



Custody Receipt for Government Property on Personal Charge

U.S. Department of Housing and Urban Development
Office of Administration



1. Name of Chargeable Employee	2. Telephone No.	3. Room No. and Building	7. Custody Receipt and Property Pass Number
4. Organization Code	5. Location Code	6. Organization Symbol	

8. Description of Property					Acquisition	
Type	Mfr.	Model	NSN/MLN	Serial No.	Cost	Date

Accessories, etc

9. Certificate of Receipt and Responsibility: I acknowledge possession of the government property listed above. I accept full responsibility for its use and safeguard. I am aware that I may not transfer the property except by return to or prior approval of the issuing office. I further understand that should the property be lost, stolen or damaged through negligence or a willful act on my part, a Property Survey Board may find me pecuniarily liable for restitution to the Government.

Signature of Chargeable Employee

10. Periodic Certification: I certify that as of the latest date entered and initialed below, the item(s) listed hereon is (are) in my custody, in serviceable condition; and that I have a continuing need for use of the property.

FY-			FY-			FY-		
Qtr	Date	Initials	Qtr	Date	Initials	Qtr	Date	Initials
1			1			1		
2			2			2		
3			3			3		
4			4			4		

11. Issue Date	12. By	13. Return Due	14. Follow-Up	15. Extended	16. By	17. Date Return	18. Received by

Previous edition obsolete

HUD-26 (4-84)
HB 2235.7