annual custodial duties required which will include safety checks of clinic equipment and maintenance services required on a scheduled basis for the interior, exterior and clinic grounds. The additional duties related to the proposed expansion will add an addition cost of \$10,000 to be paid by third-part insurance billing revenue.

Clinic facility insurance will be increased by \$4000 to ensure adequate facility and equipment coverage in the event of fire or theft. The additional \$4000 will be paid by third-part insurance revenue.

Our current security/safety officer is including the additional safety and security needs for the facility expansion project such as security code boxes for the exterior doors, additional security for the windows, and exterior security cameras. Security costs are included in the attached Construction Cost Estimate by Siskiyou Design Group. The related personnel costs are reflected in the above custodial duties and costs.

As a result of QVIR/ATHC 's contract with the California Area Indian Health Service (CAIHS), the additional footage of the expansion will be included in the CAIHS Maintenance and Improvement budget based upon a formula that is driven by square footage provided for healthcare services for Tribal and Indian Health Service facilities, This will make future funds available for improvements, repairs, and maintenance purposes from that source.

In addition, the clinic budget includes a budget line item of 1% for operation and maintenance. This will add an additional cost of the clinic of \$3000.

Administration • 530-468-5907 • FAX: 530-468-5908

FAX 530-468-2491

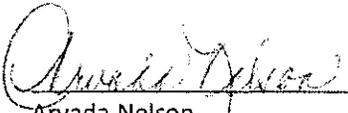
P.O. Box 24, Fort Jones, CA 96032-0024

Cost Breakdown for Annual Expenses

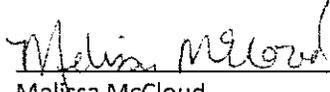
<u>Item</u>	<u>Annual Expense</u>	<u>Source of Operating Funds</u>
Maintenance	\$10,000	Insurance Billing Revenue
Repairs	\$2500	Indian Health Services
Insurance	\$4000	Insurance Billing Revenue
Security	\$960	Insurance Billing Revenue
<u>Replacement Reserves</u>	<u>\$3000</u>	<u>Insurance Billing Revenue</u>
Total	\$20,460	

The ATHC Executive Director and QVIR Health Board acknowledge these additional operation and maintenance needs that will result from construction of the proposed building expansion project and hereby commits the necessary operating funds to address such needs.

Sincerely,


Arvada Nelson
 Arvada Clinic Executive Director

3/1/13
 Date


Melissa McCloud
 QVIR Vice Chairperson/
 Health Board Member

3-1-13
 Date



ANAV Tribal Health Clinic
Quartz Valley Indian Reservation

March 13, 2013

Department of Housing and Urban Development
SWONAP Grants Management Division
One North Central Avenue, Suite 600
Phoenix, AZ 85004-2361

RE: STATEMENT OF IHS FACILITY REQUIREMENTS

To Whom It May Concern:

I am writing in regards to the Quartz Valley Indian Reservation's application to the 2013 Indian Community Development Block Grant (ICDBG) for our proposed Expansion of Anav Tribal Health Clinic Project.

The Quartz Valley Indian Reservation/ANAV Tribal Health Clinic (QVIR/ATHC) has a P.L. 93-638 Indian Self-Determination contract with the Indian Health Services (IHS). The QVIR/ATHC meets all applicable IHS facility requirements as well as California State standards for the medical, dental, and behavioral health services we provide. The proposed project will expand our facility which will increase our number of patients, revenue, and range of services. The expansion project will be integrated into existing services and will continue to meet nationally accepted IHS standards.

In addition, we apply these standards to facilities and facilities management and work closely with the California Area IHS Office of Environmental Health and Engineering in the development of our facility expansion and construction in order to have the best outcome possible.

We appreciate your concern in a successful outcome for this project.

Sincerely,

Arvada Nelson, MA

Executive Director

2/18/2013
REV 3/6/2013

Quartz Valley Indian Reservation



Guy Fryer, Architect A.I.A.
303 BRUCE STREET
YREKA, CALIFORNIA 96097
TELEPHONE (530) 842-1483
FAX (530) 842-1908

siskiyoudesigngroup

**Opinion of Probable Cost
Health & Wellness Clinic – 3,000 S.F. Expansion**

Project Work Estimate:

CSI Division #	Description	Estimated Cost
Division 1	General Conditions (Contractor P&O)	\$87,857.40
	Architect/ Engineering Fees	\$43,928.70
	Environmental Review	\$5,000.00
Division 2	Site Work	\$41,000.00
Division 3	Concrete/ Foundation	\$35,490.00
Division 4	Masonry	\$0.00
Division 5	Metals	\$0.00
Division 6	Rough & Finish Carpentry:	
	Exterior Walls	\$16,800.00
	Interior Walls	\$36,060.00
	Roof Structure	\$35,160.00
	Casework	\$26,973.00
Division 7	Thermal & Moisture Protection	\$11,640.00
Division 8	Doors & Windows	
	Exterior Doors	\$11,142.00
	Interior Doors	\$14,100.00
	Windows	\$18,600.00
Division 9	Finishes	
	Floor Covering	\$18,060.00
	Ceiling, Suspended	\$9,730.00
	Painting	\$12,750.00
Division 10	Specialties	\$15,643.00
Divisions 11 & 12	Equipment & Furnishings	\$0.00
Division 13	Special Construction (Security System)	\$4,200.00
Division 14	Conveying Systems	\$0.00
Division 15	HVAC & Plumbing	
	Permanent Fixtures	\$5,642.00
	Plumbing lines	\$15,183.00
	Complete HVAC System	\$46,374.00
Division 16	Electrical Power & Lighting	\$64,740.00
Total Project Cost		\$576,073.10



Note: Division 1 includes 10% for the Contractor P&O; 5% for General Conditions; 5% for Contingencies and 10% for Architectural/Engineering services.

CURLY CULP—CONSTRUCTION INSPECTOR
911 North St.
Yreka CA 96097
(530)598-2277

To:
Quartz Valley Indian Reservation
13601 Quartz Valley Road,
Fort Jones CA 96032

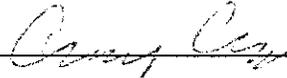
RE: 3000 sq-ft Anav Clinic Expansion
Cost Estimate for Inspection Services

This is to notify you of my intent to provide inspection services and insure that the project will be built according to the Architect Plans and specifications.

I will communicate with the sub-contractors that the architectural plans must be adhered to correctly in an attempt to avoid mistakes. I will provide inspection reports for each site visit and will be in contact with the Architect to help resolve any matters that might come up during the construction process.

My experience of twenty eight years in the field of the construction industry and numerous similar applications and recent inspector on the ICDBG sponsored Quartz Valley Indian Reservation Firehouse qualifies me for this project.

The proposed cost rate for inspecting the 2013 Anav Clinic Expansion project is five thousand dollars.

Curly Culp  Date 3/13/13



United States Department of the Interior

NATIONAL BUSINESS CENTER

Indirect Cost Services

2180 Harvard Street, Suite 430

Sacramento, CA 95815



March 11, 2013

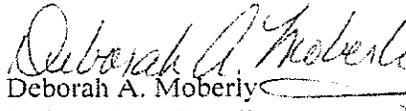
Ms. Frieda Bennett, Tribal Treasurer
Quartz Valley Indian Commission of the
Quartz Valley Reservation
13601 Quartz Valley Road
Fort Jones, California 96032

Dear Ms. Bennett:

Enclosed is an original copy of the Indirect Cost Negotiation Agreement for the 12-month periods ending December 31, 2012 and 2013, between the Federal Government and the Quartz Valley Indian Community of the Quartz Valley Reservation.

Please visit our Web site at http://www.doi.gov/ibc/services/Indirect_Cost_Services for guidance and updates on submitting indirect cost proposals. In addition, you will find helpful tools such as a completeness checklist, indirect cost and lobbying certificates, sample proposals, Excel worksheet templates, and important links to other Web sites.

Sincerely,


Deborah A. Moberly
Indirect Cost Coordinator

Enclosure

cc: Self-Determination Specialist, Pacific Regional Office, Bureau of Indian Affairs
Director, Self-Determination Services, Indian Health Services. HQE

Ref: J:Pacific/Qvirw353/Issue.ltr

We want to hear from you! Please let us know how we are doing in meeting your needs by taking a short survey at: <http://www.aqd.nbc.gov/survey>.

Phone: (916) 566-7111
Fax: (916) 566-7110



E-mail: ICS@nbc.gov
Internet: <http://www.aqd.nbc.gov/ics>

**Indian Organizations
Indirect Cost Negotiation Agreement**

EIN: 68-0173957

Organization:

Date: March 11, 2013

Quartz Valley Indian Community of the
Quartz Valley Reservation
13601 Quartz Valley Road
Fort Jones, California 96032

Report No(s) .: 13-A-0517(12)
13-A-0518(13)

Filing Ref.:
Last Negotiation Agreement
dated January 26, 2011

The indirect cost rates contained herein are for use on grants, contracts, and other agreements with the Federal Government to which Public Law 93-638 and 2 CFR 225 (OMB Circular A-87) apply, subject to the limitations contained in 25 CFR 900 and in Section II.A. of this agreement. The rates were negotiated by the U.S. Department of the Interior, National Business Center, and the subject organization in accordance with the authority contained in 2 CFR 225.

Section I: Rates

Type	Effective Period		Rate*	Locations	Applicable To
	From	To			
Fixed Carryforward	01/01/12	12/31/12	36.13%	All	All Programs
Fixed Carryforward	01/01/13	12/31/13	34.95%	All	All Programs

***Base:** Total direct costs, less capital expenditures and passthrough funds. Passthrough funds are normally defined as major subcontracts, payments to participants, stipends to eligible recipients, and subgrants, all of which normally require minimal administrative effort.

Treatment of fringe benefits: Fringe benefits applicable to direct salaries and wages are treated as direct costs; fringe benefits applicable to indirect salaries and wages are treated as indirect costs.

Section II: General

Page 1 of 3

A. Limitations: Use of the rates contained in this agreement is subject to any applicable statutory limitations. Acceptance of the rates agreed to herein is predicated upon these conditions: (1) no costs other than those incurred by the subject organization were included in its indirect cost rate proposals, (2) all such costs are the legal obligations of the grantee/contractor, (3) similar types of costs have been accorded consistent treatment, and (4) the same costs that have been treated as indirect costs have not been claimed as direct costs (for example, supplies can be charged directly to a program or activity as long as these costs are not part of the supply costs included in the indirect cost pool for central administration).

B. Audit: All costs (direct and indirect, federal and non-federal) are subject to audit. Adjustments to amounts resulting from audit of the cost allocation plan or indirect cost rate proposals upon which the negotiation of this agreement was based will be compensated for in a subsequent negotiation.

C. Changes: The rates contained in this agreement are based on the organizational structure and the accounting system in effect at the time the proposals were submitted. Changes in organizational structure, or changes in the method of accounting for costs that affect the amount of reimbursement resulting from use of the rates in this agreement, require the prior approval of the responsible negotiation agency. Failure to obtain such approval may result in subsequent audit disallowance.

D. Fixed Carryforward Rate: The fixed carryforward rate is based on an estimate of costs that will be incurred during the period for which the rate applies. When the actual costs for such period have been determined, an adjustment will be made to the rate for a future period, if necessary, to compensate for the difference between the costs used to establish the fixed rate and the actual costs.

E. Agency Notification: Copies of this document may be provided to other federal offices as a means of notifying them of the agreement contained herein.

F. Record Keeping: Organizations must maintain accounting records that demonstrate that each type of cost has been treated consistently either as a direct cost or an indirect cost. Records pertaining to the costs of program administration, such as salaries, travel, and related costs, should be kept on an annual basis.

G. Reimbursement Ceilings: Grantee/contractor program agreements providing for ceilings on indirect cost rates or reimbursement amounts are subject to the ceilings stipulated in the contract or grant agreements. If the ceiling rate is higher than the negotiated rate in Section I of this agreement, the negotiated rate will be used to determine the maximum allowable indirect cost.

H. Use of Other Rates: If any federal programs are reimbursing indirect costs to this grantee/contractor by a measure other than the approved rates in this agreement, the grantee/contractor should credit such costs to the affected programs, and the approved rates should be used to identify the maximum amount of indirect cost allocable to these programs.

I. Central Service Costs: Where central service costs are estimated for the calculation of indirect cost rates, adjustments will be made to reflect the difference between provisional and final amounts.

J. Other:

1. The purpose of an indirect cost rate is to facilitate the allocation and billing of indirect costs. Approval of the indirect cost rate does not mean that an organization can recover more than the actual costs of a particular program or activity.

2. Programs received or initiated by the organization subsequent to the negotiation of this agreement are subject to the approved indirect cost rate if the programs receive administrative support from the indirect cost pool. It should be noted that this could result in an adjustment to a future rate.

3. New indirect cost proposals are necessary to obtain approved indirect cost rates for future fiscal or calendar years. The proposals are due in our office 6 months prior to the beginning of the year to which the proposed rates will apply.

Section III: Acceptance

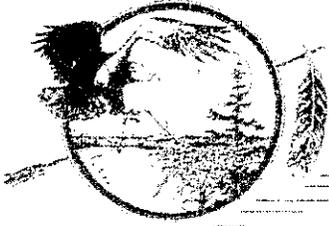
Listed below are the signatures of acceptance for this agreement:

By the Indian Organization:

By the Cognizant Federal Government Agency:

Frieda Bennett /s/ Frieda Bennett
Signature
Name (Type or Print)
Tribal Treasure
Title
03/05/13
Date

Deborah A. Moberly /s/ Deborah A. Moberly
Signature
Name
Indirect Cost Coordinator
Indirect Cost Services
Title
U.S. Department of the Interior
National Business Center
Agency
MAR 11 2013
Date
Negotiated by Elena Chan
Telephone (916) 566-7102



Quartz Valley Indian Reservation

March 1, 2013

Department of Housing and Urban Development
SWONAP Grants Management Division
One North Central Avenue, Suite 600
Phoenix, AZ 85004-2361

RE: commitment of Matching Resources for QVIR 2013 ICDBG Application

To Whom It May Concern,

QVIR hereby commits Tribal resources totaling \$99,000, to the proposed Expansion of Anav Tribal Health Clinic Project.

