

CHAPTER 9: REPORTS

9. REPORTS

This chapter will provide users with an overview of the following reporting features and report sections:

- [Reports Overview](#)
- [Accessing Reports](#)
- [Using the Search Criteria](#)
- [Generating Reports](#)
- [Premiums Daily Reports](#)
- [Assigned Notes Reports](#)
- [Management and Budgetary Reports](#)
- [HERMIT Support](#)

9.1 Reports Overview

In the Servicing Module, there are a variety of reports for various audiences. The reports are grouped so that users with the unique permissions will only see the reports that are pertinent to their user role. Users can create and save the reports as PDFs or Excel spreadsheets. Some reports cannot be viewed in Excel. The reports are additionally grouped in two active report types, based on the grouping of the data used to compile the report:

- Daily reports provide live data current through the day the report is run.
- Monthly reports pull data that was captured and stored at the end of the month.

The grouping of the data differs, however, from the range of time a report may cover. That is, a daily report may include data current through today for an entire week, year, or month. A monthly report, in contrast, will include data through the end of the month, but cover a week, year, or month.

Reports fall into four basic categories:

- Premiums
- Assigned Notes
- Management and Budgetary
- System Support

Access to reports is role-dependent and is granted at the category level.

9.2 Accessing Reports

To select search criteria for a report:

- Step 1. On the **Home** screen, click the **Reports** tab.

Welcome: [Home](#) [Edit Profile](#) [Help](#)
 Today is: Thursday, January 26, 2012

STORM
 Servicing Technology on Reverse Mortgages

> Home

Home | Loan | Assigned | Endorsed | Accounting | Batch | **Reports** | Admin | Logout

Recently Viewed

FHA Case #	Servicer Name	Borrower LName	Case Status
01-100001	Home Loan Servicing	JOHNSON	Pending Endorsement
01-100002	Home Loan Servicing	SMITH	Endorsed
01-100003	Home Loan Servicing	SMITH	Endorsed
01-100004	Home Loan Servicing	SMITH	Endorsed
01-100005	Home Loan Servicing	SMITH	Pending Endorsement
01-100006	Home Loan Servicing	SMITH	Pending IMP Payment
01-100007	Home Loan Servicing	SMITH	Pending Endorsement
01-100008	Home Loan Servicing	SMITH	Pending Endorsement
01-100009	Home Loan Servicing	SMITH	Pending IMP Payment
01-100010	Home Loan Servicing	SMITH	Pending IMP Payment

Announcements

- 01/17/2012 Test - Announcements (Edit)
- 01/17/2012 Test - Announcements
- 03/25/2011 HECM SP
- 07/22/2010 Get in on the reverse mortgage boom!

Rates

Index Type	Previous	Current	Next
1-Year CMT	0.120	0.120	0.120
1-Month CMT	0.010	0.020	0.000
1-Month LIBOR	0.246	0.259	0.294
1-Year LIBOR	0.934	1.052	1.123

1-Year CMT

Helpful Links

- [CNN Weblink](#) - Test - CNN weblink (Edit)
- [CNN website](#) - Test CNN
- [HUD Debenture Interest Rate](#) - HUD Debenture Interest Rate
- [HECM Mortgage Letters](#) - All HECM Mortgage Letters
- [HECM Servicing FAQ's](#) - HECM Servicing FAQ's
- [Adobe Reader](#) - Get Adobe Reader
- [HUD Clips](#) - Mortgagee Letters
- [HUD Clips](#) - Mortgagee Letters

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Figure 9-1: Reports Tab

Step 2. On the **Welcome to the Reports** screen, click the folder icon to view the list of reports for the relevant business area.



Figure 9-2: Expanded Reports Folder

Step 3. On the left side of the screen, select a report to query and the reports search screen will be displayed.

Figure 9-3: Reports Search Screen

9.3 Using the Search Criteria

You can use the search criteria after clicking on a report link.

