

manifest.txt
Manifest for Grant Application # GRANT10895630

Grant Application XML file (total 1):

1. GrantApplication.xml. (size 20171 bytes)

Forms Included in Zip File(total 6):

1. Form SF424_2_1-V2.1.pdf (size 39042 bytes)
2. Form Attachments-V1.1.pdf (size 30475 bytes)
3. Form FaithBased_SurveyOnEEO-V1.2.pdf (size 32925 bytes)
4. Form HUD_FaxTransmittal-V1.1.pdf (size 28306 bytes)
5. Form SFLLL-V1.1.pdf (size 31032 bytes)
6. Form HUD_DisclosureUpdateReport-V1.1.pdf (size 36287 bytes)

Attachments Included in Zip File (total 8):

1. Attachments Attachments-ATT3-1236-o Threshold Narrative Elko.pdf
application/pdf (size 324313 bytes)
2. Attachments Attachments-ATT4-1237-HUD 4125 Implementation Schedule.pdf
application/pdf (size 44824 bytes)
3. Attachments Attachments-ATT6-1239-HUD 96010 2011 ICDBG V1.0.xls
application/excel (size 2936320 bytes)
4. Attachments Attachments-ATT2-1235-RESOL 2011-EBC-18 ICDBG Omnibus
Headstart.pdf application/pdf (size 1423405 bytes)
5. Attachments Attachments-ATT5-1238-HUD 4123 Cost Summary (2) ELKO BAND.pdf
application/pdf (size 52326 bytes)
6. Attachments Attachments-ATT1-1234-TEMOKE LTR Signed.pdf application/pdf
(size 1191776 bytes)
7. Attachments Attachments-ATT8-1241-Code of Conduct - Elko Band.pdf
application/pdf (size 594092 bytes)
8. Attachments Attachments-ATT7-1240-FACTORS 1-5 ELKO Band HEADSTART.pdf
application/pdf (size 5193199 bytes)

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text" value="06/10/2011"/>	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/>	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
8. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text" value="Elko Band of the Te-Moak Tribe of Western Shoshones"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="88-0163776"/>	* c. Organizational DUNS: <input type="text" value="153255880000"/>	
d. Address:		
* Street1: <input type="text" value="1745 Silver Eagle Drive"/>	Street2: <input type="text"/>	
* City: <input type="text" value="Elko"/>	County/Parish: <input type="text" value="Elko"/>	
* State: <input type="text" value="NV: Nevada"/>	Province: <input type="text"/>	
* Country: <input type="text" value="USA: UNITED STATES"/>	* Zip / Postal Code: <input type="text" value="89801-0000"/>	
e. Organizational Unit:		
Department Name: <input type="text"/>	Division Name: <input type="text"/>	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text"/>	* First Name: <input type="text" value="Suzanna"/>	Middle Name: <input type="text"/>
* Last Name: <input type="text" value="Sandoval"/>	Suffix: <input type="text"/>	
Title: <input type="text" value="Administrator"/>		
Organizational Affiliation: <input type="text"/>		
* Telephone Number: <input type="text" value="775-738-8889"/>	Fax Number: <input type="text" value="775-7535439"/>	
* Email: <input type="text" value="suzanna_sandoval@yahoo.com"/>		

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

I: Indian/Native American Tribal Government (Federally Recognized)

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

US Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.862

CFDA Title:

Indian Community Development Block Grant Program

*** 12. Funding Opportunity Number:**

FR-5500-N-04

* Title:

Community Development Block Grant Program for Indian Tribes and Alaska Native Villages (ICDBG)

13. Competition Identification Number:

ICDBG-04

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Public Facility - Headstart Center

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="605,000.00"/>
* b. Applicant	<input type="text" value="251,499.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="856,499.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

a. This application was made available to the State under the Executive Order 12372 Process for review on

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title:

* Telephone Number:

Fax Number:

* Email:

* Signature of Authorized Representative:

* Date Signed:

Survey on Ensuring Equal Opportunity For Applicants

OMB No. 1890-0014 Exp. 2/28/2009

Purpose:

The Federal government is committed to ensuring that all qualified applicants, small or large, non-religious or faith-based, have an equal opportunity to compete for Federal funding. In order for us to better understand the population of applicants for Federal funds, we are asking nonprofit private organizations (not including private universities) to fill out this survey.

Upon receipt, the survey will be separated from the application. Information provided on the survey will not be considered in any way in making funding decisions and will not be included in the Federal grants database. While your help in this data collection process is greatly appreciated, completion of this survey is voluntary.

Instructions for Submitting the Survey

If you are applying using a hard copy application, please place the completed survey in an envelope labeled "Applicant Survey." Seal the envelope and include it along with your application package. If you are applying electronically, please submit this survey along with your application.

Applicant's (Organization) Name:	Elko Band of the Te-Moak Tribe of Western Shoshones
Applicant's DUNS Name:	1532558800000
Federal Program:	Community Development Block Grant Program for Indian Tribes and Alaska Native Villages
CFDA Number:	14.862

1. Has the applicant ever received a grant or contract from the Federal government?

Yes No

2. Is the applicant a faith-based organization?

Yes No

3. Is the applicant a secular organization?

Yes No

4. Does the applicant have 501(c)(3) status?

Yes No

5. Is the applicant a local affiliate of a national organization?

Yes No

6. How many full-time equivalent employees does the applicant have? (Check only one box).

3 or Fewer 15-50

4-5 51-100

6-14 over 100

7. What is the size of the applicant's annual budget? (Check only one box.)

Less Than \$150,000

\$150,000 - \$299,999

\$300,000 - \$499,999

\$500,000 - \$999,999

\$1,000,000 - \$4,999,999

\$5,000,000 or more

Survey Instructions on Ensuring Equal Opportunity for Applicants

OMB No. 1890-0014 Exp. 2/28/2009

Provide the applicant's (organization) name and DUNS number and the grant name and CFDA number.

1. Self-explanatory.
2. Self-identify.
3. Self-identify.
4. 501(c)(3) status is a legal designation provided on application to the Internal Revenue Service by eligible organizations. Some grant programs may require nonprofit applicants to have 501(c)(3) status. Other grant programs do not.
5. Self-explanatory.
6. For example, two part-time employees who each work half-time equal one full-time equivalent employee. If the applicant is a local affiliate of a national organization, the responses to survey questions 2 and 3 should reflect the staff and budget size of the local affiliate.
7. Annual budget means the amount of money your organization spends each year on all of its activities.

Paperwork Burden Statement

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this

information collection is **1890-0014**. The time required

to complete this information collection is estimated to average five (5) minutes per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection.

If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: The Agency Contact listed in this grant application package.

**Applicant/Recipient
Disclosure/Update Report**

**U.S. Department of Housing
and Urban Development**

OMB Number: 2510-0011
Expiration Date: 10/31/2012

Applicant/Recipient Information

* Duns Number: 1532558800000

* Report Type: INITIAL

1. Applicant/Recipient Name, Address, and Phone (include area code):

* Applicant Name:

Elko Band of the Te-Moak Tribe of Western Shoshones

* Street1: 1745 Silver Eagle Drive

Street2:

* City: Elko

County: Elko

* State: NV: Nevada

* Zip Code: 89801-0000

* Country: USA: UNITED STATES

* Phone: 775-738-8889

2. Social Security Number or Employer ID Number: 88-0163776

* **3. HUD Program Name:**

Indian Community Development Block Grant Program

* **4. Amount of HUD Assistance Requested/Received:** \$ 605,000.00

5. State the name and location (street address, City and State) of the project or activity:

* Project Name: Community Facility - Headstart Building

* Street1: 1745 Silver Eagle Drive

Street2:

* City: Elko

County: Elko

* State: NV: Nevada

* Zip Code: 89801

* Country: USA: UNITED STATES

Part I Threshold Determinations

* 1. Are you applying for assistance for a specific project or activity? These terms do not include formula grants, such as public housing operating subsidy or CDBG block grants. (For further information see 24 CFR Sec. 4.3).

Yes No

* 2. Have you received or do you expect to receive assistance within the jurisdiction of the Department (HUD), involving the project or activity in this application, in excess of \$200,000 during this fiscal year (Oct. 1-Sep. 30)? For further information, see 24 CFR Sec. 4.9

Yes No

If you answered " **No** " to either question 1 or 2, **Stop!** You do not need to complete the remainder of this form.

However, you must sign the certification at the end of the report.

Part II Other Government Assistance Provided or Requested / Expected Sources and Use of Funds.

Such assistance includes, but is not limited to, any grant, loan, subsidy, guarantee, insurance, payment, credit, or tax benefit.

Department/State/Local Agency Name:

* Government Agency Name:

Government Agency Address:

* Street1:

Street2:

* City:

County:

* State:

* Zip Code:

* Country:

* Type of Assistance:

* Amount Requested/Provided: \$

* Expected Uses of the Funds:

Department/State/Local Agency Name:

* Government Agency Name:

Government Agency Address:

* Street1:

Street2:

* City:

County:

* State:

* Zip Code:

* Country:

* Type of Assistance:

* Amount Requested/Provided: \$

* Expected Uses of the Funds:

(Note: Use Additional pages if necessary.)

Add Attachment

Delete Attachment

View Attachment

Part III Interested Parties. You must decide.

1. All developers, contractors, or consultants involved in the application for the assistance or in the planning, development, or implementation of the project or activity and

2. Any other person who has a financial interest in the project or activity for which the assistance is sought that exceeds \$50,000 or 10 percent of the assistance (whichever is lower).

* Alphabetical list of all persons with a reportable financial interest in the project or activity (For individuals, give the last name first)	* Social Security No. or Employee ID No.	* Type of Participation in Project/Activity	* Financial Interest in Project/Activity (\$ and %)
<input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/> <input type="text"/> %
<input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/> <input type="text"/> %
<input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/> <input type="text"/> %
<input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/> <input type="text"/> %
<input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/> <input type="text"/> %

(Note: Use Additional pages if necessary.)

Add Attachment

Delete Attachment

View Attachment

Certification

Warning: If you knowingly make a false statement on this form, you may be subject to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional non-disclosure, is subject to civil money penalty not to exceed \$10,000 for each violation.

I certify that this information is true and complete.

* Signature:

* Date: (mm/dd/yyyy)

Suzanna Sandoval

06/10/2011

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352

Approved by OMB
0348-0046

1. * Type of Federal Action: <input type="checkbox"/> a. contract <input checked="" type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. * Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input checked="" type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. * Report Type: <input checked="" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change
--	--	--

4. Name and Address of Reporting Entity:

Prime SubAwardee

* Name:

* Street 1: Street 2:

* City: State: Zip:

Congressional District, if known:

5. If Reporting Entity in No.4 is Subawardee, Enter Name and Address of Prime:

6. * Federal Department/Agency: <input type="text" value="HUD"/>	7. * Federal Program Name/Description: <input type="text" value="Indian Community Development Block Grant Program"/> CFDA Number, if applicable: <input type="text" value="14.862"/>
--	---

8. Federal Action Number, if known: <input type="text"/>	9. Award Amount, if known: \$ <input type="text"/>
--	--

10. a. Name and Address of Lobbying Registrant:

Prefix * First Name Middle Name

* Last Name Suffix

* Street 1 Street 2

* City State Zip

b. Individual Performing Services (including address if different from No. 10a)

Prefix * First Name Middle Name

* Last Name Suffix

* Street 1 Street 2

* City State Zip

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

* Signature:

* Name: Prefix * First Name Middle Name

* Last Name Suffix

Title: Telephone No.: Date:

THRESHOLDS Narrative

The Elko Band received its first-ever HUD ICDBG grant in 2010 to construct a Public Facility – Education Center to house our ABC Child Care Center, After-School Programs, and tutoring services. The building currently used by those programs is a sub-standard condemned modular that has been moved several times and are falling apart. Thanks to HUD ICDBG we are able to construct quality new facilities for those programs. In 2011, we are applying for our second ICDBG grant to be able to move our Headstart programs out of the old condemned modular and into a new addition to be added to the Education Center so that all of our education programs are all in decent facilities. This is the highest priority for the Elko Band.

CERTIFICATION OF 55% or higher LMI on the Elko Colony:

The Elko Band hereby certifies that at least 70% of the grant funds will benefit low and moderate income (LMI) persons. The Elko Colony has an LMI rate of at least 55 percent as determined using the most recently available Decennial Census information per the ICDBG NOFA, (See Attachment 1- Factor 2 at the end of this section) adjusted by the Elko County, Nevada Fiscal Year 1999 (Revised) Section 8 income limits that applied at the time the income information was collected by the Census Bureau (24CFR1003.208(3)).

Demographic data and information demonstrating that least 70% of the grant funds will benefit LMI persons is included in Factor 2 narrative in the application.

General Thresholds: Statements

1. The Elko Band is an eligible applicant as determined by HUD. See attached letters at the end of this section. The Elko Band Colony is a Constituent Band as defined by the Indian Reorganization Act of June 18, 1934, as amended, and operates and functions in accordance with the Constitution of the Te-Moak Tribe of Western Shoshone Indians of Nevada approved on August 26, 1982, and is recognized by the United States Government through the Secretary of Interior, with the Elko Band Council as the governing body, and is eligible to apply for and receive funding from HUD ICDBG. The Elko Band Colony is listed in the most recent FEDERAL REGISTER “*Notices: Indian Entities Recognized and Eligible to Receive Services from the United States Bureau of Indian Affairs*” as a constituent Band of Te-Moak Tribe of Western Shoshone Indians of Nevada.
2. All items included in this application are eligible for funding under HUD-ICDBG program.
3. The application is an appropriate and legal submittal, and contains all components required for submittal under the Public Facilities category of the ICDBG program.
4. At least 70% of the grant funds will benefit low and moderate income Elko Band Colony members (See Factor 2).
5. The Elko Band is eligible to receive \$605,000 per population listed in 2000 U.S. Census.
6. The Elko Band is a current applicant with one open ICDBG grant (2010). Said open grant is in good standing, on budget and on time. Reports and other requirements are current.
7. The Elko Band has no ICDBG obligation to HUD that is in arrears.

Elko Band 2011 ICDBG Application – Public Facility – HEADSTART CENTER Abstract

8. The Elko Band Council has posted a Community Development Statement and held public meetings to obtain input into this application by community members, received and incorporated comments, in accordance with 24 CFR 1003.604 (Documented in Factor 5 and by formal Tribal Resolution No. 2011-EBC-18).
9. The project in this application will not result in the displacement or relocation of any person.
10. The Elko Band is in full compliance with Fair Housing and Civil Rights Laws and has no findings.
11. The Elko Band Colony has no delinquent Federal Debts
12. The Elko Band maintains standards that require open competition in all bidding and procurement activities.
13. The Elko Band has adopted a Code of Conduct with provisions compliant with 24 CFR 85.36(b)(3). A copy of the Code of Conduct and adopting Resolution No. 2010-EBC-34 is included in this application.
14. The Elko Band Council certifies that all procurement will conform to the terms and requirements of 24 CFR Part 85 and 24 CFR 1003.
25. The Elko Band agrees to utilize the HUD Energy Use Benchmarking Tool for tracking energy use in this project in comparison to the energy use database.

Project Specific Thresholds (Public Facilities & Improvements):

NONE REQUIRED



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
SOUTHWEST OFFICE OF NATIVE AMERICAN PROGRAMS

October 1, 2003

Honorable Felix Ike
Chairman
Te-Moak Tribe of Western Shoshone Indians
525 Sunset Street
Elko, NV 89801

Dear Chairman Ike:

SUBJECT: Indian Community Development Block Grant (ICDBG) Program

This letter responds to a request from the constituent bands of the Te-Moak Tribe of Western Shoshone Indians, specifically Elko, Wells, and South Fork. These constituent bands have informed the Southwest Office of Native American Programs (SWONAP) that, as individual bands of the Te-Moak Tribe and having general authority granted to them by the constitution of the Te-Moak Tribe to apply for federal grants under their own names, they would like to submit separate and independent ICDBG applications for funding consideration.

In evaluating this issue, SWONAP has reviewed the following documents that supports the position that the constituent bands have the authority to apply for federal grants and enter into contracts under their own name:

- Article 4, section 12 of the Constitution of the Te-Moak Tribe of Western Shoshone Indians dated August 18, 1982.
- Letter dated March 6, 1987, from the Bureau of Indian Affairs (BIA).
- Tribal Resolution 01-TM-JUN49 dated June 6, 2001.
- Copies of P.L 93-638 contracts between the BIA and individual bands.

As a result of this review, SWONAP has determined that the constituent bands meet the definition of *eligible applicant* as contained in the regulations at 24 CFR 1003.5(a) and have the authority to apply for ICDBG funds as separate and independent entities. Furthermore, each band would have a grant ceiling that corresponds to their on reservation Native American population pursuant to 24 CFR 1003.100(b)(1) and the ICDBG Notice of Funding Availability.

Please be advised that this determination applies to Elko, Battle Mountain, and South Fork only. Although SWONAP recognizes that Wells is also considered a constituent band, the copy of the constitution that was reviewed did not include or

Elko Band 2011 ICDBG Application – Public Facility – HEADSTART CENTER Abstract

mention Wells. If this designation has occurred since approval of the constitution, please provide evidence so that SWONAP's determination can be updated.

If you have any questions regarding this matter, please contact Andrea Dunyon, Grants Management Specialist, at (602) 379-7202.

Sincerely yours,

C. Raphael Mecham
Administrator

cc:

Lydia Johnson-Sam, Chairperson
Battle Mountain Band Council

Fermina Stevens, Chairperson
Elko Band Council

Larson Bill, Chairperson
South Fork Band Council

Andrea Woods, Chairperson
Wells Band Council



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
SOUTHWEST OFFICE OF NATIVE AMERICAN PROGRAMS

December 1, 2004

Honorable Felix Ike
Chairman
Te-Moak Tribe of Western Shoshone Indians
525 Sunset Street
Elko, NV 89801

Dear Chairman Ike:

SUBJECT: Indian Community Development Block Grant (ICDBG) Program
Determination of Eligibility for Wells Band

The Southwest Office of Native American Programs (SWONAP) issued a letter to the Te-Moak Tribe on October 1, 2003, providing notice that three of the four constituent bands were eligible to apply for ICDBG funds as separate and independent entities. This determination applied to Elko, Battle Mountain, and South Fork.

SWONAP has re-evaluated this issue and determined that the Wells Band has been granted the same status by the Bureau of Indian Affairs as the other constituent bands; therefore, the Wells Band is also an eligible applicant pursuant to 24 CFR 1003.5(a) and authorized to apply for ICDBG funds as a separate and independent entity.

Each band will have a grant ceiling that corresponds to its on-reservation Native American population in accordance with 24 CFR 1003.100(b)(1) and the ICDBG Notice of Funding Availability.

Please be advised that SWONAP reviewed the Te-Moak Tribe's constitution and noted that it did not include or mention the Wells Band. If the constitution is updated to include the Wells Band, it is requested that SWONAP be provided a copy.

If you have any questions regarding this matter, please contact Kim Thompson, Grants Management Specialist, at (602) 379-7207.

Sincerely yours,

C. Raphael Mecham
Administrator

cc:

Kristi Begay, Vice-Chairperson
Wells Band Council

ELKO BAND COUNCIL

1745 Silver Eagle Drive • Elko, Nevada 89801
775-738-8889 • Fax 775-753-5439

June 6, 2011

Carolyn O'Neil, Administrator
HUD, Southwest Office of Native American Programs
1 North Central Avenue, Suite 600
Phoenix, Arizona 85004-4415

*re: Letter of Reference and Endorsement of our 2011 ICDBG Project
Team for a Public Facility – Headstart Center*

Dear Administrator O'Neil:

We are excited about the opportunity to apply for a HUD ICDBG grant to construct a Public Facility – a Headstart Center which will be an addition to the Education Center that was funded by a HUD ICDBG grant in 2010 to house our ABC Child Care program, After-school program, and tutoring facilities. The 2010 grant is the first ICDBG grant our Band has ever received and it is a tremendous benefit to our community. By adding the Headstart programs in this second grant will provide a full-service education center that everyone can be proud of. This has been the highest priority for our Band for several years. We greatly appreciate the assistance and support that your office has provided to us in meeting this need.

As the Band Chairman, I am committed to provide the general management and oversight of the Headstart project from my position with the Band. The Education Center and now the Headstart Center will replace the condemned substandard temporary modular units that we are currently using and that are not adequate for our children. The new facilities will enable us to expand Headstart and other education programs to meet the needs of those on our waiting lists and avoid closure of the programs due to the substandard facilities we are currently using.

The Elko Band has been working toward this project for several years and we are very pleased to see it being accomplished. I, Gerald Temoke, the Elko Band Chairman, will personally administer this project as described in Factor 1 of the application. My costs are paid from the Elko Band's Indirect Cost Fund (1/2) and from the Aid to Tribal Government Contract Fund (1/2). The activities required to manage this grant will be performed in conjunction with my regular duties. My office is adjacent to the Headstart Center site and I will provide the necessary oversight and leadership required to assure that the project requirements are met. I will personally participate in the management of the project from the initial kick-off meeting through the planning, design, environmental review, construction, and reporting, through to the final close-out and audit completion. I will work closely with the Project Manager, a position that will be solicited and selected upon award of the grant. The qualifications for the Project Manager include requirements for extensive experience and capabilities in project management for this type of project in Indian Country. A rating and ranking system has been established for the selection of this position using HUD guidelines in accordance with Indian preference and recent, relevant and successful experience to ascertain the needed capabilities are acquired.

I will utilize my staff, including Band Finance Manager, Wendy Vecchione, to assist me in administering the financial monitoring and reporting on the grant, to assure that procurement

policies are followed, and to advise me as to the financial compliance with the grant requirements. She has extensive experience and qualifications as evidenced by our clean audits and effective financial management systems. I will utilize my Band Administrator, Suzanna Sandoval, to assure that Section 3 compliance is achieved by undertaking efforts to match eligible and qualified residents with training and employment positions that the contractor and sub-contractors intend to fill, subject to Indian Preference provisions in the Band's personnel manual and 24 CFR 1003.510. She knows the people in our community very well and can identify LMI residents to utilize in available jobs, training opportunities, and other activities.

I will utilize Band employee, Ray Gonzales, as the Construction Supervisor. He has many years experience in construction activities and is well qualified for this project. His role and qualifications are included in Factor 1 of the grant application. I will utilize Alfreida Jake to advise me and assist in regard to the Environmental Review and compliance and the request for Release of Funds. She has assisted us on many successful projects and will perform superbly on this project also.

We have agreed to utilize a Nevada licensed architect for this project and a Nevada licensed building contractor. We have adopted Building Codes utilized by the City of Elko for this project and have entered into an Interlocal Government-to-Government Agreement with the City of Elko to conduct plans review and building inspections for compliance with City of Elko and State of Nevada building codes.

I am prepared to manage this project, with the assistance of my staff, on behalf of the Elko Band at no cost to the grant. My funding is provided through the General fund and will be applied as part of my regular duties. We estimate the value of this work to be around \$8,000 (400 hours X \$20/hour).

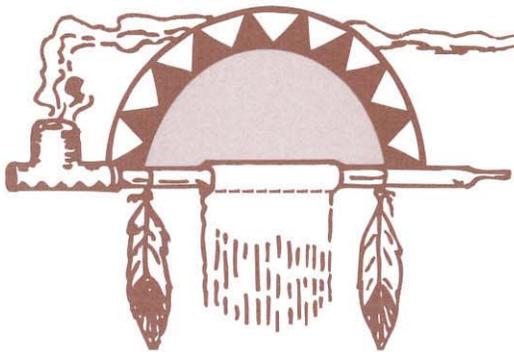
We appreciate the opportunity to compete for this project. Our community will greatly benefit from the Headstart Center if the grant application is awarded. Please let me know if additional information is required.

Sincerely,



Gerald Temoke, Chairman
ELKO BAND COUNCIL

Cc: File



ELKO BAND COUNCIL

RESOLUTION OF THE GOVERNING BODY OF THE ELKO BAND COUNCIL

Resolution No. 2011-EBC-18

BE IT RESOLVED BY THE ELKO BAND COUNCIL, that

- WHEREAS,** this organization is an Indian Organization known as the Elko Band Council as defined under the Indian Reorganization Act of June 1934, as amended, to exercise certain rights of home rule and to promote economic and the social welfare of its Tribal members; and
- WHEREAS,** the Elko Band Council is a Constituent Band of the Te-Moak Tribe of Western Shoshone Indians of Nevada, and is the governing body of the Elko Indian Colony; and
- WHEREAS,** the Elko Band Council has the obligation to protect and preserve the safety, welfare, and properties associated with the Elko Indian Colony members; and
- WHEREAS,** the Elko Band Council intends to submit an application to HUD for an Indian Community Development Block Grant to construct a Public Facility – a Headstart Center that will provide a facility to house the Band’s Headstart programs; and
- WHEREAS,** the greatest need of our community is to provide a quality education for our children in a safe healthy nurturing environment, and to measure this by providing safe facilities which reduce drop-out rates, improve test scores, provide early and pre-school opportunities for education preparedness, increasing high-school graduation rates, and increasing college degrees; and
- WHEREAS,** the existing building that houses our Headstart program is a temporary modular building that is condemned and does not meet minimum health and safety standards and does not provide a suitable environment for education programs and must be replaced to continue our Headstart programs housed therein; and
- WHEREAS,** the acquisition of a facility that meets minimum health and safety standards to house our Headstart program will provide for the retention and sustainability of the jobs and employment of the Headstart teachers, janitorial and support staff which will be lost if we must close this important education program; and
- WHEREAS,** the replacement of the unsafe and substandard Headstart building is the Elko Band’s highest priority to meet one of our most critical needs. We applied for and received an ICDBG grant for a Public Facility – Education Center in 2010 to house our Child Care Center, tutoring and afterschool programs. This Headstart Facility was planned as Phase 2 for that project. We need this addition to add the Headstart program to the Education Center. We have been working toward this project for several years; and
- WHEREAS,** the Elko Headstart Center was selected as our highest priority in 2011 with participation of the Elko Colony community members, and in collaboration with the Great Basin Community College, the Bureau of Indian Affairs, Inter-Tribal Council of Nevada, the Elko School District, the Western Shoshone Department of Public Safety, the Te-Moak Tribe, and others as the most effective and efficient strategy for meeting one of our most critical needs, and providing accessibility and visitability features; and

WHEREAS, the Elko Band has adopted, by separate Resolution, the City of Elko Building Codes, processes and procedures for permitting, plan review and approval, and inspections of the facility during construction, and have agreed to require Nevada licensed Architects and Nevada licensed building contractors be invited to bid on the proposed project, and incorporate Universal Design, accessibility and visitability standards, LEED energy standards, and Energy Star features and products, and hereby commits to utilizing the HUD Energy Use Benchmarking Tool; and

WHEREAS, the conceptual floor plan and renderings, as well as construction cost estimates for the proposed Elko Headstart Center were prepared by a licensed AIA Architect; and

WHEREAS, the Elko Band Council will retain professional services to manage all phases of this project including the professional design, construction, occupancy of the facility, and will retain these services and administer the project under the terms and conditions of 24 CFR Parts 85 and 1003; and

WHEREAS, the Elko Band possesses and controls the proposed site, and will conduct an Environmental Assessment to meet 24 CFR Part 58 Standards, and will utilize Tribal and Band staff, including business management and accounting staff, to track the project and provide all necessary financial controls and checks and balances to the standards of 24 CFR Part 85 and 24 CFR 1003 and other applicable federal requirements; and

WHEREAS, the proposed project activities will provide an area wide benefit to the Elko Colony which is the neediest segment of the population in accordance with the program's primary objective defined at 24 CFR 1003.2; LMI for the Elko Band is calculated by using the published 2000 U.S. Decennial Census data which demonstrates that in excess of 55% of the beneficiaries are low and very low family incomes that do not exceed 80 percent of the median family income for the area (adjusted for family size) calculated using the HUD procedures that are published for other eligible tribes; and

NOW THEREFORE BE IT RESOLVED, that the Elko Band Council hereby:

1. Finds that utilizing HUD ICDBG funding to design and construct the proposed Elko Headstart Center will meet our highest priority needs by providing a safe and secure Headstart education facility for our Headstart programs.
2. Confirms that the Band has adopted policies and procedures for program and financial management in conformance with 24 CFR Part 85 and 24 CFR 1003.
3. Confirms that the Band has adopted a Code of Conduct which is in use and meets HUD requirements and is included in this application and is in force and effect with no substantive changes.
4. Certifies that:
 - a. The Elko Band is current and in good standing with its current ICDBG grant.
 - b. The Elko Band is in full compliance with the Fair Housing and Civil Rights laws and has no findings.
 - c. The Elko Band has no delinquent Federal debts.
 - d. The Elko Band maintains financial standards that require open competition in all bidding.
5. Certifies that the Operation and Maintenance Plan prepared for the proposed Headstart Center was adopted by the Elko Band Council under separate Resolution, which calculates an additional budget of \$9,775 annually (to be added to the \$15,311.32 committed under Phase 1 – Education Center) to be reserved annually, with annual increases of 5% per year, or more as may be necessary, for the expenses and purposes including annual routine operation and maintenance

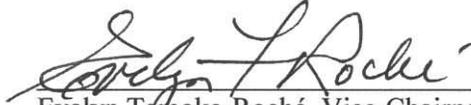
expenses, utilities, janitorial services, security provisions, insurance, and replacement reserves, beginning with the 2012 annual budget. The Elko Band Council confirms the Band's commitment to budget and supply the funds necessary for these purposes.

6. The Elko Band has determined that the program funds available to the Headstart programs currently provided will continue to be provided in this new facility, and because of the availability of additional space, may be increased. The funds provided by the Band's General Fund, the State of Nevada Children's Cabinet, the Inter-Tribal Council of Nevada, will be continued.
7. The space requirements of the Headstart Center site and building which will provide facilities and grounds for the Headstart programs are adequate to meet the needs of this program, but not excessive.
8. Accepts the Elko Band's commitment that Headstart programs to be located in the Elko Headstart Center will continue to be included in regularly budgeted appropriations from the Band's General Funds or appropriate grant programs as may currently be in use or may be identified in the future.
9. Certifies that the following contributions will be made to the project by the Band: a Cash contribution to conduct the annual A-133 Audit in the amount of at least \$1,500 to cover the proportionate costs of this grant; and the value of land, (value established by an independent qualified real estate professional) that the Headstart Center will occupy in the amount of \$249,999, for a total tribal contribution to the project by the Elko Band in the amount of \$251,499.
10. Commits the necessary administrative staff including business management, accounting and controls staff to track the funding for this project and provide all necessary financial controls, checks and balances, to the standards of 24 CFR Part 85 and 24 CFR 1003, and other applicable federal requirements.
11. The Band commits to meeting its responsibility to comply with Section 3, 24 CFR Part 135, in its own operations, and ensure compliance in the operations of its contractors and subcontractors as described in the ICDBG application. The Band agrees to:
 - a) Notify Section 3 residents about training and employment opportunities generated by the ICDBG grant and Section 3 business concerns about contracting opportunities generated by the ICDBG grant;
 - b) Notify potential contractors for this ICDBG grant of the requirements of Section 3, and Incorporate the Section 3 clause set forth in §135.38 in all solicitations and contracts.
 - c) Facilitate the training and employment of Section 3 residents and the award of contracts to Section 3 business concerns by undertaking activities listed below:
 - d) Assist and actively cooperate with the HUD Assistant Secretary in obtaining the compliance of contractors and subcontractors with the requirements of Section 3 and refraining from entering into any contract with any contractor where the recipient has notice or knowledge that the contractor has been found in violation of the regulations in 24 CFR Part 135.
 - e) Document actions taken to comply with the requirements of this part, the results of actions taken and impediments, if any.
 - f) Advertise the training and employment positions by posting flyers (which identify the positions to be filled, the qualifications required, and where to obtain additional information about the application process) in the common areas or other prominent areas on the Elko Colony.
 - g) Sponsor (scheduling, advertising, financing or providing in-kind services) a job informational meeting to be conducted by a Band representatives on the Elko Colony where category 1 or category 2 persons reside.

