



GSA EPLS, Entity
Flag Report, HUD
LDP Inquiries

The HUD *Limited Denial of Participation (HUD LDPs)* and *GSA Excluded Party List Search (GSA EPLS)* functions are accessible to coordinators and users from the left navigation pane (blue sidebar) on APPS Home Page.

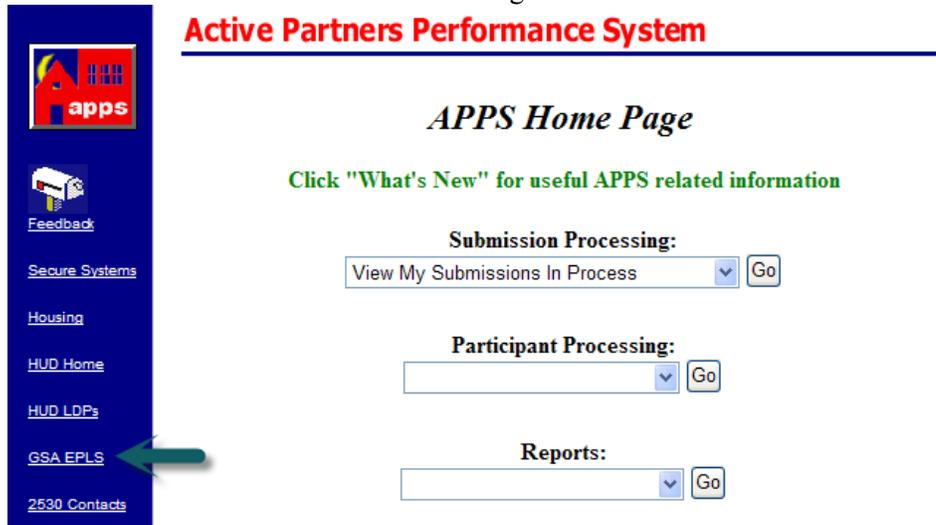
9.0 GSA EPLS, Entity Flag Report, HUD LDP Inquiries

Upon submission of 2530, APPS automatically generates findings for participants. It generates both critical and non-critical findings. Critical findings are non-compliance flags associated with the participants. APPS will automatically generate an initial set of findings when a submission is sent to HUD that requires review and approval. At any time during the review, the HUD reviewer can generate new findings. In cases where time has elapsed since the initial findings are generated, generating new findings ensures that decisions are made based on the most recent information available about the participants.

- APPS identifies critical findings from the following sources:
 - GSA Excluded Parties List
 - Entity Flag Report (Participants can view all flags pertaining to them)

9.1 Searching the GSA Excluded Party List (GSA EPLS)

Step 1. Click “GSA EPLS” on the APPS Home Page on the blue sidebar.



Step 2. The GSA Excluded Party List Search page will display.

Step 3. Enter the Organization Name

OR

Individual Name

Step 4. Indicate whether or not you wish to search HUD Only (optional) by clicking the checkbox.

Step 5. Click “Search”.

Active Partners Performance System

GSA Excluded Party List Search

Organization Name: (contains)	<input type="text" value="River"/>
or	
Last Name: (contains)	<input type="text"/>
First Name: (contains)	<input type="text"/>
HUD Only:	<input type="checkbox"/> (optional)

Step 6. The GSA Excluded Party List screen will display.

Active Partners Performance System

GSA Excluded Party List

Search Name:

Search Type:

Records (1 - 5) of 5

Name	Address	Causes	Agencies	Excluded Until
Red River, Inc.	999 Anywhere St. Aurora, CO 80010	R	HUDP	Indefinite
Candy River, Inc.	111 Bush Lane Texarkana, TX 75503	R, Z1	OPM, HHS	Indefinite
Riverdells Falls	222 Fairfax St. Burlington, NJ 08075			
Riverside Road Company	Memphis, TN	Y	VA	Indefinite
Riversaddle Homes	Aberdeen, MS	Y	VA	Indefinite

Step 7. To view detailed information on a participant, click the name (which serves as a hyperlink). The GSA Excluded Party List Detail screen displays.