To do this you will:

Step 1. Expand the search criteria by clicking on the down arrows in the screenshot below:

Figure 9-4: Reports Search Criteria Expanded

Step 2. To move a selection to the right, click on the item on the left side and click the single arrow pointing to the right. The opposite arrow can be used to move an item to the left.

Step 3. To select the entire list from the left and move it to the right, click the right double arrow. The opposite double arrow can be used to move the entire list to the left.

Step 4. To select several contiguous items on the list, hold down the shift key while making your selection and then click the arrow.

Step 5. To select non-contiguous items, hold down the CTRL key, click each item, and then click the arrow.

9.4 Generating Reports

Reports can be generated as PDFs or Excel spreadsheets.

To generate a report:

- Step 1. Complete the search criteria for the report you would like to see results for.
- Step 2. Select the **Execute PDF** link or the **Execute Excel** link (if available).



Figure 9-5: Execute PDF and Execute Excel Links

Step 3. Follow the screen prompts to save the file.

9.5 Premiums Daily Reports

The following daily reports are available for Premiums:

- Daily IMIP Transaction
- Daily Refund Transaction

9.5.1 Daily IMIP Transaction

This report enables authorized users to view the IMIP transactions generated in the Servicing Module along with transaction details within a specified date range.

 01/24/2012 12:09:29 PM											
Daily IMIP Transaction											
FHA Case #: ALL		Lender Name: Reverse Mortgage Solutions		Begin Trans Date: 4/1/2011							
Case Status: Endorsed		Servicer Name: ALL		End Trans Date: 4/2/2011							
Batch Status: ALL											
Lender Name	Servicer Name	Loan Key	FHA Case #	Case Status	Batch #	Batch Status	Trans Date	IMIP Amt	Late Charge	Pen Int	Total Amt
Reverse Mortgage Solutions	Reverse Mortgage Solutions	00000	001-0191000	Endorsed		Pending	4/1/2011	\$1,700.00	\$0.00	\$0.00	\$1,700.00
Reverse Mortgage Solutions	Reverse Mortgage Solutions	00000	001-0191000	Endorsed		Pending	4/1/2011	\$2,140.00	\$0.00	\$0.00	\$2,140.00
Reverse Mortgage Solutions	Reverse Mortgage Solutions	00000	001-0400000	Endorsed		Pending	4/1/2011	\$5,200.00	\$0.00	\$0.00	\$5,200.00
Reverse Mortgage Solutions	Reverse Mortgage Solutions	00000	001-0400000	Endorsed		Pending	4/1/2011	\$9,400.00	\$0.00	\$0.00	\$9,400.00
Totals:								\$18,680.00	\$0.00	\$0.00	\$18,680.00

Figure 9-6: Daily IMIP Transaction Report

To generate this report:

- Step 1. Click on the **report link** on the left menu and the report search screen will display.
- Step 2. You must enter a value for either the **FHA Case #** or **Transaction Date** range.
 - o For **Transaction Date Range**, you must enter both the start and end dates, and the range cannot exceed 90 days.
- Step 3. To further narrow the results of your report, you can filter your report by:
 - o Case Status
 - o Batch Status
 - o Lender Name
 - o Servicer Name
- Step 4. Click the **Execute PDF** or **Execute Excel** link.

For the selected criteria, the following fields are displayed:

FHA case number, case status, batch status, lender name, and/or servicer name, the transaction begin and end date, loan key, batch number.

The report also totals IMIP amount, any late charges/interest and total amount for the transaction date range you specified.

9.5.2 Daily Refund Transaction

The Daily Refund Transaction report enables authorized users to view the refunds generated in the Servicing Module, along with transaction details within a specified date range.

