

Proposal Review and Recommendation for Unsolicited Proposals Community Development Technical Assistance Program	U.S. Department of Housing and Urban Development Office of Community Planning and Development	Exhibit 4-2
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Name of Applicant or Proposer			Title
Date of Application/Proposal	Cost	Reviewed by	Date

Please review the attached application or proposal, evaluate it in accordance with the criteria stated below, and make a recommendation for or against funding.

Section A: Evaluation Factors Required by HUD Handbook 2210.17

	Yes	No
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1. Does this proposal contain unique or innovative methods, approaches, or ideas originated or assembled by the offeror? Describe. Page No. \_\_\_
  
2. What are the overall technical or socio-economic merits of the proposal? Describe.
  
3. Does the proposal have the potential to contribute to the achievement of the objectives of the CDBG or Urban Homesteading program and HUD's mission? Page No. \_\_\_
  
4. Are the qualifications, capabilities, and experience of the proposed project director, team leader or key personnel sufficient to achieve the proposal objectives? Page No. \_\_\_
  
5. Are the offeror's capabilities, related experience, techniques, or unique combination of these sufficient for achieving the proposal objectives? Page No. \_\_\_

Section B: Program Factors

	Yes	No
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1. Does this application or proposal address at least one of the technical assistance objectives?
  - a. Expanding homeownership and affordable housing opportunities. Page No. \_\_\_
  
  - b. Creating jobs and economic development where projects eligible under Title I and the Urban Homesteading programs are involved giving priority to proposals or applications which fall within the enterprise zones designated under State or Federal laws. Page No. \_\_\_
  
  - c. Helping to end the tragedy of homelessness. Page No. \_\_\_
  
  - d. Empowering the poor through resident management and homesteading. Page No. \_\_\_
  
  - e. Enforcing fair housing for all. Page No. \_\_\_
  
  - f. Making public housing drug free. Page No. \_\_\_

g. Eliminating fraud, waste, and mismanagement. Page No. \_\_\_

h. Addressing other objectives related to Title I or Urban Homesteading need where the need is determined to be significant. If "Yes", comment on significance of the need. Page No. \_\_\_

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	Yes	No
2. Does the proposal specify how it will assist Title I or Urban Homesteading recipients or potential recipients to plan, administer, or manage the Title I or Urban Homesteading program and improve its overall performance?		
		Page No. ___
Does it indicate the amount of local CDBG funds committed or to be committed to the activity to be assisted? If "No", what are the other factors that establish a clear nexus/relationship to the locality(ies) CDBG programs?		
		Page No. ___
3. What technical assistance needs are identified?		
a. Does this proposal have an adequate work plan to address those needs?		Page No. ___
b. Is the proposed work plan clear, feasible, and cost-effective?		Page No. ___
4. What are the anticipated final products to be achieved by this project?		
5. Who will be the primary beneficiaries?		
6. What geographic areas are to be served?		
7. Is there any indication of duplication of previously funded technical assistance proposals or anticipated technical assistance funding?		Page No. ___
8. Will the funding of this proposal also tend to increase the participation of minority individuals, households, and businesses in HUD programs? If "Yes", how?		Page No. ___
9. What are the proposal's strengths?		
10. What are the proposal's weaknesses?		
11. Do you recommend funding? Indicate your reasons for funding (for not funding).		Page No. ___

Signature

Date

Office