
 TABLE OF CONTENTS

Paragraph	Page
CHAPTER 1. GENERAL CHARACTERISTICS	
1-1. Programs	1-1
1-2. Incorporated by Reference	1-1
1-3. Program Differences Between Section 213 and Section 221(d)(3) Market Interest Rate	1-1
1-4. Procedural Differences Between Section 213 and Section 221(d)(3) Market Interest Rate	1-1
1-5. Explanation of the Investor-Sponsor Program Under Section 213	1-2
1-6. General Requirements	1-10
CHAPTER 2. APPLICATIONS AND COMMITMENTS	
SECTION 1. APPLICATIONS	
2-1. Applications for Insurance	2-1
2-2. Inspection Fee	2-1
2-3. Commitment Fee	2-1
2-4. through 2-10. Reserved	2-1
SECTION 2. COMMITMENTS	
2-11. Commitment Forms	2-2
2-12. Commitments, Investor-Sponsor Type, Section 213	2-2
2-13. Amortization	2-2
2-14. Escrow of Legal and Organization Expenses	2-2
2-15. Multiple Commitments to Permit Continuing Construction in Large Projects	2-3
CHAPTER 3. INITIAL ENDORSEMENT	
3-1. Initial Endorsement Investor Sponsor Mortgagor	3-1
3-2. Cooperative Representation at the Closing	3-1
3-3. Assurance of Permanent Financing	3-1
3-4. Mortgage (or Deed of Trust) Investor-Sponsor Projects	3-1
3-5. Title	3-2
3-6. Prepayment	3-2
3-7. On-Site Construction Contract	3-3
3-8. Form of Contract - Investor-Sponsor Cases	3-5
3-9. Modifications to Construction Contract FHA Forms 2442 and 2442-A	3-5

Paragraph	Page
3-10. Attorney's Certification	3-7
3-11. Mortgagee's Certificate, FHA Form 3220	3-7
3-12. Mortgagor's Certificate, FHA Form 3212-A	3-7
3-13. Management Agreements	3-7
3-14. Statement Covering Legal and Organizational Expense	3-8
3-15. Disbursement of Legal, Organization Expense Relating to Services Rendered to the Investor-Sponsor Mortgagor Entity	3-9
3-16. Corporate Documents of Investor-Sponsor Mortgagor	3-10
3-17. Payment of HUD-FHA Fees	3-10
3-18. Cash Required for Completion of Project	3-10
3-19. Assurance of Completion of On-Site Facilities	3-11
CHAPTER 4. CONSTRUCTION PERIOD	
4-1. Construction Contracts	4-1
4-2. Construction Procedures	4-1
4-3. Construction Change, FHA Form 2437	4-1
4-4. Contractor's Fee	4-2
CHAPTER 5. FINAL CLOSING, COMMITMENT FOR INSURANCE	
5-1. Operation of Investor-Sponsor Projects Prior to Sale to Cooperative	5-1
5-2. Occupancy by Non-Subscriber Tenants	5-1
5-3. Disposition of Project Income	5-2
5-4. Operating Expenses	5-3
5-5. Debt Service Payments	5-3
5-6. Disposition of Project Income After Completion of Construction	5-4
5-7. Inability to Consummate Cooperative Sale	5-4
5-8. Qualification of Investor-Sponsor to Participate in Future Projects	5-5
5-9. Application for Insurance of Advance of Mortgage Proceeds (FHA Form 2403)	5-5
5-10. Cost Certification	5-6
CHAPTER 6. LAND PLANNING ANALYSIS FOR INVESTOR-SPONSORED COOPERATIVES	
6-1. Cooperative Characteristics	6-1
6-2. Community Facilities	6-1
6-3. Minimum Property Standards	6-1

