

Department of Housing and Urban Development
FITARA Agency Actions and Milestones Table
As of 4/29/2016

Agency Actions and Milestones Table				
Area	Actions and Milestones extracted from Agency FITARA Action Plan	Target Completion Date	Status	Status Description
			Choose: Not Started, In Progress, Complete, Deferred	Describe in detail agency responses to status (e.g. ongoing actions, dependencies, partial milestones).
Budget Formulation	Investment Review Sub-committee (IRC) convened and held a discussion on governance roles, responsibilities and coordination for purposes of FITARA implementation	12/10/15	Complete	
	(A-D) Customer Care Committee (CCC) will meet to provide overview of FITARA implementation and FY16 budget finalization.	02/18/16	Complete	
	Moving forward the OCIO Investment Management Division will ensure federal staff is fully aware of their roles and responsibilities to ensure reporting is timely and accurate. There has been a memorandum signed by both the CIO and CFO that jointly affirms that the CIO has authority over the IT budget submission sent to OMB. This approval will be covered in the IT budget formulation process	02/29/16	Complete	
Budget Execution	Formalize CIO role in IT project termination through the Technical Review Subcommittee (TRC)	04/30/16	Complete	
	(E-H, J, L) HUD governance incorporates CIO input and recommendations into reprogramming decisions	05/30/16	In Progress	CIO is actively involved in all HUD Quarterly Management Reviews, which are led by the Deputy Secretary and is how HUD governs its resources and develops reprogramming decisions. Note that the majority of all IT resources are centralized in the IT Fund, under the direct supervision of the CIO. In general, the Executive Investment Board (EIB) and other IT governance structures make recommendations for of all IT investments.

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Acquisition (I, K)	Draft Memorandum for Deputy Secretary to inform HUD Program Areas of Enterprise IT and FITARA	04/08/16	Complete	
	CIO issue instructions to Program to provide IT contract information; CIO issue Acquisition Planning Guidance to ensure FITARA implementation	06/30/16	In Progress	OCIO FITARA Memo and OCIO Guidance is on-schedule to be released in June 2016.
	OCPO issue Acquisition Instruction (AI) to facilitate implementation of FITARA	06/30/16	In Progress	OCPO FITARA AI is on-schedule to be issued in June 2016
	In coordination with OCPO/CAO draft OCIO Policy Guidance and Acquisition Instruction that initiates the process required to implement K1 Common Baseline requirement and have Program Areas self-identify current IT contract information for OCIO review. Post receipt OCIO plans to have verification processes to ensure the Program Area self-identifications are accurate	06/30/16	In Progress	FITARA Policy Guidance, Acquisition Instruction and Acquisition Review Process <ul style="list-style-type: none"> • OCIO FITARA Memo and OCIO Guidance is on-schedule to be released in June 2016 • OCPO FITARA AI is on-schedule to be issued in June 2016

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Organization and Workforce	Inform Program Areas of new FITARA requirement: Enterprise IT Memorandum; CIO FITARA Guidance and data call; Acquisition Instruction and Acquisition Review Process and request Program's identify all Current Contracts or Contracting requirements: Draft Memorandum for Deputy Secretary to inform HUD Program Areas of new requirement	06/30/16	In Progress	Enterprise IT Memo, FITARA Guidance, Acquisition Instruction and Acquisition Review Process <ul style="list-style-type: none"> • Deputy Secretary issued EIT and FITARA memo on April 8 2016 • The Deputy Secretary memo and next steps for the implementation of the FITARA acquisition oversight requirements handouts were provided and discussed at the April Customer Care Committee meeting • OCIO FITARA Memo and OCIO Guidance is on-schedule to be released in June 2016 • OCPO FITARA AI is on-schedule to be issued in June 2016
	The OCIO is working with CHCO on selection approval for specific staff with CIO responsibilities and developing updated IT Policy with CIO approval of staff with IT responsibility selections	12/21/15	Complete	

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(M-Q)	The OCIO is working with CHCO on inclusion of CIO evaluation of performance elements for specific staff with CIO responsibilities and Program area senior IT lead's. An updated CHCO Policy with CIO evaluation element for staff with IT responsibility selections will be developed	09/30/16	In Progress	Incorporate Performance Element in FY17 Performance Plans
	The OCIO is working with CHCO to document core capabilities for all IT positions, include them in standard PDs, and complete an IT Workforce Plan	Ongoing	In Progress	<ul style="list-style-type: none"> • Identify Standard IT duties • Draft and Classify standard IT positions with standard duties
	The OCIO will develop a CIO Assignment Plan that describes the responsibilities delegated to the Ginnie Mae Lead Information Technology professional	05/31/16	In Progress	Finalize and distribute Assignment Plan