12. Requests ICDBG assistance in the amount of \$605,000 from HUD in accordance with the attached application, and authorizes the Chairman and/or Vice Chair to negotiate and sign the grant agreement and any amendments thereto.
13. Prior to the submittal of this application to HUD, the Elko Band has:
 - a. As documented in Factor 5 of the grant application, provided Elko Band citizens and residents in the community with adequate information concerning the amount of funds available for proposed tribal development and activities, the range of activities that may be assisted, and other important program requirements, and solicited their views and participation, and incorporated their input into our decision making.
 - b. Held at least one adequately publicized meeting at a time and location convenient to Elko Band citizens to obtain the views of residents on the development and needs.
 - c. Considered any comments or views expressed by tribal members and has modified the application accordingly.
 - d. Made the modified application available to Tribal members for review and comments.

C-E-R-T-I-F-I-C-A-T-I-O-N

I, the undersigned, as Chairman of the Elko Band Council do hereby certify that the Elko Band Council is composed of 7 members of whom 6 constituted a quorum were present at a duly held meeting on the 8th day of June 2011, and that the foregoing resolution was duly adopted at such meeting by a **VOTE OF 6 FOR, 0 AGAINST, 0 ABSTENTIONS**, pursuant to the authority contained in Article 4, Section 12, of the Constitution of the Te-Moak Tribe of Western Shoshone Indians of Nevada.


Evelyn Tenoke-Roché, Vice-Chairperson
ELKO BAND COUNCIL

ATTESTED:


Echo Powers, Recording Secretary



Implementation Schedule

Indian Community Development Block Grant (ICDBG)

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

OMB Approval No. 2577-0191
(exp. 2/29/2012)

See Instructions and Public Reporting Statement on back.
Submit a separate implementation schedule for each project category.

1. Name of Applicant (as shown in Item 5, Standard Form 424) Elko Band Colony Te-Moak Tribe of Western Shoshone	2. Application/Grant Number (to be assigned by HUD)	3. <input checked="" type="checkbox"/> Original (First submission to HUD) <input type="checkbox"/> Pre-Award Submission <input type="checkbox"/> Amendment (submitted after grant approval)	Date (mm/dd/yyyy) 06/01/2011						
4. Name of Project (as shown on form HUD-4123, item 4) Public Facility - Headstart Center	5. Effective Date (mm/dd/yyyy) 01/01/2012	Expected Completion Date (mm/dd/yyyy) 12/31/2013	Expected Closeout Date (mm/dd/yyyy) 12/31/2014						
6. Environmental Review Status <input type="checkbox"/> Exempt (As described in 24 CFR 58.34) <input checked="" type="checkbox"/> Under Review (Review underway; findings not yet made) <input type="checkbox"/> Finding of No Significant Impact (Finding made that request for release of funds for project is not an action which may significantly affect the environment.) <input type="checkbox"/> EIS Required (Finding that project may significantly affect environment or EIS automatically required by 24 CFR 58.37) <input type="checkbox"/> Not Started (Review not yet begun) <input type="checkbox"/> Certification (Environmental review completed; certification and request for release of funds being prepared for submission.) <input type="checkbox"/> Categorically Excluded (as described in 24 CFR 58.35)			7. Tribal Fiscal Year (mm/dd/yyyy) 10/01/2012						
8. Task List (List tasks such as environmental assessment, acquisition, etc.)	9. Schedule. Use Calendar Year (CY) quarters. Fill-in the CY below. See detailed instructions on back.								
	CY <u>12</u>		CY <u>13</u>		Date (mm/dd/yyyy) (If exceeds 8th Q tr				
	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	5th Qtr.	6th Qtr.	7th Qtr.	8th Qtr.	
Organize Headstart Community Facility Project	x								
Submit Completed Environmental Review	x								
Contract for Architect & Engineering		x							
Project Out to Bid for Construction			x						
Construction Contract Award			x	x					
Construction Started				x	x				
Roofed, Closed-in, HVAC Completed, & Approved						x			
Interior, Mechanical, landscaping, completed inspection					x				
Construction Completed					x	x			
Punch List - Final Inspections - Approvals						x			
Project Close Out- subject to Audit						x	x		
10. Planned Drawdowns by Quarter (Enter amounts non-cumulatively)	\$ 31,400.00	\$ 27,200.00	\$ 30,000.00	\$ 213,934.00	\$ 227,666.00	\$ 44,800.00	\$ 30,000.00	\$	\$Total 605,000.00
11. Cumulative Drawdown (If more than one page, enter total on last page only)	\$ 31,400.00	\$ 58,600.00	\$ 88,600.00	\$ 302,534.00	\$ 530,200.00	\$ 575,000.00	\$ 605,000.00	\$ 605,000.00	\$Total 605,000.00

Public reporting burden for this collection of information is estimated to average 40 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Reports Management Officer, Paperwork Reduction Project (2577-0191), Office of Information Technology, U.S. Department of Housing and Urban Development, Washington, D.C. 20410-3600. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

This collection of information requires that each eligible applicant submit information to enable HUD to select the best projects for funding during annual competitions for the ICDBG Program. The information will be used by HUD to determine whether applications meet minimum screening eligibility requirements and application submission requirements. Applicants provide general information about the project which is preliminary to the review of the applicant's response to the criteria for rating the application. The information is ~~is sent~~ HUD in monitoring grants to ensure that grantees are making proper use of Federal dollars. Responses to the collection are required by Section 105 of the Department of Housing and Urban Development Reform Act (Act 101-235) as amended by the Cranston-Gonzales National Affordable Housing Act of 1990. The information requested does not lend itself to confidentiality.

Instructions for Item 9 Schedule: Use Calendar Year (CY) quarters. Fill-in the CY below. If the project begins in May, for example, enter under "1st Q(April), M(May), J(June). Indicate time period required to complete each activity, e.g., acquisition, by entering "X" under the months it will begin and end. Draw a horizontal line from the first to the second "X". If the completion date will extend beyond the 8th quarter, enter date in the far right column and attach an explanation.

Cost Summary

Indian Community Development Block Grant (ICDBG)

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing

OMB Approval No. 2577-0191
(exp. 2/29/2012)

See Instructions and Public Reporting Statement on back.

1. Name of Applicant (as shown in Item 5, Standard Form 424) Elko Band Colony Te-Moak Tribe of Western Shoshone		2. Application/Grant Number (to be assigned by HUD upon submission)	
3. <input checked="" type="checkbox"/> Original (check here if this is the first submission to HUD)		<input type="checkbox"/> Revision (check here if submitted with implementation schedule as part of pre-award requirements)	<input type="checkbox"/> Amendment (check here if submitted after HUD approval of grant)
			Date (mm/dd/yyyy) 06/05/2011
4. Project Name & Project Category (see instructions on back) a	ICDBG Amount Requested for each activity b	Program Funds (in thousands of \$)	
		Other Source Amount for each activity c	Other Source of Other Funds for each activity d
Public Facilities - HEADSTART CENTER	\$	\$	
Architect and Engineering (RFP Agreement)	36,300.00		
Project Management (6%) (RFP Agreement)	36,300.00		
Land (Tribal Contribution)		249,999.00	Elko Band
Landscaping, Outdoor amenities	4,400.00		
Building & Will-Serve Permits	12,400.00		
Environmental Review, Biological and Cultural surveys and public scoping	2,800.00		
Building Construction Costs	512,800.00		
5. Administration			
a. General Management and Oversight		0.00	
b. Indirect Costs: Enter indirect costs to be charged to the program pursuant to a cost allocation plan.			
c. Audit: Enter estimated cost of Program share of A-133 audits.		1,500.00	Elko Band General Fund
Administration Total *	0.00	1,500.00	
6. Planning The Project description must address the proposed use of these funds.			
7. Technical Assistance Enter total amount of ICDBG funds requested for technical assistance. **			
8. Sub Total Enter totals of columns b. and c.	\$ 605,000.00	\$ 251,499.00	
9. Grand Total Enter sum of column b. plus column c.			\$ 856,499.00

* The total of items 5 and 6 cannot exceed 20% of the total ICDBG funds requested.

** No more than 10% of ICDBG funds requested may be used for technical assistance. If funds are requested under this line item, separate project description must accompany the application to describe the technical assistance the application intends to obtain. Only technical assistance costs associated with the development of a capacity to undertake a specific funded program activity are eligible (24 CFR 1003.206).

Public reporting burden for this collection of information is estimated to average 40 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

This collection of information requires that each eligible applicant submit information to enable HUD to select the best projects for funding during annual competitions for the ICDBG Program. The information will be used by HUD to determine whether applications meet minimum screening eligibility requirements and application submission requirements. Applicants provide general information about the project which is preliminary to the review of the applicant's response to the criteria for rating the application. The information is essential for HUD in monitoring grants to ensure that grantees are making proper use of Federal dollars. Responses to the collection are required by Section 105 of the Department of Housing and Urban Development Reform Act (P.L. 101-235) as amended by the Cranston-Gonzales National Affordable Housing Act of 1990. The information requested does not lend itself to confidentiality.

Instructions for Item 4.

Project Name and Project Type

Participants enter the project name and the name of one of the following three categories of activities:

- Housing
- Community Facilities
- Economic Development

Also enter the component name if applicable. Use a separate Cost Summary sheet (form HUD-4123) for each project included in the application.

Examples of categories and/or components including examples of eligible activities are listed below.

Housing

Rehabilitation Component

- Rehabilitation
- Demolition

Land to Support New Housing Component

New Housing Construction Component

Community Facilities

Infrastructure Component

- Water
- Sewer
- Roads and Streets
- Storm Sewers

Buildings Component

- Health Clinic
- Daycare Center
- Community Center
- Multi-purpose Center

Economic Development

- Commercial (wholesale, retail)
- Industrial
- Motel/Hotel
- Restaurant
- Agricultural Development

RATING FACTOR 1: Capacity of the Applicant

The Elko Band received its first-ever ICDBG grant in 2010 and is current, on schedule and on-budget. Even though we are new to ICDBG, we have substantial experience with similar federal, state and local programs, contracts and grants similar to ICDBG and have existing and available resources for planning, construction, operations, maintenance and reporting on the **specific type of activity** for which we are applying: a public facility Elko Headstart Center and the programs administered therein. We have planned, budgeted and managed two large **public facilities construction projects similar to this**, including the Elko Band EPA Building and the Elko Band Administration Building, **in the past few years**. These projects were completed **successfully, in budget, on time, and to specifications**, and are currently being fully utilized. We have also constructed the Elko Community Building and Smoke Shop/convenience store/fuel station, all completed successfully and in full use providing programs and services today.

1. Managerial, Technical, and Administrative Capability (15 Points – Current Applicant)

We have developed a project team that will provide managerial, technical, and administrative capability necessary to plan, design, construct, operate, maintain, and manage the new Elko Headstart Center and the programs that are provided therein. We have successfully managed similar grants and contracts from Federal, State and private agencies. A partial list is included in this section; Appendix 2 of Factor 1. We intend to utilize HUD’s Model Form of Agreement Between Owner and Design Professional for developing the request for proposals (RFP), selection criteria, and Indian Preference requirements for the Architecture and Engineering, (A&E). We will use HUD’s Proposal Rating Sheets and Panel Scoring Summary to evaluate and select the design professional. We will use HUD’s Native American Enterprise Qualifications Statement to qualify Indian applicant qualifications. We intend to use HUD’s Project Manual and Construction Contract for preparation of construction documents, solicitation, receipt of bids, bonds, and provide due diligence and evaluation of bids for award to the lowest responsive and responsible contractor. We will use HUD’s “Any RFP” procedures to solicit, evaluate and select a qualified professional project manager with extensive experience in Indian Country and working with ICDBG grants.

Our project team consists of the following:

POSITION: ROLES AND RESPONSIBILITIES for this Grant:

<p>Leadership Gerald Temoke, Band Chairman</p>	<p>The project will be subject to the oversight of the Elko Band Council with Chairman Temoke taking the primary leadership role. He will monitor the work of all the other team members and those involved in performing the work. He will assure that each team member is performing the functions required and that reports are timely submitted to the Council and HUD in accordance with HUD requirements. (see Chairman Temoke’s Commitment Letter)</p>
<p>Project Manager (PM), a professional consultant with substantial experience in project management and grant management will be selected competitively, with preference to Native American</p>	<p>The PM will be selected competitively and will direct this specific project in its entirety, including the planning, managing and implementing. The PM will be required to have recent, relevant and successful experience in managing HUD ICDBG grants and similar Federal grants to be considered. The PM will assure compliance with all HUD Part 85 and 1003 and other applicable requirements and assure that all grant activities are performed to specification, on time, in budget, and in accordance with the implementation schedule. The PM will prepare the RFP and evaluation process and review work of the Architect; will coordinate with the Architect to prepare construction and bid documents for construction; will review bids, bonds, and background of Construction Contractor and sub-contractors, and City of Elko building inspectors and assure they meet the construction specifications; will coordinate the environmental review and make</p>

Applicants. (To be competitively contracted)	certain that all applicable regulations are met prior to breaking ground and for the Release of Funds; will draft narrative reports, Logic Model reports, and initiate financial and other reports. Will coordinate with the Finance Manager to assure that HUD requirements are achieved; will assure that architect and construction contractors perform to specs; will assure that reporting requirements are met; will keep communications between Band Council, Band administrative staff, contractors and funding agencies.
Financial Manager Wendy Vecchione	Oversees all Financial Management activities under this grant, including Procurement and Contract Management and compliance with HUD 24 CFR Parts 85 and 1003. Assures proper application of procurement and contract management policies, and compliance with contract management systems under this grant. Implements approved financial management procedures; prepares and submits financial and other required reports. Reviews and processes payments of invoices, initiates LOCCS draws, etc. Assures audits are performed timely.
Section 3 Compliance Suzanna Sandoval	Suzanna is the Elko Band Administrator and will perform Section 3 compliance for this project by undertaking efforts to match eligible and qualified Section 3 residents with training and employment positions that the contractor and subcontractors intend to fill, subject to the Indian Preference provisions in the Band’s Personnel Manual and 24CFR1003.510. She will assure the posting of job announcements for LMI applicants, arrange the job fair and public meetings, monitor contract solicitations, awards, and hiring, and meet all commitments of the Section 3 plan laid out in this ICDBG application. She will provide monthly reports to the Project Manager and Band Council.
Construction Supervisor Ray Gonzales	On a day-to-day basis, Mr. Gonzales will review and monitor the work activities and work products of the Architect, Construction Contractor and Sub-contractors, and City of Elko Building Inspectors, to assure compliance with contract specifications, building codes, construction contract and payroll reporting, etc. Reports any deficiencies or issues to the PM and makes recommendations on solutions.
Environmental Manager Alfreida Jake	Oversees all aspects of the environmental review and compliance with environmental policies, procedures and regulations, and compilation and maintenance of the Environmental Record; reviews and coordinates with the Band Elders and other members on cultural resources issues, biological assessment, and compliance with all Federal and other applicable environmental statutes and regulations. Assure submission of the environmental review for final review and approval for Release of Funds. Acquires HUD approval of Environmental Review prior to initiating any construction activities.
Architect (To be competitively contracted)	Prepares design, construction plans and specifications in accordance with Building Codes and standards utilized by the City of Elko Building Department and the Nevada State Fire Marshall’s Office, and incorporates Universal Design and visitability standards and LEEDs energy standards, and Energy Star techniques and products, and prepares construction documents for solicitation, general provisions, technical requirements of the construction contract.
Construction Contractor (To be competitively contracted)	Constructs building in accordance with a plans and specifications prepared by the Architect and within the contracted amount. Provides performance bond and proof of insurance. Provides payroll reports to Financial Manager. Incorporates Section 3 LMI requirements in hiring and subcontracting.

City of Elko Building Inspector, Ted Schnoor (Interlocal Agreement – MOA)	The Band has adopted the City of Elko Building Codes and standards, Universal Design, and LEED energy standards and green rating system and Energy Star techniques and products under Band Resolution 2011-EBC-20. The City of Elko Building Inspector will provide plans review and approval, construction inspections for each phase of the work, and approval of work phases when completed successfully.
--	--

Position: Qualifications of Project Team Members:

Leadership Gerald Temoke, Band Chairman	The Band Council is the elected governing body responsible to carry out the governances of activities on the Elk Band Colony. Chairman Temoke will take primary leadership role. He has served as Band Chairman for more than two years and has prior experience is working with the Te-Moak Housing Authority in the construction and maintenance of homes. His experience in the past three years includes working with grants and contracts, similar to the HUD programs, that is <u>recent</u> , in the past three years, <u>relevant</u> , with requirements similar to HUD in the oversight, management, control and accountability for funds, inventory and reporting; and <u>successful</u> as demonstrated by the successful implementation and completion of numerous grants and contracts funded by State, Federal agencies and private foundations. (See Schedule of Awards)
Project Manager (To be competitively contracted)	A Project Manager will be selected on a competitive basis with preference to Indian applicants. The position announcement will be advertised in the Elko Daily newspaper and also mailed to qualified Project Managers in our region. Our selection criteria will REQUIRE the applicant be qualified including his/her experience be recent, relevant and successful in project management and grant administration in Indian Country for similar projects. Experience will be required to include Federal and Band procurement and financial management. A point-system will be established to provide weighted credit for work performed in Indian Country, particularly with our Band and other Bands and Tribes in our Region; for education and experience in project management and grant administration, for preference to Indian applicants, and for the depth of knowledge about the particular projects we are proposing. Education and current experience in HUD and other Federal project management, environmental compliance, community development, Federal and Tribal procurement & financial management, Tribal policies and procedures, and similar disciplines will be required . Qualifications to be required include roles and responsibilities exercised for similar projects in the past three years, knowledge/experience in similar projects, have recent experience/knowledge with similar projects, and show how successful those projects were, and how relevant such experience and knowledge is to our project.
Finance Manager, Wendy Vecchione	Wendy is the Accounting Tech 1 for the Elko Band with four years experience in her current position. The experience in her current position includes providing financial management for all Band programs. She is responsible for the accounting and financial management reporting for federally funded programs and projects similar to this one. She successfully manages our Band’s computerized Financial Management system that includes all phases of accounting, property management, contract compliance, procurement, recordkeeping and reporting. Prior year grants and contracts have been successfully closed out on schedule and to specs. Wendy’s experience is relevant to this grant in that she currently serves the Band by providing financial management, procurement, and oversight on

	<p>other Federal grants and contracts with similar reporting and accounting requirements.</p> <p>A partial list of grants and contracts that have been successfully managed and operated in the past three years include: HUD: ICDBG 2010; BIA: Law Enforcement; Consolidated Tribal Government Programs; Fish & Wildlife Conservation; EPA General Assistance Grant; HHS: IHS Self Determination Contracts; Family Violence Prevention; Special Programs for the Aging; Child Care Development Fund (thru ITCN); USDA: Child and Adult Care Food Program; Nevada Department of Education; and many others. Wendy’s financial management experience has been recent, relevant and successful.</p>
<p>Section 3 Compliance; Suzanna Sandoval</p>	<p>Suzanna is the Elko Band Administrator and performs the full variety of duties and services typical of that position. She has served as Aid to Tribal Government Coordinator for the past six years in implementing, monitoring, overseeing federal programs; enhancement of those programs, and reviewing ordinances, attorney contracts, development plans for the community, and assisting various Band committees. Her experience in these duties is recent and relevant, and because she has succeeded in accomplishing these tasks effectively over the years, is successful.</p>
<p>Construction Supervisor Richard Gonzales</p>	<p>Richard Gonzales, Construction Supervisor, has 29 years experience in the building trades, of which the past 12 years is with the Elko Band as the Facilities Maintenance Director. He currently supervises between 4 and 8 employees. He has planned, budgeted and managed two large public facilities construction projects similar to ours, including the Elko Band EPA Building and the Elko Band Administration Building, in the past five years. He is currently participating in the 2010 ICDBG grant through soliciting and selecting an architect and contractor and implementing the project. All projects have been completed successfully, in budget, on time, and to specifications, and are currently being fully utilized. He also served as construction superintendent for the Elko Community Building, Smoke Shop, and Administration Building, all completed successfully and in full use today. Prior to his position as Director of the Facilities Maintenance Department, he supervised the Te-Moak Housing Department where he was construction manager over some 300 homes over a period of 12 years, all funded by HUD. In addition to commercial and public facilities, Richard has supervised water, sewer and other infrastructure projects. He has 25 years experience in doing this type of work. He is successful in working within budget, and to specifications. Richard has training and experience in the building trades, Facilities Operation and Maintenance, and construction for similar public facilities projects as proposed by this grant.</p> <p>These projects were built in budget, to specifications, and on the scheduled time frames. All of these improvements and facilities are in use and serving the purposes for which they were built so the projects are successful.</p>
<p>Environmental Manager Alfreida Jake</p>	<p>Alfreida Jake and has oversight for environmental compliance and regulatory enforcement for all activities on the Elko Colony, for all Federal, State and other activities. She and her staff review proposed actions for environmental compliance on the Colony and for projects that impact Tribal or Band resources on other State and Federal lands including BLM and USFS. Her</p>

	<p>recent experience includes the preparation of the HUD ICDBG environmental review for the 2010 grant. She hosted the 2007 Regional Tribal EPA Conference in Elko. She applied for and received an EPA grant and managed the project to completion. She was the force behind the Solid Waste program to make it successful. She is a recognized leader in the Elko area for solid waste removal and is a charter member of the ECAID which deals with illegal dumping, waste removal, and recycling. She started the Emergency Planning Department using DOT SARA Title II funds. She wrote the Elko Band Environmental Assessment Plan and the first Elko Band Emergency Operations Plan. She is a member of the Elko Local Emergency Planning Committee. She has successfully received funding from DHS, FEMA, and the State of Nevada and implemented the programs and projects successfully. She initiated the Tribal Emergency Response Committee. She generated the rebirth of our traditional Fandango event, harvest festival which has been going 6 years successfully now. NEPA compliance and other Federal and applicable environmental laws and regulations are similar for public facilities projects as to other infrastructure and land development projects. Each of the above projects was successful, completed to meet NEPA compliance, and approved by the funding agencies. Her experience is considered successful because all the environmental reviews she conducted passed agency review without appeal or protest and HUD housing projects were completed in accordance with Part 58 and other applicable environmental requirements. She participated in numerous workshops and seminars in the past three years to stay current in environmental sciences and is well qualified for this grant.</p>
<p>Architect (To be competitively contracted)</p>	<p>Only Architects licensed in the State of Nevada will be considered. Requirements for the A&E firm will include a depth of experience for commercial buildings on Indian lands, experience in working with Indian Tribes and organizations, experience with Universal Design and visitability standards, LEEDS energy standards and green energy rating systems, and Energy Star practices and products and with at least four projects completed successfully in the past three years. Successful projects will be those that were completed on budget, to specification, and on schedule without substantial disputes. References will be checked on recent projects for successful completion. This process fully meets the competitive proposal requirements of 24 CFR 85.36 to select the Architect under the following point awards:</p> <ul style="list-style-type: none"> Technical Qualifications (related to the project type) - 30 points Record of Integrity, Performance and Timeliness – 25 points Experience with Tribes and Federal Regulations – 15 points Fees – 20 points Indian Preference – 10 points
<p>Construction Contractor (To be competitively contracted)</p>	<p>Only contractors licensed in the State of Nevada and in good standing will be invited to bid on the construction contract. Qualified Indian Contractors will be given preference in selection. The contractor will be required to be bonded and to have experience with building at least five similar commercial projects similar to the proposed projects in Indian Country in the past three years. Section 3 performance on prior contracts will be considered.</p>
<p>City of Elko</p>	<p>Ted Schnoor is the Building Official for the City of Elko Building and Safety</p>

<p>Building Inspector, Ted Schnoor (through Interlocal Agreement MOA)</p>	<p>Division and has over 14 years experience in conducting construction inspections for government agencies. He has extensive training in the building trades and codes and is certified in structural, mechanical, electric and plumbing disciplines. The Band has adopted City of Elko codes and standards, Universal Design, and LEED energy standards and green rating system and Energy Star techniques and products by Band Resolution 2011-EBC-20 (attached). Mr. Schnoor is involved in inspections throughout Elko on a daily basis for similar commercial projects. Mr. Schnoor holds the highest position, as Building Official, in the City of Elko Building Division.</p>
--	--

We have organized a team from existing staff and will contract with qualified experts to assure the managerial, technical, and administrative capability necessary to carry out this project. The project will be subject to the oversight of the Elko Band Council, with Band Chairman, Gerald Temoke, taking the primary leadership role. A professional Project Manager with extensive experience in Indian Country community development projects will be competitively contracted to manage the project design, construction and reporting. We will issue a Request for Proposals in accordance with the HUD *“Model Form of Agreement Between Owner and Design Professional”* for an A&E (Architecture and Engineering) firm, to design the building. Only Architects licensed in the State of Nevada will be invited to submit proposals. Requirements for the A&E firm will include a depth of experience for commercial buildings on Indian lands, experience in working with Indian Tribes and organizations, experience with Universal Design and visitability standards, LEEDS energy standards and green energy rating systems, and Energy Star practices and products. The Architect will be required to prepare the construction documents for the construction contract including the design and specifications, and solicitation, bids and award of the construction contract. The HUD *“Project Manual”* provided by Marlin Knight of SWONAP will be provided to the A&E firm as a model for the construction documents. The HUD SWONAP *“Proposal Rating Sheets”*, *“Panel Scoring Summary”*, and *“Native American Enterprises Qualifications Statement”* will be utilized in the selection of the A&E firm.

The Construction Contract will be structured per the HUD Project Manual which provides procedures for the invitation to bid, contains the contract between owner and contractor, and technical specifications. Only contractors licensed in the State of Nevada and in good standing will be invited to bid on the construction contract. The Construction Supervisor, Richard Gonzales, with 29 years construction experience on Indian lands, will provide on a day-to-day basis, the review and monitoring of work activities and work products of the construction contractor and sub-contractors. He will assist the City of Elko Building Inspector who will provide plans review and inspections. He will assure compliance with contract specifications, building codes, construction contract and payroll reporting, and resolve minor conflicts and disputes. We have adopted the Building Codes and standards utilized by the City of Elko Building Department including plans review, acquiring a building permit, and utilizing a the Building Inspector for all phases of construction of the proposed building. The Environmental Review will be coordinated and reviewed for approval by the Elko Band for submission to HUD SWONAP for final approval by our Environmental Coordinator. The financial management of the project, including procurement, reporting and compliance will be managed by Wendy Vecchione, the Elko Band Finance Manager.

Subfactor 1a: Managerial and Technical Staff: The Roles and Responsibilities and the Knowledge and Experience of our Managerial and Technical Staff are summarized in the section above, Factor 1.

The Elko Band Council has established a highly qualified team with the managerial, technical and administrative capability necessary to carry out the proposed project on budget, to specifications, and on schedule. For positions that we must contract, we have established qualifications and high standards to assure knowledge, experience, and common sense to perform successfully. We will require experience that is recent, within the past three years, for similar projects and successfully completed. We have gathered the organizational resources necessary to successfully implement the specific activities of this project, the planning, design, construction, management and operation of this public facility in accordance with the implementation schedule. The implementation schedule is reasonable and can be achieved.

We have the resources to manage **this specific type of activity** as demonstrated by the grants and contracts we have successfully managed from the Bureau of Indian Affairs, Indian Health Service and Environmental Protection Agency. We have managed grants and contracts successfully over the past three years including Aid to Tribal Government, Wildlife and Parks, Law Enforcement, Environmental Protection, Contract Health Services, and Alcohol and Drug intervention.

Our Band has managed construction projects in the past five years which are similar to the proposed Headstart Center. These projects include our Administration Building, Elko Band EPA Building, and Smoke Shop. Each of these are similar to the proposed Headstart Center in that they each required planning, funding, environmental compliance, design services, construction management, payroll management, Indian preference assurances, employment of low income community members, accounting for funds, reporting, and audits.

Sub-Factor 1 b Project Implementation Plan:

HUD FORM 4125 – Implementation Schedule is included in the Forms Section of this Application.

Project Tasks and Timelines are shown in the table below and Benchmarks are included to show the flow of work to take place under this grant. In addition, HUD Form 4125, Implementation Schedule, is attached to provide an overview of the building construction. The time schedule and budget is prepared by calendar quarter and includes five benchmarks in which to assess progress in accordance with the budget. HUD estimates that grants will be awarded around October 1, 2011 so we have scheduled a project initiation date of January 1, 2012. We will initiate work under the grant upon notification of award and compliance with any conditions of approval so we may begin prior to the Implementation Schedule project initiation date.

Project Tasks and Timelines and Benchmarks:

Project Tasks	Timeline	Benchmark	Measure
Grant Award	January 1, 2012		
Address Special Grant Conditions	January 6, 2012		
Advertise for Program Manager	January 6, 2012		
Enter MOU with City of Elko Co. Bldg Dept	Completed		
Project Initiation, Band Review, Team Orientation	January 15, 2012		
Environmental Review and Posting	February 2 – 20, 2012		
Solicit Architect for A&E, incorporate	May 20 – June 1, 2012		

Elko Building Codes, Universal Design, Green LEEDS, Energy Star			
Review and Award A&E proposals	July 1 - 15, 2012		
Architect Prepare Construction Documents	July 15–Aug 10, 2012		
Submit Environmental Review to HUD for Approval	July 15, 2012		
HUD Approval of Environmental Review	August 10, 2012	BM-1	HUD’s signed approval
Solicit Construction Bids	Aug 10–20, 2012		
Review Bids, Bonds, Insurance, Contractor History and Qualifications	Sept 20–July 3, 2012		
Award of Construction Contract	Nov 15, 2012	BM – 2	Award Document & Notice to Proceed
Land leveling and site work, finish grading	Dec 1–30, 2012		
Utility connections, underground water, sewer, electric, propane, telephone	Jan 15–30, 2013		
footings, concrete flooring, stubbing out plumbing	Jan 1-Feb 5, 2013		
Framing, insulation, subsiding, siding, energy upgrades	Feb 1–20, 2013		
Roofing, Flashing, exterior finishing, HVAC and mechanical,	Mar 1–15, 2013		
Roofed, closed-in, HVAC completed, and approved	Mar 15, 2013	BM – 3	Construction Log & Inspection Report Signed off
Interior drywall, cabinets, flooring, fixtures	Mar 15–31, 2013		
Specialties, Bathrooms, Kitchen, Wi-fi internet extension	Apr 1–15, 2013		
Finish, Trim, Paint, Signage done	Apr 15-30, 2013		
Interiors, mechanical, complete, landscaping complete	Apr 15-30, 2013		
Interiors, Mechanical, landscaping complete, inspection approved	April 30, 2013	BM – 4	Construction Log & Inspection Report Signed off
Parking area asphalt and concrete sidewalks completed	May 1–31, 2013		
Final Inspection Approval	June 15, 2013		
Grant Closed Out Subject to Audit	Sept 15, 2013	BM – 5	Close Out Subject to Audit Letter Signed Off
Final Audit	October 1, 2014		A-133 Audit Completed

Benchmarks and Measures: (Grant award–January 1, 2012, Project initiation – January 15, 2012)
(measures below shown in bold):

Benchmark #1 – August 10, 2012 HUD **Approval** of Environmental Review. HUD’s written approval of the Environmental Review is the Benchmark.

