Description of Materials

U.S. Department of Housing and Urban Development
Department of Veterans Affairs
Farmers Home Administration

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Public reporting burden for this collection of information is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

The National Housing Act (12 USC 1703) authorizes insuring financial institutions against default losses on single family mortgages. HUD must evaluate the acceptability and value of properties to be insured. The information collected here will be used to determine if proposed construction meets regulatory requirements and if the property is suitable for mortgage insurance. Response to this information collection is mandatory. No assurance of confidentiality is provided.

☐ Proposed Construction ☐ Under Construction No. _____ (To be inserted by HUD, VA or FmHA)

Property address (Include City and State)

Name and address of Mortgagor or Sponsor	Name and address of Contractor or Builder

Instructions

1. For additional information on how this form is to be submitted, number of copies, etc., see the instructions applicable to the HUD Application for Mortgage Insurance, VA Request for Determination of Reasonable Value, or FmHA Property Information and Appraisal Report, as the case may be.
2. Describe all materials and equipment to be used, whether or not shown on the drawings, by marking an X in each appropriate check-box and entering the information called for each space. If space is inadequate, enter "See misc." and describe under item 27 or on an attached sheet. **The use of paint containing more than the percentage of lead by weight permitted by law is prohibiited.**
3. Work not specifically described or shown will not be considered unless required, then the minimum acceptable will be assumed. Work exceeding minimum requirements cannot be considered unless specifically described.
4. Include no alternates, "or equal" phrases, or contradictory items. (Consideration of a request for acceptance of substitute materials or equipment is not thereby precluded.)
5. Include signatures required at the end of this form.
6. The construction shall be completed in compliance with the related drawings and specifications, as amended during processing. The specifications include this Description of Materials and the applicable Minimum Property Standards.

1. Excavation

Bearing soil, type _____

2. Foundations

Footings concrete mix _____ strength psi _____ Reinforcing _____

Foundation wall material _____ Reinforcing _____

Interior foundation wall material _____ Party foundation wall _____

Columns material and sizes _____ Piers material and reinforcing _____

Girders material and sizes _____ Sills material _____

Basement entrance areaway _____ Window areaways _____

Waterproofing _____ Footing drains _____

Termite protection _____

Basementless space ground cover _____ insulation _____ foundation vents _____

Special foundations _____

Additional information

3. Chimneys

Material _____ Prefabricated (make and size) _____

Flue lining material _____ Heater flue size _____ Fireplace flue size _____

Vents (material and size) gas or oil heater _____ water heater _____

Additional information

4. Fireplaces

Type ☐ solid fuel ☐ gas-burning ☐ circulator (make and size) _____ Ash dump and clean-out_____

Fireplace facing _____ lining _____ hearth _____ mantel _____

Additional information

5. Exterior Walls

Wood frame wood grade, and species _____ ☐ Corner bracing Building paper or felt _____

Sheathing _____ thickness _____ width _____ ☐ solid ☐ spaced _____ o.c. ☐ diagonal_____

Siding _____ grade _____ type _____ size _____ exposure _____ fastening _____

Shingles _____ grade _____ type _____ size _____ exposure _____ fastening _____

Stucco _____ thickness _____ Lath _____ weight _____ lb.

Masonry veneer _____ Sills _____ Lintels _____ Base flashing _____

Masonry ☐ solid ☐ faced ☐ stuccoed total wall thickness _____ facing thickness _____ facing material _____

Backup material _____ thickness _____ bonding _____

Door sills _____ Window sills _____ Lintels _____ Base flashing _____

Interior surfaces dampproofing, _____ coats of _____ furring _____

Additional information

Exterior painting material _____ number of coats _____

Gable wall construction ☐ same as main walls ☐ other construction_____

6. Floor Framing

Joists wood, grade, and species _____ other _____ bridging _____ anchors _____

Concrete slab ☐ basement floor ☐ first floor ☐ ground supported ☐ self-supporting mix _____ thickness _____

reinforcing _____ insulation _____ membrane _____

Fill under slab material _____ thickness _____

Additional information

7. Subflooring (Describe underflooring for special floors under item 21)

Material grade and species _____ size _____ type _____

Laid ☐ first floor ☐ second floor ☐ attic _____ sq. ft. ☐ diagonal ☐ right angles

Additional information

8. Finish Flooring (Wood only. Describe other finish flooring under item 21)

Location	Rooms	Grade	Species	Thickness	Width	Bldg. Paper	Finish
First floor							
Second floor							
Attic floor	sq. ft.						

