

U.S. Department of Housing and Urban Development

ADMINISTRATION

Special Attention of: Transmittal Handbook No.: 2229.1

Issued: June 28, 1989

1. This Transmits

Handbook 2229.1, Records Disposition Scheduling for Automated Systems

2. Explanation of Materials Transmitted

a. This is a new Handbook. It provides instructions for ADP system sponsors, assisted by the Office of Information Policies and Systems (IPS), for establishing retention periods for mainframe computer system files. Systems operated by outside contractors are also subject to these procedures.

b. Chapter 5 is reserved to cover procedures for major microcomputer-based applications to be developed in the future.

3. Cancellations

None

4. Filing Instructions:

Remove:

None

Insert:

Handbook 2229.1,
dated June 1989

Previous Edition is Obsolete

HUD-21 (9-81)
