

Chapter 13

AD/CO/CC ACTIVITIES

This chapter explains how to process activities that are to be funded only with HOME Administration (AD), Program Income for Administration (PA), CHDO Operating Expense (CO), or CHDO Capacity Building (CC) money. For details about costs that are eligible to be paid for with these fund types, see 24 CFR 92.207 and 92.208.

ACTIVITY SETUP

To add a new activity, fill in the Add Activity screen (see page 3-2), setting the ACTIVITY CATEGORY to **AD/CO/CC Only** and the ENVIRONMENTAL ASSESSMENT field to **Exempt**. Click the [Save] button. The activity is redisplayed on the Edit Activity screen, ready to be funded.

To update or view an existing activity, follow the instructions on page 3-5 for retrieving and displaying it on the Edit Activity screen.

Because activities funded only with AD, CO, CC, and/or PA do not result in housing units, there are no additional setup or completion screens.

ACTIVITY FUNDING AND DRAWDOWNS

The funding and drawdown processes for these activities are the same as for any HOME activity except, of course, only the AD, CO, CC, and PA fund types may be used.

Activity funding and drawdowns are covered in detail in Chapters 18 and 19.

ACTIVITY COMPLETION

To complete an AD/CO/CC activity, all you need to do is run a completion check and change the ACTIVITY STATUS to **Completed** (see page 3-10). There are no completion screens to fill in because AD/CO/CC activities cannot result in housing units.

The HOME final rule at 24 CFR 92.502(d)(1) requires the activity status to be updated within 120 days of the final draw.