Additional information

9. Partition Framing

Studs wood, grade, and species _____ size and spacing _____ Other _____

Additional information

10. Ceiling Framing

Joists wood, grade, and species _____ Other _____ Bridging _____

Additional information

11. Roof Framing

Rafters wood, grade, and species _____ Roof trusses (see detail) grade and species _____

Additional information

12. Roofing

Sheathing wood, grade, and species _____ ☐ solid ☐ spaced _____ o.c.

Roofing _____ grade _____ size _____ type _____

Underlay _____ weight or thickness _____ size _____ fastening _____

Built-up roofing _____ number of plies _____ surfacing material _____

Flashing material _____ gage or weight _____ ☐ gravel stops ☐ snow guards

Additional information

13. Gutters and Downspouts

Gutters material _____ gage or weight _____ size _____ shape _____

Downspouts material _____ gage or weight _____ size _____ shape _____ number _____

Downspouts connected to ☐ Storm sewer ☐ sanitary sewer ☐ dry-well ☐ Splash blocks material and size _____

Additional information

14. Lath and Plaster

Lath ☐ walls ☐ ceilings material _____ weight or thickness _____ Plaster coats _____finish _____

Dry-wall ☐ walls ☐ ceilings material _____ thickness _____ finish _____

Joint treatment

15. Decorating (Paint, wallpaper, etc.)

Rooms	Wall Finish Material and Application	Ceiling Finish Material and Application
Kitchen		
Bath		
Other		

Additional information

16. Interior Doors and Trim

Doors type _____ material _____ thickness _____

Door trim type _____ material _____ Base type _____ material _____ size _____

Finish doors _____ trim _____

Other trim (item, type and location) _____

Additional information

17. Windows

Windows type _____ make _____ material _____ sash thickness _____

Glass grade _____ ☐ sash weights ☐ balances, type _____ head flashing _____

Trim type _____ material _____ Paint _____ number coats _____

Weatherstripping type _____ material _____ Storm sash, number _____

Screens ☐ full ☐ half type _____ number _____ screen cloth material _____

Basement windows type _____ material _____ screens, number _____ Storm sash, number _____

Special windows _____

Additional information

18. Entrances and Exterior Detail

Main entrance door material _____ width _____ thickness _____ Frame material _____ thickness _____

Other entrance doors material _____ width _____ thickness _____ Frame material _____ thickness _____

Head flashing _____ Weatherstripping type _____ saddles _____

Screen doors thickness _____ number _____ screen cloth material _____ Storm doors thickness _____ number _____

Combination storm and screen doors thickness _____ number _____ screen cloth material _____

Shutters ☐ hinged ☐ fixed Railings _____ Attic louvers _____

Exterior millwork grade and species _____Paint _____ number coats _____

Additional information

19. Cabinets and Interior Detail

Kitchen cabinets, wall units material _____ lineal feet of shelves _____ shelf width _____

Base units material _____ counter top _____ edging _____

Back and end splash _____ Finish of cabinets _____ number coats _____

Medicine cabinets make _____ model _____

Other cabinets and built-in furniture _____

Additional information

20. Stairs

Stair	Treads		Risers		Strings		Handrail		Balusters	
	Material	Thickness	Material	Thickness	Material	Size	Material	Size	Material	Size
Basement										
Main										
Attic										

Disappearing make and model number _____

Additional information

21. Special Floors and Wainscot (Describe Carpet as listed in Certified Products Directory)

	Location	Material, Color, Border, Sizes, Gage, Etc.	Threshold Material	Wall Base Material	Underfloor Material
Floors	Kitchen				
	Bath				

	Location	Material, Color, Border, Cap. Sizes, Gage, Etc.	Height	Height Over Tub	Height in Showers (From Floor)
Wainscot	Bath				

Additional information

22. Plumbing

Fixture	Number	Location	Make	MFR's Fixture Identification No.	Size	Color
Sink						
Lavatory						
Water closet						
Bathtub						
Shower over tub						
Stall shower						
Laundry trays						

Bathroom accessories ☐ Recessed material _____ number _____ ☐ Attached material _____ number _____

Additional information

☐ Curtain rod ☐ Door ☐ Shower pan material _____ * (Show and describe individual system in complete detail in separate drawings and specifications according to requirements.)

Water supply ☐ public ☐ community system ☐ individual (private) system*

Sewage disposal ☐ public ☐ community system ☐ individual (private) system*

House drain (inside) ☐ cast iron ☐ tile ☐ other _____ House sewer (outside) ☐ cast iron ☐ tile ☐ other _____

Water piping ☐ galvanized steel ☐ copper tubing ☐ other _____ _____ Sill cocks, number _____

Domestic water heater type _____ make and model _____ heating capacity _____ gph. 100° rise.