The Tribe will contribute Quartz Valley Indian Reservation trust land valued at \$55,000 on which to construct the building. The Tribe commissioned an appraisal of the land on which the facility and future parking will be located. The appraisal was completed on February 20, 2013 and based on a reasonable extrapolation of land value based on 5 recent sales of similar properties in the region.

The Tribe further commits, \$44,000 of secured 2013 Indian Reservation Roads Improvement Grant funds from the Bureau of Indian Affairs (BIA) to be used for the paving portion of the above mentioned ICDBG project.

I further state that these resources will be available immediately upon approval of HUD 2013 ICDBG funding.

Sincerely,

Melissa McCloud
Vice Chair
Quartz Valley Indian Reservation

Bob Johnson Construction

9630 Quartz Valley Rd.
Ft. Jones, Ca 96032
530-468-2730
Fax 530-468-5730

PRICE QUOTE

Mar 2, 2013

To: QVIR Medical Center

Attn: Kyle

Subject: **Medical Center, Grading and parking for New Building Addition**
(Estimate for Grading, Paving and Drainage work)

Note: Price is For Budgeting purposes only

Total . S 44,000.00

Please contact me if you have further questions.

Thank you

Bob Johnson

APPRAISAL OF REAL PROPERTY

LOCATED AT:

Portion of Tribally owned trust land
Fort Jones, CA 96032

FOR:

Quartz Valley Indian Reservation
Attn: Chairman Aaron Peters
13801 Quartz Valley Road, Fort Jones, CA 96032

AS OF:

February 20, 2013

BY:

Glyde Stebbins
Stakyou Appraisal Service

Supplemental Addendum

FM No. 644699

Owner	Property Address	City	County	State	Zip Code
Partion of Tribally owned trust land	Fort Jones	Fort Jones	Siskiyou	Ca	96932
Landmark	Quartz Valley Indian Reservation				

PURPOSE:

The purpose of this appraisal is to estimate the fair market value of the fee simple interest of the subject property, as of the date of inspection which was February 20, 2013. This is a Summary Appraisal Report/Complete Appraisal Analysis. This report is prepared in accordance with Uniform Standards of Professional Appraisal Practice (USPAP) standards and is subject to the assumptions and limiting conditions presented in the report. No other use is intended for this appraisal report.

NEIGHBORHOOD:

The subject is located several miles outside the small city of Fort Jones in what is known as Quartz Valley in rural Siskiyou County. Due to the nature of the area, as noted in the Addenda, prices are substantially more modest than in most all of California. See attached General Market Addenda.

SUBJECT PROPERTY:

The subject of this appraisal is a portion of Siskiyou County Assessors' Parcel # 024-350-260. As described to the Appraiser there is an unused portion of Tribally owned trust land adjacent to the Aray Tribal Health Clinic that is necessary to the development of the Tribe's proposed, HUD funded 2013 clinic expansion project. This unused portion measured approximately 120' x 205' for 24,600 sf or approximately .56 acres.

SITE/IMPROVEMENTS AND SCOPE OF WORK:

The proposed site is approximately .56 acres and is owned by the USA Indian Trust. The zoning is considered federal property exempt from use codes. The site is predominantly all flat and usable with adequate parking. It has public utilities at the street. Access is quite good and commercial visibility is considered average. The dimensions and orientation of the subject parcel is best shown by the attached Location map.

NOTE: It should be noted that the entire parcel or APN 024-350-260 encompasses approximately 10 acres. The entire parcel is where the current Aray Tribal Health Clinic at 9204 Sniikaw Lane is located as well as the large and modern gymnasium. There are paved roads, concrete sidewalks, utilities and street lighting. The above are not part of this assignment/scope of work.

There is an unused portion of Tribally owned trust land adjacent to the Aray Tribal Health Clinic that is necessary to the development of the Tribe's proposed, HUD funded 2013 clinic expansion project. The Tribe intends to donate this portion of land to the project and requests a reasonable extrapolation of land value based on current area Realtor guides or a reasonable extrapolation of land value based on recent sales of similar properties in the same area. The purpose of this assignment was to establish the value of the donated land for Quartz Valley Indian Reservation to be utilized by the Aray Tribal Health Clinic Expansion Project.

This donated land is located near the rear entry and rear parking area of the Aray Tribal Health Clinic. In order to define this area measurements were taken from the existing sidewalks. From the corner sidewalk at the intersection of the unimproved paved road between the gymnasium and Aray clinic a distance of approximately 120' running North was measured. From this point at a right angle running in an easterly direction a measurement of approximately 205' was obtained. From this point running in a southerly direction a distance of 120' to the sidewalk was measured. From this point running West 205' was measured to the intersection to establish a rectangular area defining the proposed site. The proposed site is approximately 24,600 sf or .56 acres.

This proposed site is predominately flat with a mixture of trees and a small drainage area running in a NE direction through the property. Due to its location this site lends itself well to be used for expansion of the clinic and/or to be used for expanded parking.

Owner	Property Address	City	County	State	Zip Code
Edith Chen	Portion of Triebly owned trust land Fort Jones	Fort Jones	Calaveras	CA	95832
	Quartz Valley Indian Reservation				

LAND SALES COMPARABLES- SCOTT VALLEY

Scott Valley commercial land values are typically lower due to smaller population density, less visibility and traffic due to distance off of the I-5 corridor. These comparable sales are used to establish the low end value of commercial land and to establish a baseline average.

LAND SALES COMPARABLE # 1 Corner of Sterling and East Street, Fort Jones

This is the sale of a vacant lot adjacent to the Fort Jones Post Office. The lot was .26 Acres and all flat and usable and zoned R1/Residential. Sold for \$7,700 per .1 acre.

Sold for \$20,000 COE 11/10/2011 MLS#97940

LAND SALES COMPARABLE # 2 304 Frederick Street, Etna

This is the sale of a commercial lot with a large old barn in downtown Etna. The lot was .20 Acres and all flat and usable and zoned Commercial. The barn was older, but was functional and had power. Allowing \$10,000 for the barn then the land sold for \$19,000 or \$9,500 per .1 acre.

Sold for \$29,000 COE 07/14/2009

LAND SALES COMPARABLE # 3 NSA Main Street, Fort Jones

This is the sale of a vacant lot adjacent to the Pioneer Press. It was a private sale. The lot was .21 Acres and all flat and usable and zoned C2/Commercial. Sold for \$16,200 per .1 acre.

Sold for \$34,000 COE 06/08/2005 County Doc# 20050008967

LAND SALES COMPARABLE # 4 NSA N. Highway 3, Fort Jones

This an older sale of an approximately .30 Acre lot in "downtown" Fort Jones with C2/Commercial zoning. It had a good location with high visibility and traffic located next to the post office. Sold for \$11,700 per .1 acre.

Sold for \$35,000 COE 07/29/2004 MLS#67927

LAND SALES COMPARABLE # 5 N. Highway 3, Fort Jones

This is a listing that expired of .69 Acres in town in Fort Jones. Considered high utility land that is all flat and good access. City water and sewer available. Zoned C2/Commercial with high visibility and traffic. This property was listed in April 2007 and was on the market for over 190 days and expired out. They clearly tested the high end ceiling for the market at that time. Was listed for \$12,975 per .1 acre and did not sell.

Listing Price \$89,000 *Listing EXPIRED 10/11/2007* MLS# 93485 DOM 190

Based on the above limited, but only available data (excluding Comps) the average is \$11,275 per .1 acre in Scott Valley.

Parcel	Property Address	City	County	State	Zip Code
	Portion of Threlly owned trust land	Yreka	Siskiyou	CA	96032
Lot/Ident.	Parcel Name				
	Quartz Valley Indian Reservation				

LAND SALES COMPARABLES - YREKA

LAND SALES COMPARABLE # 1 Lane Street, Yreka

This is the sale of a vacant lot on Lane Street in downtown Yreka. The lot was .27 Acres and all flat and usable and zoned R/Residential. Had a Mount Shasta view through the trees. Sold for \$11,500 per .1 acre.

Sold for \$35,000 COE 04/15/2011 MLS#99888

LAND SALES COMPARABLE # 2 French Street, Yreka

This is the sale of a vacant lot on French Street in Yreka. The lot was .16 Acres and all flat and usable and zoned R/Residential. Had a Mount Shasta view. Sold for \$16,500 per .1 acre.

Sold for \$25,000 COE 10/26/2012 MLS#102781

LAND SALES COMPARABLE # 3 1558 Fairlane Road, Yreka

This is the sale of 1.70 Acres, APN 062-051-200, with no improvements in the city limits of Yreka. This was located next to the Les Schwab Tire Center and was bought to expand their facility. Considered high utility land that was all flat and good access. It had excellent visibility and I-5 traffic exposure. City water and sewer were available. This was a private transaction from seller Janson-Davis LLC to SFP-C. Sold for \$15,270 per .1 acre.

Sold for \$259,600 COE 05/12/2009 County Doc#000004627

LAND SALES COMPARABLE # 4 NSA Philippe Lane, Yreka

This is the sale of 18.30 Acres in the city limits of Yreka. Considered one of the few industrially zoned lots available in the city limits. This high utility land was mostly flat and had good access. These were two separate parcels that were sold together and had city sewer and water available. Sold for \$11,475 per .1 acre.

Sold for \$210,000 COE 12/30/2008 MLS#91536

LAND SALES COMPARABLE # 5 NSA South Main Street, Yreka

This is the sale of 1.60 Acres with no improvements in the city limits of Yreka. It was a rare combination of Main Street frontage plus Oregon Street frontage and had access off of 4th Way. Considered high utility land that is mostly flat and good access. Zoned Commercial with high visibility and I-5 traffic exposure. City water and sewer were available. Sold for \$16,562 per .1 acre.

Sold for \$265,000 COE 06/04/2008 MLS#91258

LAND SALES COMPARABLE # 6 1400 Fairlane Road, Yreka

This is the sale of .76 Acres, APN 062-051-540, with no improvements in the city limits of Yreka. Considered high utility land that was all flat and good access. It had excellent visibility and I-5 traffic exposure. City water and sewer were available. This was a private transaction from seller Janson-Davis LLC to Whipple. Sold for \$20,000 per .1 acre. Used to establish a high end value for this type of property as this was sold during the peak of the real estate market.

Sold for \$150,000 COE 07/07/2005 County Doc#20050010727

Based on the above limited, but only available data, excluding Comp#6, the average is \$14,250 (rounded) per .1 acre in Yreka.

Supplemental Addendum

File No. 6446891

Owner	Property Address	Region of Finally owned (state/land)	County	State	Zip Code	98032
	Fort Jones		Siskiyou	OR	54300	
Encroachment	Quartz Valley Indian Reservation					

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COMPARABLE SALES WITH STRUCTURES

SALES COMPARABLE # 1 817 North Main Street, Yreka

This is one of the more recent sales of a commercial building on .25 Acres. The building was 2,994 sf and it had a separate 746 sf building in the rear. The main building was rented to Harrison's Upholstery and the building in the rear was rented to a long term tenant as well. The land was all flat and usable, zoned Commercial and good access. It should be noted that it was originally listed for \$129,000 and was on the market for 523 days until the seller became motivated to sell. Land valued at \$25,000 which leaves \$15,916/sf for the shop.

Sold for \$84,500 COE 05/26/2009 MLS# 95008

SALES COMPARABLE # 2 64000 Hillside, Happy Camp

This is one of the more recent sales of a large 3,968 sf shop located within the city limits of Happy Camp and on .5 acre of commercial land. The building had been a restaurant at one time and then converted to a retail store. The shop was used as a residence and has an office, kitchen, bathroom, large downstairs, upstairs with bedrooms, hall, and balcony. Below it had covered storage and perimeter cyclone fencing and paved parking. The previous seller actually lived in the shop, so its functionality and superiority is quite good, although it did need some repairs and maintenance. It had city water and services available. The subject was originally listed for \$200,000 and then reduced to \$150,000 and was on the market for 236 days and finally sold for \$99,000, as a probate sale, on May 5, 2009. Land valued at \$50,000 which leaves \$12,361/sf for the shop.

Sold for \$99,000 COE 03/28/2009 MLS#96162

SALES COMPARABLE # 3 5941 Truck Village Drive, Mount Shasta

This is the sale of a large metal building built in 1991 with prime visibility and high traffic near I-5. The building was approximately 6200 sq. ft. and was used as a warehouse and manufacturing facility that was divided into two halves (used to be two businesses). It had a metal roof and sides, along with a well and septic. 3 phase power, bathroom, office and several outbuildings for storage. It was on a larger 1.65 Acres zoned MM. Allowing \$105,400 for the building at \$175/leaves a value of \$12,400 per .1 acre.

Sold for \$310,000 COE 01/16/2008 MLS# 94041

SALES COMPARABLE # 4 1200 South Main Street, Yreka

This is the sale of an older office building with good visibility on Main Street on .54 Acres. The building was approximately 2800 sq. ft. and had city utilities. It was zoned CH/Commercial. It had main street frontage. Allowing \$112,000 for the building at \$40/sf leaves a value of \$11,500 (rounded) per .1 acre.

Sold for \$171,000 COE 05/29/2008 MLS# 94162

SALES COMPARABLE # 5 12031 Pine Street, Fort Jones

This is the recent sale of a very large 2,800sf shop located within the city limits of Fort Jones and on 2 acres of residential land. The shop has an office, kitchenette, bathroom, conference room, loft area with bedrooms, two huge bays, compressor and 40x15 RY storage. The previous seller actually lived in the shop, so its functionality and superiority to the subject is quite extensive. It also was comprised of two parcels that equaled 2 acres with city water and services available as well as a separate house pad and road to the pad. This was not zoned commercial and therefore commercial land value is not assigned. Residential land value is considered to be \$80,000 which leaves \$23/sf for the shop. This comp is used to establish the high end value of a shop type structure.

