

## Sample New Construction Letter

[Insert name of Tribe/TDHE]

Judith Bittner, State Historic Preservation Officer  
Department of Natural Resources  
Division of Parks and Outdoor Recreation  
Office of History and Archaeology  
550 W 7<sup>th</sup> Avenue, Suite 1310  
Anchorage, Alaska 99501-3565

Re: Environmental Review Consult for Historic Properties  
Legal Description: \_\_\_\_\_

Dear Ms. Bittner:

The (name of Tribe) is a grantee under the U.S. Department of Housing and Urban Development (HUD) and the Native American Housing Assistance and Self-Determination Act (NAHASDA) of 1996 for the development of affordable housing activities.

(Name of Tribe) has submitted an Indian Housing Plan to HUD indicating the new residential construction of \_\_\_\_\_ units in (Name of Village). This project plan consists of: *example - single-family units about 1000 to 1400 sq. ft. with an average cost of \$240,000.*

(Name of Tribe) has reviewed the threshold criteria for historic preservation 24 CFR Part 58, Section 106 and has determined that there are “no historic properties” within the proposed project area, hence our projects will have “no effect” on historic properties located within the proposed project area; this determination was based on the following information:

- a. There are no known historic places in or around these communities according to the National Register of Historic Places ([www.nps.gov/history/nr](http://www.nps.gov/history/nr)).
- b. The Alaska Department of Community and Economic Development community profiles do not indicate any historic sites located within these communities.
- c. See site plans and local aerial photos of projects named above (attached).

This correspondence is generated in compliance with HUD’s requirement to contact your agency for concurrence with our determination that our project does not trigger any issues from regulatory agencies. Your reply must be in writing and forwarded to: (Name and address of Tribe).

Enclosed are the following supportive documents in order for you to concur with our determination: a community profile, an aerial photo indicating the project location, and a legal description of the project location.

Sincerely,

President  
Name of Tribe

Enclosures