



U.S. Department of Housing and Urban Development

Seattle Regional Office
Seattle Federal Office Building
Office of Public Housing
909 First Avenue, Suite 360
Seattle, WA 98104-1000

February 18, 2005

PHA CIRCULAR

ATTENTION: ALL PUBLIC HOUSING AGENCIES IN THE JURISDICTION OF SEATTLE PUBLIC HOUSING HUB

No. 05-01

SUBJECT: CAPITAL FUND TRAINING – MARCH 24, 2005

**APPLIES TO:
LIPH**

NOTE: Forms, Handbooks, Notices, and other directives issued by HUD Headquarters may be ordered by calling 1-800-767-7468, or faxing an order to 1-202-708-2313 or online www.hudclips.org

Capital Fund Training

The Seattle Office of Public Housing will provide, at no cost, a class describing current Capital Fund Program (CFP) regulations and processes. Lunch not provided.

Thursday, March 24, 2005 9:00AM – 3:30PM

Jackson Federal Building (located across street from HUD office)
30th Floor - Room 3098
915 Second Ave
Seattle, WA 98174

*** * * Valid Photo Identification Required to Enter Federal Building * * ***

This will be a reiteration of the sessions presented in Boise and Moses Lake last Fall. This session covers: history, work item eligibility, planning, design, budgeting, eLOCCS, and closeout. There are several little used budgeting techniques that will be discussed. We encourage you to attend and learn about them, as they will be more important to you in the future.

Please notify John Hardin at 206.220.6236 or john_hardin@hud.gov if you plan to attend. We look forward to discussing directly with you those issues that will help us all use the Capital Fund Program to the best effect.

Sincerely,
//signed//
Harlan Stewart
Director
Office of Public Housing