Sold for \$145,000 COE 10/20/2008 MLS#95607

Owner	Property Address	Portion of Feehally owned tract land	County	San Joaquin	San Joaquin	Tract Code	99002
City	Port Jones						
Interchange	Quartz Valley Indian Reservation						

SALES COMPARABLE # 6 11903 Main Street, Fort Jones

This is the sale of an office building with good visibility on Main Street on .07 Acres. The building was approximately 1988 sq ft and was used as a general store with city utilities. It was zoned C1/Commercial. It had main street frontage with alley way access to receive deliveries. Allowing \$7,000 for the land leaves a value of \$40/sf for the building.

Sold for \$87,500 COE 11/02/2007 MLS# 94278

SALES COMPARABLE # 7 200 N 11th Street, Montague

This is an older sale of a 6,800 sf shop located within the city limits of Montague and on .25 acre of commercial C2 land. The building had been a HVAC business. It contained living quarters, an office, sheet metal shop, warehouse, storage and loading docks. Below it had covered storage and perimeter cyclone fencing and paved parking. The previous seller actually lived in the shop, so its functionality and superiority is good. It had city water and services available. The yard was fenced. Allowing \$25,000 for the land leaves a value of \$11/sf for the shop.

Sold for \$100,000 COE 06/15/2006 MLS#90506

FACTORS USED TO HELP ESTABLISH VALUE:

SHOP BUILDINGS

The following figures are used to help extract out values. *The average \$ per square foot, for shop type buildings, based on the comparable sales is \$17 per sf (rounded).*

OFFICE BUILDINGS

The average \$ per square foot, for office type buildings, based on the comparable sales is \$40 per sf (rounded).

Owner	Property Address	County	State	Zip Code
Fort Jones	Portion of (mostly) zoned front land nearst cross street is Dale Street. The lot is .21 Acres and all flat and usable and zoned R1/Residential.	Yuba	CA	99603
Intersecting	Quartz Valley Indian Reservation			

LISTING COMPARABLES

Listings are simply used for informational purposes only, but do demonstrate similar averages.

LAND LISTING # 1 Scott River Road, Fort Jones

This is the listing of a vacant lot that is within the city limits of Fort Jones and fronts on Scott River Road and the nearest cross street is Dale Street. The lot is .21 Acres and all flat and usable and zoned R1/Residential.
Currently listed for \$13,000 per .1 acre.

Listing Price \$26,000 MLS#103130 DOM 134

LAND LISTING # 2 S Main Street, Yreka

This is a listing of .15 Acres in the city limits of Yreka. Considered high utility land that is mostly flat and good access. Zoned Commercial with high visibility and traffic as it next to the Greyhound Bus station. It is a corner lot currently used for parking. Currently listed for \$13,500 per .1 acre.

Listing Price \$200,000 MLS# 103302 DOM 10

LAND LISTING # 3 Lots 15 & 16 Eleventh Street, Montague

This is a listing of .17 Acres in the city limits of Montague. It is a level commercial lot in town. It has an old metal building that is allocated a value of \$1,000. Currently listed for \$13,500 per .1 acre.

Listing Price \$24,000 MLS# 103132 DOM 134

LAND LISTING # 4 NSA North Main Street, Yreka

This is a listing of 1.00 Acre in the city limits of Yreka. Located across from Yreka Auto Parts and nearby to downtown Yreka. This property has been on the market for 1305 days. Listed for \$12,950 per .1 acre.

Listing Price \$129,500 MLS# 93021 DOM 1305

LAND LISTING # 5 - EXPIRED 1402 Fairlane Road, Yreka

This was a listing of 4.3 Acres in the city limits of Yreka. It is the current site of Fairlane Mobile Homes, which is in front of the subject. Considered one of the few industrially zoned lots, M-1 similar to the subject, available in the city limits. This high utility land is all flat with good access and 320 feet of Fairlane Road frontage with excellent L-5 visibility and also has 475 feet of frontage on Mill Road. This listing is now expired after 226 days on the market. Owner was also trying to sell the business and land as a package, MLS 98826, but was also offering the land for sale separately. Listed for \$11,511 per .1 acre.

Listing Price \$495,000 MLS# 99114 DOM 226

Supplemental Addendum

File No 844689

Owner	Property Address	City	County	State	Zip Code
Portion of Tranelly owned Just land	Fert. Acres	Siskiyou	Siskiyou	Ca	97022
	Quarter Valley Indian Reservation				

COMMENTS:

MARKET

Over the past years there have been few appropriate or similar comps that have recently sold, which is not atypical for this rural and small community. It is the Appraiser's opinion that there are few recent sales due to current lending restrictions, gross overpricing and current economic conditions. It is also the Appraiser's opinion that residential and land sales were fueled by easy credit lines and buyers pulling equity out of homes during the peak of the real estate market in 2005-2006, and many of these options are no longer currently available.

During the period 2000-2006, the local market was increasing at a very rapid rate with values doubling in 3-4 years. The market slowed dramatically in the Fall of 2006 and appeared to stabilize, but in the following 3-6-48 months the subject market in Siskiyou County had experienced a decline in property values at an estimated minimum rate of .50% per month. In some instances showing a 30-50% decline in values from the peak of late 2006 to early 2007.

Although the current trend appears to show that prices have stabilized, there is no guarantee that this will remain so for any extended period of time. It is the Appraiser's opinion that foreclosures and REOs in the residential market along with the option-ARM crisis will have an even further significant impact on real estate values in the coming years. With housing values heading down, buyers having difficulty getting qualified, banks refusing to loan in some instances, increased building code requirements and the uncertainty of the current economy the demand for raw land has been somewhat quelled, except for those exceptional properties or those that can be easily built on. The sale of raw land now seems to be relegated to cash buyers or sellers who are in the unique position to carry and/or hard money lenders.

Even though the older comps go as far back as 2004, minimal adjustments are needed as the market peaked in late 2005 to early 2006 and then stabilized briefly, followed by a rapid decline and has now stabilized- although this is a short term forecast.

Commercial or similarly zoned properties with good access and location like the subject are becoming more scarce. It should be noted that several private sales of income producing commercial property as well as vacant commercial land have occurred in Yreka in the Fairlane Road area, but these were mostly established businesses with prime visibility (1-5 traffic) and access. They do help to substantiate that there is demand for prime commercial property even though it has not been exposed to the greater market.

COMMENTS

Based on the above limited, but only available data the appraiser will be making rounded adjustments of \$10,000 per .1 acre up to .5 acres. After .5 acres the value decreases significantly (diminishing returns) as anything beyond this is basically excess acreage or "elbow room". Therefore, for the purposes of this appraisal any additional acreage over .5 acres will be valued at \$5,000 per .1 acre.

Considering that there are few sales of vacant lots that are similarly zoned and extracting out the value of the buildings and/or improvements from the other remaining comparables it appears that the proposed subject site alone is worth \$55,000.

Supplemental Addendum

File No 944689

Owner	Property Address	City	County	State	Zip Code
Portion of Tract owned first land	Earl Jones	Earl Jones	San Diego	CA	96032
Parcel/Chen	Quartz Valley Indian Reservation				

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FINAL CONCLUSION

The appraiser does not make any investigation into, or analysis of, matters relative to any permits, including compliance matters, required for any use of improvement of the property, as this is outside of the scope of the appraisal assignment. Also I do not want to draw further attention to these issues with the County as it could have significant consequences to the owner(s).

Appraiser's conclusion of value is based upon the assumption that there are no hidden or unapparent conditions of the property that might have impact upon marketability such as environmental problems. This value is as of February 20, 2013, the date of inspection/effective date, and is subject to the definitions and conditions of Fannie Mae Form 1004B-attached and limiting conditions noted in report.

Based on the limited sales and listings of similarly zoned/ability properties, and extracting out the value of the buildings and/or improvements from the other remaining comparables, as well as considering the demand for commercial type properties the value of the proposed subject land is estimated to be \$55,000.

FINAL ESTIMATE OF VALUE FOR LAND AS OF FEBRUARY 23, 2013 IS \$85,000.



Glade Stebbins

License #AL043343

February 20, 2013

Supplemental Addendum

File No. 644699

Party	Property Address	County	City	State	Zip Code
Quartz Valley Indian Reservation	Portion of Tractly owned land	Siskiyou	Fort Jones	OR	97032

INTENDED USER:

The Intended User of this appraisal report is the Lender/Client. The Intended Use is to evaluate the property that is the subject of this appraisal for fair market value, subject to the stated Scope of Work, purpose of the appraisal, reporting requirements of this appraisal report form, and Definition of Market Value. No additional Intended Users are identified by the appraiser. While the client or a third party may receive a copy of this appraisal report, this does not mean that the borrower or third party is the Intended User as the term is defined in the URAR form. While the appraisal form does include language that the borrower or third party "may rely" on the appraisal report, they should not be relying upon the appraisal report to disclose condition and defects. This is the job of the home inspector and other professionals whose expertise is to detect deficiencies in condition, structural defects, hazardous materials, and other such conditions.

Limiting Conditions:

The appraiser does not make any investigation into, or analysis of, matters relative to the title of the property as it is outside the scope of this appraisal assignment.

The appraiser does not make any investigation into, or analysis of, matters relative to any permits, including compliance matters, required for any use of improvement of the property, as this is outside of the scope of the appraisal assignment.

The appraiser will not give testimony or appear in court because he made an appraisal of the property in question, unless specific arrangements to do so have been made beforehand. Testimony At Court Or Other Proceedings: Unless otherwise stated in this agreement, Client agrees that Appraiser's assignment pursuant to this Agreement shall not include the Appraiser's participation in or preparation for, whether voluntarily or pursuant to subpoena, any oral or written discovery, sworn testimony in a judicial, arbitration or administrative proceeding, or attendance at any judicial, arbitration, or administrative proceeding relating to this assignment. If Appraiser should agree to participate or prepare in any of the above then client agrees to compensate Appraiser for any time involved at a rate to be determined by Appraiser and agreed to by both parties.

Uniform Residential Appraisal Report

File # 644599

APPRAISER'S CERTIFICATION: The appraiser certifies and agrees that:

1. I have, at a minimum, developed and reported this appraisal in accordance with the scope of work requirements stated in this appraisal report.
2. I performed a complete visual inspection of the interior and exterior areas of the subject property. I reported the condition of the improvements in factual, specific terms; I identified and reported the physical deficiencies that could affect the usability, soundness, or structural integrity of the property.
3. I performed this appraisal in accordance with the requirements of the Uniform Standards of Professional Appraisal Practice that were adopted and promulgated by the Appraisal Standards Board of The Appraisal Foundation and that were in place at the time this appraisal report was prepared.
4. I developed my opinion of the market value of the real property that is the subject of this report based on the sales comparison approach to value. I have adequate comparable market data to develop a reliable sales comparison approach for this appraisal assignment. I further certify that I considered the cost and income approaches to value but did not develop them, unless otherwise indicated in this report.
5. I researched, verified, analyzed, and reported on any current agreement for sale for the subject property, any offering for sale of the subject property in the twelve months prior to the effective date of this appraisal, and the prior sales of the subject property for a minimum of three years prior to the effective date of this appraisal, unless otherwise indicated in this report.
6. I researched, verified, analyzed, and reported on the prior sales of the comparable sales for a minimum of one year prior to the date of sale of the comparable sale, unless otherwise indicated in this report.
7. I selected and used comparable sales that are locationally, physically, and functionally the most similar to the subject property.
8. I have not used comparable sales that were the result of combining a land sale with the contract purchase price of a home that has been built or will be built on the land.
9. I have reported adjustments to the comparable sales that reflect the market's reaction to the differences between the subject property and the comparable sales.
10. I verified, from a disinterested source, all information in this report that was provided by parties who have a financial interest in the sale or financing of the subject property.
11. I have knowledge and experience in appraising this type of property in this market area.
12. I am aware of, and have access to, the necessary and appropriate public and private data sources, such as multiple listing services, tax assessment records, public land records and other such data sources for the area in which the property is located.
13. I obtained the information, estimates, and opinions furnished by other parties and expressed in this appraisal report from reliable sources that I believe to be true and correct.
14. I have taken into consideration the factors that have an impact on value with respect to the subject neighborhood, subject property, and the proximity of the subject property to adverse influences in the development of my opinion of market value. I have noted in this appraisal report any adverse conditions (such as, but not limited to, needed repairs, deterioration, the presence of hazardous wastes, toxic substances, adverse environmental conditions, etc.) observed during the inspection of the subject property or that I became aware of during the research involved in performing this appraisal. I have considered these adverse conditions in my analysis of the property value, and have reported on the effect of the conditions on the value and marketability of the subject property.
15. I have not knowingly withheld any significant information from this appraisal report and, to the best of my knowledge, all statements and information in this appraisal report are true and correct.
16. I stated in this appraisal report my own personal, unbiased, and professional analysis, opinions, and conclusions, which are subject only to the assumptions and limiting conditions in this appraisal report.
17. I have no present or prospective interest in the property that is the subject of this report, and I have no present or prospective personal interest or bias with respect to the participants in the transaction. I did not base, either partially or completely, my analysis and/or opinion of market value in this appraisal report on the race, color, religion, sex, age, marital status, handicap, familial status, or national origin of either the prospective owners or occupants of the subject property or of the present owners or occupants of the properties in the vicinity of the subject property or on any other basis prohibited by law.
18. My employment and/or compensation for performing this appraisal or any future or anticipated appraisals was not conditioned on any agreement or understanding, written or otherwise, that I would report (or present analysis supporting) a predetermined specific value, a predetermined minimum value, a range or direction in value, a value that favors the cause of any party, or the attainment of a specific result or occurrence of a specific subsequent event (such as approval of a pending mortgage loan application).
19. I personally prepared all conclusions and opinions about the real estate that were set forth in this appraisal report. If I relied on significant real property appraisal assistance from any individual or individuals in the performance of this appraisal or the preparation of this appraisal report, I have named such individual(s) and disclosed the specific tasks performed in this appraisal report. I certify that any individual so named is qualified to perform the tasks. I have not authorized anyone to make a change to any item in this appraisal report; therefore, any change made to this appraisal is unauthorized and I will take no responsibility for it.
20. I identified the lender/client in this appraisal report who is the individual, organization, or agent for the organization that ordered and will receive this appraisal report.

