



## ATTACHMENT A

### INTRA-AGENCY REIMBURSABLE AGREEMENT

#### **Administrative Information:**

Date Prepared: September 23, 2008  
Agreement Number: HSFEHQ-08-X-1760  
Amendment number: N/A  
Fiscal Year:  
Task Order Number: N/A  
Statutory Authority: Requesting/Funding Agency (Robert T. Stafford Act,

#### **Requesting Agency:**

Department of Homeland Security  
Federal Emergency Management Agency  
Attn: Mark Misczak (DA-IA)  
500 C Street, SW  
Washington, D.C. 20472

ALC: 70-07-0002  
DUNS: 037751583  
TIN: 52-122-7911  
TAS: 70X0702

COTR: Mark Misczak  
TELE: 202-646-1159  
FAX:  
E-mail: [mark.misczak@dhs.gov](mailto:mark.misczak@dhs.gov)

BUDGET: Janelle Gabriel  
TELE: 202-646-3920  
FAX: 202-646-4241  
E-mail: [Janelle.gabriell@dhs.gov](mailto:Janelle.gabriell@dhs.gov)

CON OFR: Nancy Costello  
TELE: 202-646-4373  
FAX: 202-646-1765  
E-mail: [nancy.costello@dhs.gov](mailto:nancy.costello@dhs.gov)

All forms requiring contracting approval are to be submitted to the above address, Attn: Contracting Officer: Nancy Costello.

**Supplies/Services:** Servicing agency will provide services pursuant to the implementation of the Crisis Counseling Assistance and Training Program as set forth in the Robert T. Stafford Act

## ATTACHMENT A

Attachments: Terms and Conditions  
Period of Performance: September 23, 2008 through September 30, 2009 (base year)  
Options Information: 1 Option Year  
Delivery Requirements  
BUDGET See appendix A

### **Requesting Agency Funding/Billing/Paying Office Information:**

DHS/Federal Emergency Management Agency  
FEMA Finance Center  
Attn: Vendor Payments (Tracey Oyler)  
Building 708  
P.O. Box 800  
Berryville, VA 22611

ATTN: Tracey Oyler  
TELE: 540-542-7406  
FAX: 540-542-7888  
E-mail: [tracey.oyler@dhs.gov](mailto:tracey.oyler@dhs.gov)

ALC: 70-07-0002  
DUNS: 037751583

FUND CIT:

(No Year Funding).

Reimbursement versus direct fund cite: Reimbursement

Requisition Number Funding Status: Obligation to be provided by  
October 15, 2008.

Method of Payment: IPAC

Frequency of Payment: Reimbursement Quarterly