

ABC Cooperative, Inc.

MONTHLY REVENUE/EXPENSE SCHEDULE

FOR MONTH _____ 19 ____

	Revenue	Expense	Budget Comparison
5100 RENTAL REVENUE			
5120 Apartments or Member Carrying Charges	\$ _____		\$ _____
Less 6370 Bad Debt		\$ _____	\$ _____
6331 Employee Apartment Rent		_____	_____
2115 Accounts Payable - HUD (Surcharges)	_____		_____
Total Net Rental Revenue	\$ _____		
Less: Transfers to Paid-in Surplus			
3215 Amortized Mortgage	\$ _____		_____
3220 Replacement Reserve		_____	_____
3235 General Operating Reserve		_____	_____
3230 Painting Reserve		_____	_____
5120 Total Transfers to Paid-in Surplus		_____	_____
Total Rental Revenue Available for Operations	\$ _____		
5400 FINANCIAL REVENUE			
5410 Interest Revenue			
- Project Operations	\$ _____		_____
5430 Rev. from Investments			
- Residual Receipts	_____		_____
5440 Rev. from Investments			
- Replacement Reserve	_____		_____
5490 Rev. from Investments			
- Miscellaneous	_____		_____
Total Financial Revenue		_____	_____

ABC Cooperative, Inc.

MONTHLY REVENUE/EXPENSE SCHEDULE

FOR MONTH _____ 19__

	Revenue	Expense	Budget Comparison
OTHER REVENUE 5900			
5910 Laundry and Vending Revenue	\$ _____		\$ _____
5920 NOS and Late Charges	_____		_____
5930 Damages and Cleaning Fees	_____		_____
5940 Forfeited Tenant Security Deposits		_____	_____
5990 Other Revenue (specify)	_____		_____
Total Other Revenue	\$ _____		
TOTAL AVAILABLE FOR OPERATIONS	\$ _____		\$ _____
Less: TOTAL DIRECT OPERATING EXPENSES		\$ _____	\$ _____
REVENUE OVER/UNDER DIRECT OPERATING EXPENSE			\$ _____
Less: 8100 Depreciation (Schedule)		\$ _____	
8200 Expense, Amortization (Schedule)		_____	
Total Depreciation and Expense Amortization		_____	
3210 EXCESS, REVENUE (EXPENSE)		\$ _____	\$ _____

6/92

Page 2 of 4

4370.3

APPENDIX 2

ABC Cooperative, Inc.

MONTHLY REVENUE/EXPENSE SCHEDULE

FOR MONTH _____ 19__

	Revenue	Expense	Budget Comparison
ADMINISTRATIVE EXPENSES 6200/6300			
6210 Advertising		\$ _____	_____
6250 Other Renting Expenses		_____	_____
6310 Office Salaries		_____	_____
6311 Office Expenses		_____	_____
6312 Office or Model Apartment Rent		_____	_____
6320 Management Fee		_____	_____

6330 Manager or Superintendent Salaries	_____	_____
6331 Manager or Superintendent Rent Free Unit	_____	_____
6340 Legal Expenses	_____	_____
6350 Audit Expenses	_____	_____
6351 Bookkeeping Fees/ Accounting Services	_____	_____
6360 Telephone & Answering Services	_____	_____
6390 Miscellaneous Administrative Expenses	_____	_____
Total Administrative Expense	\$ _____	_____
6400 UTILITIES EXPENSES		
6420 Fuel	\$ _____	_____
6450 Electricity	_____	_____
6451 Water	_____	_____
6452 Gas	_____	_____
6453 Sewer	_____	_____
Total Utilities Expenses	_____	_____
OPERATING AND MAINTENANCE EXPENSES		
6510 Janitor and Cleaning Payroll	\$ _____	_____
6515 Janitor and Cleaning Supplies	_____	_____
6517 Janitor and Cleaning Contract	_____	_____
6519 Exterminating Payroll/Contract	_____	_____
6520 Exterminating Supplies	_____	_____
6525 Garbage and Trash Removal	_____	_____
6530 Security Payroll/Contract	_____	_____
6535 Grounds Payroll	_____	_____
6537 Grounds Contract	_____	_____

4370.3

APPENDIX 2

ABC Cooperative, Inc.

MONTHLY REVENUE/EXPENSE SCHEDULE

FOR MONTH _____ 19 ____

OPERATING AND MAINTENANCE EXPENSES	Revenue	Expense	Budget Comparison
6545 Elevator Maintenance/Contract		\$ _____	\$ _____
6546 Heating/Cooling Repairs and Maintenance		_____	_____
6547 Swimming Pool Maintenance/Contract		_____	_____
6548 Snow Removal		_____	_____
6560 Decorating Payroll/Contract		_____	_____
6561 Decorating Supplies		_____	_____

6570 Vehicle and Equipment Operating Expense	_____	_____
6590 Miscellaneous Operating and Maintenance	_____	_____
Total Operating and Maintenance Expenses	\$ _____	
6700 TAXES AND INSURANCE		
6710 Real Estate Taxes	\$ _____	_____
6711 Employer's Payroll Taxes	_____	_____
6719 Miscellaneous Taxes	_____	_____
6720 Property and Liability Insurance	_____	_____
6721 Fidelity Bond Insurance	_____	_____
6722 Workman's Compensation	_____	_____
6723 Health Insurance & Other Employee Benefits	_____	_____
6729 Other Insurance (specify)	_____	_____
Total Taxes and Insurance	\$ _____	
6800 FINANCIAL EXPENSES		
6810 Interest on Bonds Payable	\$ _____	_____
6820 Interest on Mortgage Payable	_____	_____
6830 Interest on Notes Payable (Long-term)	_____	_____
6840 Interest on Notes Payable (Short-term)	_____	_____
6850 Mortgage Insurance Premium/Service Charge	_____	_____
6890 Miscellaneous Financial Expenses	_____	_____
Total Financial Expenses	\$ _____	\$ _____
TOTAL DIRECT OPERATING EXPENSES	\$ _____	\$ _____