Uniform Residential Appraisal Report

Fig # S44699

21. The lender/client may disclose or distribute this appraisal report to: the borrower, another lender at the request of the borrower, the mortgagee or its successors and assigns, mortgage insurers, government sponsored enterprises, other secondary market participants, data collection or reporting services, professional appraisal organizations, any department, agency, or instrumentality of the United States, and any state, the District of Columbia, or other jurisdictions, without having to obtain the appraiser's or supervisory appraiser's (if applicable) consent. Such consent must be obtained before this appraisal report may be disclosed or distributed to any other party (including, but not limited to, the public through advertising, public relations, news, sales, or other media).

22. I am aware that any disclosure or distribution of this appraisal report by me or the lender/client may be subject to certain laws and regulations. Further, I am also subject to the provisions of the Uniform Standards of Professional Appraisal Practice that pertain to disclosure or distribution by me.

23. The borrower, another lender at the request of the borrower, the mortgagee or its successors and assigns, mortgage insurers, government sponsored enterprises, and other secondary market participants may rely on this appraisal report as part of any mortgage finance transaction that involves any one or more of these parties.

24. If this appraisal report was transmitted as an "electronic record" containing my "electronic signature," as those terms are defined in applicable federal and/or state laws (including audio and video recordings), or a facsimile transmission of this appraisal report containing a copy or representation of my signature, the appraisal report shall be as effective, enforceable and valid as if a paper version of this appraisal report were delivered containing my original hand written signature.

25. Any intentional or negligent misrepresentation(s) contained in this appraisal report may result in civil liability and/or criminal penalties including, but not limited to, fine or imprisonment or both under the provisions of Title 18, United States Code, Section 1001, et seq., or similar state laws.

SUPERVISORY APPRAISER'S CERTIFICATION: The Supervisory Appraiser certifies and agrees that:

1. I directly supervised the appraiser for this appraisal assignment, have read the appraisal report, and agree with the appraiser's analysis, opinions, statements, conclusions, and the appraiser's certification.
2. I accept full responsibility for the contents of this appraisal report including, but not limited to, the appraiser's analysis, opinions, statements, conclusions, and the appraiser's certification.
3. The appraiser identified in this appraisal report is either a sub-contractor or an employee of the supervisory appraiser (or the appraisal firm), is qualified to perform this appraisal, and is acceptable to perform this appraisal under the applicable state law.
4. This appraisal report complies with the Uniform Standards of Professional Appraisal Practice that were adopted and promulgated by the Appraisal Standards Board of The Appraisal Foundation and that were in place at the time this appraisal report was prepared.
5. If this appraisal report was transmitted as an "electronic record" containing my "electronic signature," as those terms are defined in applicable federal and/or state laws (excluding audio and video recordings), or a facsimile transmission of this appraisal report containing a copy or representation of my signature, the appraisal report shall be as effective, enforceable and valid as if a paper version of this appraisal report were delivered containing my original hand written signature.

APPRAISER

Signature 

Name Steve Stebbins

Company Name Siskiyou Appraisal Service

Company Address P.O. Box 160, Fort Jones, CA 95932

Telephone Number 530-498-9597

Email Address sstebbins@siskiyou.net

Date of Signature and Report February 28, 2013

Effective Date of Appraisal February 20, 2013

State Certification # AL043343

or State License # State #

State CA

Expiration Date of Certification or License 1/17/2013

ADDRESS OF PROPERTY APPRAISED

Portion of Tractably owned parcel Fort Jones, Ca 95932

APPRaised VALUE OF SUBJECT PROPERTY \$ 55,000

LENDER/CLIENT

Name Quercy Valley Indian Reservation

Company Name Quercy Valley Indian Reservation

Company Address

Email Address

SUPERVISORY APPRAISER (ONLY IF REQUIRED)

Signature

Name

Company Name

Company Address

Telephone Number

Email Address

Date of Signature

State Certification #

or State License #

State

Expiration Date of Certification or License

SUBJECT PROPERTY

- Did not inspect subject property
 - Did inspect exterior of subject property from street
 - Did inspect interior and exterior of subject property
 - Did inspect interior and exterior of subject property
- Date of Inspection

COMPARABLE SALES

- Did not inspect exterior of comparable sales from street
 - Did inspect exterior of comparable sales from street
- Date of Inspection

Supplemental Addendum

File No. 64-4699

Parcel	Property Address	County	State	Zip Code
	Portion of Tract 1, owned by land	Siskiyou	Ca	96932
	Fort Jones			
Block/Sheet	County	State	Zip Code	96932
	Grant Valley Indian Reservation			

SISKIYOU COUNTY
GENERAL MARKET ADDENDA

Rural Siskiyou County is one of California's most beautiful counties with year round, snow covered Mt. Shasta (el. 14,100') as one of the primary attractions. More than two-thirds of the land is "public" land which consists of National Forests, Wilderness Areas and Wild and Scenic Rivers. Much of the remaining land is primarily large acreage ranch and timber land which leaves a relatively small portion of the county's land for single family use.

By size, Siskiyou County is the fifth largest county in California (6,300 square miles or nearly the size of the state of New Jersey). However, the entire county population is only 43,500 (about the size of a small, urban town).

There are only about 300 MMS reported sales county wide of single family residences annually which includes all ages, styles and quality of homes and consists of:

- * Manufactured homes (very few sales)
- * Homes on city lots (modest to luxury)
- * Homes on large, rural acreage (modest to luxury)

There are also over a dozen geographical market sub-segments within the county which means that for any particular town or area, site size, quality, style and size of home there are few good comparables to use in the appraisal process. This frequently necessitates the use of older comparables and larger adjustments. Due to this scarcity of comparables, adjustments often exceed typical urban guidelines of 10% per line item, 25% gross, and 15% net.

It should also be noted that most all homes are custom built or have been modified or remodeled through the years which results in differences in quality, appeal, condition, etc. These differences require adjustments. There are almost never occasions when there are identical comparables to use for a subject property.

Values in Siskiyou County rose sharply due to very strong demand during the period 2000-2005, and appeared to stabilize in the Fall of 2006, but in the past 36-48 months the subject market in Scott Valley experienced a decline in property values at an estimated rate of .50% per month. Currently the Scott Valley market has shown signs of stabilization, but there are few recent sales coupled with an oversupply of inventory on the market. Commercial sales are few, but appear to be stable at this time. Although the current trend appears to show that prices have stabilized this is a short term forecast. There is no guarantee that this will remain so for any extended period of time. Marketing times are somewhat dependent on the season of the year with more sales occurring in spring and summer than in the late fall or winter months.

With the increasing problems in urban areas of California, Siskiyou County should continue to attract people who are seeking a rural, relaxed, small town way of life.

Siskiyou Appraisal Service P.O. Box 160 Fort Jones CA 96032
Phone (530) 468-5657 Fax (530) 468-5656 Email siskappr@sisktel.net

Photograph Addendum

Date	County Address	Parcel of Tribal owned land	County	State	Zip Code
	Felt Jones		Stevenson	Ca	96032
Parcel/Cell	Quartz Valley Indian Reservation				

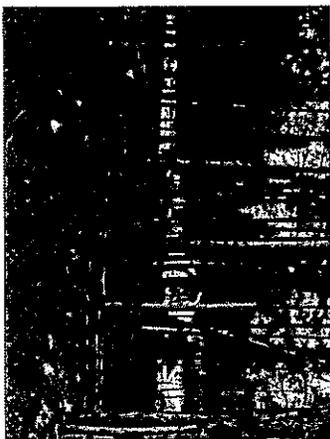
Intersection described in report



From unnamed street looking back towards clinic



Level with trees



Photograph Addendum

Map File No. 044099 Page #

Owner
Parcel Address Parcel of Tribal owned trust land
City Fort Jones County Siskiyou
Jurisdiction Queets Valley Indian Reservation State Ca Zip Code 96922



Drainage



Rear of clinic



From rear of clinic looking towards gymnasium

Location Map

Owner	County	State	Zip Code
Poverty Address: Portion of Tribally owned trust land	Stanislaus	CA	95032
City	Quartz Valley Indian Reservation		
Land/Owner	Quartz Valley Indian Reservation		





Indian Health Service
California Area Office
850 Capitol Mall, Suite 7-100
Sacramento, California 95814-4708

Mr. Aaron Peters
Chairman, Quartz Valley Reservation
13601 Quartz Valley Road
Fort Jones, CA 96032

Dear Chairman Peters:

I am responding to your request for the Indian Health Service, California Area Office (IHS/CAO) to assist the Quartz Valley Program (QVY) with expansion of the Anav Tribal Health Clinic. I understand the Quartz Valley Indian Community of the Quartz Valley Reservation of California is planning to submit an application to the Indian Community Development Block Grant (ICDBG) Program for 2013 funding to expand the existing rural health clinic in Fort Jones, California. The expertise of IHS/CAO staff will ensure this project is designed and built in a manner that, upon completion, will appropriately address health facility needs, meet applicable Indian Health Service healthcare facility requirements and incorporate the Tribes intent to implement Leadership in Energy and Environmental Design initiatives for sustainable green building principles, and incorporating universal design and visitability concepts when designing and constructing the building addition.

The following identifies the financial commitment that IHS/CAO can make toward your project:

- If the Quartz Valley Indian Community of the Quartz Valley Reservation of California is awarded the grant, the IHS/CAO will provide technical assistance in planning, designing, and constructing the facility. The IHS/CAO technical assistance includes review and comment for site selection, drawings, specifications, cost estimates, and construction. Table 1 shows the value of the technical assistance to be \$38,000. Enclosure I is a detailed explanation of the value of this technical assistance. The existing Anav Tribal Health Clinic is listed on the IHS/CAO, Health Services and Facilities Master Plan, which will be updated upon completion of this project
- The facility will be updated in the IHS healthcare facilities database and will receive funding for facility maintenance and improvement projects. These funds are distributed annually to the health program to keep the facilities in good repair and compliant with applicable laws and codes
- Tribal equipment funding will be available on a competitive basis and will be awarded at 20 percent of the construction costs, not to exceed \$300,000. The actual award will depend on the amount of funds appropriated and number of applications received

Page 2 – Chairman Aaron Peters

- The existing staff and operating budget funded by IHS will be sufficient to maintain the current level of health care services provided at your clinic. Any expansion of clinical capacity does not obligate the IHS to increase your program funding unless specific Congressional appropriations increase

Provision of IHS/CAO technical assistance is subject to the following conditions:

- Approval of your 2013 ICDBG proposal
- Agreement that QVY will provide a representative from the health program to coordinate with IHS/CAO for the work to be accomplished under this project
- Agreement that the facility will be designed by a licensed professional with documented experience in design of healthcare facilities
- Agreement that the facility shall be designed and constructed in accordance with all criteria provided by IHS; and
- Agreement that IHS/CAO shall be provided timely opportunity to conduct reviews at all requested stages

I hope that your 2013 grant application is successful. This project will greatly enhance the healthcare services in your service area by improving the quality of available healthcare space. If your grant application is approved, please inform CAPT Richard Wermers, Health Facilities Engineer, in writing as soon as possible so we can schedule on-site technical assistance. CAPT Wermers can be reached at (916)930-3927 should you have any questions.

My staff looks forward to working with you to provide the needed facilities for your healthcare program.

Sincerely yours,



Richard S. Wermers
Director, Health Facilities Engineering

Enclosures

ENCLOSURE I

COST ESTIMATE

Quartz Valley Program

TABLE 1
PROFESSIONAL ASSISTANCE
Value of Services
Anav Tribal Health Clinic
Fiscal Year 2013

<u>Item/Description</u>	<u>Est. Qty.</u>	<u>Unit</u>	<u>Unit Cost</u>	<u>Total Cost</u>
<u>Professional Assistance</u>				
1. Facilities Engineering				
A. Site Review	1	LS	\$1,400	\$1,400
B. Design Review	1	LS	8,400	8,400
C. Construction Inspection	1	LS	10,200	<u>10,200</u>
		Subtotal Engineering	\$20,000	
2. Facility Planning	1	LS	\$8,600	8,600
3. Facility Inspection	1	LS	\$4,100	4,100
4. Sanitation Facilities	1	LS	\$5,300	<u>5,300</u>
		Subtotal Other	\$18,000	
		TOTAL PROFESSIONAL ASSISTANCE		\$38,000

ENCLOSURE II

PROFESSIONAL ASSISTANCE EXPLANATION

The categories of professional assistance (including typical hourly rates) proposed to be provided by the Indian Health Service are shown below:

FACILITY PLANNING: This item includes all time required by the engineer, architect, and planner to provide technical assistance to the Tribe during the length of the project. The IHS will work with the Tribe's design team during the pre-design, schematic design, design development, development of construction documents (working drawings and specifications and other bid documents), bid negotiations, development of medical equipment lists and specifications, and recommendations related to items such as spacial relationships between departments, energy conservation and security controls. Costs involved - Engineer/Architect @ \$75/HR; Facility Planner @ \$ 60/HR; Clerical @ \$30/HR; Transportation @ \$.55/MI and/or airfare; Travel @ \$100/day per diem.