Benchmark #2- November 15, 2012 **Award** of Construction Contract. The executed Award Document signed off by the Band Chairman is the Benchmark.

Benchmark #3- March 15, 2013 The Headstart building is closed in and **under roof and the HVAC completed and approved** by the Construction Supervisor. The Construction Supervisor will provide a written confirmation that the HVAC is complete and has been inspected and approved. The documented verification of acceptance, the written confirmation is the benchmark, stating that the HVAC and that the building roof is completed and accepted and the building is closed in.

Benchmark #4- April 30, 2013 Written **Inspection report** from the Construction Supervisor stating that the addition interiors, mechanical system, parking area, and landscaping are completed. The Inspection report form verified and signed by the Construction Supervisor is the Benchmark.

Benchmark #5 – September 15, 2013 Grant **Closeout** Subject to Audit submitted to HUD. HUD’s letter certifying the grant is “*Closed out Subject to Audit*” is the Benchmark.

Upon award of the grant, we will advertise the Project Manager position in Elko Daily newspaper to request proposals from qualified project management consultants. We will also email known Indian consultants who are professional project managers to get the widest coverage practical. We will accept applications and rate them in accordance with the Project Manager Rating and Ranking chart including Indian preference provisions as developed from the guidance received by HUD SWONAP, Marlin Knight’s “Any RFP”. HUD Indian Qualifications Statement including A-Native American Enterprises Qualifications Statement, and B-Native American and Alaska Native Employment and Training Statements will be utilized. We will select the Project Manager and initiate the project. With project initiation, the Project Manager, Finance Manager, Environmental Director, and Construction Supervisor will review all of the grant documents and requirements for implementing the grant to assure that all policies and regulations are met. We will review the Band’s Policies and Procedures Manual including Financial Management, Procurement, Property Management, and Contract Administration in regard to the implementation of this grant. We will use the “*Environmental Assessment for HUD-funded Proposals*” revised March 2006 (or updated version if one is issued prior to project) to prepare the assessment. The Environmental Review will include all of the HUD requirements including NEPA, Historic Preservation, Floodplain Management, Endangered Species, Noise Abatement and Control, Toxic Chemicals & Radioactive Materials, Sole Source Aquifers, Wild and Scenic Rivers, Clean Air Act, Costal Zone Management, Farmland Protection, Airport Clear Zones, and other environmental requirements. The Environmental Assessment will be prepared by the Environmental Manager and coordinated by the Project Manager with assistance from qualified biologists and archaeologists. The **Environmental Review should be completed and approved by HUD by August 10, 2012 (Benchmark-1).**

The Project Manager will prepare and solicit the architectural and engineering design (A&E) contract **using HUD Model Form of Agreement Between Owner and Design Professional**, shortly after award of the grant. We will solicit Requests for Proposals for a licensed architect to provide A&E and evaluate proposals based upon the rating and ranking criteria established for A&E including Indian preference provisions. HUD Indian Qualification Statements, including A- Native American Enterprises Qualification Statement and B- Native American and Alaska Native Employment and Training Statement will be utilized. We will award the A&E contract to a **responsive and responsible** qualified architect. We will work with the architect to assure that the building design is best able to meet our goals and objectives including **Universal Design and visitability, LEEDS energy standards and green**

energy rating system and **Energy Star** techniques and products. The architect, with input from the Project Manager and Band Council, will prepare the construction documents for Solicitation for Bids for the construction contract using the HUD Project Manual and Construction Contract format documents. The construction contract will include provisions for Indian preference in hiring and meet all other HUD and Band requirements.

The Project Manager, with input from the Architect, will solicit bids in accordance with the Band procurement policies and in compliance with the requirements of Part 85 and 1003. The construction contract and related construction documents will be prepared by the architect, using the **HUD Project Manual and Construction Contract sample documents**, with input and review by the Project Manager. The construction contract will be advertised and bids accepted. We will review **all responsive and responsible bids** and qualified Bids will be reviewed, verification of bid amounts, bonds and insurance will be conducted, and review of the contractor's credentials, references, and history will be completed by the Project Manager and review by the Architect. The **construction contract should be awarded by November 15, 2012 (Benchmark-2)**.

The project will incorporate City of Elko Building Codes, Energy Star, Universal Design and visitability, and LEEDS green energy rating systems and the most recent **HUD PIH Notice of Accessibility Standards, PIH NOTICE 2010-27, or later version**, into the design of the Headstart Center. Environmental measures will be used to the fullest extent practical in the design and specifications.

There will be some latitude in the construction schedule to permit sub-contracting of work to be conducted simultaneously where practical. Getting the building "closed in" and the HVAC installed and approved is a milestone in the construction that we have identified as Benchmark 3. Being under roof and closed in with the **HVAC installation and testing should be completed by March 15, 2013 (Benchmark-3)**.

The Construction Supervisor will monitor work taking place by the construction contractor and will communicate with the Architect, Project Manager and City of Elko Building Inspector to assure that all requirements and specifications are being achieved.

The Inspection Report confirming completion of the Headstart Center interior, mechanical systems, parking area are completed to specification, and landscaping complete and **approved by the Architect and Project Manager by April 30, 2013 (Benchmark-4)**.

All closeout documentation and reports completed; payments to contractors and sub-contractors confirmed, and **Closeout Subject to Audit completed** and submitted to HUD by **September 15, 2014 (Benchmark-5)**.

The final **Audited** Closeout should be completed by **October 1, 2014**.

Steps for Adjusting Work Plan:

The Project Manager will monitor progress in implementing the work plan and will make adjustments if it appears that any of the benchmarks might be missed, and will take appropriate actions to avoid missing or not achieving the benchmarks. If any of the above benchmarks are not achieved within established timeframes, the Project Manager will provide a written report on the cause and reason for the adjustment, the impacts of such adjustment on the Architect, Contractor and/or sub-contractors, the Band, and others,

and will calculate any costs associated with such adjustments to any of the above, and will seek solutions to get back on schedule or seek approval to modify the Implementation Schedule. The Project Manager's report will be reviewed by the Construction Supervisor and the Financial Manager with an opportunity for them to add comments, concerns, potential solutions, and observations. Remedies will be recommended by the Project Manager to overcome any costs adjustments and an amended Implementation Schedule will be submitted to HUD for review and approval. The Band Chairman will review the report and recommended remedies and make any changes as appropriate. The Project Manager will keep the Band Administration and HUD informed of the progress.

Sub-Factor 1 c **Financial Management (Current Applicant 2 Points):**

Financial Management Systems Meet 24 CFR part 85 and 1003:

The Band's Financial Management System complies with 24 CFR Parts 85 and 1003 and the Elko Band applies its financial management policies and procedures to Band activities.

Our 2009 Audit is completed and meets OMB A-133 standards. The 2010 audit is not due until September 30, 2011. The 2009 audit report states in part "*In our opinion, the Tribe complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended September 30, 2009.*" However, there were instances of noncompliance with those requirements, which are described and reported in a schedule of findings and questioned costs.

The 2009 audit report states in part "*We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.*" However, certain deficiencies were identified in internal control over compliance that were considered to be significant deficiencies. The Elko Band has developed a Corrective Action Plan which addresses each of the findings and deficiencies. **The Corrective Action Plan was approved on February 4, 2011 by the Elko Band and included in the 2009 audit report. Stated corrective actions are being implemented.**

Our Finance manager and staff maintains our books and records of accounts on a day by day basis, tracking expenditures and obligations in the accounting system, monitoring acquisition activities and maintain receiving reports. We use our procurement policies to assure fair competition in acquisitions. During project initiation and Team Orientation, the Financial Manager will review Financial Policies and Procedures with the Team members to assure they understand and will adhere to them. We do now have financial management internal controls in place and compare actual expenditures to the budget. Our Finance manager will coordinate the receipt and expenditure of grant funds, drawing down funds in the LOCCS system, and approvals required for making expenditures or incurring costs. We have financial policies and procedures in place for expending and accounting for grant funds, financial reports, maintenance of accounts, and preparation of financial reports. We review allowable and disallowable costs. Financial report requirements, invoices, receipts, and other source documentation will be completed. Impress cash purchasing procedures will be reviewed and followed. We will establish the roles and responsibilities of the Project Manager, Construction Supervisor, Finance Director, and others in determining value of work in place, approval of invoices, approval of obligation of funds, etc. We will review separation of duties and authorities of the Team members. The Financial Manager will oversee the conduct of the financial activities under this grant to assure compliance.

We will schedule meetings to review the application of financial management policies and procedures periodically, (at least after each Benchmark and not less than quarterly) during the performance of this

grant. Adjustments and corrections will be implemented by the Project Manager and monitored by the Financial Manager as needed to assure compliance with the Band's Financial Management Policies and Procedures Manual. Quarterly reports will be made to the Band's Administrator to be reviewed by Band Council.

The Band will follow its Financial Policies and Procedures Manual that lays out the procedures for facilitating fiscal control over grants such as this one. Our manual meets the standards for financial management systems identified at 24 CFR Part 85.20 including the receipt of grant funds, procedures for expending and accounting for its funds, financial reporting, accounting, internal controls, budget control, allowable costs, source documentation, cash management and other requirements. It details the internal controls, separation of duties, revenue and expenditure reporting, tracking of funds, and other requirements for financial management, procurement and contract management **fully meeting 24 CFR Parts 85 and 1003** for this and other grants. The Financial Management System of the Band meets the Part 1003 ICDBG requirements. The Project Manager will prepare contract reports, expenditure summaries, progress reports and the Financial Manager will oversee compliance and make quarterly financial reports to the Band Administrator for presentation to the Band Council. Quarterly Financial Reports and narratives will be prepared and submitted on status of funds, work progress, and contract/grant compliance and submitted to HUD.

Sub-Factor 1d **Procurement and Contract Management: (2 points for Current grantee)**

Procurement:

The Band has in place and consistently follows its Procurement and Contract Management Policies and Procedures Manual that meets all the requirements of 24 CFR 85 and 1003.

Our 2009 Audit is completed and meets OMB A-133 standards. The 2010 audit is not due until September 30, 2011. The 2009 audit report states in part "***In our opinion, the Tribe complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended September 30, 2009.***" However, there were instances of noncompliance with those requirements, which are described and reported in a schedule of findings and questioned costs.

The 2009 audit report states in part "***We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.***" However, certain deficiencies were identified in internal control over compliance that were considered to be significant deficiencies. The Elko Band has developed a Corrective Action Plan which addresses each of the findings and deficiencies. **The Corrective Action Plan was approved on February 4, 2011 by the Elko Band and included in the 2009 audit report. Stated corrective actions are being implemented.**

During the Project Initiation and Team Orientation meetings, the Band Administrator will review the processes to follow in purchasing, soliciting the A&E contract and the solicitation for bids for construction. Requisitioning and Acquisition Requests will be prepared by the Project Manager and Construction Supervisor. **HUD Model Form of Agreement Between Owner and Design Professional, and Project Manual and HUD sample Construction Contract documents and bid documents will be utilized.** Contract Solicitations, Requests for Proposals, Ordering, purchase orders, Request for Quotes, Contracts, and invoices will be prepared and approved by the Finance Manager, and the Receipt of goods and services will be acknowledged by the Band Administrator on a Receiving Report. The separation of duties provides an internal control to assure that one person is not doing all aspects of a

purchase. Financial compliance will be overseen by the Band Chairman with Financial Reports submitted to the Band Administrator and Band Council quarterly. Quarterly financial reports will be submitted to HUD as required. **Indian preference is and will be provided to qualified vendors and contractors in accordance with 24 CFR 1003.**

The three major procurements under this grant will include the selection of a Project Manager, an Architect, and a Construction Contractor. All three procurements will be competitive and provide preference for Indian applicants in accordance with 24 CFR 1003. The Project Manager and Architect will each be solicited through a Request for Proposals and a rating and ranking system, using HUD sample documents including Model Form of Agreement Between Owner and Design Professional and will assign points for various attributes such as recent, **relevant and successful** experience, education, knowledge regarding the types of projects we are conducting, experience in working in Indian Country and particularly with our Band or Tribes in our region, Indian Preference, etc. The HUD Indian Qualification Statement, including Native American Enterprises Qualifications Statement and Native American and Alaska Native Employment and Training Statement will be used. The HUD sample Panel Scoring Summary will be adapted and utilized to assign points and score proposals. The construction contract will be put out for bids for work that is specified in a solicitation for bids. This contract will be awarded to the lowest responsible and responsive bidder. Performance bonds and insurance will be required. We will discuss roles and responsibilities of the Team members regarding procurement, obligations to the Band, change orders, etc. We will review the RFP, the Solicitation for Bids, the rating and ranking of the proposers, etc. The Band Administrator will monitor compliance of the Team in the procurement for a Project Manager and Architect and the conduct of the A&E contract, the bids for construction, evaluation of bids, qualifying of contractors, application of Indian Preference, rating and ranking of the proposals and bid documents, review and approval of work products, processing of payments, wage rate verifications, and property reporting. The Architect will prepare the construction contract bid documents in accordance with the HUD Project Manual and Construction Contract samples.

Procurement Contract Management: The Project Manager, with participation and oversight by the Finance Manger, will provide contract management oversight of the project to assure that all acquisitions are made in accordance with the policies and procedures of the Band and 24 CFR Parts 84 and 1003. The Project Manager will ascertain the separation of duties between the requisitioner, the purchaser, and the receiving agent. These acquisitions will also be reviewed and monitored by the Band Finance manager, Wendy Vecchoine. While small purchases are very limited (environmental and HUD meetings), they will be conducted in accordance with 24 CFR 85.36 and 1003. The requisitioner will complete the order on a Band requisition form. A receiving report will be completed when the order is received. For larger purchases, formal competition is required. When seeking the services of an Architect for this project we will solicit a Request for Proposals and provide the format and requirements to be met, along with the timeframe for delivery. An evaluation model will provide points for education, experience, Indian preference and similar qualities as well as the price quoted to deliver the services. HUD Indian Qualification Statement, including A-Native American Enterprises Qualification Statement and B- Native American and Alaska Native Employment and Training Statement will be utilized. In the case of the Construction Contract, we will provide a solicitation for bids, listing the requirements and responsibilities and base the award on the capability of the bidder, the bid price, Indian preference. The HUD Project Manual and Construction Contract sample documents will be utilized. We will review contract administration processes and authorities during the Project Initiation and Team Orientation sessions. The Project Manager will assure that everyone on the Team is aware of the procurement contract management requirements. The Project Manager will monitor overall performance to assure compliance with Band policies and procedures. The Project Manager will draft the quarterly narrative and financial reports and review and recommend change orders or amendments.

Sub-Factor 2 **Past Performance: (15 Points for Current ICDBG GRANTEE)**

The Elko Band has one open ICDBG grant which was awarded in 2011. We are on schedule, in compliance, and in budget. Reports and audits are timely and in compliance with requirements.

Implementation Schedule – is on schedule in meeting the timeframes established in the HUD-approved implementation schedule.

Reports – ASER Reports not yet due so are timely and quarterly Financial Reports are timely.

Close-outs – Close-out not yet due so is therefore timely.

Audits – Audits for last two audit periods submitted in accordance with OMB A-133, within timeframes.

Findings- The Band does not have any ICDBG findings in the audit or monitoring reports.

Attachments to Factor 1:

- 1) Gerald Temoke Letter of Reference and Endorsement of Team Members:
- 2) 2009 List of Federal grants and contracts successfully managed by the Elko Band Council

ATTACHMENT #1 to FACTOR 1

ELKO BAND COUNCIL
1745 Silver Eagle Drive • Elko, Nevada 89801
775-738-8889 • Fax 775-753-5439

June 6, 2011

Carolyn O'Neil, Administrator
HUD, Southwest Office of Native American Programs
1 North Central Avenue, Suite 600
Phoenix, Arizona 85004-4415

*re: Letter of Reference and Endorsement of our 2011 ICDBG Project
Team for a Public Facility – Headstart Center*

Dear Administrator O'Neil:

We are excited about the opportunity to apply for a HUD ICDBG grant to construct a Public Facility – a Headstart Center which will be an addition to the Education Center that was funded by a HUD ICDBG grant in 2010 to house our ABC Child Care program, After-school program, and tutoring facilities. The 2010 grant is the first ICDBG grant our Band has ever received and it is a tremendous benefit to our community. By adding the Headstart programs in this second grant will provide a full-service education center that everyone can be proud of. This has been the highest priority for our Band for several years. We greatly appreciate the assistance and support that your office has provided to us in meeting this need.

As the Band Chairman, I am committed to provide the general management and oversight of the Headstart project from my position with the Band. The Education Center and now the Headstart Center will replace the condemned substandard temporary modular units that we are currently using and that are not adequate for our children. The new facilities will enable us to expand Headstart and other education programs to meet the needs of those on our waiting lists and avoid closure of the programs due to the substandard facilities we are currently using.

The Elko Band has been working toward this project for several years and we are very pleased to see it being accomplished. I, Gerald Temoke, the Elko Band Chairman, will personally administer this project as described in Factor 1 of the application. My costs are paid from the Elko Band's Indirect Cost Fund (1/2) and from the Aid to Tribal Government Contract Fund (1/2). The activities required to manage this grant will be performed in conjunction with my regular duties. My office is adjacent to the Headstart Center site and I will provide the necessary oversight and leadership required to assure that the project requirements are met. I will personally participate in the management of the project from the initial kick-off meeting through the planning, design, environmental review, construction, and reporting, through to the final close-out and audit completion. I will work closely with the Project Manager, a position that will be solicited and selected upon award of the grant. The qualifications for the Project Manager include requirements for extensive experience and capabilities in project management for this type of project in Indian Country. A rating and ranking system has been established for the selection of this position using HUD guidelines in accordance with Indian preference and recent, relevant and successful experience to ascertain the needed capabilities are acquired.

I will utilize my staff, including Band Finance Manager, Wendy Vecchione, to assist me in administering the financial monitoring and reporting on the grant, to assure that procurement

Constituent Band of the Te-Moak Tribe of Western Shoshone Indians of Nevada

policies are followed, and to advise me as to the financial compliance with the grant requirements. She has extensive experience and qualifications as evidenced by our clean audits and effective financial management systems. I will utilize my Band Administrator, Suzanna Sandoval, to assure that Section 3 compliance is achieved by undertaking efforts to match eligible and qualified residents with training and employment positions that the contractor and sub-contractors intend to fill, subject to Indian Preference provisions in the Band's personnel manual and 24 CFR 1003.510. She knows the people in our community very well and can identify LMI residents to utilize in available jobs, training opportunities, and other activities.

I will utilize Band employee, Ray Gonzales, as the Construction Supervisor. He has many years experience in construction activities and is well qualified for this project. His role and qualifications are included in Factor 1 of the grant application. I will utilize Alfreida Jake to advise me and assist in regard to the Environmental Review and compliance and the request for Release of Funds. She has assisted us on many successful projects and will perform superbly on this project also.

We have agreed to utilize a Nevada licensed architect for this project and a Nevada licensed building contractor. We have adopted Building Codes utilized by the City of Elko for this project and have entered into an Interlocal Government-to-Government Agreement with the City of Elko to conduct plans review and building inspections for compliance with City of Elko and State of Nevada building codes.

I am prepared to manage this project, with the assistance of my staff, on behalf of the Elko Band at no cost to the grant. My funding is provided through the General fund and will be applied as part of my regular duties. We estimate the value of this work to be around \$8,000 (400 hours X \$20/hour).

We appreciate the opportunity to compete for this project. Our community will greatly benefit from the Headstart Center if the grant application is awarded. Please let me know if additional information is required.

Sincerely,



Gerald Temoke, Chairman
ELKO BAND COUNCIL

Cc: File

ATTACHMENT #2 to FACTOR 1

**LIST OF FEDERAL GRANTS AND CONTRACTS SIMILAR TO THE ICDBG GRANT
 SUCCESSFULLY MANAGED BY THE ELKO BAND IN THE PAST THREE YEARS:**

Federal Grantor/Pass-through Grantor/Program	CFDA Number	Federal Grant Award Number	Grant Award Period
U.S. Department of Health and Human Services			
<u>Indian Health Service:</u>			
Indian Self-Determination	93.441	C#247-97-0061	1/1/2009 - 12/31/2009
Total Indian Health Service			
<u>Administration for Children and Families:</u>			
Family Violence Prevention and Services/Grants for Battered Women's Shelters Grants to States and Indian Tribes	93.671	G-09PCNVFVPS	10/1/2008-9/30/2010
Total Administration for Children and Families			
<u>Administration on Aging:</u>			
Nutrition Services Incentive Program	93.053	09010NVSIP	04/01/2009-3/31/2010
Special Programs for the Aging Title VI, Part A, Grants to Indian Tribes Part B, Grant to Native Hawaiians	93.047	0910NV2689	4/1/2009-3/31/2010
National Family Caregiver Support, Title VI, Part C, Grants to Indian Tribes and Native Hawaiians	93.054	0910NVT6CG	04/01/2009-3/31/2010
ARRA - Aging Nutrition Services for Native Americans	93.706	0910NVT6RR	04-02-2009-9/30/2010
Total Administration on Aging			
<u>Administration for Children and Families:</u>			
Passed-through Inter-Tribal Council of Nevada, Inc:			
Child Care and Development Block Grant	93.575	L-CCDF-PY03-286	05/01/2008-09/01/2010
Total Department of Health and Human Services			
Environmental Protection Agency			
<u>Office Of Water:</u>			
Indian Environmental General Assistance Program	66.926	GA-96972301-0	10/01/2006-9/30/2010
Department of Justice			
<u>Office of Community Oriented Policing Services:</u>			
Public Safety Partnership and Community Policing Grants	16.710	2006HEW006	08/01/2000-7/31/2008
Department of Agriculture			
<u>Passed-through Inter-Tribal Council of Nevada, Inc:</u>			
Food Distribution Program on Indian Reservations	10.567	11198	04/01/2000-/31/2010
U.S. Department of Interior			
<u>Bureau of Indian Affairs:</u>			
Aid to Tribal Governments	15.020	CHT64X60613	10/01/2008-9/30/2012
Indian Child Welfare Act Title II Grants	15.144	CHT64X60615	10/01/2008-9/30/2012
Indian Self-Determination Contract Support	15.024	Various award numbers	10/01/2008-9/30/2012
Consolidated Tribal Government Program	15.021	CTH64X60602	10/01/1996- Indefinite
Total Bureau of Indian Affairs			
<u>Bureau of Land Management</u>			
Fish, Wildlife and Plant Conservation Management	15.039	CTH64X60612	5/31/2005-5/31/2006
Total Bureau of Land Management			
<u>Bureau of Indian Education</u>			
Indian Education Higher Education Grant Program	15.114	CHT64X60614	10/01/2008-9/30/2012
Total Bureau of Indian Education			
Total Department of Interior			
Total Federal Expenditures			

RATING FACTOR 2 – NEED / EXTENT OF THE PROBLEM:

It has been shown that Headstart and Early Headstart programs provide **educational benefits** in reading, early writing, math and vocabulary knowledge which are proven by increased achievement test scores, favorable long-term effects on grade repetition, special education and graduation rates. Research findings show Early Headstart children on average have higher cognitive development scores and demonstrate a higher level of social-emotional development. The proposed Headstart Center is needed and is determined to be the most effective way to address and resolve the most critical outstanding needs confronting the Elko Colony community. The Colony's goal is to meet the essential needs critical to the provision of early childhood education and workforce development services for preschool, day care, after-school programs, tutoring and workforce development, and stability of the community through the provision of accessibility to education resources and activities that are so critical to the viability of our community. Research shows investment in Headstart provides **economic benefits** which is a wise investment; society receives nearly \$9 in benefits for every \$1 invested, shown through increased earnings, employment, family stability, decreased welfare dependency, crime costs, special education, etc. **Health benefits** from Headstart and Early Headstart have been shown to be substantial. Recent research show that mortality rates for 5-9 year old children who had attended Hedstart were 33-50 percent lower than those not enrolled. Studies show that Headstart children received dental care than others, less obesity, increased confidence, decreased anxiety and depression, and that Headstart children were generally healthier. Headstart programs are also reflected in reduced **crime rates** compared between Headstart participants and their siblings who did not participate. A short report with references is included at the end of this Factor 2 (ATTACHMENT 2) .

The temporary modular building that currently houses our Headstart program does not meet minimum health and safety codes and has been condemned. If an alternative facility is not acquired, the Headstart program will have to be closed, the employees terminated, and benefits of the program lost.

Sub-Factor 1 – NEED AND VIABILITY:

The existing building used for our Headstart programs is a modular building that has been moved at least two times and does not meet minimum fire and safety standards and cannot be effectively brought into compliance. The building was further damaged by a 6.0 earthquake on February 21, 2008 and is not economically repairable. The building that houses our Headstart program is not large enough to serve the needs of the community. We have been running between 25 – 30 students until this year, as we have reduced numbers due to the condition of the facility. We have more than 50 eligible students who would enroll if we had the facility to handle them. We need additional space to increase our enrollment from 25 - 50. To maintain the Headstart program and meet the additional space requirements for low income residents, a new larger facility is required. If we cannot find or construct a new facility, it will be necessary to close the Headstart program and end the services provided. This would cause the loss of at least four full-time positions, 1 Site Manager and Lead Teacher, 1 teacher, 1 Cook, and 1 Teacher's Helper.

Problem/Need	
Sub-standard condemned building; unhealthy & unsafe for occupancy	The current Headstart building needs to be replaced to provide a safe, healthy environment for our children. Replace 1 building with new 4,320 square foot building.
Inadequate space to meet Headstart needs and to enable parents to work	There is not sufficient space to serve the current 25 children or the 25 children on the waiting list for Headstart and Early Headstart programs.
Retain programs and services provided in the sub-standard unsafe Headstart building	A different facility is required to provide a safe and healthy learning environment for the Headstart program provided by the Band.
Retain 4 full-time jobs provided in sub-standard unsafe Headstart building	Unless an adequate facility is found or constructed, the Headstart program offered at the current sub-standard facility will be closed and the 4 full-time positions abolished
Need to continue Headstart education and assistance to vulnerable children and families	The services provided in the Headstart center provides early childhood education to LMI children, special needs children, children who need financial assistance, and single parent families, on the Elko Colony
Need to continue Headstart education and assistance to children funded by other agencies	Some services provided in the Headstart center are funded by InterTribal Council of Nevada, Children’s Cabinet, and the Family Resource Center Grandparent Voucher Program, which will not continue if the facility is closed.
Need to continue the provision of Headstart services to “at-risk” children	A safe and positive learning environment for at-risk children is available at the Headstart center and needs to be continued.

Needs are identified below that will be met by the proposed public facility and demonstrates the project is critical to the viability of the Elko Colony, including:

NEED IDENTIFIED	SOLUTION PROVIDED BY THIS PROJECT	RESULTS EXPECTED
Provide safe healthy positive learning environment for Headstart children	Replace the existing sub-standard modular Headstart building with a new facility designed to provide exceptional service to the community families	New facility, 4,320 square feet, to meet all building and fire codes of City of Elko and State of Nevada
Increase size of Headstart center to provide early childhood education to those on the waiting list	Design and construct a new facility that will increase the capacity of the Headstart program and pre-school education opportunities to low income children and families	New facility will increase the Headstart program from 25 children to 50 children;
Improve lifelong scholastic achievement, reduce drop-out rate	Make Headstart programs available to every student who is eligible and needs it	Increase Headstart enrollment from 25-50 children
Provide accessibility to community facilities –	Incorporate universal design and visitability standards into all aspects of	Benefit to entire community for visitability

not currently available	Headstart building for visitability	and accessibility to facility and programs. 100% benefit to 729 residents.
Provide sustainable facilities that are low cost, environmentally friendly, and energy efficient	Incorporate Energy Star standards and products into all phases of project. Utilize green guidelines in design, construction, operation and maintenance of facility	Benefit to entire community by reducing O&M costs, improving sustainability 729 residents

Sub-Factor 2: PROJECT BENEFIT

This Public Facilities project will benefit the neediest segment of the population. Quality Headstart programs contribute to a suitable living environment and make strides in the development of a viable Indian community. It will serve the entire Elko Colony by providing Headstart services to the children and families. The new Headstart center will enable us to continue to operate and expand the Headstart programs currently being provided in the existing sub-standard modular building. The new facility will provide an improved design and additional space to expand the existing Headstart and Early Headstart to serve additional children, as well as adding space for a commercial kitchen and office for the Lead Teacher/Site Manager.

Sub-Factor 2a: PUBLIC FACILITIES AND IMPROVEMENT PROJECTS

The proposed Headstart Center, and the programs that will be supported at this location, will benefit the neediest segment of the population. **The Elko Colony has an LMI rate of at least 55 percent** as determined using the most recently available Decennial Census information per the ICDBG NOFA, (See Attachment 1- Factor 2 at the end of this section) adjusted by the Section 8 income limits that applied at the time the income information was collected by the Census Bureau (24CFR1003.208(3)).

The data published by the 2000 U.S. Census for Elko Colony reports:

- Population: 729
- Number of Households: 268
- Average Household Size: 2.88
- Average Family Size: 3.27
- Median Household Income: \$28,250
- Percentage of Families Below Poverty Level: 21.3%
- Percentage of Individuals Below Poverty Level: 21.2%

A comparative analysis in the following table showing Elko Colony demographic data to that of Elko County, the State of Nevada and to the United States.

Economic Status Comparisons Between the Elko Colony, Elko County, the State of Nevada, and the United States

2000 US Census Data DP1 & DP3

	Elko Colony	Elko County	Nevada	United States
Total Population	729	45,291	1,998,257	281,421,906
Per Capita Income (PCI)	\$ 11,554	\$ 18,482	\$ 21,989	\$ 21,587
Median Household Income (MHI)	\$ 28,250	\$ 48,383	\$ 44,581	\$ 41,994
Median Family Income (MFI)	\$ 29,625	\$ 52,206	\$ 50,849	\$ 50,046
Household Income Less than \$10,000	13.81%	6.70%	7.20%	9.50%
Families Income Less than \$10,000	17.49%	3.70%	4.5%	5.8%
Families Below Poverty	24.92%	7.00%	7.50%	9.20%
% Unemployed	37.5%	4.0%	4.0%	3.7%
# Unemployed In Civilian Labor Force	47	21,613	61,920	7,947,286
Unemployed % of Civilian Labor Force	9.3%	4.00%	4.00%	5.8%
Average Household Size	2.88	2.12	2.62	2.59
Average Family Size	3.27	2.79	3.14	3.14
Comparative Analysis				
Elko Band % PCI of	100.0%	62.5%	52.5%	53.5%
Elko Band % MHI of	100.0%	58.4%	63.4%	67.3%
Elko Band % of MFI of	100.0%	56.7%	58.3%	59.2%
Unemployment rate at Elko Band exceeds by		838%	838%	914%
Unemployment rate at Elko Band is Xtimes of		2.00	2.00	1.84
% Unemployed of Civilian Labor Force exceeds by		133%	133%	60%
% Unemployed of Civilian Labor Force is Xtimes of		2.325	2.33	1.60
% of Families Living Under Poverty Exceed By		256%	232%	171%
% of families Living Under Poverty is Xtimes of		356%	3.32	2.71
Household Size Exceed By		1.4	1.1	1.1
Family Size Exceed By		1.2	1.0	1.0

The data published by the 2000 U.S. Census for Elko Colony identifies reports the population at 729 residents with the median household income (MHI) to be \$28,250 and Elko County median household income to be \$48,383. **The Elko Colony MHI is only 58.4% of their neighbors in Elko County.**

The 2000 U.S. Census shows the Average Household Size for the Elko Colony to be 2.88 persons compared to Elko County with 2.12 persons. **Elko Colony household size exceeds that of Elko County,** the State of Nevada, and the United States.

