

Description of How Management Services are Arranged

TASK	MODE	COMMENTS
Applicant Intake, Screening, and Admissions		
Certifications and Recertifications		
Lease Enforcement		
Procurement		
Rent Collection		
Resident/Client Services		
Routine Maintenance		
Security		
Services Contracts (routine painting, extermination, etc.)		
Technical/Specialized Maintenance Services		
Unit/Annual Inspections		
Vacancy Preparation		
Work Order Requests		