ENGINEERING: This section includes all services contained in the following sub-categories of site review, technical review of drawings and specifications, and construction inspection. The services include technical assistance by engineers and architects of the Indian Health Service, California Area Office, Health Facilities Engineering and Indian Health Service, Division of Engineering Services.

- A. Site Review: This item includes initial contact and correspondence with the Tribe to identify the site, an initial site visit by the engineer and/or engineering technician, and a write-up of the results of the site visit. Costs involved - Engineer/Architect @ \$87/HR; Engineering Technician @ \$53/HR; Clerical @ \$35/HR; Transportation @ \$.50/MI and/or airfare; Travel @ \$120/day per diem.
- B. Design Review: This item includes the time to complete the evaluation of the site conditions, building design, plans and specifications, and construction documents. Costs involved - Engineer/Architect @ \$87/HR; Engineering Technician @ \$53/HR; Clerical @ \$35/HR.
- C. Construction Inspections: This item includes the time to provide overview inspections during the construction phase. Costs involved - Engineer/Architect @ \$87/HR; Engineering Technician @ \$53/HR; Clerical @ \$35/HR; Transportation @ \$.50/MI and/or airfare; Travel @ \$120/day per diem.

FACILITY INSPECTIONS: This item includes the time for inspecting the building during construction and every five years thereafter. The purpose of the five year facilities survey and comprehensive environmental health survey is to detect structural and other defects and deficiencies related to accreditation requirements, safety codes, building codes, hygiene, water, waste water disposal, solid waste, medical waste, infection control, insect and rodent control, housekeeping and other environmental and facility conditions. Costs involved - engineer @ \$87/HR; environmental health specialist @ \$ 70/HR; clerical @ \$35/HR; transportation @ \$.55/mi., airfare if needed and travel @ \$120/day per diem.



ANAV Tribal Health Clinic

Quartz Valley Indian Reservation

March 11, 2013

TO: Department of Housing and Urban Development

RE: Letter of Commitment

To Whom It May Concern:

As the Dental Director of the Anav Tribal Health Clinic, I am writing in support of the Quartz Valley Indian Reservation's FY 2013 Indian Community Development Block Grant application to expand the Anav Tribal Health Clinic.

Since we established dental services in 2010, we have seen a tremendous increase in patient visits to meet the local need. We are seeing many patients who travel up to 60 miles to be seen at Anav and we currently have a waitlist of approximately 6 months for new patients. Our dental department currently operates with three operatories (dental exam rooms), and approximately 60 square feet of laboratory space. In order to meet the current patient demand for services, we need to increase our building capacity to double our lab space and to include three additional operatories.

The proposed addition of 3000 square feet will allow a larger portion of the existing building to be utilized by the dental department. The additional operatories will allow us to see more patients to meet the need of the community which will have the dual benefit of improving the oral health of our community and increasing revenue for the Anav Tribal Health Clinic. The dental department is committed to utilizing its revenue to fund the operating expenses and maintenance of the existing building and the proposed expansion.

The current revenue generated by the dental department is sufficient to pay for the operation and maintenance of the existing building as well as the proposed expansion. The additional space will result in a proportional increase in revenue as well as the creation of additional jobs for the Quartz Valley community.

In sum, I am committed to the success of the Anav Tribal Health Clinic and its proposed expansion. If you have any further questions please do not hesitate to contact me.

Sincerely,

Kevin Tseng, DDS, PhD
Dental Director

HEALTH THERAPY[®] inc.

COMPREHENSIVE BEHAVIORAL HEALTH SERVICES

Quartz Valley Indian Reservation
13601 Quartz Valley Road,
Fort Jones, CA 96032

RE: Letter of Commitment
To whom it may concern:

As a collaborative community partner of the Quartz Valley Indian Reservation's Anav Tribal Health Clinic (Anav), Heal Therapy extends its full support for the 2013 ICDBG proposal to expand the Anav Clinic by 3000 square feet.

Heal Therapy utilizes clinical office space at the Anav Clinic for serving MediCal eligible youth ages 20 and younger per contractual agreement that is based on fee-for-service encounters. In the contract agreement between Anav and Heal Therapy, Anav provides physical space as well as administrative and billing support for the mental health services that Heal Therapy provides. In other words, all client encounters successfully billed under this agreement results in a percentage of funds to be provided to the overhead expenses of Anav. To extent that contractual obligations are met, Heal Therapy hereby commits those funds to the operation and maintenance expenses of the proposed Clinic expansion project.

Currently, Heal Therapy office space at Anav is shared with other onsite providers and is sorely maximized. Heal Therapy has shown significant growth in the past two years in partnership with Anav and is projecting more growth in the near future. The existing space will not accommodate the growth needed to fully meet the demand for services. In addition, the Anav Clinic does not have sufficient space for group therapy. To meet the behavioral health needs of the community, Anav needs to expand its building by the proposed 3000 square feet.

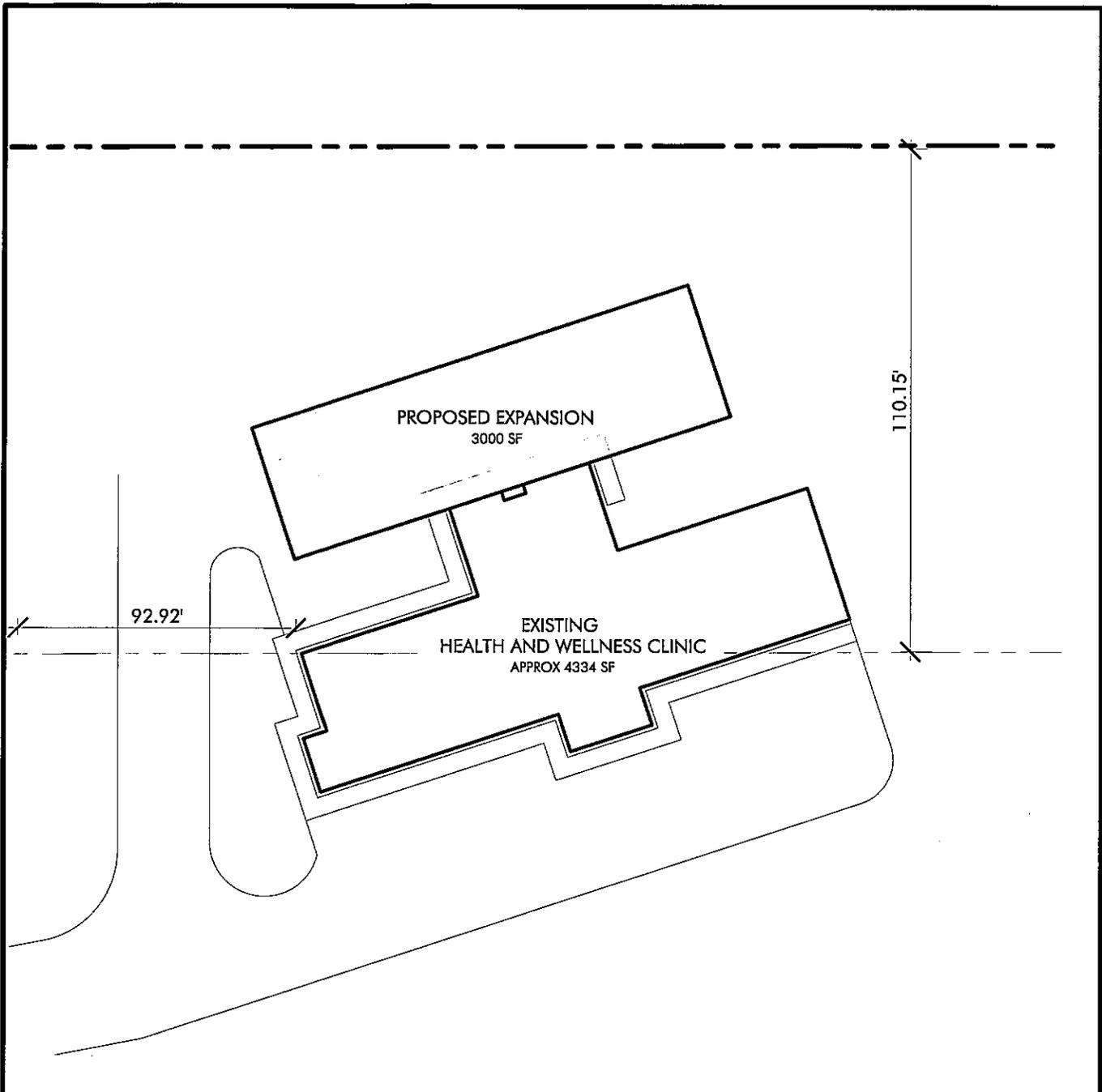
Considering the great mental health needs of Siskiyou County families and current gaps in mental health services we feel strongly that the organizational space will allow Heal Therapy to treat more individuals.

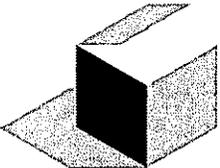
In conclusion, Heal Therapy fully supports and commits participation in Anav's proposed expansion.

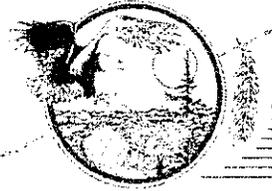
Sincerely,



Suzanne Pindell
Chief Executive Officer



TITLE:		SCALE:
QUARTZ VALLEY INDIAN RESERVATION / PROPOSED HEALTH CLINIC ADDITION		1/32"
PROJ:	JOB NO.	
PROPOSED HEALTH CLINIC ADDITION		
FILE NAME:	DRAWN BY: BC	CHECKED BY: GJF
 <p>Guy Fryer, Architect 303 BRUCE STREET YREKA, CALIFORNIA 96097 TELEPHONE (530) 842-1683 FAX (530) 842-1908</p> <p>siskiyoudesigngroup</p>	HISTORY:	
	KEYED AT DWG/SHT:	
	DATE:	DET. NO.
5-27-11	PARTIAL SITE PLAN	



Quartz Valley Indian Reservation

RESOLUTION OF THE QUARTZ VALLEY INDIAN RESERVATION

RESOLUTION NO. 2013-02

SUBJECT: AUTHORIZE SUBMITTAL OF AN APPLICATION TO THE 2013 HUD INDIAN COMMUNITY DEVELOPMENT BLOCK GRANT

WHEREAS: The Quartz Valley Indian Reservation is a sovereign, self-governing federally recognized body of American Indian Tribe in accordance with the Re-Organization Act of June 18, 1934 (48 stat. 984.) as amended by the Act (49 stat. 378.) and again by Tillie Hardwick vs. U.S. (case – CA-79-1716-SW) August 3, 1983, with a special relationship on a governing to government basis with the United States of America; and

WHEREAS: The Quartz Valley Indian Reservation did on March 29, 1939 adopt a Constitution and Bylaws which was approved by the Assistance Secretary of the Interior on June 15, 1939, and Article V, Section 1 of this Constitution and Bylaws authorizes the Quartz Valley Indian Reservation “to negotiate with the Federal, State and local governments on behalf of the Tribe”; and

WHEREAS: The Business Council of Quartz Valley Indian Reservation is the duly authorized governing body of the Tribe to exercise full governmental responsibilities and is empowered to make Tribal Policy and carry out Tribal Business; and

WHEREAS: Quartz Valley Indian Reservation has adopted a priority goal of continuing its efforts in the area of community development; and

WHEREAS: Quartz Valley Indian Reservation wishes to expand the ANAV Tribal Health Clinic by three-thousand (3,000) square feet to increase its range of health services offered and to improve access to health services for the Quartz Valley Indian Reservation and surrounding communities; and

WHEREAS: The Tribal Council is the elected governing body of the Tribe and the Tribal members determined that there is a need for the expansion of the existing Tribal Health Clinic; and

WHEREAS: Funding for this purpose has been made available to the Tribe through the HUD Indian Community Development Block Grant Program; and

THEREFORE BE IT RESOLVED: That the Quartz Valley Indian Reservation is an eligible applicant of HUD’s 2013 Indian Community Development Block Grant Program and hereby authorizes the submission of an application for a FY 2013 Indian

Administration: 530-468-5907

Fax: 530-468-5908

13601 Quartz Valley Road, Fort Jones, CA 96032

Resolution #2013-02

Adopted: March 9, 2013

Community Development Block Grant in the amount of six-hundred-five-thousand and 00/100 dollars (\$605,000.00) from the Southwest Office of Native American Programs of the U.S. Department of Housing and Urban Development for the construction expansion of the ANAV Tribal Health Clinic; and

THEREFORE, BE IT FURTHER RESOLVED: That the Tribal Chairman or Vice-Chairperson is authorized to negotiate and sign the grant agreement and any amendments thereto.

C*E*R*T*I*F*I*C*A*T*I*O*N

The forgoing Resolution was adopted by a vote of 7 For, and 0 Against, and 1 Abstentions, at a regularly scheduled meeting of the General Council of Quartz Valley Indian Reservation on the 9th day of March, 2013 and that this resolution has not been rescinded or amended in any way.