Active Partners Performance System

GSA Excluded Party List Detail

Name	Address	Causes	Agencies	Excluded Until
<i>Redriver Club, Inc.</i>	999 Anywhere St. Aurora, CO 80010	R	HUDP	Indefinite
Total Number of Records 1				

EPLS List
EPLS Search
Print
Close

GSA Cause Definitions
GSA Agency Contacts

Alternative Option:

To view the cause of the EPLS flag, click the letter(s) (which serve as hyperlinks) under the “Causes” heading. The GSA Excluded Party Cause and Treatment Description screen displays (See #3 in this step #3).

- Step 1.** To view the definitions of the causes for HUD EPLS flags, click the corresponding hyperlink at the bottom of the page under the heading “GHA Cause Definition”.
- Step 2.** The Excluded Party Cause and Treatment Description screen displays.
- Step 3.** To return to the Excluded Party List screen, click “Close”.
- Step 4.** To return to the Excluded Party List screen, click “EPLS List”.

9.2 Entity Flag Report

The Entity Flag Report allows a Participant to view all flags pertaining to them.

Step 1. From the APPS Home Page, select “Entity Flag Report” from the *Reports* drop-down list. You can view both the entity and individual flag report from this screen.

Step 2. Click “Go”.



Step 3. The Entity Flag Search Screen will display.

Step 4. Enter TIN if you want to view the flags for an entity or SSN for flags associated with individuals. HUD strongly recommends using TIN/SSN for accurate flag information.

OR

Organization Name

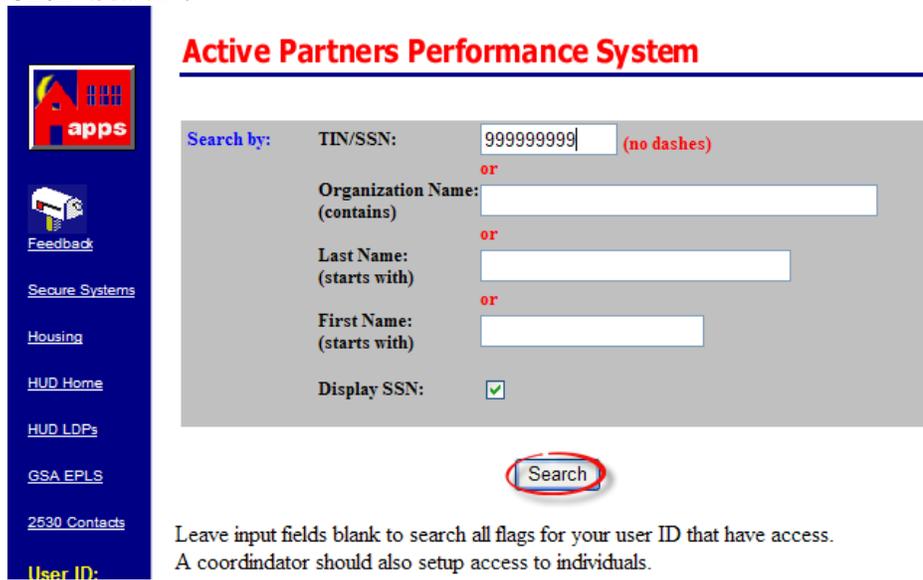
OR

Last Name

OR

First Name

Step 5. Click “Search”.



Active Partners Performance System

Search by: TIN/SSN: (no dashes)

or

Organization Name: (contains)

or

Last Name: (starts with)

or

First Name: (starts with)

Display SSN:

Search

Leave input fields blank to search all flags for your user ID that have access.
A coordinator should also setup access to individuals.

Step 6. The Entity Flag Report will display.

9.3 Searching HUD Limited Denial of Participation (HUD LDPs)

Step 1. Click “HUD LDPs” on the APPS Home Page blue sidebar.

Step 2. The Limited Denials of Participation screen displays.

Step 3. Click “Limited Denial of Participation List”.

Step 4. The Limited Denials of Participation and Voluntary Abstention List screen displays. The names are listed alphabetically.