Storage tank material _____ capacity _____ gallons

Gas service ☐ utility company ☐ liq. pet. gas ☐ other _____ ☐ Gas piping ☐ cooking ☐ house heating

Footing drains connected to ☐ storm sewer ☐ sanitary sewer ☐ dry well ☐ Sump pump make and model _____

capacity _____ discharges into _____

Additional information

23. Heating

☐ Hot water ☐ Steam ☐ Vapor ☐ One-pipe system ☐ Two-pipe system

☐ Radiators ☐ Convectors ☐ Baseboard radiation Make and model _____

☐ Radiant panel ☐ floor ☐ wall ☐ ceiling Panel coil material _____

☐ Circulator ☐ Return pump Make and model _____ capacity _____ gpm.

Boiler make and model _____ Output _____ Btuh. net rating _____ Btuh.

Additional information

Warm air ☐ Gravity ☐ Forced Type of system _____

Duct material supply _____ return _____ Insulation _____ thickness _____ ☐ Outside air intake

Furnace: make and model _____ Input _____ Btuh. output _____ Btuh.

Additional information

☐ Space heater ☐ floor furnace ☐ wall heater Input _____ Btuh. output _____ Btuh. number units _____

Make, model _____

Additional information

Controls make and types _____

Additional information

Fuel: ☐ Coal ☐ oil ☐ gas ☐ liq. pet. gas ☐ electric ☐ other _____ storage capacity _____

Additional information

Firing equipment furnished separately ☐ Gas burner, conversion type ☐ Stoker hopper feed ☐ bin feed

Oil burner ☐ pressure atomizing ☐ vaporizing _____

Make and model _____

Control _____

Additional information

Electric heating system type _____ Input _____ watts @ _____ volts output _____ Btuh.

Additional information

Ventilating equipment ☐ attic fan, make and model _____ capacity _____ cfm.

☐ kitchen exhaust fan, make and model _____

Other heating, ventilating, or cooling equipment _____

Additional information

24. Electric Wiring

Service ☐ overhead ☐ underground Panel ☐ fuse box ☐ circuit-breaker make _____ AMP's _____ No. circuits ___

Wiring ☐ conduit ☐ armored cable ☐ nonmetallic cable ☐ knob and tube ☐ other _____

Special outlets ☐ range ☐ water heater ☐ other _____

☐ Doorbell ☐ Chimes ☐ Push-button locations _____

Additional information

25. Lighting Fixtures

Total number of fixtures _____ Total allowance for fixtures, typical installation, $ _____

Nontypical installation _____

Additional information

26. Insulation

Location	Thickness	Material, Type, and Method of Installation	Vapor Barrier
Roof			
Ceiling			
Wall			
Floor			

27. Miscellaneous: (Describe any main dwelling materials, equipment, or construction items not shown elsewhere; or use to provide additional information where the space provided was inadequate. Always reference by item number to correspond to numbering used on this form.)

Hardware (make, material, and finish.)

Special Equipment (State material or make, model and quantity. Include only equipment and appliances which are acceptable by local law, custom and applicable FHA standards. Do not include items which, by established custom, are supplied by occupant and removed when he vacates premises or chattles prohibited by law from becoming realty.)

Porches

Terraces

Garages

Walks and Driveways

Driveway width _____ base material _____ thickness _____ surfacing material _____ thickness _____

Front walk width _____ material _____ thickness _____ Service walk width _____ material _____ thickness _____

Steps material _____ treads _____ risers _____ Cheek walls _____

Other Onsite Improvements

(Specify all exterior onsite improvements not described elsewhere, including items such as unusual grading, drainage structures, retaining walls, fence, railings, and accessory structures.)

Landscaping, Planting, and Finish Grading

Topsoil _____ thick ☐ front yard ☐ side yards ☐ rear yard to _____ feet behind main building

Lawns (seeded, sodded, or sprigged) ☐ front yard _____ ☐ side yards _____ ☐ rear yard _____

Planting ◯ as specified and shown on drawings ◯ as follows:

_____ Shade trees deciduous_____ caliper

_____ Low flowering trees deciduous _____ to _____

_____ High-growing shrubs deciduous _____ to _____

_____ Medium-growing shrubs deciduous _____ to _____

_____ Low-growing shrubs deciduous _____ to _____

_____ Evergreen trees _____ to _____ B & B

_____ Evergreen shrubs _____ to _____ B & B

_____ Vines, 2-year _____

Other

Identification—This exhibit shall be identified by the signature of the builder, or sponsor, and/or the proposed mortgagor if the latter is known at the time of application.

Date (mm/dd/yyyy)_____ Signature

Signature