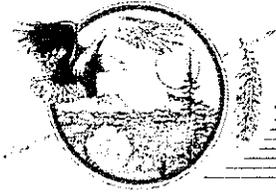
SIGNED:

Melissa McCloud
Melissa McCloud, Tribal Vice-Chairperson

3/9/2013
Date

Charlene Henry
Charlene Henry, Tribal Secretary

3-11-13
Date



Quartz Valley Indian Reservation

RESOLUTION OF THE QUARTZ VALLEY INDIAN RESERVATION

RESOLUTION NO. 2013-01

SUBJECT: CERTIFYING CITIZEN PARTICIPATION IN THE PLANNING AND DEVELOPMENT OF THE TRIBE'S APPLICATION TO HUD'S 2013 INDIAN COMMUNITY DEVELOPMENT BLOCK GRANT (ICDBG) PROGRAM

WHEREAS: The Quartz Valley Indian Reservation is a sovereign, self-governing federally recognized body of American Indian Tribe in accordance with the Re-Organization Act of June 18, 1934 (48 stat. 984.) as amended by the Act (49 stat. 378.) and again by Tillie Hardwick vs. U.S. (case – CA-79-1716-SW) August 3, 1983, with a special relationship on a governing to government basis with the United States of America; and

WHEREAS: The Quartz Valley Indian Reservation did on March 29, 1939 adopt a Constitution and Bylaws which was approved by the Assistance Secretary of the Interior on June 15, 1939, and Article V, Section 1 of this Constitution and Bylaws authorizes the Quartz Valley Indian Reservation "to negotiate with the Federal, State and local governments on behalf of the Tribe"; and

WHEREAS: The Business Council of Quartz Valley Indian Reservation is the duly authorized governing body of the Tribe to exercise full governmental responsibilities and is empowered to make Tribal Policy and carry out Tribal Business; and

WHEREAS: The Quartz Valley Indian Reservation submitted an application to fund certain eligible Indian Community Development Block Grant Program activities and in connection with such application resolves and makes certain assurances; and

THEREFORE, BE IT RESOLVED: That prior to submission of its application the governing body of the applicant Provided Tribal citizens, especially those living in areas where activities are proposed or ongoing, with adequate information concerning the amount of funds available for proposed community development and housing activities, the range of activities that may be assisted, other important program requirements and solicited their views and participation; and

THEREFORE, BE IT FURTHER RESOLVED: That prior to submission of its application the governing body followed traditional Tribal means of citizen involvement that included holding at least one adequately publicized meeting at a time and location convenient to Tribal citizens to obtain the views of residents on community development and housing needs; and

THEREFORE, BE IT FURTHER RESOLVED: That prior to submission of its application the governing body developed, published and posted a community development statement and proposed budget in such a manner as to afford affected residents an opportunity to

examine its contents and submit comments; giving residents an opportunity to review and comment on the applicant's performance under any active Community Development Block Grant; and

THEREFORE, BE IT FURTHER RESOLVED: That prior to submission of its application the governing body considered any comments or views expressed by Tribal members and modified the application accordingly and made available to Tribal members the modified application for review and comments.

THEREFORE, BE IT FURTHER RESOLVED: That Quartz Valley Indian Reservation authorizes the Tribal Chairman and or the Tribal Vice-Chairperson to sign and the Tribal Secretary to attest this document to give full force effect unless or until specifically revoked by a duly adopted resolution of the Quartz Valley Indian Reservation General Council.

C*E*R*T*I*F*I*C*A*T*I*O*N

The forgoing Resolution was adopted by a vote of 7 For, and 0 Against, and 1 Abstentions, at a regularly scheduled meeting of the General Council of Quartz Valley Indian Reservation on the 9th day of March, 2013 and that this resolution has not been rescinded or amended in any way.

SIGNED:

Melissa McCloud
Melissa McCloud, Tribal Vice-Chairperson

3/9/2013
Date

Charlene Henry
Charlene Henry, Tribal Secretary

3-11-13
Date

ATTENTION:
All Tribal Members

Community Meeting

Fri., Feb. 15, 2013

12:00 – 1:00 pm at the Tribal Office

Discussion Issue: Community
Development Planning



Public Comment /Attendance Participation Summary

A QVIR Public Meeting was completed February 15th at 12 PM at the QVIR Administration Building. A sign in sheet is also attached with some of the attendee comments. The community meeting was posted on the QV Tribes Website and Administrative building from Feb 4-19th to provide adequate community input. The following is a compilation of comments:

- Build the general fund, not revenue sharing.
- Use a portion of the funding to promote economic development that comes back to the Tribe.
- It's important to add to the array of services including domestic violence prevention.
- We need more room for clinic services.
- We need to expand the existing clinic rather than build another one and a project we do not have the support for; we have a master plan.
- Anav clinic associates are cramped; we have the patients to support more dental and medical space. This is my first concern. Purchasing a QV schoolhouse facility would also have possibilities with many opportunities; education, childcare, and adult education but it would cost to maintain the building. I would love to see that building used for the betterment of our community. This is my second concern.
- Do some beautification improvements out back of the Anav Clinic expansion.
- A proposal has to be done before we move forward with land acquisition for economic development.
- There are people in the county who do not want us to expand.
- I'm against any revenue sharing because there are tribal leaders who say per capita payments ruined the younger membership; lost ambition, etc.
- I like the idea of funding a feasibility study with the grant.
- I would like to see a 40 hour nutrition and prevention person on staff.



Quartz Valley Indian Reservation

Procurement Policy

PROCUREMENT POLICY

This Procurement Policy complies with the United States Housing and Urban Development's procurement standards of 24 Code of Federal Regulations (CFR) 85.36, the Indian Community Development Block Grant

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regulations at 24 CFR 1003.510, and current procurement policies of the Quartz Valley Indian Reservation Tribe ("the Tribe").

I. GENERAL PROVISIONS

A. Purpose: The purpose of this procurement statement is to provide for the fair and equitable treatment of all persons or firms involved in purchasing by Tribe; assure that supplies, services, and construction are procured efficiently, effectively, and at the most favorable prices available to the Tribe; promote competition in contracting; provide safeguards for maintaining a procurement system of quality and integrity; assures that Tribe purchasing actions are in full compliance with applicable Federal standards, HUD regulations, and tribal laws, and assures compliance with the applicable Indian Preference requirements for procurement and contracting opportunities.

B. Application: This statement of procurement applies to all contracts for the procurement of supplies, services, and construction entered into by the Tribe after this Statement is approved by resolution of the Quartz Valley Indian Reservation Tribal Council ("Tribal Council"). It shall apply to expenditures of funds by the Tribe for public purchasing. Nothing in this statement shall prevent the Tribe from complying with the terms and conditions of any grant, contract, gift or bequest that is otherwise consistent with applicable law. The term "procurement," as used in this Statement, includes both contracts and modifications (including change orders) for construction or services, as well as purchase, lease, or rental of supplies and equipment.

C. Public Access to Procurement Information: Procurement information shall be a matter of public record and shall be available by following the Tribe's "Request of Information" form.

II. PROCUREMENT AUTHORITY, ADMINISTRATION, AND APPROVAL

A. Authority: It is the intent of the Tribe to comply with all applicable provisions of 24 CFR Parts 85.36 and 1003.510, as well as applicable Tribal procurement policies, for all procurement actions intended to be covered by this policy. Authority is given to the Contracting Officer, who shall be the Director of the QVIR Tribal department seeking procurement, to administer the provisions of this policy.

B. Administration: Administration of this policy is the responsibility of the Contracting Officer and administration shall be accomplished using sound business judgment with a goal to protect the interests of the Tribe. Administration principles to be followed include, but are not limited to:

1. All contracts and modifications are in writing and clearly specify the desired supplies, services, or construction to be received.
2. All contracts and modifications must state the length of the contracts, the terms of payment, and remedy for nonperformance.
3. As a minimum, the method of procurement chosen, the contract type, and the basis of selection.

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4. For procurement in excess of \$100,000.00 (i.e., not small purchases), public notice of the invitation for bids is given at least once a week for two consecutive weeks not less than seven days before, not more than 21 days prior to bid opening date for preparation and submission of bids or proposals; and notice of contract awards is made available to the public.
5. An independent cost estimate is prepared before contract execution for each purchase above the small purchase limitation and a cost or price analysis is conducted of the responses received for all procurements.
6. Procurement requirements are subject to an annual planning process to assure efficient and economical purchasing.

C. Approval: Approval of contracts shall be accomplished through the following methodology, regardless of the procurement method. It is the Tribe's expressed intent to approve various budget items for expenditure within the broadly assigned duty to administer programs with fiscal responsibility. Approval of all procurement actions shall lie with the Contracting Officer as follows:

1. The Tribal Chairman shall be authorized to approve purchases and/or contracts of less than two thousand five hundred dollars (\$2,500.00) (either as a single contract or in aggregate) as is deemed in the best operating interests of the Tribe without approval by the Tribal Council.
2. The Tribal Council must give prior approval to all purchases/contracts of between two thousand five hundred (\$2,500.00) and one hundred thousand dollars (\$100,000.00).
3. Expenditure of Tribal funds in excess of one hundred thousand dollars (\$100,000.00) that are outside of the approved annual budget must be approved by referendum of the Tribal membership.

III. INDIAN PREFERENCE REQUIREMENTS

A. Where 24 CFR 1003.510 is not applicable; the Tribe shall use the Indian preference requirements contained in the Tribe's TERO Ordinance.

B. All the Tribe funds that are subject to Section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. § 450e(b)) shall be expended in accordance with the following Indian preference requirements.

Any contract, subcontract, or grant administered by the Tribe shall require that, to the greatest extent feasible:

- Preference and opportunities for training and employment shall be given to Indians, and

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- Preference in the award of contracts and subcontracts shall be given to Indian organizations and Indian-owned economic enterprises.

Where applicable, the Tribe shall follow the 24 CFR 1003.510 regulations to:

1. Certify to HUD that the policies and procedures adopted by the Tribe will provide preference in procurement activities consistent with the requirements of Section 7(b) of the Indian Self-Determination and Education Assistance Act;
2. Advertise for bids or proposals limited to qualified Indian organizations and Indian owned economic enterprises;
3. Use the Tribe's Indian Preference policy, contained in the Tribe's TERO Ordinance, or
4. Use the two-stage preference solicitation procedure, detailed below.

Definitions

The Indian Self-Determination and Education Assistance Act defines "Indian" to mean a person who is a member of a federally-recognized Indian tribe and defines "Indian tribe" to mean any federally-recognized Indian tribe, band, nation, or other organized group or community including any Alaska Native village or regional or village corporation as defined or established pursuant to the Alaska Native Claims Settlement Act.

In Section 3 of the Indian Financing Act of 1974, "economic enterprise" is defined as any Indian owned commercial, industrial, or business activity established or organized for the purpose of profit, except that Indian ownership must constitute not less than 51% of the enterprise. This Act defines "Indian organization" to mean the governing body of any federally-recognized Indian tribe or entity established or recognized by such governing body.

Two Stage Procurement Procedures

Stage 1:

- Invite or otherwise solicit Indian owned economic enterprises to submit a statement of intent to respond to bid advertisement or request for proposals limited to Indian owned firms.

Stage 2:

- If statements of intent are received from more than one Indian enterprise found to be qualified, the Tribe will advertise for bids or proposals limited to Indian organizations or Indian-owned economic enterprises.
- If fewer than two (2) qualified Indian owned economic enterprises or organizations submit responsive bids or proposals, all bids/proposals shall be rejected (unless the exception noted below.

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for single bid approval applies) and the solicitation shall be re-advertised inviting responses from non-Indian owned firms and the qualified Indian-owned economic enterprise or organization.

- For sealed bid solicitations, the contract will be awarded to the lowest responsible and responsive bid from an Indian-owned economic enterprise or organization if it is within the budgeted amount for the project or activity and is no more than a given percentage (“the x-factor”) higher than the lowest non-Indian responsive and responsible bid. Depending on the total amount of the contract, the x-factor will be between three and eight percent (3% and 10%), where the x-factor percentage is lower for contracts with a high dollar value (e.g., 3% for multimillion dollar contracts). Appropriate x-factor increments will be established, and adjusted periodically, in the Tribe’s operational procedures.
- Requests for goods or service contract proposals will identify significant evaluative factors to be considered in selecting the responsible firm that is most advantageous to the program. One of the evaluation factors will be those firms that are Indian-owned as defined by the Indian Self-Determination and Education Assistance Act. This evaluation factor will be allocated five (5) points, or five percent (5%) of the total points available. Non-Indian firms that submit a plan for ensuring Indian preference in hiring for the project will also be evaluated under this criterion.

If the Tribe selects a method of providing preference that results in fewer than two responsible qualified organizations or enterprises submitting a statement of intent, a bid or proposal to perform the contract at a reasonable rate, the Tribe shall:

- Advertise the contract again to solicit bids or proposals from Indian owned economic enterprises or Indian organizations; or
- Re-advertise the contract without limiting the advertisement for bids or proposals to Indian organizations or enterprises; or
- If one approvable bid or proposal is received that is subject to HUD regulations, the Tribe will request SWONAP review and approval of the proposed contract and related procurement documents, in accordance with 24 CFR 85.36, in order to award the contract to the single bidder or offeror.

Additional Requirements

- All preferences shall be publicly announced in the advertisement and bidding or proposal solicitation documents.
- The Tribe, at its discretion, may require information of prospective contractors seeking to qualify as Indian organizations or economic enterprises. Contractors may also be required to supply information relating to Indian preference, including evidence of capacity to train and retain Indian employees, before submitting a bid or at the time of bid/proposal submittal.

IV. PROCUREMENT METHODS

A. Selection of Method: When it has been decided that the Tribe will directly purchase the required items, one of the following procurement methods shall be chosen, based on the nature and anticipated dollar value of the total requirement.

B. Small Purchase Procedures:

1. General: Any contract not exceeding one hundred thousand dollars (\$100,000.00) may be made in accordance with the small purchase procedures authorized in this section. Contract requirements shall not be artificially divided so as to constitute a small purchase under this section (except as may be reasonably necessary to comply with Section III of this Statement).

2. Small Purchases of \$101.00 to \$10,000.00: For small purchases between \$101.00 and ten thousand dollars (\$10,000.00), three quotations need to be solicited. If less than three quotes are received and the low quote price received is considered reasonable, the Contracting Officer is authorized to approve the procurement. Such purchases must be distributed equitably among qualified sources. If practicable, a quotation shall be solicited from other than the previous source before placing a repeat order.