Paragraph		Page
CHAPTER 7. COST ESTIMATION AND PROCESSING		
7-1.	Section 213 Cooperative Housing, Investor-Sponsor Type	7-1
CHAPTER 8. ARCHITECTURAL REQUIREMENTS		
8-1.	General Requirements	8-1
CHAPTER 9. VALUATION INSTRUCTIONS		
9-1.	Proposed Construction	9-1
9-2.	Feasibility Stage Processing	9-1
9-3.	Processing as a Rental Project	9-1
9-4.	Determination of Feasibility as a Rental Project	9-2
9-5.	Processing and Feasibility as a Cooperative	9-2
9-6.	Rehabilitation	9-2
CHAPTER 10. MORTGAGE CREDIT ANALYSIS		
10-1.	General	10-1
10-2.	Amount and Amortization Period of Loan	10-1
10-3.	Amortization Period of Loan	10-2
10-4.	Insurance of Advances	10-2
10-5.	Analysis of Acceptability of Purchaser (Management Type Cooperative	10-3
10-6.	Operating Loss Loans - Two Year Operating Losses	10-3
10-7.	Cost Certification	10-3
CHAPTER 11. MANAGEMENT TYPE COOPERATIVES SPONSORED BY A NONPROFIT MORTGAGOR CORPORATION		
11-1.	Introduction	11-1
11-2.	Incorporated by Reference	11-1
11-3.	General Characteristics	11-1
11-4.	Processing	11-2

Appendices FHA Forms

5-1	3201	Application for Mortgage Insurance (With Instructions)
	*3203	Cooperative Membership Exhibit
	*HM-93211	Monthly Report of Cooperative Housing Corporations
5-2	3212-A	Mortgagor's Certificate
	*3213	Off-Site Bond
5-3	3218-A	Mortgagor's Certificate (Purchasing Cooperative)
	*3219	Permission to Occupy
	*3220	Mortgagee's Certificate
	*3224	Certificate of Mortgagee (Section 221(d)(3) and Section 236)
5-4	3224-A	Mortgagee's Certificate (Purchasing Cooperative)
	*3227	Sponsor's Certification
5-5	3229	Commitment for Insurance of Advances
5-6	3229-A	Commitment to Insurance Upon Completion
5-7	3229-B	Commitment for Insurance of Advances (Section 221(d)(3) and Section 236)
5-8	3229-C	Commitment to Insure Upon Completion (Section 221(d)(3))
	*3232	Model Form of Subscription Agreement
	*3232-B	Model Form of Additional Down Payment Agreement
	*3232-C	Model Form of Additional Payment Agreement
	*3234-B	Model Form of Certificate of Incorporation (When Regulatory Agreement Used)
5-9	3236	Model Form of Certificate of Incorporation
5-10	3236-A	Model Form of Certificate of Incorporation (When Regulatory Agreement Used-Sponsorship Stage)
	*3237	Model Form of Occupancy Agreement (One Mortgage Parcel)
	*3237-A	Model Form of Sublease
	*3237-B	Model Form of Occupancy Agreement (More Than One Mortgage Parcel)
	*3238	Model Form of Management Agreement
	*HM-93240	Annual Operating Budget for Cooperative Housing Corporations
5-11	3241-A	Model Form of Information Bulletin
5-12	3241-B	Model Form of Information Bulletin (Section 221(d)(3))
	*3245	Model Form of By-Laws
5-13	3247	Model Form of By-Laws (Investor-Sponsor Corporation)
5-14	3249	Deferred Promissory Note
5-15	3254	Regulatory Agreement (Investor-Sponsor Corporation)

Appendices (Continued)

5-16	3254-A	Regulatory Agreement (Investor-Sponsor Corporation,
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		Section 221(d)(3)
5-17	3255	Model Form of Sales Agreement
5-18	3255-A	Model Form of Sales Agreement (Section 221(d)(3) and Section 236)
5-19	3257	FHA Required Closing Instruments (Investor-Sponsor Corporation)
5-20	3257-F	FHA Required Closing Instruments (Purchasing Cooperative)
	*3257-G	FHA Required Closing Instruments-Final Endorsement (Investor-Sponsor Corporation)
	*3258	Model Form of Ground Lease
	*3259	Surety Bond Against Defects, Etc.
5-21	3260	Model Form of Interim Lease
	*3265	Agreement for Commencement of Construction Prior to Initial Endorsement

*Copy of Form Included in Forms Appendix II of Reference (2) of the Foreword.

6/73

v

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4550.5

FOREWORD

The purpose of this fifth handbook of the cooperative housing series is to advise program participants and the personnel of HUD Field Offices regarding the potentials of the investor-sponsor and nonprofit sponsorship approaches to cooperative housing, to define responsibilities and sponsorship criteria, and to outline administrative and underwriting procedures necessary to implement these programs. Where Section 207 procedures are used, they will be specifically referenced in the applicable section of this handbook.