The Elko Band Colony has experienced long-term poverty, high unemployment and a lack of health, education and human services typically available to other communities. By comparing the numbers between the Elko Colony, Elko County, Nevada, and the United States you see the critical need:

- The 2000 U.S. Census shows the poverty rate for the members of the Elko Colony is more than 2 ½ times that of Elko County.
- 24.92% of the families live below poverty on the Elko Colony. Their neighboring families in Elko County experience 7.0% poverty rate.

- Per capita income on the Elko Colony is only \$11,554 compared to \$18,482 for Elko County and \$21,587 nationally. The Elko Colony lags far behind Elko County, Nevada, and the United States in Per Capita Income.
- The Per Capita Income for the Elko Colony is only 59.6% that of the Elko County and is 51.1% that of the nation (barely over half).
- The unemployment rate for the Civilian Labor Force on the Elko Colony is 9.3%, compared to Elko County with 4.0%.
- Unemployment on the Elko Colony exceeds unemployment in Elko County by 2 1/3 times.

Our Band is a poor rural community without a lot of professional staff. We need to be able to compete for ICDBG grants for projects that will meet basic human needs. By every measure, including 2000 Census Data and by HUD's own calculation, **more than 55% of 729 Elko Colony beneficiaries have Low and Moderate incomes.**

The Elko Colony hereby certifies that the federal assistance provided will not substantially reduce the amount of non-federal financial support for this activity.

We agree that the grant funds used for this project will be disbursed on a pro-rata basis with amounts from tribal funds and other sources being expended in advance of or in proportion to the grant funds.

Grant funds used for this project will be distributed proportionately to the non-federal funds.

ATTACHMENT 1 – FACTOR 2

2000 U.S. Decennial Census Data used to calculate Low and Moderate Incomes for the 729 residents of the Elko Colony:

We are submitting the most recently available Decennial Census information for the Elko Colony, the 2000 U.S. Census data; DP-1. Profile of General Demographic Characteristics: 2000, Data Set: Census 2000 Summary File 1 (SF 1) 100-Percent Data, Geographic Area: Elko Colony, NV; DP-2. Profile of Selected Social Characteristics; 2000; Data Set: Census 2000 Summary File 3 (SF 3) – Sample Data; Geographic Area: Elko Colony, NV; and DP-3. Profile of Selected Economic Characteristics: 2000, Data Set: Census 2000 Summary File 3 (SF 3) Sample Data, Geographic Area: Elko, NV. (COPY OF THIS DATA IS ATTACHED).

The 2000 U.S. Census reports the Elko Band Colony with a total population of 729 residents:

[DP-1. Profile of General Demographic Characteristics: 2000](#)
 Data Set: [Census 2000 Summary File 1 \(SF 1\) 100-Percent Data](#)
 Geographic Area: **Elko Colony, NV**

NOTE: For information on confidentiality protection, nonsampling error, definitions, and count corrections see <http://factfinder.census.gov/home/en/datanotes/expsf1u.htm>.

Subject	Number	Percent
Total population	729	100.0

The 2000 U.S Census reports the Elko Band Colony Average Household Size as 2.88 persons per home:



[P17. AVERAGE HOUSEHOLD SIZE \[1\] - Universe: Households](#)
 Data Set: [Census 2000 Summary File 1 \(SF 1\) 100-Percent Data](#)

NOTE: For information on confidentiality protection, nonsampling error, definitions, and count corrections see <http://factfinder.census.gov/home/en/datanotes/expsf1u.htm>.

	Elko Colony, NV
Average household size	2.88

U.S. Census Bureau
 Census 2000

The 2000 U.S. Census reports that the number of Households on the Elko Colony is 268 Households and Median Household Income on the Elko Colony is \$28,250:

INCOME IN 1999		
Households	268	100.0
Less than \$10,000	37	13.8
\$10,000 to \$14,999	25	9.3
\$15,000 to \$24,999	61	22.8
\$25,000 to \$34,999	49	18.3
\$35,000 to \$49,999	32	11.9
\$50,000 to \$74,999	58	21.6
\$75,000 to \$99,999	6	2.2
\$100,000 to \$149,999	0	0.0
\$150,000 to \$199,999	0	0.0
\$200,000 or more	0	0.0
Median household income (dollars)	28,250	(X)

The 2000 U.S. Census reports the Percentage of 39 Families below the poverty level at 21.3%:

POVERTY STATUS IN 1999 (below poverty level)		
Families	39	(X)
Percent below poverty level	(X)	21.3
With related children under 18 years	30	(X)
Percent below poverty level	(X)	22.7
With related children under 5 years	11	(X)
Percent below poverty level	(X)	26.2

The 2000 U.S. Census report the number of 171 individuals below the poverty level at 23.2%:

Individuals	171	(X)
Percent below poverty level	(X)	23.2
18 years and over	94	(X)
Percent below poverty level	(X)	19.8
65 years and over	16	(X)
Percent below poverty level	(X)	38.1
Related children under 18 years	74	(X)
Percent below poverty level	(X)	28.4
Related children 5 to 17 years	53	(X)
Percent below poverty level	(X)	28.2
Unrelated individuals 15 years and over	36	(X)

The above 2000 Census data for the Elko Colony shows the following:

Population: 729

Number of Households: 268

Average Household Size: 2.88

Median Household Income: \$28,250

Percentage of Families Below Poverty Level: 21.3%

Percentage of Individuals Below Poverty Level: 21.2%

Data provided by HUD titled “2003 Census Low-Income Person Extrapolation by Tribe (Based on 2000 U.S. Census) Low-Mod Income Percentage (LMI%) for SWONAP Tribes” shows 74% LMI for the Te-Moak Western Shoshone Tribe and constituent Bands including Elko Colony. Even though data is available for the Elko Band Colony in the 2000 Census, HUD did not calculate the LMI percentage for Elko Colony the way it was done for most tribes. HUD lists

Te-Moak and its constituent Bands with Number of Persons: 1,005; Number of Persons with Low or Moderate Income: 740; and Percentage of Persons with Low or Moderate Income as: 74%. If this percentage of LMI is used for Elko Colony, it will meet the Rating Factor 2a: Public Facilities and Improvements Projects criteria of “At least 55 percent but less than 75% of the beneficiaries are low- or moderate – income” and provide 4 Points for this Sub-Factor. However, based upon the 2000 U.S. Census data for Elko Colony, if HUD calculates the LMI for Elko Colony, using the same procedures that were followed for other tribes, the LMI for Elko Colony will show that at least 55% of the beneficiaries are low-moderate income. Elko Colony should score at least 4 Points for this Sub-Factor.

FISCAL YEAR 2000 INCOME LIMITS- SECTION 8: For Elko County Nevada

32 NV 7 Elko County 0 MSA: (NONMETROPOLITAN AREA)
 MED AREA MEDIAN FAMILY INCOME (EFFECTIVE 3-9-00): \$ 59700
 L30 30% OF MEDIAN (1-8 PER.) 12300 14050 15800 17550 18950 20350 21750
 23150
 L50 VERY LOW INCOME (1-8 PER.) 20500 23400 26350 29250 31600 33950 36250
 38600
 L80 LOW INCOME (1-8 PERSON) 32750 37450 42100 46800 50550 54300 58050
 61750
 FMR FAIR MARKET RENT(0-4 BEDRM EFFECTIVE 10-1-99) 400 457 609 804
 1001

FISCAL YEAR 1999 (REVISED) INCOME LIMITS – SECTION 8: For Elko County Nevada

32 NV 7 Elko County 0 MSA: (NONMETROPOLITAN AREA)
 MED AREA MEDIAN FAMILY INCOME (EFFECTIVE 1-27-99): \$ 57800
 L30 30% OF MEDIAN (1-8 PER.) 12150 13850 15600 17350 18750 20100 21500
 22900
 L50 VERY LOW INCOME (1-8 PER.) 20250 23100 26000 28900 31200 33500 35850
 38150
 L80 LOW INCOME (1-8 PERSON) 32350 37000 41600 46250 49950 53650 57350
 61050
 FMR FAIR MARKET RENT(0-4 BEDRM EFFECTIVE 10-1-98) 399 455 607 801
 997

ATTACHMENT 2; Factor 2
INDEPENDENT ASSESSMENT OF THE BENEFITS OF HEADSTART AND EARLY
HEADSTART PROGRAMS:



Benefits of Head Start and Early Head Start Programs

The federal government's historical commitment to sponsor and encourage research and evaluations in the HS and EHS programs has generated a large corpus of research on HS and EHS. This research reveals that HS and EHS programs provide educational, economic, health, and law enforcement benefits.

Educational Benefits

Substantial research finds that HS and EHS programs provide educational benefits. National Family and Child Experiences Survey data shows that HS graduates, by the spring of their kindergarten year, were essentially at national norms in early reading and early writing and were close to meeting national norms in early math and vocabulary knowledge.¹ By the spring of their kindergarten year, HS graduates' reading assessment scores reached national norms, and their general knowledge assessment scores were close to national norms.² The HS Impact Study reveals small to moderate statistically significant positive impacts for 3- and 4-year-old children enrolled in HS on pre-reading, pre-writing, vocabulary, and parent reports of children's literacy skills.³ This study found that a higher proportion of HS parents read to their children more frequently than those parents of children who were not enrolled in HS.⁴ Reliable studies have found that HS children experience increased achievement test scores and that HS children experience favorable long-term effects on grade repetition, special education, and graduation rates.⁵

Likewise, findings from the EHS Impact Study show that EHS children on average had a higher cognitive development score than their control group.⁶ EHS children at age 3 had larger vocabularies than the control group children had. EHS children demonstrated a higher level of social-emotional development than their control group.⁷

Economic Benefits

Research shows that HS is a wise investment for society. The preliminary results of a randomly selected longitudinal study of more than 600 HS graduates in San Bernardino County, California, showed that society receives nearly \$9 in benefits for every \$1 invested in these HS children. These benefits include increased earnings, employment, and family stability, and decreased welfare dependency, crime costs, grade repetition, and special education.¹⁷ A recent analysis of Head Start impact data suggests that Head Start as it operated during 1960s through the 1980s yielded a benefit-cost ratio that may be at least as large as the \$7 to \$1 figure often cited for model early childhood programs such as Perry Preschool which served children during the 1960s.¹⁸ Properly trained HS parents can decrease Medicaid costs by \$198 per family.¹⁹

Health Benefits

Studies demonstrate that HS and EHS improve the health of the children and families they serve. Recent research reports that the mortality rates for 5- to 9-year-old children who had attended Head Start are 33 to 50 percent lower than the rates for comparable children who were not enrolled in Head Start. In fact, Head Start reduced the rates to the national average of mortality rates for all 5- to 9-year-old children.⁸ The HS Impact Study demonstrated that a much higher proportion of HS children received dental care than those children who did not receive HS services.⁹ A higher proportion of parents with 3-year-old children in HS reported that their child was either in excellent or very good health as compared with those parents who did not have children enrolled in HS.¹⁰ The HS Impact Study showed that HS reduces the frequency and severity of problem behavior as reported by their parents.¹¹ HS provides health and dental services to children and families who might otherwise not have them.¹² Parents who participate in HS are found to have greater quality of life satisfaction; increased confidence in coping skills; and decreased feelings of anxiety, depression, and sickness.¹³ Research suggests that HS reduces childhood obesity.¹⁴ HS children are at least eight percentage points more likely to have had their immunizations than those children who did not attend preschool.¹⁵ Similarly, EHS children had a higher immunization rate than children in a control group.¹⁶

Law Enforcement Benefits

Along with improving the health of its children and families, HS benefits its children and society-at-large by reducing crime and its costs to crime victims.²⁰ HS children are significantly less likely to have been charged with a crime than their siblings who did not participate in HS.²¹

1651 Prince Street, Alexandria, VA 22314
Tel: (703) 739-0875 - Fax: (703) 739-0878 - www.nhsa.org

The National Head Start Association, an independent membership organization, advocates on behalf of the entire Head Start community and provides training and resources to Head Start programs nationwide.

¹ Zill, N. and Sorongon, A. (2004). *Children's Cognitive Gains during Head Start and Kindergarten*. Presentation at the National Head Start Research Conference, Washington, DC. June 28-30, 2004.

² Ibid.

³ U.S. Department of Health and Human Services. (2005, June.) Executive Summary, Head Start Impact Study First Year Findings, ii.

⁴ Ibid., xvi.

⁵ Barnett, W. (2002, September 13). The Battle Over Head Start: What the Research Shows. Presentation at a Science and Public Policy Briefing Sponsored by the Federation of Behavioral, Psychological, and Cognitive Sciences; Garces, E., Thomas, D. and Currie, J.. (2002, September). Longer-Term Effects of Head Start. *American Economic Review*, 92(4): 999.

⁶ U.S. Department of Health and Human Services. (2002, June). Making a Difference in the Lives of Infants and Toddlers and Their Families: The Impacts of Early Head Start, Executive Summary, 3.

⁷ _____. (2002). Research Practice, Talking Points: Overall Findings Presentation "Long Version." Early Head Start Research and Evaluation Project. Slide 12.

⁸ Ludwig, J. and Miller, D. (2007). Does Head Start improve children's life chances? Evidence from a regression discontinuity design. *The Quarterly Journal of Economics*, 122 (1): 159-208.

⁹ U.S. Department of Health and Human Services. (2005, June). Executive Summary, Head Start Impact Study First Year Findings, xv.

¹⁰ Ibid.

¹¹ Ibid., xiii.

¹² Hale, B., Seitz, V., and Zigler, E. (1990). Health Services and Head Start: A Forgotten Formula. *Journal of Applied Developmental Psychology*, 11, 447-458.

¹³ Parker, F., Piotrkowski, C., and Peay, L. (1987). Head Start as a Social Support for Mothers: The Psychological Benefits of Involvement. *American Journal of Orthopsychiatry*, 57(2): 220-233.

¹⁴ Frisvold, D. (2007, January). *Head Start Participation and Childhood Obesity*. Paper presented at the Allied Social Science Association Meetings, Chicago, IL.

¹⁵ Currie, J. and Thomas, D. (1995, June). Does Head Start Make a Difference?. *The American Economic Review*, 85(3): 360.

¹⁶ U.S. Department of Health and Human Services. (2002). Research Practice, Talking Points: Overall Findings Presentation "Long Version." Early Head Start Research and Evaluation Project. Slide 11.

¹⁷ Meier, J. (2003, June 20). Interim Report. Kindergarten Readiness Study: Head Start Success. Preschool Service Department, San Bernardino County, California.

¹⁸ Ludwig, J. and Phillips, D. (2007). The Benefits and Costs of Head Start. *Social Policy Report*, 21, 3: 4.

¹⁹ UCLA Johnson & Johnson Health Care Institute for Head Start. (2004, April 14). UCLA Study Shows Medicaid Costs Can Shrink Significantly When Head Start Parents Are Trained to Handle Kids' Common Ailments.

²⁰ Fight Crime: Invest In Kids. (2004). Quality Pre-Kindergarten: Key to Crime Prevention and School Success. Available at <http://www.fightcrime.org/> on July 23, 2004, 1.

²¹ Garces *et al.* (2002, September). Longer-Term Effects of Head Start, 1011.

RATING FACTOR 3 – SOUNDNESS OF APPROACH:

The proposed Headstart Center is a project that has been selected as the most efficient and cost effective way to meet or reduce the impact of our most critical unmet needs (see Factor 2) for our entire Elko Colony community. This determination was made with input and participation of the community members in public meetings, council meetings, committee meetings and outreach, as well as notices and newsletters. This project was determined to be the most efficient way to address an abundance of needs including the provision of basic human services, orderly development, and stability of the community through the provision of access to early childhood education programs through Headstart and Early Headstart programs.

Sub-Factor 1 – DESCRIPTION OF AND RATIONALE FOR PROPOSED PROJECT:

Our **rational** is based on the belief that this project is the most practical and **cost-effective way** of meeting a critical need over the long term. Our Headstart programs which are critical to the future of our Band and the viability of our community is housed in a building that does not meet minimum health and safety requirements.

We have searched our area and **do not have other facilities that can be used or converted** for use to house our Headstart programs. While there are rental properties available off-Reservation which could be rented, the cost for rent and the insecurity of long-term control of the facilities, and lack of jurisdiction off-Reservation, we have rejected that option. **The life-cycle cost of an off-Reservation rental property would exceed the cost of owning, operating and maintaining a Headstart facility on the Colony.** Our programs cannot continue in the existing building and it is not economically feasible to try to bring the existing building up to code. The existing building is an old modular building which has been moved at least two times before and was further damaged by an earthquake. The electrical and plumbing systems would need to be replaced and the flooring, walls, and roof structures would have to have major renovations. **The cost estimates we received to bring this building up to code would exceed the cost of a new structure**, and we would still have an inadequate, poorly designed, building that requires excessive energy and does not provide a positive learning environment for Headstart programs.

A **new custom built facility** which is designed to meet the requirements and needs of our Headstart programs is the best way to **meet our highest priority education need.** With a new building we can incorporate **energy efficiency** and **universal design and visitability** standards. We can increase the functionality of the facility by designing the room layout and accesses for the purposes that it will serve. We can increase the size, and re-arrange the layout to be able to serve more children. We will be able to retain the Headstart programs that we now have and increase the enrollment from 25 to 50 children in the program. We will be able to serve the 25 children on the waiting list now, and accept additional students in the future.

We applied for and received an ICDBG grant in 2010 to build an Education Center with the hope of adding Headstart programs to it with a future ICDBG grant. The Education facility is being designed to add the Headstart programs for a full-service education campus. The Education Center and Headstart facility is located close to the Senior Center and Environmental office. We want to promote activities through the Education Center and Headstart Center that will provide

cultural and social interaction opportunities with the Band Elders and traditional leaders. We hope to have outdoor chats and storytelling between the children and the elders and other cultural exchanges. We want to be able to incorporate outdoor activities in the campus and plan to include a small greenhouse for growing vegetables and flowers; a pavilion and outdoor open fire-pit for outdoor activities, storytelling, and class-work; a playground, and a small “forest” with evergreen trees and picnic tables.

If we continue to operate our Headstart center that does not meet minimum health and safety requirements we risk impacts to our children, staff, and families. We will also incur liabilities that we cannot afford or tolerate. If we close the Headstart facility, we **will lose four full-time positions** and all the services provided at the Headstart facility. If we provide a new Headstart facility, we can expand the services to include those currently on the waiting list and serve more LMI individuals and families. If we accommodate the 25 children on the waiting list, it will immediately **create two additional jobs** for the Headstart workers.

This project requires a large injection of funds to be expended **one-time** for the design and construction. We have adopted, by Band Resolution No. 2011-EBC-20, building codes, universal design and visitability standards, LEEDS energy standards and green rating system, and Energy Star techniques and products to provide a sustainable and efficient building. Once constructed, the annual operation and maintenance costs are relatively low and we can continue for many years to benefit from it. This building should serve our Colony for the next 40 years even though program budgets may shrink. We will be able to receive the benefits from the building in poor years as well as prosperous years. We will have a place for children to learn while enabling their parents to hold regular jobs. We will have a place for Headstart and Early Headstart activities. We will have restrooms that meet Headstart requirements with facilities for adult visitors and staff separate from the facilities for the children. We will have a commercial kitchen to provide sanitary preparation of food and service for breakfast and lunch each day. We will have a sink for washing vegetables separate from the sink we use for washing vegetables. Our current 4 gallon hot water heater is not sufficient to serve the facility. The dishwasher does not heat the water sufficiently to sanitize the dishes. By constructing a Headstart facility the way the community members have planned will be beneficial to our entire Colony for many years to come.

This project will provide a Headstart facility to **enable us to take advantage of a variety of educational and workforce resources that are available from Tribal, State and Federal programs** but currently without a facility to receive the services. For example, our Headstart staff and parents can receive assistance in staff education, workshops, home economics, and other activities from the University of Nevada Cooperative Extension Service, if we had a place to meet.

The InterTribal Council of Nevada provides funding for the Headstart center and for workforce development. Billy Bell, President of ITCN, tells us that this Headstart facility would be a favorable location for ITCN to interact with the Elko community.

BIA Law Enforcement and the Western Shoshone Department of Public Safety agree that having a place for early childhood education such as Headstart programs will go a long way in reducing juvenile delinquency and truancy on our Colony in years to come.

The new Headstart Center will enhance the viability of our community immensely.

The proposed facility is the most cost-effective way to address the above needs. We could add more funds to the Band's Community Education and workforce programs but it would not accomplish our Headstart needs that we can expect from this facility.

We have had many meetings and discussions on how this building should look, where it should be located, what should be included, how big it should be, what it should contain, and what construction materials should be used. We all agree, we want to do it right. We do not have exhaustive Tribal or Band building codes so we adopted the City of Elko Building Codes by Resolution No. 2011-EBC-20 (included as an attachment to this Factor 3). This is an array of construction standards adapted to this area from the International Building Code to the Nevada Fire Marshall's standards, and includes most aspects of the construction. We have executed an Interlocal government-to-government agreement with the City to issue a building permit as if off-Reservation, conduct the plans review and provide construction inspections.

In addition, we have agreed, by Council Resolution No. 2011-EBC-20, to design the building to the following:

- **2003 International Building Code with Appendices C, E, F, G, H, I and J and necessary administrative provisions**
- **2003 International Residential Code with the exception of Chapters 12-42, but with Appendices F, G, H, J and K and necessary administrative provisions**
- **2003 Uniform Mechanical Code with Appendices A, B, C, and D and necessary administrative provisions**
- **2003 Uniform Plumbing Code with Appendices A, B, D, E, G, H, I J and L and necessary administrative provisions**
- **2003 International Fire Code**
- **2002 National Electrical Code**
- **1997 Uniform Administrative Code**
- **1997 Uniform Code for the Abatement of Dangerous Buildings**
- **2006 International Energy Conservation Code**

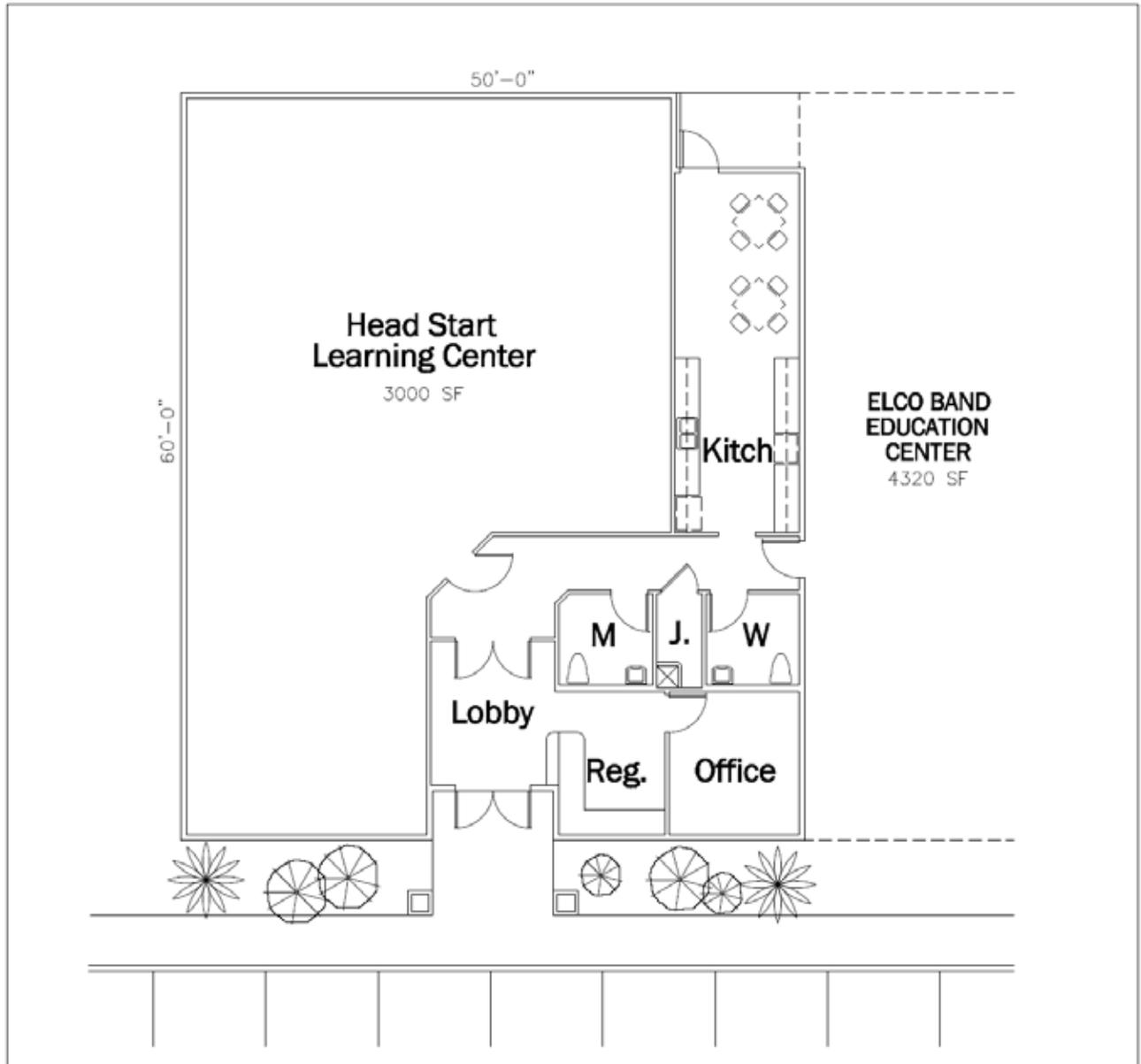
The need for a Headstart Center has been planned and sought for several years, but more aggressively since the damage caused by the 6.0 earthquake in 2008. An application for this Headstart center to meet the identified needs was submitted to HUD ICDBG in 2009 but was not funded due to deficiencies in the application. The highest priority need for a Headstart facility remains unaddressed and can be most effectively and efficiently addressed through this grant opportunity.

We can build this proposed Headstart building for the amount of funds we have available by making it an addition to the Education Center funded by ICDBG in 2010, and it will meet our most critical education needs.

Rex Ruge, licensed AIA Architect, with substantial experience in many types of projects provided the conceptual plan and cost estimates for this Headstart facility. He is a licensed

architect with extensive experience in commercial, administrative and residential projects. He does a wide variety of project types from small residential and commercial work to multi-million dollar operations centers and health care facilities. His bio is attached at the end of this Factor.

Project Size – The space requirements will meet the needs of the intended outcomes. This includes space a large activity center, offices, restrooms and a commercial kitchen.





FRONT ELEVATION

NO SCALE



ELCO BAND HEAD START CENTER





The commercial kitchen will provide meals and snacks to the Headstart Center for breakfast and lunch on weekdays and others using the education center on weekends and evenings and will be used during the summer months for the Summer Food Program which serves one meal daily for 40 children during June, July and August. It is also used for local programs such as EPA, Diabetes, and Alcohol & Drug intervention to conduct education outreaches. The summer food program provides two part-time jobs as cooks, and provides additional work hours to transport children to and from the center.

The Headstart Learning Center is the primary activity room for indoor learning and recreation and is the place where group activities occur. It provides a location for language classes and for cultural and traditional activities.

Outdoor features include a small greenhouse, a gazebo, a small “forest” with evergreen trees, and a playground. This provides opportunities for outdoor training and traditional and cultural activities. This is the right building for us now.

Project Type: This Headstart Center is designed to be in direct response to identified, documented, and Band experienced needs. This facility will serve all of the Elko Colony.

Project Location: This site is located on an unsurveyed lot on the Elko Colony adjacent to the Senior Center and Environmental Offices. It has available water, electric, telephone, water and sewer. It is in an area that has been designated for the community and administrative use and the Environmental Review should be without major issues.

Cost Savings – By adding the Headstart to the Education Center, as was planned and designed for in Phase 1, reduces the development costs because the site development is already completed, utilities are already extended to the site and stubbed in, and street access is extended to the site. This will save at least \$9,000.

This building will be built to LEEDs energy standards. Exterior walls will be constructed with aerated autoclaved concrete which is both a structural building component and a high energy efficient insulation material, and contributes to meeting the energy and atmosphere goals of the Green Building Rating System developed by the U.S. Green Building Council. The use of AAC block eliminates the need for interior furring, insulation and sheetrock on exterior walls, eliminating those expenses from the construction budget. While AAC block are more expensive than typical concrete masonry units, the elimination of materials and labor for interior insulation and finish work will save approximately \$12, 000 in construction costs. In addition, the system reduces the annual operation and maintenance costs and life-cycle costs for the facility. The expected result of utilizing LEEDS standards is a 15-18% reduction in annual operating energy costs.

SAVINGS:	One-Time	Annual
Site Development	\$ 9,000	
Aerated Concrete Block & mtrls	\$ 12,000	
LEEDS & Green Energy		15-18%
Annual Energy Cost (\$610 + \$960=\$1,572 X .17)		\$ 267
ONE TIME SAVINGS	\$ 21,000	
ANNUAL SAVINGS		\$ 267

Sub-Factor 2 – BUDGET AND COST ESTIMATES:

We have developed cost estimates based on the estimated cost of construction of the building provided to us by a licensed Architect, Rex Ruge, R GROUP Architecture and Planning, Inc., a Licensed AIA Architect, and confirmed by a professional construction cost estimator, Gratton’s Construction Estimating, Dan Gratton, Owner.

The estimates for this building, including design, engineering, geotech, sitework, landscaping, permits, and outdoor amenities totals \$605,000. In addition, the Elko Band is contributing the value of the land estimated at \$249,999 and the ICDBG share of A-133 audit cost of \$1,500.