3. Small purchases over \$10,000.00: For small purchases in excess of ten thousand dollars (\$10,000.00) but not exceeding one hundred thousand dollars (\$100,000.00), no less than three offerors shall be solicited to submit price quotations, which may be obtained orally, by telephone, or in writing, as allowed by Tribal laws. All oral and phone quotes must be followed up with a written quote. If non-price factors are used, they shall be disclosed to all offerors solicited. The names, addresses, and/or telephone numbers of the offerors and persons contacted, date and amount of each quotation shall be recorded and maintained as a public record.

C. Sealed Bids:

1. Conditions for Use: Contracts shall be awarded based on competitive sealed bidding if the following conditions are present: a complete, adequate, and realistic specification or purchase description is available; two or more responsible bidders are willing and able to compete effectively for the work; the procurement lends itself to a firm fixed price contract; and the selection of the successful bidder can be made principally on the basis of price. The Tribe may reject any bid based on that contractor's past performance (i.e., contract performance and/or quality of work, or other factors that would lead a reasonable person to decline to do business with the contractor). A bid may be rejected for any sound reason, particularly if the bid is non-responsive or otherwise found to be not in the Tribe's best interest. Sealed bidding is the preferred method for construction procurement. For professional service contracts, sealed bidding should not be used.

2. Solicitation and Receipt of Bids: An invitation for bids shall be publicly advertised. The invitation for bids shall include specifications and all contractual terms and conditions applicable

to the procurement, a reference to the Tribe's Indian preference policy and 24 CFR 1003.510, and a statement indicating that award will be made to the lowest responsible and responsive bidder whose bid meets the requirements of the invitation for bids. The invitation for bids shall state the time and place for both the receipt of bids and the public bid opening. All bids received shall be time-stamped but not opened and shall be stored in a secure place until bid opening. A bidder may withdraw its bid at any time prior to bid opening.

3. Bid Opening and Award: Bids shall be opened publicly and in the presence of at least one witness. An abstract of bids shall be recorded and the bids shall be available for public inspection. Award shall be made as provided in the invitation for bids by written notice to the successful bidder. A cost analysis shall be made to verify the reasonableness of each bid's price. If equal low bids are received from responsible bidders, awards shall be made first based on the Indian preference policies described in Section III above, and then by drawing lots or similar random method, unless otherwise provided in the invitation for bids. If only one responsive bid is received from a responsible bidder, award shall not be made unless the Tribe first obtains approval from HUD/SWONAP.

4. Mistakes in Bids:

a. Correction or withdrawal of inadvertently erroneous bids may be permitted, where appropriate, before bid opening by written or telegraphic notice received in the office designated in the invitation for bids prior to the time set for bid opening. After bid opening, corrections in bids shall be permitted only if the bidder can show by clear and convincing evidence that a mistake of a nonjudgmental character (i.e., a clerical error) was made, the nature of the mistake, and the bid price actually intended. A low bidder alleging a non-judgmental mistake may be permitted to withdraw its bid if the mistake is clearly evident on the face of the bid document but the intended bid is unclear or the bidder submits convincing evidence that a mistake was made.

b. All decisions to allow correction or withdrawal of bid mistakes shall be supported by a written determination signed by the Contracting Officer. The decision of the Contracting Officer shall be final. After bid opening, no changes in bid prices or other provisions of bids prejudicial to the interest of the Tribe or fair competition shall be permitted.

5. Bonds: For construction contracts exceeding one hundred thousand dollars (\$100,000.00), contractors shall be required to submit the following:

- (i). A bid guarantee for each bidder equivalent to 5% of the bid price; and
- (ii). A performance bond for 100% of the contract price; and
- (iii). A payment bond for 100% of the contract price.

D. Competitive Proposals:

1. Conditions for Use: Competitive proposals (including turnkey proposals for development) may be used if there is an adequate method of evaluating technical proposals and where the Tribe determines that conditions are not appropriate for the use of sealed bids. An adequate number of qualified sources shall be solicited.

2. Solicitation: The request for proposals (RFP) shall clearly identify the relative importance of price and other evaluation factors and sub-factors, including the weight given to each technical factor and sub-factor. A mechanism for fairly and thoroughly evaluating the technical and price proposals shall be established before the solicitation is published. Proposals shall be handled so as to prevent disclosure of the number of offerors, identity of the offerors, and the contents of their proposals. The proposals shall be evaluated only on the criteria stated in the request for proposals.

3. Negotiations: Unless there is no need for negotiations with any of the offerors, negotiations shall be conducted with offerors who submit proposals determined to have a reasonable chance of being selected for award, based on evaluation against the technical and price factors as specified in the RFP. Negotiations may be conducted only with the top-rated proposer(s) if, in the opinion of the Tribal Chairman, it is in the best interests of the Tribe to do so. Such offerors shall be accorded fair and equal treatment with respect to any opportunity for negotiation and revision of proposals. The purpose of negotiations shall be to seek clarification with regard to advising offerors of the deficiencies in both the technical and price aspects of their proposals so as to assure full understanding of and conformance to the solicitation requirements. No offeror shall be provided information about any other offeror's proposal, and no offeror shall be assisted in bringing its proposal up to the level of any other proposal. Offerors shall not be directed to reduce their proposed prices to a specific amount in order to be considered for award. A common deadline shall be established for receipt of proposal revisions based on negotiations.

4. Award: After evaluation of proposal revision, if any, the contract shall be awarded to the most responsive and responsible firm whose qualifications, price and other factors considered, are the most advantageous to the Tribe.

5. Architect/Engineer Services: Architect/engineer services may be procured on the basis of the competence and qualifications of the architect/engineer and not solely on the basis of competitive fees. Qualifications-based selection procedures should not be used to purchase other types of services (e.g., construction contracts) even though architect-engineer firms are potential sources.

6. Requests for Qualifications: For some professional planning or consulting services, it may become advantageous to issue a Request for Qualifications (RFQ) where the services are of a nature that requires professional or specialized services. This procurement approach shall be considered a competitive proposal in accordance with the provisions above; however, it shall be evaluated solely on the basis of qualifications to ensure that the specific needs of the agency are met.

7. Indefinite Quantities Contract: Where applicable or where the specific scope of a project cannot be defined at the time of solicitation, the Tribe may elect to issue an Indefinite Quantities Contract (IQC) for a period not to exceed three (3) years. This IQC shall state the general terms

of the contract, the potential scope, and a not-to-exceed award amount for the contract term. Specific work will be authorized through the use of Task Orders, negotiated and approved by the Contracting Officer. If the Tribe elects to issue an IQC, the request document (either RFP or RFQ) shall clearly state this intent and provide instructions on the process for Task Order submission and approval.

E. Noncompetitive Proposals:

1. Conditions for Use: Procurements shall be conducted competitively to the maximum extent possible. Procurement by noncompetitive proposals may be used only when the award of a contract is not feasible using small purchase procedures, sealed bids, or competitive proposals, and one of the following applies:

a. The item is available only from a single source, based on a good faith review of available sources;

b. An emergency exists that seriously threatens the public health, welfare, safety, financial integrity or solvency, or that endangers property, or would otherwise cause serious injury to the Tribe. In such cases, there must be an immediate and serious need for supplies, services, or construction such that the need cannot be met through any other procurement methods, and the emergency procurement shall be limited to those supplies, services or construction necessary to meet the emergency;

c. The Tribe obtains, when feasible, prior authorization from the funding source to use noncompetitive proposals; or

d. After solicitation of a number of sources, competition is determined inadequate.

2. Justification: Each procurement based on noncompetitive proposals shall be supported by a written justification for using such procedures. The justification shall be approved in writing by the Contracting Officer.

3. Price Reasonableness: The reasonableness of the price for all procurements based on noncompetitive proposals shall be determined by performing a cost analysis, as described below in paragraph IV.F.

F. Cost and Price Analysis:

1. General: A cost or price analysis shall be performed for all procurement actions, including contract modifications. The degree of analysis shall depend on the facts surrounding each procurement.

2. Local Purchasing: Due the isolation of the Quartz Valley Indian Reservation and the cost of obtaining goods and services beyond the Reservation and its neighboring communities, the Tribe has adopted a local purchasing policy contained. In support of this policy, the cost analysis of all

non-local procurement shall factor in additional transportation or shipping costs, delay, or other inefficiency.

3. Submission of Cost or Pricing Information: If the procurement is based on noncompetitive proposals, or when only one offer is received, or for other procurements as deemed necessary by the Tribe (e.g., when contracting for professional, consulting, or architect/engineer services) the offeror shall be required to submit:

- a. A cost breakdown showing projected costs and profit;
- b. Commercial pricing and sales information, sufficient to enable the Tribe to verify the reasonableness of the proposed price as a catalog or market price of a commercial product sold in substantial quantities to the general public; or
- c. Documentation showing that the offered price is set by law or regulation.

4. Cost Analysis: Cost analysis shall be performed if an offeror/contractor is required to submit a cost breakdown as part of its proposal. When a cost breakdown is submitted a cost analysis shall be performed of the individual cost elements, the Tribe shall have a right to audit the contractor's books and records pertinent to such costs, and profit shall be analyzed separately. Costs shall be allowable only to the extent that they are consistent with applicable federal cost principals (for commercial firms, Subpart 31.2 of the Federal Acquisition Regulation, 48 CFR Chapter 1). In establishing profit, the Tribe shall consider factors such as the complexity and risk of the work involved, the contractor's investment and productivity, the amount of subcontracting, the quality of past performance, and industry profit rates in the area for similar work.

5. Price Analysis: A comparison of prices shall be used in all cases other than those described in Paragraph IV.F.4. above.

G. Cancellations of Solicitations:

1. An invitation for bids, request for proposals, or other solicitations may be cancelled before offers are due if: the Tribe no longer requires the supplies, services or construction; it can no longer reasonably expect to fund the procurement; proposed amendments to the solicitation would be of such magnitude that a new solicitation would be desirable; or if it is otherwise found to be in the Tribe's best interest.

2. A solicitation may be cancelled and all bids or proposals that have already been received may be rejected if: the supplies, services, or construction are no longer required; ambiguous or otherwise inadequate specifications were part of the solicitation; the solicitation did not provide for consideration of all factors of significance to the Tribe; prices exceed available funds and it would not be appropriate to adjust quantities to come within available funds; there is reason to believe that bids or proposals may not have been independently arrived at in open competition, may have been collusive, or may have been submitted in bad faith; or there is other good cause that is in the best interest of the Tribe.

3. The reasons for cancellation shall be documented in the procurement file and the reasons for cancellation and/or rejection shall be provided upon request to any offeror solicited.
4. A notice of cancellation shall be sent to all offerors solicited and, if appropriate, shall explain that they will be given an opportunity to compete on any re-solicitation or future procurement of similar items.
5. If all otherwise acceptable bids received in response to an invitation for bids are at unreasonable prices, or only one bid is received and the price is unreasonable, the Tribe shall cancel the solicitation and either:
 - a. Re-solicit using a request for proposals; or
 - b. Complete the procurement by using the competitive proposals method following paragraphs IV.D.3. and IV.D.4. above (when more than one otherwise acceptable bid has been received), or by using the noncompetitive proposals method and following paragraph IV.E.2. above (when only one bid is received at an unreasonable price); provided that the Contracting Officer determines in writing that such action is appropriate, all bidders are informed of the Tribe 's intent to negotiate, and each responsible bidder is given a reasonable opportunity to negotiate.

H. Local and Cooperative Purchasing:

1. **State and Local Government Contracts:** The Tribe may enter into State and local intergovernmental agreements to purchase or use common goods and services. The decision to use an intergovernmental agreement or conduct a direct procurement shall be based on economy and efficiency. If used, the intergovernmental agreement shall stipulate who is authorized to purchase on behalf of the participating parties and shall specify inspection, acceptance, termination, payment, and other relevant terms and conditions. Tribal agencies are encouraged to use excess and surplus property instead of purchasing new equipment and property whenever such use is feasible and reduces project costs.
2. **General Services Administration (GSA) Contracts:** If the Tribe determines that no competitive Indian source is available, the Tribe may procure from GSA contracts pursuant to 48 CFR Chapter 5.

V. CONTRACTOR QUALIFICATIONS AND DUTIES

A. Contractor Responsibility: Procurement shall be conducted only with responsible contractors, i.e., those who have the technical and financial competence to perform and who have a satisfactory record of integrity. Before awarding a contract, the Tribe shall review the proposed contractor's ability to perform the contract successfully, considering factors such as the contractor's integrity (including a review of the List of Parties Excluded from Federal Procurement and Non-procurement Programs published by the U.S. General Services Administration), compliance with public policy, record of past performance

(including contacting previous clients of the contractor), and financial and technical resources. If a prospective contractor is found to be non-responsible, a written determination of non-responsibility shall be prepared and included in the contract file, and prospective contractor shall be advised of the reasons for the determination.

B. Suspension and Debarment: Contracts shall not be awarded to debarred, suspended, or ineligible contractors. Contractors may be suspended, debarred, or determined ineligible by the Tribe, or the funding agency. Where applicable, HUD may disqualify contractors in accordance with HUD regulations (24 CFR Part 24) when necessary to protect the Tribe in its business dealings.

C. Qualified Bidder's List: Interested businesses shall be given an opportunity to be included on qualified bidder's lists. Any pre-qualified lists of persons, firms, or products which are used in the procurement of supplies and services shall be kept current and shall include enough qualified sources to ensure competition. Firms shall not be precluded from qualifying during the solicitation period. Solicitation mailing lists of potential contractors shall include, but not be limited to, such pre-qualified suppliers.

VI. TYPES OF CONTRACTS, CLAUSES, AND CONTRACT ADMINISTRATION

A. Contract Types: Any type of contract which is appropriate to the procurement and which will promote the best interests of the Tribe may be used, provided that the cost-plus-a-percentage-of-cost and percentage of construction cost methods are prohibited. All procurements shall include the clauses and provisions necessary to define the rights and responsibilities of the parties. A cost reimbursement contract shall not be used unless it is likely to be less costly or it is impracticable to satisfy the Tribe's needs otherwise, and the proposed contractor's accounting system is adequate to allocate costs in accordance with applicable cost principles (for commercial firms Subpart 31.2 of the Federal Acquisition Regulation (FAR), found in 48 CFR Chapter 1). A time and material contract may be used only if a written determination is made that no other contract type is suitable, and the contract includes a ceiling price that the contractor exceeds at its own risk.