While References (1) and (2) of the Foreword are incorporated in this handbook, we wish to emphasize strongly that the sponsorship criteria set forth in the basic handbook must be applied. In addition, it is urged that all proposals to utilize these programs be examined carefully for conformance to the instructions contained herein, keeping in mind that a management type cooperative is the ultimate objective. Such effort is desired especially when the Section 213 investor-sponsor program is utilized.

An appendix of model forms and a numerical reference to applicable HUD/FHA Regulations are included for ready reference and convenience.

Copies of this handbook should be made available to interested parties; however, it should be accompanied by References (1) and (2) of the Foreword.

Legal Authority:

Subchapter E - Cooperative Housing Insurance

Investor-Sponsor Type

Subpart A - Eligibility Requirements for Projects - 213.1 (except (f), (g), (i), (i), (l), (m); 213.2 through 213.6; 213.7(b), (d), (f), (g), (i), (i)-(3), (k)-(2)-(3); 213.8 through .16; 213.18(3); 213.19 through .22; 213.23 (except (c)); 213.27 (except (f)); 213.28 through .30 (except (d); 213.31(c); 213.32 and .33; 213.35 and .36; 213.38 through .40; 213.42 through .44; 213.46 and 207.19(b)(e) and 207.26.

6/73

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4550.5

Legal Authority: (Continued)

Subpart B - Contract Rights and Obligations - Projects - 213.251 through .260; 213.265 through .268 and 207 except as provided in 213.251.

Subchapter G - Cooperative Housing for Moderate Income and Displaced Families

Subpart C - Eligibility Requirements for Projects - 221.502(a), (b)-(1); 221.503 through .506(c); .506(b); 221.507 through .509; 221-510(d)-(1)-(2)-(3); 221.511 through .513; 221.514(a)-(1)-(i)-(ii), (2), (3)-(i), (4)-(i), (b), (c), (d); 221.515(a), (b)-(1), (c)-(1); 221.516 through .518(a); 221.519 through .524(a)-(1)-(iii)-(2), (b), (c); 221.525 through .530; 221.533 through .541; 221.542 and .542a; 221.544 and .545(a)-(1), (b)-(1), (c); 221.546(a), (b)-(1)-(2); 221.547(a)-(1)-(2)-(3)-(ii); 221.548(a), (c)-(1); 221.549 through .551(a), (b); 221.552 through .555; 221.557 through .559a; 221.561 through .564.

Subpart D - Contract Rights and Obligations - Projects - 221.751; 221.755; 221.760 through .762(a); 221.763; 221.770; 221.775; 221.780; 221.785; 221.790 and 207 except as provided in 221.751.

Subchapter G - (Cooperative) Housing for Moderate Income and Displaced Families

Nonprofit Project to be Sold to Management Type Cooperatives

Subpart C - Eligibility Requirements for Projects - 221.502 through .505; 221.507 through .510(a)-(1), (d); 221.511 through .521; 221.524; 221.526 through .530; 221.533 and .534; 221.536 through .539; 221.540(b), (c), (d), (e); 221.541 through .542a; 221.544 through .559a; 221.559b; 221-560 through .564.

Subpart D - Contract Rights and Obligations - Projects - 221.755; 221.760 through .763; 221.770; 221.775; 221.780; 221.785; 221.790, and 207 except as provided in 221.751.

6/73

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4550.5

References:

- (1) 4550.1 - Basic Cooperative Housing Insurance Handbook
- (2) 4550.2 - Pre-Sale Management Type Cooperative Handbook. (For paragraph 3-19 see Chapter 4, paragraph 4-30)
- (3) 4470.1 - Mortgage Credit Analysis for Project Mortgage Insurance
- (4) 4430.1 - Initial Closing Commitment Handbook for Project Mortgage Insurance
- (5) 4550.6 - Sales Type Cooperative Handbook
- (6) 4410.1 - Project Fiscal Procedures Handbook
- (7) 4435.1 - Construction to Final Closing for Project Mortgage Insurance Handbook
- (8) 4460.1 - Architectural Analysis and Inspections Handbook for Project Mortgage Insurance
- (9) 4465.1 - Valuation Analysis for Project Mortgage Insurance
- (10) 4560.1 - Mortgage Insurance for Low and Moderate Income Housing Projects, Section 221(d)(4) Handbook
- (11) 4510.1 - Rental and Cooperative Housing for Lower Income Families
- (12) HPMC-FHA 4200.15 (4480.1)* - Multifamily Reports and Forms Catalog

*The information in parentheses indicates the location of the referenced material in the new classification system.

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