HUD GRANT FUNDS:		
Contract 1 - Architect and Engineering	\$ 36,300.00	Request for Proposals
Contract 2 - Project Management	\$ 36,300.00	Request for Proposals
Contract 3 - Construction of Headstart Bldg	\$ 512,800.00	Competitive Bids
Landscaping, Outdoor amenities	\$ 4,400.00	Construction contract addendum
Building & Will-Serve Permits	\$ 12,400.00	City of Elko MOU
Environmental Review, & Public Scoping Mtg	\$ 2,800.00	Contract and/or in-house
Total ICDBG Grant Funding	\$ 605,000.00	
Tribal In-Kind Contributions		
Land Value	\$ 249,999.00	No Exchange of funds
A-133 Audit Share for this Grant	\$ 1,500.00	No Exchange of funds
Total In-Kind Contribution	\$ 251,499.00	
Total Project Costs	\$ 856,499.00	

The cost breakdown follows:

Cost Summary Details:

Architecture and Engineering – State licensed A & E firm will be solicited through an RFP and the best responsive and responsible proposal will be selected in accordance with the Rating System in the HUD project manual; 6% of construction cost: \$36,300

Project Management – to be solicited through an RFP competitively to qualified professionals through an RFP and using the Rating System in the HUD project manual and the best responsive and responsible proposal will be selected; for full oversight of project and coordinate with team members to keep to specification, on time and in budget; 6% of construction cost: \$36,300

Building Permit / Will Serve Permit: A building permit will be required of City of Elko County for plans review and inspections; a “Will Serve” permit will be required of the City of Elko for water and sewer and fire protection: \$12,400

Environmental Review - (much of the environmental assessment was completed under Phase 1 including the biological assessment and cultural resources survey) to include public scoping and comment, consultation with Federal, State and local agencies, and presentation of report and findings, \$2,000; holding LMI labor recruitment meetings for contract; \$800; setup and mobilization; \$2,800

Building Construction Contract - will include materials, supplies, shipping, transportation, labor, payroll expenses for sitework, utility hookups and permits, including impact fees; 6’ perimeter chain link fence, playground equipment, 3” asphalt on 6” Roadbase, concrete tilt-in curbing, building construction, heating, cooling, LEEDS, Green Energy, Universal Design, Visitability standards, as designed by the Architect and approved by the Band. This work will be solicited to Nevada licensed contractors and the bid will be awarded to the responsive and responsible low bidder. \$512,800

Total Building Cost from HUD ICDBG Grant: \$605,000

Audit: ICDBG share of A-133 Audit \$1,500

Real Estate – commercial building lot on Elko colony - This property is held in trust by the United States as part of the Elko Colony. The site has underground water, sewer, electric and telephone stubbed out to the site, and paved streets and curbs within 180 feet. The parcel will provide for the building, sidewalks, and a parking area with landscaping. There is also space for an outdoor playground and parking area. Parking is available on two sides of the building site. The value of the land is estimated at \$249,999 as evaluated by an independent professional real estate professional: \$249,999

Total Elko Band Contribution to project, land value and audit: \$251,444
TOTAL PROJECT COST \$856,499

Sub-Factor 3 – HUD POLICY PRIORITIES:

Job Creation: The new Headstart Center proposed under this application will support activities which sustain economic development on the Elko Colony which is a low-income community and will include job creation opportunities for low-income residents of HUD-assisted housing for many years to come. The new building will enable the Elko Band to **retain and sustain at least three full-time jobs** currently housed in the sub-standard facility. In addition, it will provide the needed space requirements to accommodate the 25 headstart children on the waiting list which will add **two additional full-time staff positions** for LMI applicants. The two new positions

will be entry-level Child Care Workers who will be provided training to gain their Child Care Certification within two years through the Great Basin Community College. This project will increase economic security and self-sufficiency by enabling us to continue and expand education services and associated employment as well as educating and training our future generation which will catalyze economic development and job creation while enhancing and preserving community assets.

Sustainability: This project and activities will promote sustainability through clean energy-efficient, environmentally friendly healthy affordable design, including visitability and universal design. The Band Council has adopted a formal Resolution No. 2011-EBC-20 which adopts the City of Elko Building Codes, plans review and inspections; adopts Universal Design standards; adopts Accessibility and Visitability Standards; adopts LEED energy standards; adopts Energy Star features and products; and commits to utilizing the HUD Energy Use Benchmarking Tool.

In a separate Resolution, No. 2011-EBC-19, the Council commits funding to the Operations and Maintenance Plan for the building and grounds, security, insurance, replacement reserves, etc. The resolution also commits to continuing to fund the programs that are currently provided for the programs and, because of the additional space, can increase such funding and programs. The Elko Band commits to incorporate Livability Principals described by the Partnership for Sustainable Communities into the planning, design and operation of this project.

Capacity Building and Knowledge Sharing: This project will enable the Band to implement HUD programs, coordinate on cross-programmatic, place-based approaches, and encourage ongoing communication. The Band commits to utilize the Headstart Center to coordinate and align services that are funded and assisted by government and non-government agencies including the State of Nevada, ITCN, Great Basin Community College, Elko School District, and others and to communicate and coordinate such activities with HUD. Partnerships will provide capacity-building and funding streams through public-private collaboration. We will work with our partners to use best practices, encourage peer learning, share data analysis and research and test new ideas. The Elko Band will share information at the Headstart Center through the posting of information on a community bulletin board, providing data and results of capacity building activities, and share with the circulation of materials through the community. Results of this work will be reported to HUD as part of our ASER report.

Expand Cross-Cutting Policy Knowledge: The Elko Band commits to tracking data on community development and outcomes that are a result of this project. We will utilize the Logic Model to track and report on outcomes including education, safety, self sufficiency and sustainability. We will also utilize the HUD Energy Use Benchmarking Tool to monitor and report on the energy use and savings resulting from our green energy, LEEDS-Neighborhood Development – Green Building Council Center for Neighborhood Technology’s calculator, Livability Principals, and Energy Star applications and standards. We will share the results of this knowledge with HUD, State of Nevada, ITCN, Great Basin Community College, Elko School District and others. The Elko Headstart Center provides a benefit to the entire 729 residents of the Elko Colony through the provision of education and workforce services.

Sub-Factor 4 – INTENT TO MEET SECTION 3 REQUIREMENTS:

The Elko Band Council is committed to meeting Section 3 requirements as is stated by formal Resolution No. 2011-EBC-18 included in the front of this application, shown in part:

11. The Band commits to meeting its responsibility to comply with Section 3, 24 CFR Part 135, in its own operations, and ensure compliance in the operations of its contractors and subcontractors as described in the ICDBG application. The Band agrees to:
 - a) Notify Section 3 residents about training and employment opportunities generated by the ICDBG grant and Section 3 business concerns about contracting opportunities generated by the ICDBG grant;
 - b) Notify potential contractors for this ICDBG grant of the requirements of Section 3, and incorporate the Section 3 clause set forth in §135.38 in all solicitations and contracts.
 - c) Facilitate the training and employment of Section 3 residents and the award of contracts to Section 3 business concerns by undertaking activities listed below:
 - d) Assist and actively cooperate with the HUD Assistant Secretary in obtaining the compliance of contractors and subcontractors with the requirements of Section 3 and refraining from entering into any contract with any contractor where the recipient has notice or knowledge that the contractor has been found in violation of the regulations in 24 CFR part 135.
 - e) Document actions taken to comply with the requirements of this part, the results of actions taken and impediments, if any.
 - f) Advertise the training and employment positions by posting flyers (which identify the positions to be filled, the qualifications required, and where to obtain additional information about the application process) in the common areas or other prominent areas on the Elko Colony.
 - g) Sponsor (scheduling, advertising, financing or providing in-kind services) a job informational meeting to be conducted by a Band representatives on the Elko Colony where category 1 or category 2 persons reside.

The Band Administrator, Suzanna Sandoval, is charged with assuring that Section 3 requirements are satisfied. She will carry out Section 3 compliance by undertaking efforts to match eligible and qualified Section 3 residents with training and employment positions that the contractor and subcontractors intend to fill, subject to the Indian Preference provisions in the Band’s Personnel Manual and 24CFR1003.510. We intend to hold a job fair prior to the construction ground breaking to recruit low income residents for available positions. We also will post a bulletin board informing the LMI residents of job and education opportunities with our Band and other outside groups including Federal, State and local agencies and organizations. We will report to HUD on our accomplishments in recruiting and training new positions, prioritizing employment to tribal members who have been identified as low or very low income persons by Tribal programs that keep data on such information, such as the Alcohol & Drug Program, Headstart, Social Services, Intertribal Council of Nevada Job Program, and the USDA Food Program. The persons will have basic qualifications to learn construction skills as trainees during the on-site work of the proposed project. Training for these persons will be paid for by the Elko Band Council or other Tribal program and will be written into the contract with the contractor(s) that they shall hire at least three Elko Band members who meet this description.

Sub-Factor 5 – COMMITMENT TO SUSTAIN ACTIVITIES:

The Tribe commits funding to the Operations and Maintenance Plan for the Headstart Center, grounds, security, insurance, and ongoing upkeep of the facility (see Resolution No. 2011-EBC-19 at end of this Factor 3). A summary of costs associated with the implementation of our operation and maintenance plan follows:

HEADSTART CENTER 2011 O&M

	Cost	Units	Total
Supplies & Materials	\$ 50.00	12 Months	\$ 600.00
Repairs & Replacement of non-covered losses	\$ 50.00	12 Months	\$ 600.00
Custodial Services - Janitor (5 hrs/wk@\$10/hr)	\$ 89.00	52 Weeks	\$ 4,628.00
Fringe Benefits for Janitorial (19% EBC)	19%		\$ 879.32
Electric	\$ 51.00	12 Months	\$ 612.00
Water & Sewer	\$ 10.00	12 Months	\$ 120.00
Propane Gas Service	\$ 80.00	12 Months	\$ 960.00
Fire & Casualty Service (in Umbrella Policy)	\$ 180.00	per Year	\$ 180.00
Capital Replacement Reserve	\$ 1,196.00	per Year	\$ 1,196.00
Security (provided by TeMoak Tribe)	\$ -		\$ -
Total Annual O&M Budget -YEAR 1			\$ 9,775.32
Assume 5% increase per year for Out Years	5%	per Year	
O&M ANNUAL COST YEAR 2	\$ 488.77	YEAR 2	\$ 10,264.09
O&M ANNUAL COST YEAR 3	\$ 513.20	YEAR 3	\$ 10,777.29
O&M ANNUAL COST YEAR 4	\$ 538.86	YEAR 4	\$ 11,316.15
O&M ANNUAL COST YEAR 5	\$ 565.81	YEAR 5	\$ 11,881.96

The Elko Band is committed to the community’s viability by sustaining the proposed facility and activities it supports, see formal Resolution No. 2011-EBC-19 included in this application, paragraphs 6, 7, and 8 which states:

6. The Elko Band has determined that the program funds available to the Headstart programs currently provided will continue to be provided in this new facility, and because of the availability of additional space, may be increased. The funds provided by the Band’s General Fund, the State of Nevada Children’s Cabinet, the InterTribal Council of Nevada, will be continued.
7. The space requirements of the Headstart Center site and building which will provide facilities and grounds for the Headstart programs are adequate to meet the needs of this program, but not excessive.
8. Accepts the Elko Band’s commitment that Headstart programs to be located in the Elko Headstart Center will continue to be included in regularly budgeted appropriations from the Band’s General Funds and other appropriate grant programs as may currently be in use or may be identified in the future.

Program activities are budgeted and provided through the Band, Nevada Children’s Cabinet, Elko County Public School, ITCN, Western Shoshone Department of Public Safety, Great Basin College, and more. Letters are included to document their support and interest in participating. See Attachments at the end of Factor 3.

Sub-Factor 5 a – Public Facilities and Improvement Projects:

We prepared and approved a detailed operation and maintenance plan and adopted it by formal Band Resolution, No. 2011-EBC-19 included at the end of this Factor 3. By this resolution we have committed the necessary funds to provide for preventive maintenance, routine maintenance, repairs, insurance security and replacement reserves. A breakdown of the costs is included in the resolution for annual expenses with increases in out years for inflation. The source of funds is

identified in the Resolution No. 2011-EBC-19, being the Bands General Fund Facilities Management line. These funds are allocated annually to the Elko Band from the Te-Moak Tribe from the indirect cost pool of contracts and grants managed by the Te-Moak Tribe on behalf of the constituent bands. A copy of the resolution is included in this section and provides the commitments, maintenance plans, source of funds, and 5-year budget.

Space requirements are adequate but not excessive.

ATTACHMENTS:

Attachment 1: Qualifications and Opinion letter of Gratton’s Construction Estimating, Dan Gratton, Owner

Attachment 2: Bio for Rex Ruge, R GROUP Architectural and Planning, Inc.

Attachment 3: Resolution No. 2011-EBC-19: Adopting O&M Plan and budget & Committing to Operation and Maintenance and continuity of services

Attachment 4: Resoluton No. 2011-EBC-20: Adopting City of Elko Building Codes, Inspection Services, Plans Review for Code Compliance ; Adopting Universal Design, Green Rating Standards, Energy Star, and Visitability Standards

Attachment 5: Interlocal Agreement between the City of Elko and Elko Band for Plans Review, Building Permit, and Construction Inspections



Gratton's Construction Estimating

Commercial, Industrial, Residential



June 4, 2011

Gerald Temoke, Chairman
Elko Band of the Te-Moak Tribe
of Western Shoshone Indians
1745 Silver Eagle Drive
Elko, Nevada 89801-5085

Dear Chairman Temoke:

I am a professional construction cost estimator for contractors doing commercial, industrial and residential construction projects. I have 35 years experience in the construction business with the last 20 of those years doing construction estimating for individuals and private contractors as well as for State and Federal projects. I have estimated numerous projects on Indian Reservations over the years and am familiar with the labor availability, Indian preference provisions, and zoning and taxing provisions on Federal trust lands. I have developed estimates for at least eight projects on Indian lands in the past five years.

My experience includes providing services as the Senior Estimator for Technology Construction since 1992. I served as Construction Foreman for that company from 1987 to 1992. From 1982 to 1987, I was Assistant Superintendent for Public Works at Eureka Springs, Arkansas. From 1975 to 1980, I was the owner and operator of Gratton's Construction, Colorado Springs, Colorado in which I contracted heavy excavation and road building primarily. I have been working full-time from 1996 to present doing construction estimating as Gratton's Construction Estimating.

I've worked with the Hopi, Navajo, Apache, Hualapai, Chemehuevi & Fort Mohave - Aha Macav Tribes. I have worked with Indian Health Service - Roger Hargrove, Mike Stover, Tom Hientzman on various tribal projects. I was involved in the cost estimating and management for these entities. We specialized in water, sewer, electrical, wastewater treatment plants, water treatment plants, lift stations, storm drain systems, highway construction, underpass, and mass earthmoving. We built block, frame & metal buildings, pump stations, and chemical treatment systems for potable and waste water, storage tanks from 250,000 gallon to 2 million gallons, housing development tracts; grading and infrastructure to the finished pads. Projects generally ranged from \$500,000 to \$13 million in value.

The purpose of the estimates made by Gratton's Construction Estimating is to provide construction contractors the costs to use in bidding for projects. The consequences of being inaccurate can result in not getting jobs that are critical to the profitability and sustainability of the contractor's business when over-estimating or over-bidding, or putting a contractor out of business by under-estimating and under-bidding the actual cost of construction.

Reliable Construction Estimates
901 Center Street, Kingman, AZ 86401; Phone: 928-753-2222; Fax: 928-753-5810

● Page 2

June 6, 2011

I have reviewed the conceptual plans and cost estimates provided to me for the proposed Elko Band's Headstart facility which will be an addition to the Elko Education Center. The site development and utility extensions to the site have already been provided under the first phase of this project. The extension of the utilities into the Headstart addition are included in the building construction costs below. The estimated cost of \$47,000 for 1,640 square yards asphalt on 6" road base and 120 lineal feet of tilt-in curbing; \$8,000 for 6-foot chain-link perimeter fencing; and \$11,000 for landscaping and outdoor amenities appears to be reasonable and appears to be adequate for this project.

The estimated cost of \$106 per square foot for the 4,320 square foot Headstart building with restrooms, an office, learning center, is reasonable and within industry averages.

The cost of \$71,100 for Professional Services (Environmental Review, A&E Design, and Project and Construction Management) is reasonable and within industry averages, in today's construction economy.

It is my opinion that, while actual costs may vary from job to job for a variety of reasons, the estimate made for the Fort McDermitt Travel Plaza are reasonable. If additional information is required, please contact me.

Sincerely

A handwritten signature in black ink, appearing to read "Dan Gratton", written in a cursive style.

Dan Gratton
Owner

Reliable Construction Estimates

REX ALAN RUGE, President
R GROUP Architecture & Planning, Inc.

Mr. Ruge graduated from Arizona State University with concurrent Master of Architecture and Master of Business Administration degrees in 1987. While attending the University he received many scholarships and awards including *Design Excellence* honors and earned recognition as an *AIA Foundation Scholar*. He put himself through school completely by himself while raising a family and working at night. This strong work ethic and determination to succeed have affected every aspect of his career and have given him a strong reputation in the community for consistently producing accurate, complete, quality work within any given time and cost constraints.

Upon graduation from ASU he served as Project Architect for a leading Architecture and Planning firm in Southern California and Florida from 1987 to 1993 on a wide range of Retail, Industrial, Office, and Resort projects throughout the United States. His experience with this firm included all areas of conceptual planning, design, construction administration, and project management. While at the firm he became a licensed Architect in Arizona and California and gained NCARB Certification (the equivalent of Nationwide Registration).

He moved to Kingman in 1993 and started R GROUP Architecture and Planning, Inc. while also obtaining his General Commercial and Residential Contractor's licenses. R GROUP was the first full-service Architecture, Planning, and Construction firm in the area and quickly grew into a multi-million dollar company. Over the years, R GROUP has had a major impact on the local tri-state area, working on hundreds of Architecture projects as well as serving as General Contractor on many commercial and residential buildings. R GROUP has been extremely involved in several subdivisions locally with over 70 homes completed in the Valle Vista area and over 140 homes in Chaparral Mesa alone, not to mention numerous custom homes throughout the area. This wealth of experience, coupled with Mr. Ruge's credentials provide unmatched professionalism and service to his clients. The firm has always pursued state-of-the-art CADD capabilities and all projects are done 100% electronically on an AutoCad platform. The vast array of projects completed include almost every type and range from small renovations to multi-million dollar developments. Offices, Retail Stores, Master-Planned Developments, Restaurants, Industrial Buildings, Warehouses, Hotels, Churches, and Custom Homes are just a few of the many varied projects completed over the last 18 years. Mr. Ruge handles 100% of the projects personally to ensure the quality and accuracy of the work. Since all preparation of documents is done directly by Mr. Ruge from his home office the firm has extremely low overhead which results in value-driven affordable services to his clients.

Mr. Ruge has three grown sons and lives with his wife, Kathy, in a custom home he designed and constructed in 2005 which overlooks the town he has called home for 18 years. His personal life revolves around spending time with his wife, his grown children, and coaching and umpiring (and sometimes playing on) baseball, softball, and volleyball teams in the community.



ELKO BAND COUNCIL

RESOLUTION OF THE GOVERNING BODY OF THE ELKO BAND COUNCIL

Resolution No. 2011-EBC-19

BE IT RESOLVED BY THE ELKO BAND COUNCIL, that

WHEREAS, this organization is an Indian Organization known as the Elko Band Council as defined under the Indian Reorganization Act of June 1934, as amended, to exercise certain rights of home rule and to promote economic and the social welfare of its Tribal members; and

WHEREAS, the Elko Band Council is a Constituent Band of the Te-Moak Tribe of Western Shoshone Indians of Nevada, and is the governing body of the Elko Indian Colony; and

WHEREAS, the Elko Band Council has the obligation to protect and preserve the safety, welfare, and properties associated with the Elko Indian Colony members; and

WHEREAS, the Elko Band Council intends to submit an application to HUD SWONAP for an Indian Community Development Block Grant for a Public Facility - to construct a Headstart Center that will provide a quality facility for our Headstart Programs; and

WHEREAS, at the completion of the construction of this public facility, it will be necessary for ongoing maintenance and operation of the facility to assure the long life and utility of this facility for many years to come; and

WHEREAS, security is provided to the Elko Band Colony, and will be provided to this facility, by the Western Shoshone Department of Public Safety, under PL93-638 contract with the Bureau of Indian Affairs and funded by the Bureau of Indian Affairs. Backup assistance and cooperative agreements with the Elko City Police Department and the Elko County Sheriff's Office provides additional security to the Elko Colony; and

WHEREAS, the Elko Band operates its own facility maintenance program under the Band's General Fund and will include the operation and maintenance of this facility under that program, including but not limited to, daily, weekly and annual maintenance including routine maintenance, preventive maintenance, prompt repair of damages, replacement of burned out bulbs, landscaping, painting, electrical and plumbing repairs, etc.; and maintain casualty and liability insurance coverage, a capital reserve fund, and make all the necessary investments to keep the facility in safe operable condition; and

WHEREAS, the Elko Band has the necessary funds through the Band's General Fund Facilities Management line to provide the maintenance and operation of the facility in accordance with the Elko Band Headstart Center - Operation and Maintenance Plan. The O&M funds for the Headstart Center are in addition to the funds already committed to the Phase 1 Education Center funded by HUD ICDBG in 2010 and will be available on an annual basis to Elko Band from its indirect cost pool of contracts and grants managed by Elko Band Council; and

Resolution No. 2011-EBC-19

Page 1 of 3

Constituent Band of the Te-Moak Tribe of Western Shoshone Indians of Nevada

WHEREAS, a budget has been prepared for operation and maintenance costs as follows:

HEADSTART CENTER 2011 O&M

	Cost	Units	Total
Supplies & Materials	\$ 50.00	12 Months	\$ 600.00
Repairs & Replacement of non-covered losses	\$ 50.00	12 Months	\$ 600.00
Custodial Services - Janitor (5 hrs/wk@\$10/hr)	\$ 89.00	52 Weeks	\$ 4,628.00
Fringe Benefits for Janitorial (19% EBC)	19%		\$ 879.32
Electric	\$ 51.00	12 Months	\$ 612.00
Water & Sewer	\$ 10.00	12 Months	\$ 120.00
Propane Gas Service	\$ 80.00	12 Months	\$ 960.00
Fire & Casualty Service (in Umbrella Policy)	\$ 180.00	per Year	\$ 180.00
Capital Replacement Reserve	\$ 1,196.00	per Year	\$ 1,196.00
Security (provided by TeMoak Tribe)	\$ -		\$ -
Total Annual O&M Budget -YEAR 1			\$ 9,775.32
Assume 5% increase per year for Out Years	5%	per Year	
O&M ANNUAL COST YEAR 2	\$ 488.77	YEAR 2	\$ 10,264.09
O&M ANNUAL COST YEAR 3	\$ 513.20	YEAR 3	\$ 10,777.29
O&M ANNUAL COST YEAR 4	\$ 538.86	YEAR 4	\$ 11,316.15
O&M ANNUAL COST YEAR 5	\$ 565.81	YEAR 5	\$ 11,881.96

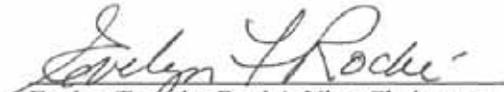
WHEREAS, the Elko Band Council has determined that the program funds available to the Headstart programs currently provided will continue to be provided in this new facility, and because of the availability of additional space, may be increased. The funds provided by the Band’s General Fund, the State of Nevada Children’s Cabinet, the Inter-Tribal Council of Nevada, will be continued. The space requirements of the Headstart programs to be offered in the new facility are adequate to meet the needs of these programs, but not excessive.

NOW THEREFORE BE IT RESOLVED, that the Elko Band Council hereby adopts the Elko Band Headstart Center Operation and Maintenance Plan to be included in the 2011 ICDBG grant application; and

NOW THEREFORE BE IT FURTHER RESOLVED, to implement the operation and maintenance plan the Elko Band Council will appropriate and set aside \$9,775 annually beginning in Year 1, and predicting a 5% increase in costs per year thereafter, for maintenance, operations, insurance, utilities, security, Capital Replacement Pool, and repairs and replacement not covered by insurance. This source of revenue is budgeted and available at the completion of construction. The revenue source for these requirements is the Elko Band Colony General Fund Facilities Management line item in our General Fund budget.

C-E-R-T-I-F-I-C-A-T-I-O-N

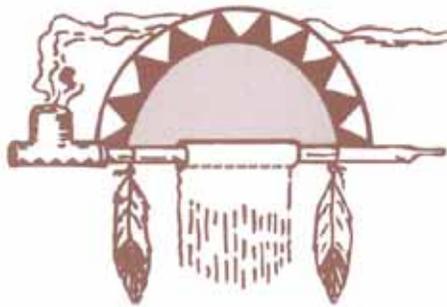
I, the undersigned, as Chairman of the Elko Band Council do hereby certify that the Elko Band Council is composed of 7 members of whom 6 constituted a quorum were present at a duly held meeting on the 8th day of June 2011, and that the foregoing resolution was duly adopted at such meeting by a **VOTE OF 6 FOR, 0 AGAINST, 0 ABSTENTIONS**, pursuant to the authority contained in Article 4, Section 12, of the Constitution of the Te-Moak Tribe of Western Shoshone Indians of Nevada.


Evelyn Tenhoke-Roché, Vice-Chairperson
ELKO BAND COUNCIL

ATTESTED:


Echo Powers, Recording Secretary





ELKO BAND COUNCIL

RESOLUTION OF THE GOVERNING BODY OF THE ELKO BAND COUNCIL

Resolution No. 2011-EBC-20

BE IT RESOLVED BY THE ELKO BAND COUNCIL, that

WHEREAS, this organization is an Indian Organization known as the Elko Band Council as defined under the Indian Reorganization Act of June 1934, as amended, to exercise certain rights of home rule and to promote economic and the social welfare of its Tribal members; and

WHEREAS, the Elko Band Council is a Constituent Band of the Te-Moak Tribe of Western Shoshone Indians of Nevada, and is the governing body of the Elko Indian Colony; and

WHEREAS, the Elko Band Council has the obligation to protect and preserve the safety, welfare, and properties associated with the Elko Indian Colony members; and

WHEREAS, the Elko Band Council intends to submit an application to HUD for an Indian Community Development Block Grant (ICDBG) to partially fund the construction of a Headstart Center as the best strategy to meet our highest priority need through the provision of safe and structurally sound Headstart building for Headstart and Early Headstart programs, and

WHEREAS, the Elko Band Council desires to meet high standards of construction, provide accessibility, and be energy efficiency, and be environmentally-friendly, and

WHEREAS, Rex Ruge, licensed AIA Architect, has reviewed our plans and cost estimates for the Headstart Center and confirmed that the City of Elko Building Codes will meet the requirements needed for building standards for constructing a Headstart facility, and

WHEREAS, we have negotiated an Interlocal government-to-government agreement with the City of Elko Building Department, and have committed to utilize their building permit system, plans review and approval processes and procedures, and inspections during construction, and are hereby adopting the City of Elko building codes and standards, as if we were on privately owned land.

NOW THEREFORE BE IT RESOLVED, that the Elko Band Council hereby adopts, for the one project identified as the Elko Band Headstart Center, the Building Codes utilized by the City of Elko Building Department, as amended or modified, including:

- 2003 International Building Code with Appendices C, E, F, G, H, I and J and necessary administrative provisions
- 2003 International Residential Code with the exception of Chapters 12-42, but with Appendices F, G, H, J and K and necessary administrative provisions
- 2003 Uniform Mechanical Code with Appendices A, B, C, and D and necessary administrative provisions
- 2003 Uniform Plumbing Code with Appendices A, B, D, E, G, H, I J and L and necessary administrative provisions
- 2003 International Fire Code
- 2002 National Electrical Code
- 1997 Uniform Administrative Code
- 1997 Uniform Code for the Abatement of Dangerous Buildings
- 2006 International Energy Conservation Code

Resolution No. 2011-EBC-20
Page 1 of 2

Constituent Band of the Te-Moak Tribe of Western Shoshone Indians of Nevada

Also including the City's building permit application process, the submittal of construction plans for review and approval, all applicable construction and building codes utilized by the City of Elko, including the codes of the State of Nevada Fire Marshall's Office, and submit to inspections by the City of Elko Building Department inspectors, for the design and construction of the identified Headstart Center, and

BE IT FURTHER RESOLVED, that the Elko Band Council requires that only Nevada licensed A&E firms be invited to submit proposals for preparing the plans, design and engineering of the proposed public facility, and only Nevada licensed construction contractors be invited to bid on the construction of the proposed facility, and

BE IT FURTHER RESOLVED, that the Elko Band Council requires that the A&E contract will require the Architect to design the building to meet the following:

- All building codes utilized by the City of Elko Building Department including the Nevada Fire Marshall's codes
- Universal Design standards for barrier-free, accessible design, and assistive technology
- Leadership in Energy and Environmental Design (LEED) energy standards, and Green Building Rating System, developed by the U.S. Green Building Council
- Energy Star design features and products

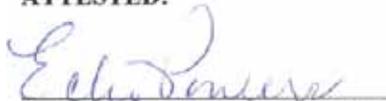
Any potential disputes arising from conflicts in the implementation of the above codes will be addressed cooperatively between the Project Manager and the City of Elko Building Official.

C-E-R-T-I-F-I-C-A-T-I-O-N

I, the undersigned, as Chairman of the Elko Band Council do hereby certify that the Elko Band Council is composed of 7 members of whom 6 constituted a quorum were present at a duly held meeting on the 8th day of June 2011, and that the foregoing resolution was duly adopted at such meeting by a **VOTE OF 6 FOR, 0 AGAINST, 0 ABSTENTIONS**, pursuant to the authority contained in Article 4, Section 12, of the Constitution of the Te-Moak Tribe of Western Shoshone Indians of Nevada.


Evelyn T. Smoke-Roché, Vice-Chairperson
ELKO BAND COUNCIL

ATTESTED:


Echo Powers, Recording Secretary



INTERLOCAL AGREEMENT
CONCERNING CITY SERVICES DURING CONSTRUCTION OF THE
EDUCATION CENTER

THIS INTERLOCAL AGREEMENT made and entered into by and between the **CITY OF ELKO** (hereinafter "ELKO"), a special charter city and political subdivision of the State of Nevada, and the **ELKO BAND OF THE TE-MOAK TRIBE OF WESTERN SHOSHON INDIANS OF NEVADA** (hereinafter "TE-MOAK").

W I T N E S S E T H:

WHEREAS, the City Council of the City of **ELKO** has determined it is in the City's interest to provide the services set forth herein to promote public health and safety and promote cooperation and relationship between the entities entering this agreement; and,

WHEREAS, **TE-MOAK** constitutes a "Public Agency" for purposes of this agreement pursuant to NRS 277.100 and **TE-MOAK** has determined that it has authority to enter this agreement under its constitution and governing documents and that it would be in its best interests to enter this agreement; and,

WHEREAS, Nevada Revised Statutes 277.180 provides that one or more public agencies may contract with another public agency to perform any governmental service, activity or undertaking which any of the contracting agencies is authorized by law to perform;

NOW, THEREFORE, pursuant to the authority of Nevada Revised Statutes 277.180 and in consideration of the mutual covenants and agreements herein contained, the parties agree as follows:

ARTICLE I
LIMITED SCOPE OF AGREEMENT

This agreement is applicable solely to the existing project of construction of an Education Center on the Elko Colony by **TE-MOAK**. Concerning said project, **TE-MOAK** will utilize the following guidance service(s) of **ELKO** (hereafter referred to solely as "services"): guidance from the **ELKO** Building Department and Fire Department, in accordance with specified **ELKO** building codes and standards used by **ELKO** for similar projects located in the City, provide guidance for review and recommendations of approval of construction plans and specifications, and provide guidance for inspections of construction in progress. The codes applicable to the guidance from **ELKO** are the 1997 UAC, 2002 NEC, 2003 IBC, 2003 IRC, 2003 UMC, 2003 UPC, 2006 IECC, 2003 IFC, NRS Chapter 477, NAC Chapter 477 and any subsequent codes adopted by **ELKO** during the term of this agreement to supercede or replace such codes.

