
Good Meetings for Great Results!

HUD Choice Neighborhoods Grantee Convening

April 15, 2015

Welcome!
¡Bienvenido!

歡迎!

أهلاً وسهلاً!

By the end of this workshop, our goal is to be sure that you have a chance to:

- Learn about the ingredients needed to conduct a successful meeting to achieve desired results
 - Experience coaching to understand techniques and tips related to effective facilitation
 - Strengthen your planning, design, organization and facilitation of effective meetings
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75 Minute Agenda

10 min	Welcome, Introductions & Purpose of the Workshop
10 min	Icebreaker: It works! It's Broken! Can these exclamations describe meetings?
15 min	Tips, techniques & ingredients to make a successful meeting from start to finish!
20 min	Now you try it! Ideation, design & facilitation of relevant meeting scenarios.
15 min	Peer learning/Group Discussion
5 min	Summary, Feedback & Wrap-Up

Enjoy making your meetings fun & productive!

