



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, D.C. 20410-5000

OFFICE OF PUBLIC AND INDIAN HOUSING

Ms. XXXX
Executive Director
XXX
555 Main Street
Anytown, USA 28203

RE: Final Choice Neighborhoods Planning Grant Funding Close-Out Approval
[housing project name/neighborhood name]
Grant Number: XXXX

Dear Ms. XXXX:

In accordance with the Close-Out Procedures for Choice Neighborhoods Planning Grant Grants, I am pleased to inform you that this office has approved the Actual HOPE VI Cost Certificate (AHCC), verifying the audited costs for the XXXX Choice Neighborhoods Planning Grant project. HUD has determined that the [Grantee name] has satisfied all the conditions for Close-Out of this grant. HUD will be entering a post-audit end date into LOCCS, which will automatically close the grant. This letter and the enclosed copy of the final, approved AHCC constitute your official closeout documents.

Thank you for your participation in the Choice Neighborhoods Planning Grant program and your commitment to transforming the [housing name] and [neighborhood name]. I wish you much success in continuing to carry out the activities described in your neighborhood plan. Should you have any questions, please contact XXX, Team Coordinator, at (###) ###-####.

Sincerely,

Mindy Turbov
Director, Choice Neighborhoods
Office of Public Housing Investments

Enclosure