ARTICLE II
LIMITED SCOPE OF SERVICES

Under this agreement, **ELKO** is providing the above-stated services only. It is understood

that **ELKO** does not have jurisdiction to enforce laws, codes or ordinances upon the land of **TE-MOAK** where the project is located. Compliance with the guidance provided by **ELKO** will be required, if at all, solely by the authority of **TE-MOAK**. **TE-MOAK** shall, at all times, remain solely responsible for the workmanship, materials, and completion of the project to any required plans, standards, codes or laws. No services by **ELKO** other than that specifically enumerated herein is contemplated under this Agreement. **ELKO** has the discretion to determine the nature and level of the services it provides under this Agreement, to include the personnel and the method by which the services are provided.

ARTICLE III **TERM**

This Agreement shall become effective upon execution by the parties and the Term of this Agreement shall end upon the completion of the Education Center Project, unless earlier terminated as provided herein.

ARTICLE IV **OBLIGATIONS OF TE-MOAK**

TE-MOAK agrees to the following in consideration for the provision of services by **ELKO** under this Agreement:

1. **TE-MOAK** shall pay to **ELKO** a one time fee for the costs of the legal services incurred in preparation of this agreement and service fees associated with the plan review, inspections and other tasks performed at the same rate and under the same conditions as for other similar construction projects within the City which are under the **ELKO**'s jurisdiction.
2. **ELKO** will provide notice to **TE-MOAK** of any revised schedule of fees prior to the date upon which the revised schedule of fees becomes effective. Upon termination of this Agreement, the City will provide the **TE-MOAK** with an itemized statement indicating the services fee due, together with a listing of all services provided during the applicable preceding time frame. The services fee(s) shall be paid within thirty (30) days of the date of mailing of the invoice by **ELKO**.
3. In the event **TE-MOAK** fails to pay the services fee in the manner provided herein, **TE-MOAK** shall be required to pay the City a late fee in an amount equal to ten percent (10%) of the total unpaid balance.
4. In no event shall **ELKO** have any obligation to continue to perform under this Agreement unless the **TE-MOAK** has timely delivered payment to **ELKO** for the services fee in the manner provided herein.
5. **TE-MOAK** shall cooperate with **ELKO** with respect to the City's performance of the herein described services, including, but not limited to, complying with reasonable directions and requests from City personnel.

ARTICLE V
EQUIPMENT AND PERSONNEL

ELKO may furnish vehicles and other equipment reasonably necessary to provide the services required of it by this Agreement. Moreover, **ELKO** will, at its discretion, furnish support personnel as may be reasonably necessary to provide the services required of it by this Agreement.

ARTICLE VI
SUPERVISION AND REPRESENTATIVES

ELKO will have the exclusive right to supervise all City personnel, employees, officers, agents and designees engaged by it in the performance of services in relation to this Agreement. **ELKO** and **TE-MOAK** will each select one individual who will act as that party's representative in relation to this Agreement. Changes in representatives, or limitations or expansions of the authority of a representative, may be made from time to time by either party. Notice of any such changes shall be directed to the other party in writing. In the event such notice is not provided, the party that has not been provided such notice may properly assume that no change has taken place with respect to the other party's representative.

The initial representative of **ELKO** will be Ted Schnoor, Building Official. The initial representative of **TE-MOAK** will be _____.

ARTICLE VII
ASSIGNMENT

A party to this Agreement may not assign its rights nor delegate or otherwise transfer its obligations under this Agreement to any other person without the prior written consent of the other party. Any such assignment made without the other party's consent shall be void and the attempted assignment shall constitute a material breach of this Agreement.

ARTICLE VIII
BREACH, DEFAULT AND TERMINATION

A. Breach, Default and Termination

Breach of any of the terms of this Agreement shall constitute a default under this Agreement. If the party in breach does not cure the default within thirty (30) days after notice thereof has been issued, the party not in breach may terminate the Agreement.

B. Limitation of Damages

Regardless of the nature of any claims made or liabilities asserted for any breach, default, or other claim arising out the performance or non-performance of this agreement by **ELKO**, in no event shall **ELKO** be liable to **TE-MOAK** or any third party for any sums in excess of the sums paid to **ELKO** for the services provided herein. **TE-MOAK** shall

indemnify and hold **ELKO** harmless for any claims, liabilities or damages to **TE-MOAK** or a third party arising out of this agreement which are in excess of this limitation of damages.

C. Termination

Either party may terminate this agreement with or without cause upon thirty (30) days written notice. Upon termination of this agreement or expiration of the term of this agreement, **ELKO** will return all documents and equipment in its possession, if any, of **TE-MOAK** to **TE-MOAK** and **TE-MOAK** will return or allow **ELKO** to retrieve all **ELKO** property in the possession of **TE-MOAK**, if any. Upon delivery to **TE-MOAK**, any writings delivered by **ELKO** to **TE-MOAK** in furtherance of **ELKO's** performance under this agreement thereby becomes the property of **TE-MOAK**, although nothing prohibits **ELKO** from keeping, maintaining and retaining copies of the same.

**ARTICLE IX
COMPLIANCE WITH LAWS**

ELKO will comply with all applicable laws of the State of Nevada and ordinances of the City of Elko. **TE-MOAK** will comply with all applicable laws and ordinances of **TE-MOAK** in their performance under this Agreement.

**ARTICLE X
GENERAL PROVISIONS**

A. Force Majeure

Any party to the Agreement is excused from default of performance because of conditions not the fault of and beyond its control, such as war, strikes, riots, civil insurrections and acts of God.

B. Rights, Remedies and Benefits Cumulative

It is agreed that each and every one of the rights, remedies and benefits provided by this Agreement shall be cumulative, and shall not be exclusive of any other rights, remedies and benefits allowed by law or under this agreement.

C. Waivers

One or more waivers of any covenant, agreement or condition of default regarding provisions of this Agreement by any party shall not be construed as a waiver of a further breach of the same covenant, agreement, condition or the right of such party thereafter to enforce each and every provision.

D. Immunities

The parties agree to recognize, as against the other, all immunities provided to the

G. Paragraph Headings

The paragraph headings of this Agreement are not a part of this Agreement and shall have no effect upon the construction or interpretation of any part of this Agreement.

H. Entire Agreement

This document contains the entire Agreement of the parties hereto with respect to matters covered hereby, and no other agreement, statement or promise made by any party hereto, or agent of such party, which is not contained herein, shall be binding or valid. No purported modification, amendment or other change in this Agreement shall be valid unless set forth in writing, and signed by **ELKO** and **TE-MOAK**.

I. Invalid Provisions

The parties agree that in the event any covenant, condition or provision herein contained is held to be invalid by any court of competent jurisdiction, the invalidity hereof shall in no way affect any other provision in this Agreement if the provision does not materially prejudice **ELKO** or **TE-MOAK** in their respective rights and obligations hereunder and to that extent the provisions of this Agreement are severable.

J. Waiver of Performance

The failure of any party to insist in any instance upon a strict performance by the other party of any of the provisions, terms, covenants, reservations, conditions or stipulations contained in the Agreement, shall not be considered a waiver thereof, and the same shall continue and remain in full force and effect. No waiver by any of the parties of any provision, term, covenant, reservation, condition or stipulation contained in this Agreement shall be deemed to have been made in any instance unless expressed in the form of a resolution by the respective governing body.

**ARTICLE XII
ADDITIONAL PROVISIONS**

A. Duties of ELKO and TE-MOAK City After Expiration or Termination of Agreement

Upon expiration, or earlier termination, the parties shall have no continuing obligations other than those expressly provided for in this Agreement.

B. Attorney Fees and Costs to Prevailing Party

In the event of litigation between any of the parties hereto arising from a breach or default of this Agreement, the prevailing party shall be entitled to recover attorney fees and costs incurred in connection with the litigation.

IN WITNESS WHEREOF, this instrument has been executed on the date and year first above written heretofore duly and legally adopted by each of the parties.

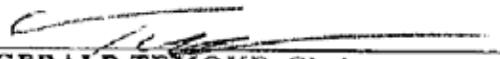
CITY OF ELKO

By: 
MICHAEL J. FRANZOIA, Mayor

ATTEST:

By: 
Shanell Owen, City Clerk

ELKO BAND COUNCIL OF THE TE-MOAK TRIBE OF WESTERN SHOSHONE

By: 
GERALD TEMOKE, Chairman
ELKO BAND COUNCIL

RATING FACTOR 4 – LEVERAGING RESOURCES:

The total project costs are \$856,499

HUD ICDBG Grant 605,000

Elko Band Contribution 251,499 ($\$251,499 / \$856,499 = 29.3\%$)

The Band's contribution is 29.3% of the total project cost. The contribution will be the \$1,500 ICDBG share of the Tribe's A-133 Audit costs; and the value of the land that the Headstart Center will encompass, \$249,999. These funds are budgeted in the Cost Summary, HUD -4123, included in this application. The funds are committed and will be available to be expended in Fiscal Year 2012.

Statement: The Elko Band Council will contribute \$251,499 as matching funds and land value to meet the purposes outlined in this application. This commitment is made by the Elko Band Resolution No. 2011-EBC-18 included in the front of this application, which certifies that the following contribution will be made to the project. An excerpt from that resolution follows:

9. Certifies that the following contributions will be made to the project by the Band: a Cash contribution to conduct the annual A-133 Audit in the amount of at least \$1,500 to cover the proportionate costs of this grant; and the value of land, (value established by an independent qualified real estate professional) that the Headstart Center will occupy in the amount of \$249,999, for a total tribal contribution to the project by the Elko Band in the amount of \$251,499.

10. Commits the necessary administrative staff including business management, accounting and controls staff to track the funding for this project and provide all necessary financial controls, checks and balances, to the standards of 24 CFR Part 85 and 24 CFR 1003, and other applicable federal requirements.

A copy of the full Resolution No. 2011-EBC-18 is included in this application.

The Elko Band acknowledges that environmental review requirements under 24CFR part 58 apply to total project costs and we intend to meet those requirements.

The value of the land is established by an independent professional commercial land appraiser familiar with land valuation using a reasonable extrapolation of land value based on recent sales of similar properties in the same area. See Evaluation Attached to Factor 4.

INDEPENDENT LAND VALUATION and PROFESSIONAL CREDENTIALS

BY Judy Camarillo, Senior Consultant, Collective Strategies:

Collective Strategies

May, 13, 2011

Gerald Temoke, Chairman
 Elko Band Council
 1745 Silver Eagle Drive
 Elko, Nevada 89801-5085

Dear Chairman Temoke,

As per your request I compiled a list of property sales to establish a probable value of the 3 acre parcel your tribe is planning to develop into Phase 2, the Head- Start Addition. I have valued it as if it were "fee simple," raw land with infrastructure improvements, but no buildings.

SUBJECT PROPERTY

The subject property is on the north side of Interstate 80, north of Ruby Vista Drive on the north side of Shoshone Circle at Red Circle. The parcel is an un-surveyed 3 acre parcel located on the Elko Band Tribe of Western Shoshones. The subject is raw land, however the proposed facility is adjacent to and will be attached to the existing Phase One complex, so access/egress, water, sewer and electric is available to the site at little cost.

METHODOLOGY AND VALUATION

The subject parcel and location is to be used for a specific purpose. The attached Comparable #1 shows a sale of less than a year for the exact purpose. I have eliminated other comparable sales within the same time frame that are bare land, but have specific uses either for development of single family dwellings or light/heavy commercial. I have given the comparable #1 subject parcel a 32% premium because of the location and cost differential. The cost of connecting the comparable sales parcel's utilities to the proposed building site could reasonably be estimated at the \$40,000 (20,202/acre).

Value of Comparable sale	\$63,131/acre
32% premium	\$20,202/acre
<hr/>	
Market value of the subject property per acre	\$83,333/acre
3 acre parcel @ \$83,333/acre	\$249,999

Reno:
 3983 S. McCarran Blvd, Suite 522, Reno, NV 89502

Dallas:
 726 S. Center St., Grand Prairie, TX 75051

817.909.3338 Cell/SMS Text
jim@collective-strategies.com
 888.826.6576 Fax

Collective Strategies

Methodology Proof:

As a proof of the above methodology, I also used the next closest comparable sales and used a weighted average as described below to determine the market value of the subject property with the three closest comparable sales. This below proof comes to within less than 1% variance (margin of error) from the above methodology.

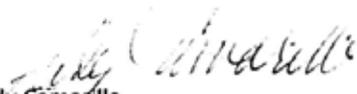
Comparable # 1 was the closest comparable parcel. It matched the subject property in use and size, while also the most recent sale. Comparable #'s 2 & 3 had a higher value to the buyer because of the location, size, market/competition and use. The calculation for this appraisal uses a weighted average of the three comparables. The weighted average calculation was as follows and falls within less than a 1% variance from the above methodology:

• Comparable #1 carried 100% value	63,131@100%	63,131
• Comparable #2 carried 65% value	154,536@65%	100,448
• Comparable #3 carried 65% value	132,653@65%	86,224
Average Value of Comparables per acre		82,268

Weighted Average Market Value of Subject Property per acre	83,268/acre
3 acre parcel @ \$83,268/acre	\$249,804

QUALIFICATIONS

I am a former Senior Corporate Appraiser for Bank of America, and a certified cal Vet Appraiser. I have also taken both MAD and SRA classes in appraisal. During my tenure with Bank of America my average value of appraisals/year was \$100,000,000.00. All corroborating data, including Assessor’s Maps, legal documents and aerial photos are available upon request.



 Judy Camarillo
 Senior Consultant

Reno:
3983 S. McCarran Blvd, Suite 522, Reno, NV 89502

Dallas:
726 S. Center St., Grand Prairie, TX 75051

817.909.3338 Cell/SMS Text
jim@collective-strategies.com
 888.826.6576 Fax

Collective Strategies

COMPARABLE SALES DATA

Elko comp #1

OWNER: Head Start of Northeastern Nevada

APN: 001-630-070

SIZE: 1.98 acres

DATE OF SALE : June 11, 2010

LOCATION: This parcel is located on the south-eastern edge of the Town of Elko and is accessed from Idaho Street via 12th Street approximately 2 blocks from the center of town just north of the Amtrack Railway.

USE: Parcel purchased as bare ground to build a head start facility.

ROAD FRONTAGE:

UTILITIES: The location indicates that utilities are available but not connected

DESCRIPTION: This parcel is located on the south-eastern edge of the Town of Elko and is accessed from Idaho Street, south, via 12th Street approximately 2 blocks, on Silver Street. This parcel is area of commercial properties, south of an older mixed residential/commercial area.

REMARKS: This sale represents the closest comparable, as the ground was purchased less than a year ago and for the same specialized program. The location of this property is inferior to the subject parcel.

SALES PRICE: \$125,000.00/\$63,131.00/acre

Reno:
3983 S. McCarran Blvd, Suite 522, Reno, NV 89502

Dallas:
726 S. Center St., Grand Prairie, TX 75051

817.909.3338 Cell/SMS Text
jim@collective-strategies.com
888.826.6576 Fax

Collective Strategies

COMPARABLE SALES DATA

Elko comp #2

OWNER: Sandvik Mining and Construction, Smyrna Georgia

APN: 001-560-090

SIZE: 3.365 Acres

LOCATION: This parcel is north of U.S. Interstate 80 , approximately 1 mile north-east of the subject parcel on Alta Vista Road with access to U.S. 80 from Ruby Vista Drive via E. Jennings Way.

SALES DATE: August 12, 2010

USE: Parcel is situated in a commercial growth area on the north eastern edge of Elko.

UTILITIES: The location is near other commercial properties; therefore it is assumed that although the Assessor's Office, at the time of the sale, indicated no improvements, they were in fact adjacent to the parcel but unconnected.

DESCRIPTION: The parcel appears relatively flat up against a set of rolling hills. The surrounding properties are developing into light to heavy commercial, and the undeveloped parcels appear to be laid out for future commercial use. The property is north east of the Ruby View Golf Course.

REMARKS: The location and use of this property has a competitive nature in the Elko, Nevada region. This competitive environment added value that would not apply to the subject parcel. The sales price of this property has been influenced by the easy access to U.S. 80.

Sales Price: \$520,000.00/\$154,536.00/acre

Reno:
3983 S. McCarran Blvd, Suite 522, Reno, NV 89502

Dallas:
726 S. Center St., Grand Prairie, TX 75051

817.909.3338 Cell/SMS Text
jim@collective-strategies.com
888.826.6576 Fax

Collective Strategies

COMPARABLE SALES DATA

Elko comp #3

OWNER: Kronenberg, Gregory G & Gina M, Elko, Nv

APN: 001-566-013

SIZE: .98 acres

SALE DATE: May 14, 2010

LOCATION: This parcel is approximately 1 mile north east of the subject, on the east side of the Ruby View Golf Course. Access is north off of Ruby Vista drive.

USE: The parcel was vacant at the time of sale in an area with commercial expansion

UTILITIES: The Assessor’s Office indicates that at the time of sale this parcel had no utilities.

DESCRIPTION: This parcel has been leveled and is located in a gently rolling hill area. It lies within a newer commercial development area.

REMARKS: This parcel is in an expanding industrial/commercial area of north east Elko, north of the Ruby View Golf Course. It is located in an area of specialized commercial development with easy access to U.S. 80. The location and use of this property has a competitive nature in the Elko, Nevada region. This competitive environment added value that would not apply to the subject parcel. The sales price of this property has been influenced by the easy access to U.S. 80.

SALES PRICE \$130,000/ \$132,653 / ACRE

Reno:
3983 S. McCarran Blvd, Suite 522, Reno, NV 89502

Dallas:
726 S. Center St., Grand Prairie, TX 75051

817.909.3338 Cell/SMS Text
jim@collective-strategies.com
888.826.6576 Fax

Collective Strategies

Judy Camarillo

P.O. Box 1726
Tonopah, Nevada 89049
775.233-3840
camarillojudy@msn.com

OBJECTIVE: Employment as a Financial Administrator

SPECIALIST KNOWLEDGE: An extensive general history of successful administrative skills in varied situations. Specialist knowledge of the agricultural, property valuation and commodity broking industries

EMPLOYMENT HISTORY

- 2010-Current Walker River Paiute Tribe - Finance Director**
- 2008-2010 Yomba Shoshone Tribe - Tribal Administrator**
- 2006-current California Custom Docks - Contracts Administrator**
- 2004-2007 Sherwood Harbor Marina and RV Park - CEO**
- 2001-2003 Belmont Inn - Managing Partner and Part owner**
- 1989-2001 Rebel Oil Company, Las Vegas - Nevada Plant Manager, Tonopah Nevada**
- 1987-89 High Desert Janitorial - Owner/manager -**
- 1985-1987 Carver's Country Bar and Restaurant, Round Mountain, Nevada – Manager**
- 1985 Circle L Ranch - Agricultural Project Consultant**
- 1984 Cattle Corporation, Denver, Colorado. - Agricultural Project Consultant**
- 1975-1979 Bank of America, Merced California - Senior Corporate Appraiser**

Reno:
3983 S. McCarran Blvd, Suite 522, Reno, NV 89502

Dallas:
726 S. Center St., Grand Prairie, TX 75051

817.909.3338 Cell/SMS Text
jim@collective-strategies.com
888.826.6576 Fax

Collective Strategies

EDUCATION

University of Nevada, Reno Nevada 1963-1970. Double Major/ Mining and Agricultural Journalism, minor in public relations and Advertising.

California State Polytechnic University, San Luis Obispo. California. 1971-1974 Major-Agriculture Business Management

SUPPLEMENTAL TRAINING

California Agricultural Leadership Program Class VII. 1976-1978

Society of Real Estate Appraisers, Modesto, California SREA Course 101 (Residential appraisal 1977)

Bank of America Management Training Program, San Francisco, California Personnel Law 1978

Management Development, Smoky Valley Mining Division, Round Mountain, Nevada 1981-82

LICENSES

Commodity Broker's License issued by the Commodity Futures Trading Board 1979.

California Veteran's Administration/Housing Program Licensed Official Appraiser. Issued by the State of California 1979.

Class A- CDL with Hazmat endorsement

Reno:
3983 S. McCarran Blvd, Suite 522, Reno, NV 89502

Dallas:
726 S. Center St., Grand Prairie, TX 75051

817.909.3338 Cell/SMS Text
jim@collective-strategies.com
888.826.6576 Fax

RATING FACTOR 5 – COMPREHENSIVENESS & COORDINATION:

Subfactor 1 – Coordination

The construction of a Headstart Center to replace the sub-standard facility currently in use has been a goal several years for our people. We have a great need for this facility to replace a condemned unsafe sub-standard building which houses our Headstart and Early Headstart programs. The old building does not provide a positive learning environment for our children or staff.

The Elko Band desires to assure that the building is constructed to meet building codes and health and safety codes. This does not always happen on Indian Reservations. Therefore we have adopted the City of Elko Building Codes by formal Resolution No. 2011-EBC-20 (attachment to Factor 3) and have entered into a Interlocal Government-to-Government Agreement (attachment to Factor 3) with the Elko Building Department to provide plans review and inspection services for the Headstart project. The agreement has been reviewed by the City Attorney and approved by the City of Elko Council (agenda Attached to this Factor 5). See Interlocal Agreement at end of Factor 3 and attached letter from Ted Schnoor, at the end of this Factor 5.

We have worked with licensed Architects to determine the conceptual layout, design and make cost estimates. We have had meetings with Rex Ruge, licensed AIA Architect, R GROUP Architecture and Planning, Inc. His bio is at the end of this Factor 5.

We have coordinated with the Bureau of Indian Affairs, Eastern Nevada Agency, which is a funding agency for our Aid to Tribal Government Programs and other programs. The BIA is one of our major cooperators on planning and improving our programs and in providing resources. We can count on the agency staff to provide assistance in many ways. The BIA has offered the use of Roads equipment to help prepare the site and to do the rough grading and compaction. A letter of commitment is attached at the end of Factor 5.

The Elko County School District works with us in a variety of ways, but particularly, they provide services at our Headstart Center for special needs children, ages 3-5, a couple times each week. The Director for Special Services has committed to continue to provide services at the new facility under the same terms and conditions as they currently provide at the old building. In fact, if the new building can meet the space needs of the additional children currently on the waiting list, they are able to provide services to those additional children as needed. A letter is attached at the end of Factor 5.

The Western Shoshone Department of Public Safety has supported our efforts in developing a viable community by working with activities and support to our people, particularly to our youth. The WSDPS provided law enforcement statistics and information regarding the most serious problems and potential solutions to chronic situations. Chief of Police, Mike Kolsh provided a commitment letter which is included at the end of Factor 5.

The InterTribal Council of Nevada – Gloria Smith, Director of Headstart Services, has expressed ITCN’s support and to provide services to our Band in several areas. ITCN administers the Elko Band’s Headstart program as well as BIA Court of Appeals, Administration on Aging, Child Care Development fund, Nevada Substance Abuse Prevention Training, Domestic Violence – DHHS, Native American Workforce, Indian Health of Nevada, Women Infants and Children, HUD ITCN Housing Program, Nevada EPA Liaison Program and similar activities. She sees our proposed Headstart and Education facilities as a very favorable location for ITCN to interact with our community. The InterTribal Council of Nevada provides funding and financial assistance to our Headstart programs for enrollment costs and subsidies to the program. (See Letter of Commitment at the end of Factor 5)

We receive assistance and support from the Nevada State Office of Early Care and Education which was established under the State Child Care Administrator's Office to oversee and coordinate the quality improvement funds received through the Federal Child Care Development Funds (CCDF). Bennith Tinhorn has worked with us on a regular basis and provides assistance to special needs children every week at our education facility. She has pledged her support and participation in planning and coordinating the new Education Center which includes the Headstart programs. Programs funded through her office includes: Accreditation Support, Southern Nevada's Child Care Training Program, Child Care Registry, The Apprenticeship Program, Pre-K Standards Development, Child Care Scholarships and Infant/Toddler Quality Improvement Grants. A letter of commitment from Jamie Burnett is attached to this Factor 5.

The need for the new Headstart facility is identified as a high priority for the Elko Band in the Te-Moak Tribe of the Western Shoshone Community Economic Development Strategies (CEDS) Plan completed in 2005 with a potential source of funding listed as ICDBG. This Band made application to ICDBG for this project in 2009. An ICDBG grant was awarded in 2010 for the Education Center which will house the ABC Child Care Center, After-School programs, and tutoring programs. We are now applying for Phase 2 of this facility to serve the Headstart and Early Headstart programs which remains the highest priority for our Band. We have many needs, but this total education center is the highest priority.

Public Community Meetings were held with the community. A meeting was held on February 23, 2011 to provide information on the ICDBG grant opportunities and provide for input from the community. Information was provided on the amount of funds available through the ICDBG grant program, the range of activities that may be assisted, and other important program requirements. Community views, opinions and recommendations were received, and we incorporated their input into our decision making. This meeting was announced and posted on community bulletin boards in public locations, phone calls were made to individuals and tribal departments and local offices. A copy of the meeting announcement, public notice, agenda, meeting minutes, and sign-in sheet is included in this application.

Dr. Michael J. McFarlane, Ph.D; Vice President of Academic Affairs, Great Basin College has offered his school’s cooperation and participation to the Colony in providing educational programs and workshops which can be conducted on-site at our facility. Distance education courses at GBC earn the same credits, follow the same course outline, have the same learning outcomes, and require the same academic rigor as traditional face-to-face courses. Our Headstart

Center will provide our residents an opportunity to take courses on-line. GCB provides student-centered post-secondary education.

Subfactor 2 – Outputs, Outcomes and/or Goals

Goal:

Elko Band addresses HUD GOALS, PRIORITIES and NEED:

The Elko Headstart Center fully addresses the “Need” recognized by HUD that Indian Tribes and Alaskan Natives are in need of infrastructure and facilities to improve the health, safety, and well-being of residents. The proposed public facility will replace an unsafe and substandard facility with a new functional facility that will provide a positive atmosphere for learning.

Our project will meet HUD Goals and Priorities as follows:

HUD GOALS

4B

This Headstart Center will contribute to building an inclusive and sustainable community free from discrimination and with an energy efficient building and location that is healthy, affordable and diverse.

4C

This project will provide programs and services to the entire Elko Colony and the programs and services offered will insure an open, diverse, and equitable community.

5B

This project will contribute to transforming the Way HUD Does Business by assuring that the Headstart Center is customer-centered, place based, collaborative, and responsive to employee feedback and focused on results.

5D

The Headstart Center will promote culture change by offering a healthy, open, flexible work environment that reflects the values of HUD’s mission.

HUD PRIORITIES

2c

The Headstart Center will support Sustainability by improving residents’ health and safety, particularly that of children and other vulnerable populations, by promoting green and healthy design, construction, rehabilitation, and maintenance of this public facility.

2e

The Headstart Center will provide reduced energy consumption and incorporates green building practices in the design and operation of HUD-supported this public facility.

2g

The Headstart Center will promote coordinated planning, integrating federal resources, and targeting technical assistance at the local, state, and regional levels for sustainable housing and communities.

Our implementation of these goals and priorities are demonstrated in the outputs and outcomes detailed below.

The Elko Band’s goal, consistent with HUD’s goals and priorities, is to meet the essential needs critical to the provision of a safe, accessible, energy efficient Headstart Center that will provide a positive learning environment to our students in Headstart and Early Headstart programs and provide workforce support through an information center that will communicate job and training opportunities for low income individuals and families. Early access to education, resources and academic support will provide a more solid foundation for our people and result in a more viable community.

The Elko Band is a current applicant having received an ICDBG grant in 2010 to construct an education center to house the ABC Child Care Center, after-school programs, and tutoring services. This grant is underway, on schedule, on budget and in compliance with all reporting requirements. We are proposing to construct a new Headstart Center as an addition to the Education Center. The new Headstart Center will replace a condemned facility that does not meet minimum health and safety standards and does not meet our highest priority needs. Failure to acquire decent facilities could result in the loss of funding received through the InterTribal Council of Nevada and the State of Nevada Children’s Cabinet, and other sources, and result in the closing of the sub-standard facility and closure of the Headstart program. The new Headstart center will facilitate job training and career services for our staff in coordination with Federal, Nevada and local entities. We will provide reliable and timely access to local employment opportunities, educational opportunities, services, and other basic needs of workers. We will partnership with the local school district and community college to offer skills training to develop pathways to career ladders for our community.

We have utilized the 2011 HUD Logic Model to display our goals, outputs, outcomes, measures, and benchmarks that will contribute to the enhancement of the viability of our community.

OUTPUTS:	Measures:	Number
Public Facilities – New Construction (Facilities, Education, workforce and job information services)	New Public Facility constructed to plans and specifications to meet all building and fire codes of City of Elko	1 public building
	Cost per building	\$856,499
	Square feet	4,320 sq ft
	New Public Facility with ACC Construction, LEEDS & Energy Star appliances and products	One-time construction cost Savings \$12,000
	Site in developed location saving	One-time

	site development costs, reduced roadway, electric, water and sewer extensions	construction cost savings \$9,000
	Persons - Provide services to the community	729 persons
Energy Star New Construction incorporates energy efficiency measures that meet Energy Star Standards	Number of new buildings incorporating Energy Star standards; Benefit to entire community by reducing O&M costs, improving sustainability to 729 residents	1 new public building with Energy Star
Green Development- New construction incorporates measures that meets Green Development Standards	Number of new buildings incorporating LEEDS Green Development standards and rating system; Benefit to entire community by improving sustainability to 729 residents	Annual Savings of 15-18% or \$267/year
Universal Design and Visitability- New Construction incorporates these standards	Number of new buildings incorporating Universal Design and Visitability Standards	1 new public building to Universal Design and Visitability Standards
OUTCOMES:	Measures	Number
Self-sufficiency-improved quality of life due to public education and workforce services	Number of people benefitting	729
Improved Quality of Life and community viability	Educational and workforce services in a positive, healthy, safe environment.	Community-wide benefits to all 729 residents.
Headstart early education services offered at this facility will include many outcomes that could be lost if replacement a facility is not secured to replace the substandard condemned building	Number of people benefitting with the retention of Headstart services (3 current employees plus the addition of 2 new employees upon opening of larger Headstart Center	729 Elko Colony residents and 5 employees
Programs offered at this facility will be expanded to serve those currently on the waiting list providing access	Number of children/students added as a result of added space and increase space for after-school by 50% (25-50)	25 (Increase Headstart enrollment from 25-50)
Full-time positions at this facility will be expanded to serve the increased students/children served at the facility	Number of new Headstart positions created by the increased students/children added to the enrollment.	2 new headstart teachers upon opening

Job Information Center – new service to provide information to Low-income individuals and families on education and job opportunities	Number of people who have access to workforce information including education and job opportunities	729 with access to workforce opportunities
---	---	--

OUTPUTS- OUTCOMES- MEASURES- and EVLUATION TOOLS:

The proposed facility will meet our most critical education needs by retaining existing Headstart programs and expanding those programs when additional space is available and also by providing workforce support for the first time. In Factor 2, we identified our high priority needs that will be addressed through the construction of this facility and we described the solutions that will be provided to meet those needs, and the expected results. This grant is for construction of a building and a building is the tool to meet the needs and results we discussed in Factor 2. The need for this grant is to meet our goal – to meet the essential needs critical to the provision of education services in a positive learning environment and to provide an information center for job and education opportunities available to low income residents. This will make ours a more viable community with a much improved quality of life for our residents.