B. Options: Options for additional quantities or performance periods may be included in contracts, provided that: (i) the option is contained in the solicitation; (ii) the option is a unilateral right of the Tribe; (iii) the contract states a limit on the additional quantities and the overall term of the contract; (iv) the options are evaluated as part of the initial competition; (v) the contract states the period within which the options may be exercised; (vi) the options may be exercised only at the price specified in or reasonably determinable from the contract; and (vii) the options may be exercised only if determined to be more advantageous to the Tribe than conducting a new procurement.

C. Contract Clauses: In addition to containing a clause identifying the contract type, all contracts shall include any clauses required by applicable Federal statutes, executive orders, and their implementing regulations, as provided in 24 CFR 85.36(i), such as the following:

1. Termination for convenience (for all contracts in excess of \$10,000.00);
2. Termination for default (for all contracts in excess of \$10,000.00);

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3. Equal Employment Opportunity (for all construction contracts in excess of \$10,000.00 by grantees and their contractors or subcontractors);
4. The Copeland "Anti-Kickback" Act, 18 U.S.C. 874, and its regulations at 29 CFR Part 3 (for all contracts and subgrants for construction or repair);
5. The Davis-Bacon Act, 40 U.S.C. 276a to 276a-7, and its regulations at 29 CFR part 3 (for construction contracts in excess of \$2,000.00 awarded by grantees and subgrantees; however, the Tribe may request a waiver from HUD when permitted by federal grant program legislation);
6. Sections 103 and 107 of the Contract Work Hours and Safety Standards Act, 40 U.S.C. 327-330), and the regulations at 29 CFR Part 5 (for construction contracts awarded by grantees and subgrantees in excess of \$2,000.00, and in excess of \$2,500.00 for other contracts which involve the employment of mechanics or laborers);
7. Notice of awarding agency requirements and regulations pertaining to reporting;
8. Notice of awarding agency requirements and regulations pertaining to patent rights with respect to any discovery or invention which arises or is developed in the course of or under such contract;
9. Notice of awarding agency requirements and regulations pertaining to copyrights and rights in data;
10. Examination of records by grantee, awarding agency, or Comptroller General, to contractor records for audit, examination, excerpt and transcription purposes;
11. Retention of records for three years after final payment and all other pending matters are closed;
12. Section 306 of the Clean Air Act, 42 U.S.C. 1857(h), section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738 and the regulations at 40 CFR Part 15 (for contracts, subcontracts, and subgrants of amounts in excess of \$100,000.00);
13. Energy efficiency standards issued in compliance with the Energy Policy and Conservation Act, Pub. L. 94-163, 89 Stat. 871;
14. Bid protests and contract claims;
15. Value engineering; and
16. Payment of funds to influence certain federal transactions. The operational procedures addressed in Paragraph II.A. of this Statement shall contain the text of all clauses and required certifications used by the Tribe.

D. Contract Administration: A contract administration system designed to ensure that contractors perform in accordance with their contracts shall be maintained. The operational procedures addressed in Paragraph II.A. above shall contain guidelines for inspection of supplies, services, or construction, as well as monitoring contractor performance, status reporting on construction contracts and similar matters.

VII. SPECIFICATIONS

A. General: All specifications shall be drafted so as to promote overall economy for the purposes intended and to encourage competition in satisfying the Tribe's needs. Specifications shall be reviewed prior to solicitation to ensure that they are not unduly restrictive or represent unnecessary or duplicative items. Functional or performance specifications are preferred. Detailed product specifications shall be avoided whenever possible. Consideration shall be given to consolidating or breaking out procurements to obtain a more economical purchase (but see Section IX below). For equipment purchases, a lease versus purchase analysis should be performed to determine the most economical form of procurement.

B. Limitation: The following specifications limitations shall be avoided: geographic restrictions not mandated or encouraged by applicable Federal law (except for architect-engineer contracts, which may include geographic location as a selection factor if adequate competition is available); unnecessary bonding or experience requirements; brand name specifications (unless a written determination is made that only the identified item will satisfy the Tribe's needs); brand name or equal specifications (unless they list the minimum essential characteristics and standards to which the item must conform to satisfy its intended use). Nothing in this procurement policy shall preempt any Tribal licensing laws. Specifications shall be scrutinized to ensure that organizational conflicts of interest do not occur (for example, having a consultant perform a study of the Tribe's computer needs and then allowing that consultant to compete for the subsequent contract for the computers).

VIII. APPEALS AND REMEDIES

A. General: It is the Tribe's policy to resolve all contractual issues informally at the Tribe level, without litigation. Disputes shall not be referred to the funding agency until all administrative remedies have been exhausted at the Contracting Officer's level. When appropriate, the Tribe may consider the use of informal discussions between the parties by individuals who did not participate substantially in the matter in dispute, to help resolve the differences. The funding agency will only review protests in cases of violations of Federal law or regulations and failure of the Tribe to review a complaint or protest.

B. Protests: Any actual or prospective contractor may protest a contract award, solicitation, pre-award status, or any other decision, finding, or action made or taken by the Tribe regarding a contract, bid, solicitation, pre-award status, or project, for serious violations of the principles of this Procurement Policy ("Protests"). All protests shall be signed and submitted in writing, to the Contracting Officer or designee, within ten (10) calendar days of being notified in writing of the Tribe's decision, finding, or action. Failure to comply with the terms and procedures herein shall result in an automatic denial of the Protest. The Contracting Officer shall issue a written decision of the Protest within thirty (30) calendar days after receipt of the Protest. Pending the Tribe's written decision on the Protest, the Contracting Officer or designee may, at his or her discretion, suspend the bid process, solicitation, pre-award status, procurement, or, if warranted by the facts and circumstances, take other action needed on the matter.

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C. Contract Claims: All claims by a contractor relating to performance of a contract shall be submitted in writing to the Contracting Officer or designee for a written decision. The contractor may request a conference on the claim. The Contracting Officer's decision shall inform the contractor of its appeal rights to a higher level in the Tribe.

IX. ASSISTANCE TO SMALL AND OTHER BUSINESS

A. Required Efforts: Consistent with 24 CFR 85.36(e), the Tribe shall make efforts to ensure that small and minority-owned businesses, women's business enterprises, labor surplus area businesses, and individuals or firms located in or owned in substantial part by persons residing in the area of the Quartz Valley Indian Reservation are used when possible. Such efforts shall include, but shall not be limited to:

1. Including such firms, when qualified, on solicitation mailing lists;
2. Encouraging their participation through direct solicitation of bids or proposals whenever they are potential sources;
3. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by such firms;
4. Establishing delivery schedules, where the requirement permits, which encourage participation by such firms;
5. Using the services and assistance of the Small Business Administration, and the Minority Business Development Agency of the Department of Commerce;
6. Including in contracts a clause requiring contractors, to the greatest extent feasible, to provide opportunities for training and employment for lower income residents of the project area and to award subcontracts for work in connection with the project to business concerns which are located in, or owned in substantial part by persons residing in the area of the project, as described in 24 CFR 135; 9-1 requiring prime contractors, when subcontracting is anticipated, to take the positive steps listed above in this section (1-5). When not inconsistent with the Indian Preference policy and procedures, goals may be established by the Tribe periodically for participation by small businesses, minority owned businesses, women's business enterprises, labor surplus area businesses, and business concerns which are located in, or owned in substantial part by persons residing in the area of the project in the Tribe's prime contracts and subcontracting opportunities.

B. Definitions:

1. A small business is defined as a business which is: independently owned; not dominant in its field of operation; and not an affiliate or subsidiary of a business dominant in its field of operation. The size standards in 13 CFR 121 shall be used, unless the Tribe reasonably determines that their use is inappropriate.

2. A minority-owned business is defined as a business which is at least 51% owned by one or more minority group members; or, in the case of a publicly-owned business, one in which at least 51% of its voting stock is owned by one or more minority group members, and whose management and daily business operations are controlled by one or more such individuals. Minority group members include, but are not limited to, Native Americans, Black Americans, Hispanic Americans, Asian Pacific Americans and Asian Indian Americans.
3. Women's business enterprise is defined as a business that is at least 51% owned by a woman or women who are U. S. citizens and who also control or operate the business.
4. A labor surplus area business is defined as a business which, together with its immediate subcontractors, will incur more than 50% of the cost of performing the contract in an area of concentrated unemployment or under-employment, as defined by the U.S. Department of Labor in 20 CFR 654, Subpart A, and in lists of labor surplus areas published by the Employment and Training Administration.
5. A business concern located in the area of the project is defined as an individual or firm located within the relevant Section 3 covered project area, as determined pursuant to 24 CFR 135.15, listed on HUD's registry of eligible business concerns, and meeting the definition of small business above. A business concern owned in substantial part by persons residing in the area of the project is defined as a business concern which is 51% or more owned by persons residing within the Section 3 covered project, owned by persons considered by the U.S. Small Business Administration to be socially or economically disadvantaged, listed on HUD's registry of eligible business concerns, and meeting the definition of small business above.

X. ETHICS IN PUBLIC CONTRACTING

A. General: The Tribe shall adhere to the following code of conduct, for the Tribe and 24 CFR 85.36(b)(3).

B. Conflict of Interest: No employee, officer or agent of this Tribe or its subgrantees shall participate directly or indirectly in the selection or in the award or administration of any contract supported by federal funds if a conflict, real or apparent, would be involved. Such conflict would arise when a financial or other interest in a firm selected for award is held by:

1. An employee, officer or agent;
2. His/her relative (including father, mother, son, daughter, brother, sister, uncle, aunt, first cousin, nephew, niece, husband, wife, father-in-law, mother-in-law, son-in-law, brother-in-law, sister-in-law, daughter-in-law, stepfather, stepmother, stepson, stepdaughter, step-brother, step-sister, half brother, or half sister);
3. His/her partner; or
4. An organization which employs, is negotiating to employ, or has an arrangement concerning prospective employment of any of the above.

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C. Gratuities, Kickbacks, and Use of Confidential Information: Tribe officers, employees or agents shall not solicit or accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or parties to subcontracts, and shall not knowingly use confidential information for actual or anticipated personal gain.

D. Prohibition Against Contingent Fees: Contractors shall not retain a person to solicit or secure a Tribe contract or a commission, percentage, brokerage, or contingent fee, except for bona fide employees or bona fide established commercial selling agencies.

Certification

I, the undersigned, as Chairman of the Quartz Valley Indian Reservation Tribal Council do hereby certify that the Quartz Valley Indian Reservation Tribal Business Council is composed of eight members of which five (5) were present, constituting a quorum at a Regular Meeting thereof; duly and regularly called, noticed, convened and held this 24th day October 2009; and that this policy was duly adopted by a vote of five () for, zero () opposed, and zero () abstaining; and that since approval, this Ordinance has not been rescinded, amended, or modified in any form.

Harold Bennett, Chairman
Quartz Valley Indian Reservation Tribal Business Council

Date

ATTEST:

Virginia Croy, Executive Secretary
Quartz Valley Indian Reservation Tribal Business Council

Date

Adopted October 24, 2009

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352

Approved by OMB
0348-0046

1. * Type of Federal Action: <input type="checkbox"/> a. contract <input checked="" type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. * Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input checked="" type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. * Report Type: <input checked="" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change
------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------

4. Name and Address of Reporting Entity:

Prime SubAwardee

* Name:

* Street 1: Street 2:

* City: State: Zip:

Congressional District, if known:

5. If Reporting Entity in No.4 is Subawardee, Enter Name and Address of Prime:

6. * Federal Department/Agency: <input type="text" value="HUD"/>	7. * Federal Program Name/Description: <input type="text" value="Indian Community Development Block Grant Program"/> CFDA Number, if applicable: <input type="text" value="14.862"/>
----------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

8. Federal Action Number, if known: <input type="text"/>	9. Award Amount, if known: \$ <input type="text" value="605,000.00"/>
--------------------------------------------------------------------	---------------------------------------------------------------------------------

10. a. Name and Address of Lobbying Registrant:

Prefix * First Name Middle Name

* Last Name Suffix

* Street 1: Street 2:

* City: State: Zip:

b. Individual Performing Services (including address if different from No. 10a)

Prefix * First Name Middle Name

* Last Name Suffix

* Street 1: Street 2:

* City: State: Zip:

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

* Signature:

* Name: Prefix * First Name Middle Name

* Last Name Suffix

Title: Telephone No.: Date:

Facsimile Transmittal

U. S. Department of Housing and Urban Development
Office of Department Grants Management and Oversight

OMB Number: 2525-0118
Expiration Date: 06/30/2011

1363104452-7723

Name of Document Transmitting: RE: []

1. Applicant Information:

Legal Name: Quartz Valley Indian Reservation []

Address:

Street1: 13601 Quartz Valley Road []

Street2: []

City: Fort Jones []

County: []

State: CA: California []

Zip Code: 96032-9408 []

Country: USA: UNITED STATES []

2. Catalog of Federal Domestic Assistance Number:

Organizational DUNS: [] CFDA No.: 14.862 []

Title: Indian Community Development Block Grant Program []

Program Component:

[]

3. Facsimile Contact Information:

Department: []

Division: []

4. Name and telephone number of person to be contacted on matters involving this facsimile.

Prefix: [] First Name: Raymond []

Middle Name: []

Last Name: Robles []

Suffix: []

Phone Number: 530-4695907 []

Fax Number: []

5. Email: tribaladmin@qvir.com []

6. What is your Transmittal? (Check one box per fax)

- a. Certification b. Document c. Match/Leverage Letter d. Other

7. How many pages (including cover) are being faxed? 1 []