



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
WASHINGTON, DC 20410-3000

OFFICE OF HEALTHY HOMES AND  
LEAD HAZARD CONTROL

September 17, 2009

Dear Recovery Act Grantees,

As a recipient of American Recovery and Reinvestment Act (ARRA) funds, you are an integral part of HUD's investment in creating healthy housing, creating jobs, revitalizing and stabilizing neighborhoods, and stimulating economic development. As you implement your healthy homes programs, the Office of Healthy Homes and Lead Hazard Control remains committed to providing you with the necessary guidance and program support to ensure that you succeed. The *Grantee Reporting and Program Guidance* is the first step in our effort to provide you with the tools needed to achieve the goals of ARRA. Updates and additional guidance will be provided as information from OMB and HUD is received. We are providing the *Grantee Reporting and Program Guidance* along with relevant attachments in this email. This *Grantee Reporting and Program Guidance* is now included as an Appendix to the HUD OHHLHC Program Guide.

The Recovery Act requires transparency and accountability in the use of Recovery Act funding with two specific provisions, Section 1512 and Section 1609 in the Act requiring quarterly reporting on the part of agencies and grantees. Recipients of ARRA funds are required to report on the use of these funds and on the status of compliance with the National Environmental Policy Act (NEPA). These two statutory provisions have been supplemented, as directed by the Recovery Act, by guidance issued by the Office of Management and Budget (OMB). The purpose of the Office of Healthy Homes and Lead Hazard Control (OHHLHC) guidance is to provide OHHLHC Recovery Act Grantees with program specific information necessary to effectively implement the reporting requirements included in Section 1512 and Section 1609 as well as other requirements of the Recovery Act. The initial report using [FederalReporting.gov](http://FederalReporting.gov) is due no later than October 10, 2009.

We have scheduled a conference call for Thursday, September 24, 2009, from 1:00pm to 2:30pm EST to discuss these Recovery Act reporting and program requirements. We ask that you carefully review the *Grantee Reporting and Program Guidance* in advance of this call. In order for the conference call to be beneficial for all participants, we ask that you formulate your questions in advance and send them to our dedicated ARRA email address: [ARRA-HealthyHomes@hud.gov](mailto:ARRA-HealthyHomes@hud.gov) by next Wednesday September 23, 2009. We will also address any other questions you may have during the conference call. We ask that you hold off asking your Government Technical Representative or Healthy Homes Representatives specific questions related to reporting until after the conference call.

We thank you for your patience and understanding as we developed this important guidance document. As you know, we also appreciate your tireless efforts in creating healthy housing, creating jobs and stimulating our economy.

***To participate in the conference call on Thursday September 24th, dial 1-800-304-7078 and provide the Conference ID # 31435926 to the operator. We hope you can participate in the call.***