Evaluation Tools and Frequency of Reporting:

Construction Logs will be maintained by the Construction Supervisor throughout the construction period and compiled on a monthly basis. The Project Manager will review the reports and make additions and change as needed and provide monthly construction log reports to the Tribal Chairman.

Program Specific Forms will be developed and used by the Tribal Administrator to assure the widest application of Section 3 compliance and submitted to the Project Manager weekly.

Interviews will be used quarterly between the Tribal Chairman and Band Program Directors regarding the use and services provided at the Headstart Center to make the best utilization of the facility in meeting the highest priority health, education, and social needs.

Questionnaires will be used annually to assess the satisfaction of the Elko Colony residents in the availability, utilization and access to the facility and any recommendations in regard to the operations and program activities.

MAINTENANCE OF DATA:

Data for the construction phase of this project will collected and maintained by the Project Manager on a weekly and monthly basis; compiled and put into a narrative report to the Tribal Chairman within five days after the end of each month. All the construction reports, data, payroll records, contract documents, will be organized at the end of the quarter by the Project Manager and turned over to the Chairman. This information will be held by the Band for at least seven years and then archived.

Individual Case Records will be collected and maintained by Headstart programs within the Band and with organizations outside the band regarding services provided. For example, the

Children's Cabinet program will maintain records for their organization, Elko District School for their programs and services. These reports will be quantified and used in measuring the success of the programs being conducted at the new facility.

Agency Database records will be maintained by the Headstart director for the Band. These records are used to establish priorities, set goals, measure results and report progress. These reports will be instrumental for our Band in determining the degree of success of the Headstart Center at this facility.

Specialized Database records are maintained by the public school systems for Elko Band students and these reports will assist us in recognizing and dealing with such things as academic performance, special needs and gifted program opportunities. It will also be an indicator of the degree of success of our Headstart activities and after school programs offered at this facility.

ATTACHMENTS TO FACTOR 5:

Letter of Commitment, Wendy Vecchoine, Finance Manager, Elko Band
Letter of Commitment, Audrey Bonales, Child Care Worker, ABC Day Care Center, Elko Band
Letter of Commitment, Ted Schnoor, Building Official, City of Elko Building Department
Agenda for Elko City Council Meeting – Consideration of Interlocal Agreement for education building
Biographical Sketch: Rex Ruge, Architect, R Group Architecture and Planning, Inc.
Letter of Qualifications and Confirmation of Construction Cost Estimates, Gratton's
Construction Cost Estimating, Dan Gratton, Owner
Letter of Commitment, Mike Kolsh, Chief of Police, Western Shoshone Department of Public Safety
Letter of Commitment, Jamie Burnett, The Children's Cabinet
Letter of Commitment, Joseph McDade, Superintendent, Bureau of Indian Affairs, ENA
Letter of Commitment, Gloria Smith, Headstart Director, Intertribal Council of Nevada
Letter of Commitment, Susan Lawrence, Jack French, Elko County School District
Public Participation Documentation:
Tribal Resolution No. 2011-EBC-18: Excerpt from Resolution
Community Development Notice -2011 ICDBG Grant
Public Meeting Notice
Meeting Agenda
Meeting Notes
Meeting Sign-in Sheet

ELKO BAND COUNCIL
1745 Silver Eagle Drive • Elko, Nevada 89801
775-738-8889 • Fax 775-753-5439

June 7, 2011

Carolyn O'Neil, Administrator
Southwest Office of Native American Programs
U.S. Department of Housing & Urban Development
One North Central Avenue, Suite 600
Phoenix, Arizona 85004

Dear Administrator O'Neil:

As Finance Manager for the Elko Band, I oversee the accounting, control and reporting of the Tribe's financial resources. The Elko Band is applying to your office for an ICDBG grant to design and construct a new Public Facility to serve as the Elko Headstart Center. This facility will be an addition to the Education Center that was funded by ICDBG in 2010. This new facility will enable us to continue and expand the Headstart programs currently housed in a sub-standard modular building which is not adequate for providing quality services.

The Band's audits are current and comply with OMB Circular A-133 requirements. Any findings or weaknesses have been addressed through a corrective action plan that is being implemented by the Elko Band. The Band's accounting policies conform to accounting principles generally accepted in the United States applicable to governmental units. The financial statements of the Band are prepared in conformity with generally accepted accounting practices (GAAP). The Band has financial policies and procedures as well as procurement and contract management procedures which are in use and in compliance with 24 CFR Parts 84 and 1003.

While the 2010 ICDBG grant is the first ICDBG grant our Band has ever received from HUD, our Band has successfully managed many grants and contracts that are very similar to the ICDBG grant. Our 2010 ICDBG grant is on schedule and in budget and reports have been submitted as required and on time. We have grants and contracts that are very similar to the ICDBG grant that are also successful and in compliance with regulations and requirements. We have planned, designed and constructed public facilities, most recently the Band Administration Building, similar to the construction requirements of the Headstart Center.

The Elko Band has successfully managed and performed grants, contracts and assistance programs in the past five years which were funded by the following Federal agencies:

- U.S. Department of Agriculture
- Bureau of Indian Affairs
- U.S. Environmental Protection Agency
- U.S. Department of Justice

Constituent Band of the Te-Moak Tribe of Western Shoshone Indians of Nevada

ELKO BAND COUNCIL

1745 Silver Eagle Drive • Elko, Nevada 89801
775-738-8889 • Fax 775-753-5439

- Department of Homeland Security
- U.S. Department of Health and Human Services

Some of the programs, projects and enterprises that we have successfully facilitated, managed or operated include:

- FEMA-PDMC
- Elder Program
- Caregiver Program
- USDA Food Program
- Daycare Program
- Latchkey Program
- Commodity Food
- Nevada Summer Food Program
- Smoke Shop
- Law Enforcement
- DOJ Community Oriented Police
- Public Safety
- Natural Resources
- Consolidated Health Services
- Facilities Operation and Maintenance
- Education
- Environmental Protection
- BIA Consolidated Tribal Government Programs
- BIA Transportation
- BIA Child Assistance Training
- BIA Tribal Work Experience Program
- BIA Wildlife and Parks
- IHS Combined Health
- EPA – General Assistance Program (GAP)
- HHS Domestic Violence
- Guardianship Activities – Agency Fund
- Enterprise – Smoke Shop
- Enterprise – Smokin Burger

The Elko Band also manages buildings, roads, utilities, vehicles and equipment. We manage a wide variety of programs and projects successfully and will do the same with the HUD ICDBG grant when it is received.

I, and the staff of the Elko Band Finance Department, are committed to participating in the financial management of the funds provided under the ICDBG grant and will participate in the reporting including SF 425, LOCCS management, ASER reports, performance reporting, Minority Business and Section 3 reporting, and other required reports.

We appreciate your favorable consideration of our grant application.

Sincerely



Wendy
Finance Director

Constituent Band of the Te-Moak Tribe of Western Shoshone Indians of Nevada

ELKO BAND COUNCIL
1745 Silver Eagle Drive • Elko, Nevada 89801
775-738-8889 • Fax 775-753-5439

June 7, 2011

Carolyn O'Neil, Administrator
HUD SWONAP
One North Central Ave, Suite 600
Phoenix, Arizona 85004

Dear Ms. O'Neil:

I am pleased to offer my support and any available resources to the development of the new Headstart Center as an addition to the Education Center funded by HUD ICDBG. I am the Director of the ABC Day Care Center at the Elko Colony. I am committed to participate and help with the development of a new facility in any way I can. The building that we are currently using for Headstart, Child Care and other education programs has wavy floors and doors that will not open and close. The building is old modular structure that is not in a condition to be repaired. We do not have enough space to meet the needs of the children and we have children on the waiting list, mostly from single low-income families. All of the children in Headstart are from low-income families. We need a larger building to enable us to provide the services that are needed for all of our education programs.

The recent award of the 2010 ICDBG grant is very exciting as we begin working with the Architect to complete the actual design of the new child care center. We also need to add Phase 2, with the 2011 ICDBG grant to be able to add the Headstart programs and have all of the Elko Band education programs in one quality facility. Obviously, I support the ICDBG grant application for the new Headstart facility and look forward to continuing my participation in its development. I will do anything I can to help make it a reality.

Sincerely



Audrey Bonales
ABC Day Care



City of Elko
1751 College Avenue
Elko, NV 89801
(775) 777-7221
FAX (775) 777-7229

Friday, October 08, 2010

RECEIVED
ELKO BAND COUNCIL

OCT 12 2010

TO: Gerald Temoke, Chairman
Elko Band Council
1745 Silver Eagle Drive
Elko, Nevada 89801

Dear Chairman Temoke:

The City of Elko is in receipt of your request to have the City of Elko Building Department conduct a plan review and building inspections for the proposed Education Center to be constructed on the Elko Band Colony. The City of Elko Staff does not have the authority to authorize this request and will need to forward this request to the City Council. City Staff has been working on a draft Memorandum of Understanding (MOU) with Mr. Bob McNichols that we will forward to the City Council for consideration at their next regularly scheduled meeting on October 26th, 2010. The City Staff is receptive to the concept and is forwarding a recommendation of approval to the City Council to enter into an agreement with the Elko Band for the above mentioned project.

Subject to City Council approval, the Elko Band will need to submit site plans and building plans and specifications for our review and approval, acquire a building permit at rates established by the City of Elko, and comply with inspection requirements during the course of construction. The plans and specifications will be reviewed in compliance with all applicable building codes and design standards utilized by the City of Elko. We will ask the Elko Band to hold the City of Elko harmless for any loss, damage or legal liability incurred under the agreement.

Upon approval by the City Council, our office is willing to conduct the building inspections under the same conditions as any similar facility in the City of Elko. We look forward to the opportunity of working with the Elko Band on this project.

Sincerely

Ted Schnoor
Building Official

Elko City Council

Agenda Action Sheet

1. Title: **Review consideration and possible action to approve an Interlocal Agreement between the City of Elko and the Elko Band of the Te-Moak Tribe of Western Shoshone Indians to utilize the services of the Elko Building and Fire Departments, and matters related thereto. ACTION ITEM**
2. Meeting Date: **May 24th, 2011**
3. Agenda Category: *(Please highlight)*
PERSONNEL UNFINISHED BUSINESS NEW BUSINESS SUBDIVISIONS APPROPRIATIONS REPORTS PUBLIC HEARINGS RESOLUTIONS AND ORDINANCES SPECIAL PRESENTATION Petitions and Appeals
4. Time Required: **5 Minutes**
5. Background Information: **Representatives from the Elko Band of the Te-Moak Tribe of Western Shoshone Indians have approached Staff requesting the City's cooperation in reviewing submitted plans and specifications, issuing appropriate permits and providing inspections of the construction in progress to verify that the construction is completed in accordance with applicable building codes and standards used by the City of Elko.**

This request is for this single project to construct an educational center located at the Elko Colony. The Elko Band is willing to pay for all standard associated fees and a onetime fee for legal services in conjunction with the preparation of the agreement. Staff supports the request and feels we can facilitate the requested services without compromise to our current work-load.
6. Budget Information:
Appropriation Required: **NA**
Budget amount available:
Fund name:
7. Business Impact Statement: **Not Required**
(If Business Impact Statement is required, please attach)
8. Supplemental Agenda Information: **Draft Interlocal Agreement**
9. Recommended Motion:
10. Prepared By: **Delmo Andreozzi, Assistant City Manager**
11. Committee/Other Agency Review: **City Attorney, Fire Department & Building Department**
12. Council Action: (to be completed by City Clerk)
13. Agenda Distribution: **Bob McNichols (e-mail) BobMcNichols@RexBuilders.com**
(Please list the name, address, fax number or e-mail address for anyone needing to receive a copy of this agenda)

REX ALAN RUGE, President
R GROUP Architecture & Planning, Inc.

Mr. Ruge graduated from Arizona State University with concurrent Master of Architecture and Master of Business Administration degrees in 1987. While attending the University he received many scholarships and awards including *Design Excellence* honors and earned recognition as an *AIA Foundation Scholar*. He put himself through school completely by himself while raising a family and working at night. This strong work ethic and determination to succeed have affected every aspect of his career and have given him a strong reputation in the community for consistently producing accurate, complete, quality work within any given time and cost constraints.

Upon graduation from ASU he served as Project Architect for a leading Architecture and Planning firm in Southern California and Florida from 1987 to 1993 on a wide range of Retail, Industrial, Office, and Resort projects throughout the United States. His experience with this firm included all areas of conceptual planning, design, construction administration, and project management. While at the firm he became a licensed Architect in Arizona and California and gained NCARB Certification (the equivalent of Nationwide Registration).

He moved to Kingman in 1993 and started R GROUP Architecture and Planning, Inc. while also obtaining his General Commercial and Residential Contractor's licenses. R GROUP was the first full-service Architecture, Planning, and Construction firm in the area and quickly grew into a multi-million dollar company. Over the years, R GROUP has had a major impact on the local tri-state area, working on hundreds of Architecture projects as well as serving as General Contractor on many commercial and residential buildings. R GROUP has been extremely involved in several subdivisions locally with over 70 homes completed in the Valle Vista area and over 140 homes in Chaparral Mesa alone, not to mention numerous custom homes throughout the area. This wealth of experience, coupled with Mr. Ruge's credentials provide unmatched professionalism and service to his clients. The firm has always pursued state-of-the-art CADD capabilities and all projects are done 100% electronically on an AutoCad platform. The vast array of projects completed include almost every type and range from small renovations to multi-million dollar developments. Offices, Retail Stores, Master-Planned Developments, Restaurants, Industrial Buildings, Warehouses, Hotels, Churches, and Custom Homes are just a few of the many varied projects completed over the last 18 years. Mr. Ruge handles 100% of the projects personally to ensure the quality and accuracy of the work. Since all preparation of documents is done directly by Mr. Ruge from his home office the firm has extremely low overhead which results in value-driven affordable services to his clients.

Mr. Ruge has three grown sons and lives with his wife, Kathy, in a custom home he designed and constructed in 2005 which overlooks the town he has called home for 18 years. His personal life revolves around spending time with his wife, his grown children, and coaching and umpiring (and sometimes playing on) baseball, softball, and volleyball teams in the community.



**TE-MOAK WESTERN SHOSHONE LAW ENFORCEMENT
SERVICES PUBLIC SAFETY BOARD**
dba Western Shoshone Dept. of Public Safety
1509 Shoshone Circle
Elko, NV 89801
Phone: 775-738-2650
Fax: 775-738-2756

RECEIVED

JUN 07 2011

Elko BAND Council

June 7, 2011

Gerald Temoke, Chairman
Elko Band Council
1745 Silver Eagle Drive
Elko, Nevada 89801

Dear Chairman Temoke:

Thank you for the opportunity to assist you with the planning and development of the Elko Headstart Center. I have provided law enforcement information and statistics to be included in the grant application to help focus on the most serious offences which occur on the Elko Colony and am pleased that your staff has chosen to consult with the WSDPS on this project. I am hopeful that the HUD ICDBG grant application will be successful. This new Headstart facility and the early childhood education programs that it supports can contribute to the overall viability of the Elko Colony for many years to come.

It is my opinion that Headstart and Early Headstart programs for pre-school children, as well as other education programs, are an effective way of reducing crime in a community over the long term. When students are involved and challenged to perform well in a classroom setting they develop lifelong skills and knowledge that leads to more productive lives. The Elko Band's Headstart program is a good way to get children ready for school. The families can also benefit by freeing up the parents to take jobs and pursue their own higher education endeavors.

I offer my support and that of the Western Shoshone Department of Public Safety to this project. I appreciate the opportunity that you have provided me to participate in this project.

Sincerely

Mike Kolsh
Chief of Police

dba Western Shoshone Department Of Public Safety



June 7, 2011

Gerald Temoke, Chairman
Elko Band of the Te-Moak Tribe
of Western Shoshone Indians
1745 Silver Eagle Drive
Elko, Nevada 89801

Dear Chairman Temoke:

I am pleased to learn of the Elko Band's successful grant award under the 2010 HUD Indian Community Development Block Grant to construct a new facility for the ABC Child Care program and after-school programs. This will be a valuable asset to your community and provide a much better learning environment for the children. I understand that you are now applying for another ICDBG grant to be able to add space for the Headstart programs to adjoin the new education facility. This will enable you to close the old condemned modular building and provide a quality learning environment for your education programs. I offer my support to these efforts in whatever way I can help.

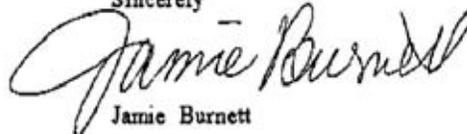
As you know, the Children's Cabinet promotes quality child care that is affordable and accessible to all members of the Elko Colony. We actively engage providers, community agencies, businesses, and parents to help meet this goal. We currently assist the Elko Band staff and families and expect to continue doing so into the future.

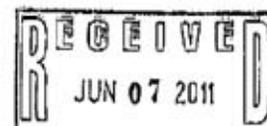
Early childhood professionals need support and training opportunities in order to expand and increase the quality of child care and early childhood education. We provide an entry point to the child care field by helping your staff become licensed as well as achieve initial and ongoing training and education goals. We are pleased to be able to support the Elko Band in these areas.

The services and financial assistance that we provide to the families on the Elko Colony should continue when the education programs are moved into a new facility. The additional space in a new facility will provide for additional children that can be served.

I am interested in being involved in the planning and coordination of this project. Thank you for this opportunity. I wish you success in your efforts for improving child care and early learning on the Elko Colony.

Sincerely


Jamie Burnett



Statewide CCR&R: The Children's Cabinet

Child care resource & referral (CCR&R) agencies help parents take the guesswork out of choosing care - giving them referrals to local child care providers, information on state licensing requirements, availability of child care subsidies, and other pertinent information. CCR&R agencies provide guidance by phone, in person, and in other ways, such as the internet, that are tailored to each individual family.

The **Children's Cabinet** in Reno has been providing CCR&R services as

well as administering the subsidy program in the North. In 2006 it achieved accreditation through National Association of Child Care Resource & Referral Agencies.

Beginning July 1, 2010 the **Children's Cabinet** will be providing the following CCR&R services in Southern Nevada:

- Subsidy provider enrollment
- Assist families in choosing child care
- Caregiver support program (substitutes)

- Community trainings
- Child care reports & information
- Statewide market rate survey



United States Department of the Interior
BUREAU OF INDIAN AFFAIRS
EASTERN NEVADA AGENCY
1555 Shoshone Circle
Elko, Nevada 89801



IN REPLY REFER TO:
Superintendent
775-738-0569

June 8, 2011

Gerald Temoke, Chairman
Elko Band Council
1745 Silver Eagle Dr.
Elko, Nevada 89801

Dear Chairman Temoke:

The Bureau of Indian Affairs, Eastern Nevada Agency, is pleased to provide support and coordination to the Elko Band of the Te-Moak Tribe of Western Shoshone Indians application for an Indian Community Development Block Grant (ICDBG). The Elko Band is planning the construction of a new Headstart Center that will replace the substandard modular building that the Band is currently using for headstart education programs.

The new Headstart building will provide much needed space to increase the enrollment as well as to provide a much more favorable environment for children currently being served by headstart programs.

We look forward to providing assistance to you in every way that we can in the planning and development of this much needed project.

Sincerely,


Superintendent

ENA file



INTER-TRIBAL COUNCIL OF NEVADA HEAD START PROGRAM

680 GREENBRAE DR., SUITE 265 • SPARKS, NV 89431
P.O. BOX 7440 • RENO, NV 89510
PHONE (775) 355-0600 • FAX (775) 355-0648
FAX (775) 355-5206



BATTLE MOUNTAIN
BAND COUNCIL
CARSON COLONY
COMMUNITY COUNCIL
DRESSLERVILLE
COMMUNITY COUNCIL
DUCK VALLEY
SHOSHONE-PAIUTE
BUSINESS COUNCIL
DUCKWATER
SHOSHONE
TRIBAL COUNCIL
ELKO BAND
COUNCIL
ELY SHOSHONE
COUNCIL
FALLON BUSINESS
COUNCIL
FT. McDERMIT
PAIUTE-SHOSHONE
TRIBES
GOSHUTE BAND
COUNCIL
LAS VEGAS PAIUTE
TRIBAL COUNCIL
LOVELOCK TRIBAL
COUNCIL
MOAPA BUSINESS
COUNCIL
PYRAMID LAKE
TRIBAL COUNCIL
RENO/SPARKS
TRIBAL COUNCIL
SOUTH FORK
BAND COUNCIL
STEWART
COMMUNITY COUNCIL
SUMMIT LAKE
PAIUTE COUNCIL
TE-MOAK TRIBAL
COUNCIL
WALKER RIVER
PAIUTE TRIBAL
COUNCIL
WASHOE TRIBAL
COUNCIL
WELLS BAND
COUNCIL
WINNEMUCCA
COLONY COUNCIL
WOODFORDS
COMMUNITY
COUNCIL
YERINGTON PAIUTE
TRIBAL COUNCIL
YOMBA TRIBAL
COUNCIL

June 9, 2011

Housing Urban Development
Southwest Office of Native American Programs
One North Central Avenue, Ste. 600
Phoenix, AZ 85004

Dear HUD ICDBG Grant Evaluators,

The Inter-Tribal Council of Nevada (ITCN) is pleased to participate in the Elko Band's application to HUD for an ICDBG grant to help fund the second phase of the Elko Education Center and add space to the building for Head Start Programs. We congratulate you on the success of the first grant in 2010 which will enable the Band to move the ABC Child Care Programs and After-School Programs out of the old modular trailers into a quality facility. It is important to be able to do similarly with the Head Start Program. We agree that it is beneficial to house all your Early Education programs in a safe and friendly central location in place of the substandard modular building currently being used.

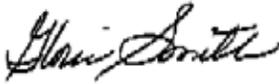
I understand that the new facilities will add energy efficiency and sustainability features as well as separating some of the facilities so that multiple activities can take place at the facility simultaneously. It will also include space for workforce development, entrepreneurial training and business enhancement activities that will help create and support new jobs for Elko Band tribal members.

The ITCN is a non-profit Tribal organization serving the member reservations and colonies in Nevada. We can attest to the need for a fully-functional educational facility to serve Head Start as well as other educational programs on the Elko Colony. This new facility will provide a place to promote health, education, social services, economic development, entrepreneurship training and job opportunity programs. The Elko Band has not been able to fully take advantage of many of the Federal and State education programs due to the limitations of the availability of adequate space. The proposed facility will accommodate many of those programs and meet some of the most pressing education needs of the community.

ITCN administers several programs, including the BIA Court of Appeals, Administration on Aging, Child Care Development Block Grant, Head Start, Nevada Substance Abuse Prevention and Training, Domestic Violence-DHHS, Native American Workforce, Women Infants and Children (WIC), Nevada EPA Liaison Program and similar activities. This second phase of the education building at Elko will be beneficial to us in the supporting the Elko Band.

Thank You for coordinating this project with ITCN. We look forward to using this facility for delivery of some of the services that we provide.

Sincerely,



Gloria Smith
Head Start Director

xc: file

Early Care and Education Office

MISSION

Promote and provide support, education, and resources to Nevada's child care community thereby increasing the development of high-quality child care environments for providers, families, and children.

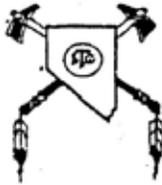
GOALS

- **Improve and maintain the quality and quantity of early care and education programs and services.**
- **Increase the skills, education levels, and professionalism of field.**
- **Increase the compensation, wages, benefits, and working conditions for early childhood professionals through public awareness, policy, and funding efforts.**
- **Increase parents/guardians knowledge and ability to understand the importance of early care and education, to be involved in their child's learning, and to make informed child care choices.**
- **Improve the quality of early care and education programs and services, by providing quality intervention services for identified children with special needs.**

The State Office of Early Care and Education was established under the State Child Care Administrator's Office to oversee and coordinate the quality improvement funds received through the Federal Child Care Development Funds (CCDF).

It is an umbrella agency for programs funded through the CCDF. Programs funded through this office include: Accreditation Support, Southern Nevada's Child Care Training Program, Child Care Registry, The Apprenticeship Program, Pre-K Standards Development, Child Care Scholarships and Infant/Toddler Quality Improvement Grants.





INTER-TRIBAL COUNCIL OF NEVADA, INC.
HEAD START PROGRAM
680 GREENBRAE DR., SUITE 265 SPARKS, NV. 89431
P.O. BOX 7440 RENO, NV. 89510
PHONE (775) 355-0600 * 1(800) 757-3516
FAX (775) 355-5206



- BATTLE MOUNTAIN BAND COUNCIL
- CARSON COLONY COMMUNITY COUNCIL
- DRESSLERVILLE COMMUNITY COUNCIL
- DUCK VALLEY SHOSHONE-PAIUTE BUSINESS COUNCIL
- DUCKWATER SHOSHONE TRIBAL COUNCIL
- ELKO BAND COUNCIL
- ELY SHOSHONE COUNCIL
- FALLON BUSINESS COUNCIL
- FT. McDERMITT PAIUTE-SHOSHONE TRIBES
- GOSHUTE BAND COUNCIL
- LAS VEGAS PAIUTE TRIBAL COUNCIL
- LOVELOCK TRIBAL COUNCIL
- MOAPA BUSINESS COUNCIL
- PYRAMID LAKE TRIBAL COUNCIL
- RENO/SPARKS TRIBAL COUNCIL
- SOUTH FORK BAND COUNCIL
- STEWART COMMUNITY COUNCIL
- SUMMIT LAKE PAIUTE COUNCIL
- TE-MOAK TRIBAL COUNCIL
- WALKER RIVER PAIUTE TRIBAL COUNCIL
- WASHOE TRIBAL COUNCIL
- WELLS BAND COUNCIL
- WINNEMUCCA COLONY COUNCIL
- WOODSFORDS COMMUNITY COUNCIL
- YERINGTON PAIUTE TRIBAL COUNCIL
- YOMBA TRIBAL COUNCIL

Dear Parents,

Thank you for choosing the ITCN Head Start for your Early Childhood Education Program.

The following application packet has been developed to make the enrollment process as easy as possible.

Qualifications for enrollment are based on the following criteria:

Income- At least 51% of the total enrollment of children must be from families who are below the current poverty income guidelines. The ITCN Head Start Program has the capacity to enroll 49% of over income children.

Age- Children must be three (3) years of age on or before September 30th of the current calendar year.

Disability- No less than 10% of the total enrollment of children must be reserved for children with disabilities, however all families that have a child with a disability must still meet the income guidelines and include documents that support him/her as such.

Target Area Target areas are defined as Nevada/California Colonies, Reservations/Rancheria's, then the surrounding areas.

Children in FOSTER CARE, or families that receive PUBLIC ASSISTANCE are exempt from income verification but supporting documentation is required.

The following documents are required and will need to be submitted before your child's application can be processed:

APPLICATION: Complete with signature and date.

INCOME VERIFICATION: Check stub, income tax forms, scholarships or grants, child support, social security or retirement benefits, and any public assistance.

CHILD'S BIRTH CERTIFICATE: Copy will be taken.

CHILD'S CURRENT IMMUNIZATION RECORD: Copy will be taken.

SOCIAL SECURITY CARD: Copy will be taken.

NOTE: Attached is our Head Start Physical and Dental Health forms, scheduling an appointment for your child, and starting these services through the summer months is to your advantage.

PUBLIC PARTICIPATION DOCUMENTATION:

Exerpt from formally adopted Elko Band Resolution No. 2011-EBC-18 (included at front of this application):

13. Prior to the submittal of this application to HUD, the Elko Band has:
 - a. As documented in Factor 5 of the grant application, provided Elko Band citizens and residents in the community with adequate information concerning the amount of funds available for proposed tribal development and activities, the range of activities that may be assisted, and other important program requirements, and solicited their views and participation, and incorporated their input into our decision making.
 - b. Held at least one adequately publicized meeting at a time and location convenient to Elko Band citizens to obtain the views of residents on the development and needs.
 - c. Considered any comments or views expressed by tribal members and has modified the application accordingly.
 - d. Made the modified application available to Tribal members for review and comments.

ELKO BAND Community Meeting

EVERYONE IS INVITED TO ATTEND

Public Community Meeting

Wednesday, February 23, 2011, 5:30 p.m.
Elko Band Council Room

TOPIC: 2011 HUD ICDBG GRANT APPLICATION
INDIAN COMMUNITY DEVELOPMENT BLOCK GRANT

The Elko Band Council is applying to the U.S. Department of Housing Urban Development for an Indian Community Development Block Grant for funding in 2011.

We invite you to attend and participate in this meeting to discuss the grant application and the purposes of this project and the needs that it will address. We want to hear your opinions, ideas and recommendations for this project.

Pizza... Door Prizes... Pizza...

Elko Band of Te-Moak Tribe of Western Shoshone Indians

Community Meeting

Wednesday, February 23, 2011,

5:30 p.m.

AT THE ELKO BAND COUNCIL BUILDING

HUD INDIAN COMMUNITY DEVELOPMENT BLOCK GRANT

2011 ICDBG Grant Application

Meeting Agenda

Convene Meeting

Discussion:

- 1) Review 2011 HUD ICDBG Application (Pending) for Education Center
- 2) Discuss 2011 ICDBG funding opportunity and needs to be met with this grant application; and amount of funds available
- 3) HUD ICDBG Grant – Identify most critical needs of Elko Band to be addressed with the 2011 ICDBG grant.
- 4) Discuss potential projects for 2011 ICDBG grant application
- 5) Recommend 2011 ICDBG project
- 6) Adjourn Meeting

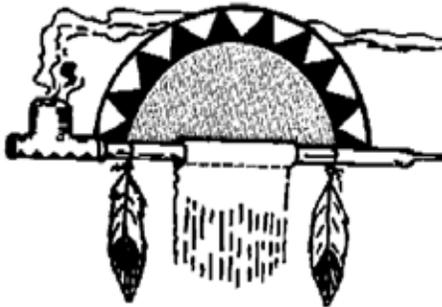
Elko Band Council
Public Community Meeting
Wednesday, February 23, 2011; 5:30 p.m.
Sign-in Sheet

Name:

email:

1. La Verne Velazquez
2. Jeff Barrios
3. Rosemary Smith
4. Elizabeth Jewell
5. Leonard John
6. Lalori fisherman
7. Evelyn T Roche
8. Davis Gonzalez
9. Gerald Tanok
10. Elbme
11. Raymond Bengala
12. Mona A. Peter
13. Audrey Bonales
14. Don
15. Betty Ann
16. Suzanna Sandoval
17. Echo Powers
18. Paula Pineda

20. *Allan Hawley*
21. *Edward Lowery*
22. *Joslyn Davis*
23. *Daniel Franca*
24. *Letia Jim*
25. *B. J. Lee*
26. *Lindsay Oppenhe*
- 27.
- 28.
- 29.
- 30.



