



## MANUFACTURED HOUSING CONSENSUS COMMITTEE

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# MINUTES MHCC REGULATORY SUBCOMMITTEE MEETING

August 19, 2015

Holiday Inn Washington – Capitol | 550 C Street, SW | Washington, DC 20024

# MINUTES

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### Call to Order

MHCC Regulatory Subcommittee Chairman, Debra Blake, called the meeting to order at 2:50 p.m. (Eastern). Kevin Kauffman, Program Manager of the Administering Organization (AO) Home Innovation Research Labs, called the roll and announced that a quorum was present. See Appendix A for a list of meeting attendees.

DFO Danner informed the Subcommittee that she had recently met with Chairman Blake to discuss the fact that this Subcommittee seemed somewhat inactive and she thanked Ms. Blake for volunteering to serve as Chairman and stated that she is highly qualified.

Chairman Blake reminded the Subcommittee that the Regulatory Subcommittee has oversight of the following HUD Codes:

- 24 CFR Part 3282 - Manufactured Home Procedural and Enforcement Regulations
- 24 CFR Part 3285 - Model Manufactured Home Installation Standards
- 24 CFR Part 3286 - Manufactured Home Installation Program
- 24 CFR Part 3288 - Manufactured Home Dispute Resolution Program

DFO Danner reminded the Subcommittee that they have the authority to submit proposed changes. The AO noted that an Action Item can become a Log Item.

Chairman Blake informed the Subcommittee that she will be sending out dates and provide agenda items for the next Regulatory Subcommittee meeting.

The meeting was adjourned at 3:20 p.m.

**APPENDIX A:  
Subcommittee Attendees**

|                                       | <b>Name</b>        | <b>Attendance</b> |
|---------------------------------------|--------------------|-------------------|
| Users                                 | Ishbel Dickens     | X                 |
|                                       | Timothy Sheahan    | X                 |
|                                       | James Demitrus     | X                 |
|                                       |                    |                   |
| Producers                             | Manuel Santana     | X                 |
|                                       | Jeffrey T. Legault |                   |
|                                       | Joseph Anderson    | X                 |
|                                       |                    |                   |
| General Interest /<br>Public Official | William Freeborne  | X                 |
|                                       | Debra Blake        | X                 |
|                                       | Robin Roy          | X                 |
|                                       | Richard Weinert    | X                 |

**HUD Staff:**

Pamela Danner  
Richard Mendlen  
Teresa Payne

**Administering Organization (AO)**

Tanya Akers  
Kevin Kauffman  
Nay Shah

**Others**

Lois Starky, MHI