

APPENDIX

APPENDIX 10. HEADER DATA

Where applicable, the following standard for Fiche Header Data shall be followed:

- (1) Header area, eye readable: first and last record in entire fiche (e.g. from 1-500) (case or project numbers). Fields are user defined and may be alpha or numeric.

Header Items:

PICCODE

Report name

Date

"From-to" Condition Sequence

EXAMPLE: A90ABCD Payroll Bi-Weekly As of 8/10/90 Fiche 001
 From: AARON 001 TO: Aster 0034 of 004

- (2) Bottom right-hand frame (image) to contain detailed index; specifically, a "from-to" listing of what is in each frame on the fiche, and may be either alpha or numeric.

1 of 1

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