ELKO BAND COUNCIL

COMMUNITY DEVELOPMENT STATEMENT and

PUBLIC NOTICE

Community Development Notice
(as required by 24 CFR 1003.604)

In order to permit members of the Elko Band of the Te-Moak Tribe of Western Shoshone Indians to examine and appraise our 2011 application for grant funds from the U.S. Housing Urban Development (HUD) Indian Community Development Block Grant (ICDBG) we invite you to comment and provide input into the grant application.

The Elko Band has the opportunity to apply for approximately \$605,000 under the HUD ICDBG grant program for community development, economic development, or housing activities and a range of other activities in the 2011 funding cycle. The deadline to submit the application and to have it received and validated by HUD in Washington D.C. has not yet been announced but is expected to be open in the near future.

A public meeting is scheduled for Wednesday, February 23, 2011 at 5:30 p.m. at the Elko Band Council Building. We request your attendance and participation in planning this important project. We want to know your views towards the project to be applied for under this grant program. You are also invited to submit written comments to the Elko Band Administrator to be considered in our 2011 ICDBG grant application.

Our Band has successfully performed and completed prior ICDBG grants and closed and audited with no issues or findings. We currently have an application pending under the 2010 funding cycle for the construction of an Education Center. We are proposing to apply for Phase 2 of this grant to add a Headstart facility to the Education Center. If the 2010 application for an Education Center is not successful, we propose to make adjustments and improvements to the application and resubmit in 2011 as the education facility and Headstart facility is still our highest priorities.

Constituent Band of the Te-Moak Tribe of Western Shoshone Indians of Nevada

All of our HUD grants have been successfully performed and completed and in full conformance with HUD and other applicable regulations. You are invited to review and comment on the Band's performance under any prior community development block grants. The full details of the grants are available from the Band Administrator in the Elko Band Council Office.

It is proposed that the 2011 ICDBG grant be used to fund one high-priority Community Facility project to be discussed and recommended at this meeting. We need your input and participation in the selection of this project to meet high-priority needs of our community. Please provide your views to us on this important activity.



Gerald Temoke, Elko Band Chairman
Posted: February 18, 2011

February 23, 2011

Public Community Meeting Notes
Elko Band of the Te-Moak Tribe of Western Shoshones
February 23, 2011 5:30 p.m.

A reception was held with sandwiches and refreshments for the community members. The community meeting was called to discuss with the Band members an application for the 2011 HUD ICDBG Grant. Chairman Temoke opened the meeting and invited the visitors to enjoy the sandwiches and refreshments. He introduced Bob McNichols with RezBuilders and thanked him for coming to the meeting. He asked Mr. McNichols to discuss the ICDBG grant.

The grant is available to tribes for a lot of different purposes. It can be used for Housing, Public Facilities, Economic Development, Micro-business and other activities. This is one of the few grants available to Tribes for construction so there is very heavy competition for it. The Elko Band applied for its first ever ICDBG grant in 2009 which was unsuccessful. The 2009 proposal was for an Education Center to house all of the Band's education programs. The grant application was revised and resubmitted in 2010 and is currently pending. It will be for an Education Center that will house the ABC Child Care Center, After-school programs, and the tutoring services. This will be the first phase of a 2-phase project. If we are successful in receiving the 2010 grant award, then we can apply for Phase 2 to build an addition to the new education building for Headstart programs. It is a project that has been talked about for several years and we are now in a position to actually get it done.

The Elko Band's audits are current and in compliance with OMB A-133 and HUD compliance. The Elko Band has a current Indirect Cost Agreement and a Finance system with acceptable internal controls and management.

A member discussed the need for improved Child Care services and suggested the grant be used to build a new facility for the children. It was explained that the pending grant is exactly for that purpose. The Band is looking at ways to make improvements to the ABC Day Care Center and the Headstart facility using ICDBG funds.

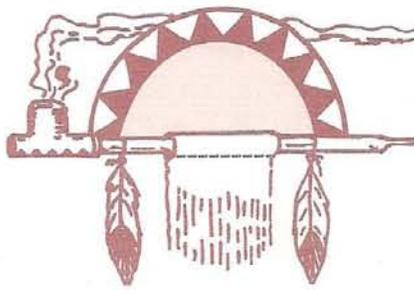
Council members agreed that the construction of a new building to house Headstart and other education programs is a high priority and needs to get out of the condemned modular building that they are in now. Band staff also thought this should be the priority. The Band has been talking about this for a long time but never had the assistance needed to do this work. The Band wants to include participation of community members so that it has consensus and can be designed and constructed without a lot of conflict. It was suggested that a committee be appointed to work with the grant and make sure that the building will meet the needs of the Elko Band.

A committee can include the Band Chairman as the project Director to provide oversight and leadership to the project. The Tribal Administrator can assist in coordinating and communicating with the community about the work. She can also provide assistance with identifying low and moderate members to employ during the construction of the building. The Finance Manager can serve to assure that the financial processes including the contracting and

procurement are followed. Ray Gonzales is familiar with the housing and maintenance programs and has had a lot of experience with construction projects. He can help oversee and coordinate the construction on a day to day basis. He will be a good chairman for the committee to lead up this project and make sure meetings are scheduled and everyone is provided an opportunity to participate.

Discussion continued about who should work on the grant and how it can be implemented. It was estimated that it will take one year to complete the construction after the design and specifications for construction are complete. We will pursue this ICDBG application and apply for the Headstart addition to the education center.

The meeting was adjourned at 6:25 p.m.



ELKO BAND COUNCIL

RESOLUTION OF THE GOVERNING BODY OF THE ELKO BAND COUNCIL

Resolution No. 2010-EBC-34

BE IT RESOLVED BY THE ELKO BAND COUNCIL, that

WHEREAS, this organization is an Indian Organization known as the Elko Band Council as defined under the Indian Reorganization Act of June 1934, as amended, to exercise certain rights of home rule and to promote economic and the social welfare of its Tribal members; and

WHEREAS, the Elko Band Council is a Constituent Band of the Te-Moak Tribe of Western Shoshone Indians of Nevada, and is the governing body of the Elko Indian Colony; and

WHEREAS, the Elko Band Council has the obligation to protect and preserve the safety, welfare, and properties associated with the Elko Indian Colony members; and

WHEREAS, the Elko Band Council desires to provide for fair and equitable treatment of all persons and firms interested in conducting business with the Band; to assure that supplies, services, and construction are procured efficiently, effectively, and at the most favorable prices available to the Band; to promote competition in contracting; provide safeguards for maintaining a procurement system of quality and integrity; and assure that purchasing actions are in full compliance with applicable Federal standards and regulations, Band and local laws; and

WHEREAS, we have developed a code of conduct that specifically prohibits the real and apparent conflicts of interest that may arise among officers, employees, or agents of the Elko Band Council officers, employees, or agents for their personal benefit in excess of minimal value; and outlines administrative and disciplinary actions available to remedy violations of such standards.

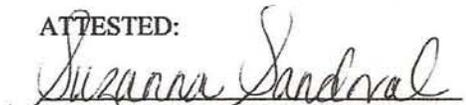
NOW THEREFORE BE IT RESOLVED, that the Elko Band Council hereby adopts the Code of Conduct which will be followed and enforced by the officers, employees, and agents of the Band. This Code of Conduct will remain in force and effect until officially modified or canceled by formal action of the Elko Band Council.

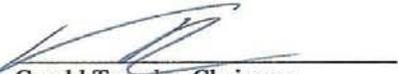
Constituent Band of the Te-Moak Tribe of Western Shoshone Indians of Nevada

C-E-R-T-I-F-I-C-A-T-I-O-N

I, the undersigned, as Chairman of the Elko Band Council do hereby certify that the Elko Band Council is composed of 7 members of whom 7 constitutes a quorum were present at a duly held meeting on the 28th day of July 2010, and that the forgoing resolution was duly adopted at such meeting by a **VOTE OF 7 FOR, 0 AGAINST, 0 ABSTENTIONS**, pursuant to the authority contained in Article 4, Section 12, of the Constitution of the Te-Moak Tribe of Western Shoshone Indians of Nevada.

ATTESTED:


Suzanna Sandoval, Recording Secretary


Gerald Temoke, Chairman
ELKO BAND COUNCIL



Elko Band Colony CODE OF CONDUCT

A. PURPOSE

The purpose of this Code of Conduct Policy is: To provide for fair and equitable treatment of all persons or firms interested in conducting business with the Elko Band Colony; to assure that supplies, services, and construction are procured efficiently, effectively, and at the most favorable prices available to the Band; to promote competition in contracting; provide safeguards for maintaining a procurement system of quality and integrity; and assure that purchasing actions are in full compliance with applicable Federal standards and regulations, Band and local laws.

This code specifically prohibits the real and apparent conflicts of interest that may arise among officers, employees, or agents; prohibits the solicitation and acceptance of gifts or gratuities by Elko Band Colony officers, employees, or agents for their personal benefit in excess of minimal value; and outlines administrative and disciplinary actions available to remedy violations of such standards.

B. GENERAL

The Elko Band Colony, its officers, employees and agents shall adhere to the following code of conduct consistent with applicable Band or local law, and comply with the U.S. Department of Housing and Urban Development's ICDBG and NAHASDA regulations.

C. APPLICATION

This Code of Conduct applies to all contracts for the procurement of equipment, supplies, services and construction entered into by the Band. It shall apply to every expenditure of funds by the Band for public purchasing, regardless of the source of funds, including contracts that do not involve an obligation of funds (such as concession contracts). However, nothing in this Code shall prevent the Band from complying with the terms and conditions of any grant, contract, gift or bequest that is otherwise consistent with law.

When both Federal and non-Federal funds are used for a project, the work to be accomplished with the funds shall be separately identified; and the funding agency's Indian preference regulations must be applied to the work financed by the agency. If it is not possible to separate the funds, then the funding agency's Indian preference regulations shall be applied to the total project.

The term "procurement" as used in this statement, includes both contracts and modifications

(including change orders) for construction or services, as well as purchase, lease or rental of supplies and equipment.

Program managers or other authorized designees of the Band Council will name a Contracting Officer (“CO”) for each procurement action. The Contracting Officer (CO) will institute operational procedures to implement this Code. The CO shall also establish a system of sanctions for violations of the ethical standards as described in this Code, consistent with applicable law. The Band Council appoints and delegates procurement authority to the CO, who is responsible for ensuring that any procurement procedures adopted are appropriate for the Band and comply with applicable law, regulations, the Band’s Procurement Policy, and terms of any grant agreement funding a specific procurement activity.

D. CONFLICT OF INTEREST

No employee, officer or agent of the Band shall participate directly or indirectly in the selection of, or in the award of, or administration of any contract if a conflict, real or apparent, would be involved. Such conflict would arise when a financial or other interest in a firm selected for award is held by:

1. An employee, officer, or agent involved in making the award;
2. An employee’s, officer’s, or agent’s relative (including grandfather, grandmother, father, mother, son, daughter, brother, sister, uncle, aunt, nephew, niece, husband, wife, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half brother, and half sister); or
3. An employee’s, officer’s, or agent’s partner; or
4. An organization which employs, is negotiating to employ, or has any arrangement concerning prospective employment of any of the above.
5. The conflict of interest provision shall not apply in instances where a person who might otherwise be included under the conflict provision is low-income and is selected for assistance in accordance with the Band’s written policies for eligibility for assistance, provided there is no conflict under applicable Band law. The person receiving the assistance must make a public disclosure of the nature of assistance to be provided and the specific basis for the selection of the person. The Band shall provide the appropriate funding agency a copy of the disclosure before the assistance is provided to the person.

E. GRATUITIES, KICKBACKS, AND USE OF CONFIDENTIAL INFORMATION

Band officers, employees or agents shall not solicit or accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or parties to subcontracts, and shall not knowingly use confidential information for actual personal gain. Exception: Unsolicited gifts, gratuities, and tokens of appreciation of minimal value may be accepted, when such value does not exceed \$15 per incident or \$50 per year from any individual or organization.

F. PROHIBITION AGAINST CONTINGENT FEES

Contractors shall not retain a person to solicit or secure a Band contract for a commission, percentage, brokerage, or contingent fee, except for bona fide employees.

G. DISCIPLINARY ACTIONS

It is the responsibility of all Band Council members, officers and employees of the Band to observe all laws and applicable policies of the Band, including this Code.

The procedural sequence for reprimand of a Band Council member shall be as follows:

1. The Council member shall receive one written warning for a violation of this policy, or violation of other Conflict of Interest/Nepotism laws of the Band in relation to procurement;
2. The Council member will receive at least five (5) days written notice of a second violation of this policy; and
3. By at least five (5) affirmative votes of the Band Council, the Council member shall be removed from office for procurement-related neglect of duty or gross misconduct.

The procedural sequence for reprimand of a Band employee shall be:

1. A Band employee shall receive one verbal warning by the Contracting Officer (“CO”). The CO shall submit written documentation of the verbal reprimand to the Personnel Department for the employee’s file. In the case of a manager, the Band Chairman or the Band Council shall give the verbal warning.
2. A second occurrence shall result in suspension or termination, depending on the severity of the violation, and notice shall be provided in writing to the employee with copies to the Band Chairman and Personnel files. The CO will determine which of the two disciplinary actions to impose. In the case of a manager, the Band Chairman or the Band Council will make the determination.

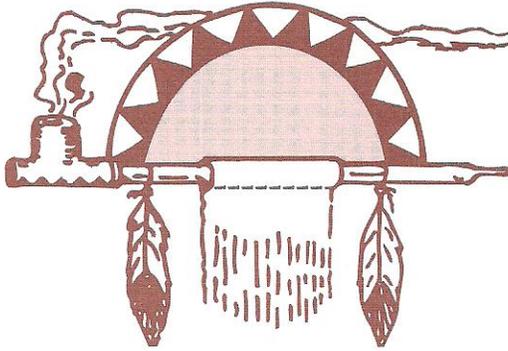
The procedural sequence for reprimand of contractors shall be:

1. The contractor shall receive one written warning from the CO.
2. A second warning shall constitute a violation of the contract and said contract shall be terminated.
3. Contractor will be suspended, debarred or determined ineligible to do business with the Band, in accordance with Band law or Federal financing agency regulations regarding future contracts.

H. METHOD OF AWARENESS

This Code shall be available to the public on the Band’s website or available in person or by telephone at the Elko Band Colony office. Copies will be provided to all new employees upon employment, and posted on Band bulletin boards. Managers shall provide a current copy of this Code to all employees or agents involved in procurement for the Band annually.

Managers shall implement operational guidelines for compliance with this Code and the Procurement Policy, and shall update and instruct their employees annually regarding the department’s operational guidelines. All procurement contracts shall contain a reference to this policy and notice that copies are available upon request.



ELKO BAND COUNCIL

October 13, 2010

To All Elko Band Officers, Employees, and Agents:

The attached Code of Conduct has been adopted by the Elko Band Council in order to assure fair and equitable treatment of all persons or firms interested in conducting business with the Elko Band Colony and to avoid real and apparent conflicts of interest that could arise among Band officers, employees, and agents.

Please review the attached code. If you have questions or comments regarding the code, please contact our Band Administrator. Thank you for your interest in this endeavor.

Sincerely

A handwritten signature in black ink, appearing to read 'Gerald Temoke', is written over a light blue horizontal line.

Gerald Temoke
Chairman,
Elko Band Council

Constituent Band of the Te-Moak Tribe of Western Shoshone Indians of Nevada

2011 eLogic Model® Information Coversheet



Instructions

When completing this section there are "mandatory" fields that must be completed. These fields are highlighted in yellow. The required data must be entered correctly to complete an eLogic Model®. After completing all mandatory fields on the coversheet click on the "Check Errors" button at the top of this page. Applicant Legal Name must match box 8a in the SF-424 in your application. Enter the legal name by which you are incorporated and pay taxes. CCR Doing Business is new for 2010 eLogic Model®. Only complete this field if your registration at CCR includes an entry in Doing Business as: (dba). Enter the DUNS # as entered into box 8c of the SF-424 Application for Federal Assistance form. Enter the City where your organization is located, this information must match the SF-424 data in your application. Use the dropdown to enter the State where your organization is located, this information must match the SF-424 data in your application. This information must match the SF-424 data in your application. Enter the Grantee Contact Name and email address in the field provided. Enter the name of the person that completed the eLogic Model® and their email address in the field provided. When completing the Project Information Section, applicants except Indian Tribes must enter their Project Name, Project Location City/County/Parish, State, Project Type, and Construction Type. If there are multiple locations, enter the location where the majority of the work will be done. Indian tribes, including multi-state tribes, should enter the City or County associated with their business address location. For Indian Tribes, enter the state applicable to the business address of the Tribal entity.

Program Information

HUD Program	ICDBG
Program CFDA #	14.862
Program Component	
Public Facility	

Grantee Information

Applicant Legal Name	Elko Band of the Te-Moak Tribe of Western Shoshones	
CCR Doing Business As Name		
DUNS Number	153255880	-
City	Elko	
State	Nevada	
Zip Code	89801-0000	-
Grantee Contact Name	Gerald Temoke	
Grantee Contact email	gtebcchair@yahoo.com	
Logic Model Contact Name	Bob McNichols	
Logic Model Contact email	BobMcNichols@RezBuilders.com	

Project Information

Project Name	Public Facility - Headstart Center	
Project Location City/County/Parish	1745 Silver Eagle Drive, Elko	
Project Location State	Nevada	
Zip Code	89801-0000	-
Project Type	Public Facility - Headstart Center	
Construction Type	New Construction	

Additional Information for Reporting (Leave Blank At the Time of Application)

Grants.gov Application Number	
HUD Award Number	
Logic Model Amendment Number	

Applicant Legal Name Elko Band of the Te-Moak Tribe of Western Shoshones
 CCR Doing Business As Name 0
 HUD Program ICDBG
 Program Component Public Facility - Headstart Center
 Project Name



Reporting Period
 Reporting Start Date
 Reporting End Date

HUD Goals	Policy Priority	Needs	Services/Activities	Measures			Outcomes
				Pre	Post	YTD	
1	2	3	4			5	
Policy	Planning	Programming	Pre	Post	YTD	Impact	
4B	2c	Indian Tribes and Alaskan Natives are in need of community infrastructure and facilities to improve the health, safety, and well-being of residents.	Policy Priority-Sustainability-Public Facilities-New Construction-Design meets or exceeds standard for Energy Star or recognized green rating standard Facilities	1			Energy-Reduction in energy costs Units/Buildings
4C	2e		Policy Priority-Sustainability-Public Facilities-New Construction -Design incorporates visitability principles and standards Facilities	1			Policy Priority-Sustainability-Public Facilities Construction-New public facilities meet Energy Star or recognized green building rating standards Facilities
5B	2g		Policy Priority-Sustainability-Public Facilities-New Construction -Design incorporates visitability principles and standards Facilities	1			Policy Priority-Sustainability-Public Facilities Construction-New public facilities constructed in accordance with visitability principles Facilities
5D			Policy Priority-Job Creation/Employment-Expanding job opportunities for low-income residents by partnering with federal and nonprofit agencies, private industry, and other local and regional organizations Partners	3			Policy Priority-Job Creation/Employment-Persons that received job training and obtained a job Persons
			Public Facilities-New Construction-Facilities, health & safety, recreation, community services Facilities	1			Policy Priority-Job Creation/Employment-Jobs created that have career ladders Jobs
			Public Facilities-New Construction-Cost per building Dollars	856499			Policy Priority-Job Creation/Employment-Persons that received job training and obtained a job Persons
			Public Facilities-New Construction-Square feet Square Feet	4320			Policy Priority-Job Creation/Employment-Persons that received job training and obtained a job Persons
			#VALUE!				
			#VALUE!				
			#VALUE!				
			#VALUE!				
			#VALUE!				
			#VALUE!				



Applicant Legal Name	Elko Band of the Te-Moak Tribe of Western Shoshones		
CCR Doing Business As Name	0		
HUD Program	ICDBG	Reporting Period	
Program Component			Reporting Start Date
Project Name	Public Facility - Headstart Center		Reporting End Date

HUD Goals	Policy Priority	Needs	Services/Activities	Measures			Outcomes
1	2	3	4			5	
Policy	Planning	Programming	Pre	Post	YTD	Impact	
			#VALUE!				



DUNS No. 153255880 - 0

2011

Measures			Evaluation Tools
6			7
Pre	Post	YTD	Accountability
Units/Buildings			
1			A. Tools for Measurement
Facilities			Construction log
1			Mgt. Info. System-automated
Facilities			
1			
#REF!			
5			B. Where Data Maintained
Jobs			Individual case records
2			Agency database
Persons			Specialized database
			Individual case records
Persons			
5			C. Source of Data
#VALUE!			Certificate of Occupancy
			Counseling reports
#VALUE!			
#VALUE!			
			D. Frequency of Collection
#VALUE!			Monthly



DUNS No. 153255880 - 0

2011

Measures			Evaluation Tools
6			7
Pre	Post	YTD	Accountability
			Quarterly
#VALUE!			



Applicant Legal Name	Elko Band of the Te-Moak Tribe of Western Shoshones		
CCR Doing Business As Name	0		
HUD Program	ICDBG		Reporting Period Reporting Start Date Reporting End Date
Program Component			
Project Name	Public Facility - Headstart Center		

HUD Goals	Policy Priority	Needs	Services/Activities	Measures		
				Pre	Post	YTD
1	2	3	4			
	Policy	Planning	Programming			
4B	1c	Indian Tribes and Alaskan Natives are in need of community infrastructure and facilities to improve the health, safety, and well-being of residents.	Policy Priority-Sustainability-Public Facilities-New Construction-Design meets or exceeds standard for Energy Star or recognized green rating standard Facilities	Facilities		
4C	2g			1		
5B	2e			Facilities		
5D				1		
				Partners		
				3		
				Facilities		
				1		
				Dollars		
				856499		
		Square Feet				
		4320				
			#VALUE!			
			#VALUE!			
			#VALUE!			
			#VALUE!			



DUNS No. 153255880 - 0

5 Outcomes	6 Measures			7 Evaluation Tools
	Pre	Post	YTD	
Impact	Units/Buildings			Accountability
Energy-Reduction in energy costs Units/Buildings	1			A. Tools for Measurement
Policy Priority-Sustainability-Public Facilities Construction-New public facilities meet Energy Star or recognized green building rating standards Facilities	Facilities			Database
	1			
Policy Priority-Sustainability-Public Facilities Construction-New public facilities constructed in accordance with visitability principles Facilities	Facilities			
	1			
Policy Priority-Job Creation/Employment-Persons that received job training and obtained a job Persons	Persons			
	5			B. Where Data Maintained
Policy Priority-Job Creation/Employment-Jobs created that have career ladders Jobs	Jobs			Specialized database
	2			Agency database
Policy Priority-Job Creation/Employment-Persons that received job training and obtained a job Persons	Persons			
	5			
	#VALUE!			
				C. Source of Data
	#VALUE!			Certificate of Occupancy
				Employment records
	#VALUE!			
	#VALUE!			
				D. Frequency of Collection



DUNS No. 153255880 - 0

Outcomes	Measures			Evaluation Tools
	Pre	Post	YTD	Accountability
5 Impact	6 #VALUE!			7 Monthly
	#VALUE!			
				E. Processing of Data
	#VALUE!			Computer spreadsheets
				Manual tallies
	#VALUE!			Statistical database
	#VALUE!			
	#VALUE!			



Applicant Legal Name	Elko Band of the Te-Moak Tribe of Western Shoshones		
CCR Doing Business As Name	0		
HUD Program	ICDBG		Reporting Period Reporting Start Date Reporting End Date
Program Component			
Project Name	Public Facility - Headstart Center		

HUD Goals	Policy Priority	Needs	Services/Activities	Measures		
				Pre	Post	YTD
1	2	3	4			
	Policy	Planning	Programming			
4B	2c	Indian Tribes and Alaskan Natives are in need of community infrastructure and facilities to improve the health, safety, and well-being of residents.	Policy Priority-Sustainability-Public Facilities-New Construction-Design meets or exceeds standard for Energy Star or recognized green rating standard Facilities	Facilities		
4C	2e			1		
5B	2g			Facilities		
5D				1		
				Partners		
				3		
				Facilities		
				1		
				Dollars		
				856499		
		Square Feet				
		4320				
			#VALUE!			
			#VALUE!			
			#VALUE!			
			#VALUE!			



DUNS No. 153255880 - 0

2011

5 Outcomes	6 Measures			7 Evaluation Tools
	Pre	Post	YTD	
Impact	Units/Buildings			Accountability
Energy-Reduction in energy costs Units/Buildings	1			A. Tools for Measurement
Policy Priority-Sustainability-Public Facilities Construction-New public facilities meet Energy Star or recognized green building rating standards Facilities	Facilities			Database
	1			
Policy Priority-Sustainability-Public Facilities Construction-New public facilities constructed in accordance with visitability principles Facilities	Facilities			
	1			
Policy Priority-Job Creation/Employment-Persons that received job training and obtained a job Persons	Persons			
	5			B. Where Data Maintained
Policy Priority-Job Creation/Employment-Jobs created that have career ladders Jobs	Jobs			Specialized database
	2			Agency database
	#VALUE!			
Policy Priority-Job Creation/Employment-Persons that received job training and obtained a job Persons	Persons			
	5			C. Source of Data
	#VALUE!			Certificate of Occupancy
				Employment records
	#VALUE!			
	#VALUE!			
				D. Frequency of Collection



DUNS No. 153255880 - 0

Outcomes	Measures			Evaluation Tools
	Pre	Post	YTD	Accountability
5 Impact	6			7
	#VALUE!			Monthly
	#VALUE!			
	#VALUE!			E. Processing of Data
	#VALUE!			Computer spreadsheets
				Manual tallies
	#VALUE!			Statistical database
	#VALUE!			
	#VALUE!			
	#VALUE!			



Applicant Legal Name	Elko Band of the Te-Moak Tribe of Western Shoshones		
CCR Doing Business As Name	0		
HUD Program	ICDBG		Reporting Period Reporting Start Date Reporting End Date
Program Component			
Project Name	Public Facility - Headstart Center		

HUD Goals	Policy Priority	Needs	Services/Activities	Measures		
				Pre	Post	YTD
1	2	3	4			
	Policy	Planning	Programming			
4B	2c	Indian Tribes and Alaskan Natives are in need of community infrastructure and facilities to improve the health, safety, and well-being of residents.	Policy Priority-Sustainability-Public Facilities-New Construction-Design meets or exceeds standard for Energy Star or recognized green rating standard Facilities	Facilities		
4C	2e			1		
5B	2g			Facilities		
5C				1		
				Partners		
				3		
				Facilities		
				1		
				Dollars		
				856499		
		Square Feet				
		4320				
			#VALUE!			
			#VALUE!			
			#VALUE!			
			#VALUE!			



DUNS No. 153255880 - 0

Outcomes	Measures			Evaluation Tools
	Pre	Post	YTD	
5	6			7
Impact				Accountability
Energy-Reduction in energy costs Units/Buildings	Units/Buildings			
	1			A. Tools for Measurement
Policy Priority-Sustainability-Public Facilities Construction-New public facilities meet Energy Star or recognized green building rating standards Facilities	Facilities			Database
	1			
Policy Priority-Sustainability-Public Facilities Construction-New public facilities constructed in accordance with visitability principles Facilities	Facilities			
	1			
Policy Priority-Job Creation/Employment-Persons that received job training and obtained a job Persons	Persons			
	5			B. Where Data Maintained
Policy Priority-Job Creation/Employment-Jobs created that have career ladders Jobs	Jobs			Specialized database
	2			Agency database
	#VALUE!			
Policy Priority-Job Creation/Employment-Persons that received job training and obtained a job Persons	Persons			
	15			C. Source of Data
	#VALUE!			Certificate of Occupancy
				Employment records
	#VALUE!			
	#VALUE!			
				D. Frequency of Collection



DUNS No. 153255880 - 0

Outcomes	Measures			Evaluation Tools
	Pre	Post	YTD	Accountability
5	6			7
Impact	#VALUE!			Monthly
	#VALUE!			
	#VALUE!			
				E. Processing of Data
	#VALUE!			Computer spreadsheets
				Manual tallies
	#VALUE!			Statistical database
	#VALUE!			
	#VALUE!			

Facsimile Transmittal

**U. S. Department of Housing
and Urban Development**

OMB Number: 2525-0118
Expiration Date: 06/30/2011

1305814639-9406

Office of Department Grants
Management and Oversight

Name of Document Transmitting: NOTHING FAXED WITH THIS DOCUMENT

1. Applicant Information:

Legal Name: Elko Band of the Te-Moak Tribe of Western Shoshones

Address:

Street1: 1745 Silver Eagle Drive

Street2:

City: Elko

County: Elko

State: NV: Nevada

Zip Code: 89801-0000

Country: USA: UNITED STATES

2. Catalog of Federal Domestic Assistance Number:

Organizational DUNS: 1532558800000 CFDA No.: 14.862

Title: Indian Community Development Block Grant Program

Program Component:

3. Facsimile Contact Information:

Department:

Division:

4. Name and telephone number of person to be contacted on matters involving this facsimile.

Prefix: First Name: Bob

Middle Name:

Last Name: McNichols

Suffix:

Phone Number: 928-897-2834

Fax Number:

5. Email: BobMcNichols@RezBuilders.com

6. What is your Transmittal? (Check one box per fax)

a. Certification b. Document c. Match/Leverage Letter d. Other

7. How many pages (including cover) are being faxed? 1

ATTACHMENTS FORM

Instructions: On this form, you will attach the various files that make up your grant application. Please consult with the appropriate Agency Guidelines for more information about each needed file. Please remember that any files you attach must be in the document format and named as specified in the Guidelines.

Important: Please attach your files in the proper sequence. See the appropriate Agency Guidelines for details.

1) Please attach Attachment 1	TEMOKE LTR Signed.pdf	Add Attachment	Delete Attachment	View Attachment
2) Please attach Attachment 2	RESOL 2011-EBC-18 ICDBG Omnib	Add Attachment	Delete Attachment	View Attachment
3) Please attach Attachment 3	o Threshold Narrative Elko.pdf	Add Attachment	Delete Attachment	View Attachment
4) Please attach Attachment 4	HUD 4125 Implementation Sched	Add Attachment	Delete Attachment	View Attachment
5) Please attach Attachment 5	HUD 4123 Cost Summary (2) ELK	Add Attachment	Delete Attachment	View Attachment
6) Please attach Attachment 6	HUD 96010 2011 ICDBG V1.0.xls	Add Attachment	Delete Attachment	View Attachment
7) Please attach Attachment 7	FACTORS 1-5 ELKO Band HEADSTA	Add Attachment	Delete Attachment	View Attachment
8) Please attach Attachment 8	Code of Conduct - Elko Band.p	Add Attachment	Delete Attachment	View Attachment
9) Please attach Attachment 9		Add Attachment	Delete Attachment	View Attachment
10) Please attach Attachment 10		Add Attachment	Delete Attachment	View Attachment
11) Please attach Attachment 11		Add Attachment	Delete Attachment	View Attachment
12) Please attach Attachment 12		Add Attachment	Delete Attachment	View Attachment
13) Please attach Attachment 13		Add Attachment	Delete Attachment	View Attachment
14) Please attach Attachment 14		Add Attachment	Delete Attachment	View Attachment
15) Please attach Attachment 15		Add Attachment	Delete Attachment	View Attachment