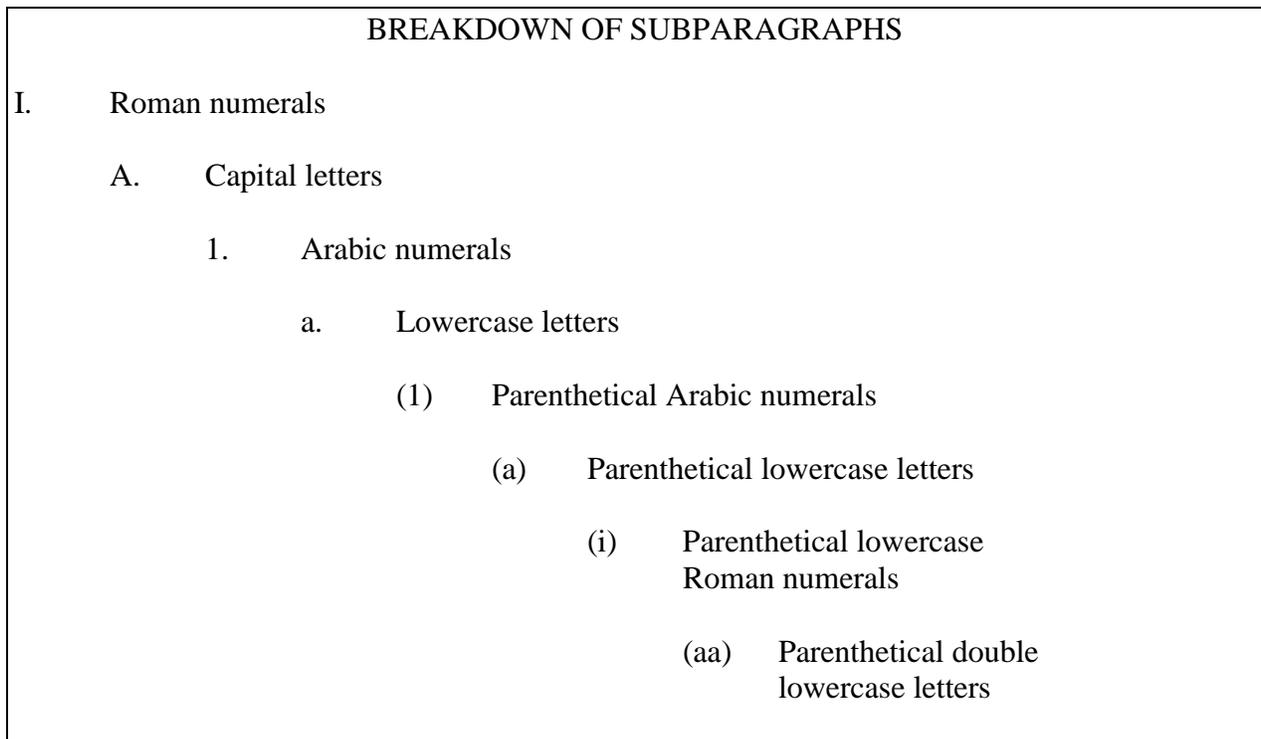


## APPENDIX C. SUBPARAGRAPHS

- A. Information that is long or complex should be divided into two or more subparagraphs.
- B. The order of numbering and lettering subparagraphs is shown in the box below. The arrangement may be varied to meet special requirements, such as those for legal documents.



- C. Titles or captions after the subparagraph numbers or letters may be underlined and followed with a period. However, if either or both are used, be consistent.
- D. Type run-over lines flush with the first word of the subparagraph.