



ADMINISTRATION

Special Attention of:

Transmittal Handbook No.: 2210.17 REV

issued: January 23, 1992

REV 2

1. This Transmits:

Handbook 2210.17, REV 2

"Discretionary Grant and Cooperative Agreement Policies and Procedures"

2. Explanation of Materials:

This handbook implements Departmental policies and procedures to be used in awarding discretionary grants and cooperative agreements.

Because this handbook updates the material contained in the previous handbook to incorporate the changes required by the HUD Reform Act, it is being issued as a complete revision. The only significant changes concern the: (1) addition of a new Chapter 3 concerning the Notice of Funding Availability (NOFA) process, per Deputy Secretary DelliBovi's memorandum of January 2, 1991, and related changes to other sections of the Handbook to address this process (notably paragraphs 2-7 requiring application kits and 2-8 regarding application deadlines); (2) clarification of the use of proper instrument selection when dealing with "intermediary situations" (paragraph 2-4d(4)); (3) announcement of recipients which receive awards in the Federal Register (paragraphs 2-6 and 2-17); (4) new paragraph 2-18 regarding advance disclosures of funding decisions; (5) requirement to retain unsuccessful applications for a period of five years (paragraph 2-24); and (6) revision to the factors allowing restriction of eligibility for a particular solicitation (paragraph 4-3) to reflect the strong preference for competition contained in the HUD Reform Act.

3. Filing Instructions:

Remove

Handbook 2210.17 REV 1 dated
April 11, 1990

Insert

Handbook 2210.17 REV 2
dated January 23, 1992

AC: Distribution: W-3-1, W-1, W-2, W-3, W-4, R-1, R-2, R-3, R-3-1 (ADMIN),
R-3-2, R-3-3, R-6, R-6-1, R-6-2, R-7, R-7-1, R-7-2, R-8, R-8-1, R-9