HUD.GOV/RECOVERY

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
THE SECRETARY
WASHINGTON, DC 20410-0001

September 8, 2009

Dear Recovery Act Funding Recipients:

Thank you for the leadership you have already shown in your communities to implement projects funded under the American Recovery and Reinvestment Act of 2009 (Recovery Act). At the Department of Housing and Urban Development, we are committed to working with you to ensure that we jointly meet the Recovery Act goals of job creation and renewed economic development, as well as HUD-specific goals of unlocking credit markets, promoting sustainability, preventing homelessness, revitalizing neighborhoods, and investing in critical emerging areas like energy efficiency.

The purpose of this letter is to remind you of some important deadlines associated with reporting on Recovery Act-funded activities, including the dates of two quarterly reporting requirements, as mandated by Sections 1512 and 1609 of the Recovery Act.

- **Between October 1 and October 10, 2009**, all Recovery Act recipients must report on funding-related activities, job creation, and job retention at FederalReporting.gov, pursuant to Section 1512 of the Recovery Act. The Office of Management and Budget, under the direction of the Recovery Act Transparency and Accountability Board, created FederalReporting.gov to manage the reporting process for this provision. FederalReporting.gov will be the official record of jobs created and activities performed with Recovery Act funding. By reporting to this system in a timely and accurate manner, you will ensure that your achievements are documented and presented to the public.
- **Before October 10, 2009**, pursuant to Section 1609 of the Recovery Act, HUD grantees who complete National Environmental Policy Act reviews according to Part 58 must report related data directly into the HUD-administered Recovery Act Management and Performance System (RAMPS). For environmental reviews performed by HUD staff according to Part 50, HUD will report the necessary data directly. Please expect further guidance from your HUD program contacts about fulfilling this requirement.
- **Grantees must register as soon as possible** at FederalReporting.gov. Before you can register there, you first need to obtain a DUNS number and CCR registration. For more information on the DUNS number and CCR registration, please visit http://www.hud.gov/recovery/reporting. Registration for RAMPS will be available soon.

Please note that these reports **do not** take the place of existing reporting requirements for HUD programs. Throughout this process, HUD is committed to providing you with the resources and support you need to meet these requirements.

President Obama and I appreciate the tremendous work you are doing to advance the Nation's economic recovery, in the areas of affordable housing and community development. Your dedication is helping to maximize our investment to create jobs, improve energy efficiency, prevent homelessness, and revitalize neighborhoods across the United States.

Please visit http://www.federalreporting.gov for more information about Section 1512 reporting, and http://www.hud.gov/recovery/reporting for more information about Section 1609 and RAMPS. You may also contact ReportingHelp@hud.gov with any further questions.

Thank you for all your efforts in making a difference.

Sincerely,

Shaun Donovan