

From: Mayer, Jerrold H

Sent: Tuesday, November 24, 2015 10:51 AM

To: 'SF-HOUSING-COUNSELING-L@hudlist.hud.gov' (SF-HOUSING-COUNSELING-L@hudlist.hud.gov)

Subject: Visit the HUD Office of Housing Counseling Capacity Building Toolkit On-line

All-

Visit the HUD Office of Housing Counseling Capacity Building Toolkit On-line:

The HUD Office of Housing Counseling has posted toolkits [on-line](#). Housing counseling agencies can use these to help build capacity. Current titles include:

- Establishing a Non-Profit Entity
- Overview of Performance Reporting
- Client Action Plan - Required Elements and Best Practices
- Agency Disclosure Forms - Required Elements and Best Practices
- Model Personal Information and Data Release Forms
- HUD 101 Orientation Guide for New HCAs
- Best Practices for Expanding Housing Counseling Services
- Model Funding Agreements and Fee Structures
- Model Funding Processes that Comply with OMB Circular A-110
- Model Personnel Activity Reports (PAR) That Comply With OMB-Circular A-122
- Model Compliance Monitoring Procedures that Comply with OMB Circular A-133
- Developing a Housing Counseling Agency Work plan
- Protecting Privacy Information

If you have feedback or suggestions on the OHC capacity building toolkits please email us at: housing.counseling@hud.gov.

HUD-OHC Listserv Bulk subscriptions:

Some housing counselors have asked, "How do I sign up my entire agency staff for HUD Office of Housing Counseling (HUD-OHC) listserv updates?" It is easy... Just list your staff email addresses like this:

aaa@xyz.com

bbb@xyz.com

ccc@xyz.com

You can send in one email address or your entire agency. Then [Email your list](#) to HUD-OHC. If you have a housing counseling industry friend who you want to

subscribe to this listserv, there are 2 other ways to sign up: Send them this [link](#) or forward them this email.

Some Helpful Links for Housing Counselors:

- [Email Technical Support for Housing Counselors](#)
 - [HUD Housing Counseling Webpage](#)
 - [The Bridge Housing Counseling Newsletter Archive](#)
 - [Housing Counseling Listserv Archive](#)
 - [OHC Webinar Archive](#)
 - [Events & Training Calendar](#)
 - [Contracting Opportunities](#)
 - [Employment Opportunities](#)
 - [Grant Opportunities](#)
 - [Disaster Recovery Resources](#)
 - [Foreclosure Assistance](#)
 - [Making Home Affordable](#)
 - [FHA Resource Center](#)
 - [Index of HUD Listserv Mailing Lists](#)
-

Disclaimer: This list will often provide training opportunities, event notifications and other announcements for non-profit and government HUD Housing Counseling partners. HUD does not endorse the organizations sponsoring linked websites, and we do not endorse the views they express or the products/services they or their community/business partner's offer. For more information please see [HUD's web policies](#).

Unsubscribe: Click here to [unsubscribe](#), then click on "Housing Counseling" and follow the unsubscribe instructions on that page.

Thank you!!!!