Lender Name	Servicer Name	Loan Skye	FHA Case #	Refund Type	Refund Status	Request Date	Refund Amount	Decided By	Decided Date
				Refund - Late Charge	Approved	12/13/2011	(\$299.60)		12/13/2011
				Refund - Penalty Interest	Approved	12/13/2011	(\$5.91)		12/13/2011
				Refund - Late Charge	Approved	12/09/2011	(\$284.00)		12/09/2011
				Refund - Late Charge	Approved	12/05/2011	(\$70.00)		12/30/2011
				Refund - Penalty Interest	Approved	12/05/2011	(\$1.68)		12/30/2011
				Refund - Late Charge	Approved	12/13/2011	(\$96.40)		12/13/2011
				Refund - Penalty Interest	Approved	12/13/2011	(\$1.24)		12/13/2011
				Refund - Late Charge	Approved	12/30/2011	(\$372.00)		12/30/2011
				Refund - Late Charge	Approved	12/09/2011	(\$480.00)		12/09/2011
Totals:							(\$1,540.83)		

Figure 9-7: Daily Refund Transaction Report

To generate this report:

Step 1. Click on the **report link** on the left menu and the report search screen will display.

Step 2. You must enter a value for either **FHA Case #** or **Transaction Date Range**.

- o For **Transaction Date Range**, the user must enter both the start and end dates, and the range cannot exceed 90 days.

Step 3. To further narrow the results of your report, the user can filter the report criteria by:

- o Lender name
- o Servicer name
- o Refund Status

Step 4. Click the Execute PDF or Execute Excel link.

For the selected criteria, the following fields are displayed:

FHA case number, refund type, refund status, request date, request amount, approved by, approved date, lender name, and/or servicer name.

The report also totals refund amount for the requested date range specified.

9.6 Assigned Notes Reports

The following Assigned Notes reports, compiled using daily data, are available:

- Alerts Detail
- Audit Tracking
- Bulk Printing Letters
- Closed Loan Files

- Disbursement Detail
- Disbursement Summary
- Export BANKO File
- Export FARETS File
- Foreclosure Activity Listing
- HECM Foreclosure
- Loan Principal Limit Detail
- Missing Loan Document Detail
- Needs Custodial Care
- Placed In Custodial Care
- Release Activity Steps By User
- Subordinations Carried Over Detail
- Title Approval Denied
- Transaction Activity

The following monthly reports are available:

- HUD Monthly Count
- HUD Monthly Director Report – HECM Assigned Detail
- Month-End Trial Balance Detail
- Monthly Activity Detail
- Monthly Claims Paid
- Monthly Portfolio Activity

9.6.1 Alerts Detail

The Alerts Detail report enables authorized users to view the alerts on a specific FHA Case # or list of FHA case numbers with a specific alert type.

Figure 9-8: Alerts Detail Report

To generate this report:

Step 1. Click on the **report link** on the left menu and the report search screen will display.

Step 2. You must enter a value for the **Alert** criteria (FHA Case # or Loan Skey).

Step 3. To further narrow the results of your report, you can filter by:

- Product Type
- Pay Plan Type
- Alert Status
- Alert Date
- Created Date
- Alert Note

Step 4. To limit the results of the report if necessary, the user can expand the selection boxes for:

- Lender Names
- Servicer Names
- Investor Names
- Case Statuses
- Case Sub-Statuses
- Alerts

Step 5. Click the **Execute PDF** or **Execute Excel** link.

For the selected criteria, the following fields are displayed grouped by:

Product Type and Lender Name: Lender Name, Loan Skey, Lender Loan #, FHA Case #, Case Status, Case Sub-Status, Alert Date, Created Date, Alert Type Description, Alert Amount, Alert Status, Alert Exp. Date, Created By, Changed By, Changed Date, and Alert Note.

9.6.2 Audit Tracking

The Audit Tracking report enables authorized users to view the audit information on a specific FHA Case # or list of FHA case numbers with a specific audit update.

Audit Tracking

01/24/2012 1:17:24 PM

Servicer Name: **ALL** Loan Skey: Case Sub-Status: **ALL** Changed By: **ALL**
Investor Name: **ALL** FHA Case #: **ALL** Audit Type: **ALL** Product Type: **ALL**
Lender Name: **ALL** Case Status: **ALL** Change Date: **>= 7/1/2011 <= 7/10/2011**

Include changes made by Xuser and System: **Yes**

Lender Name	Case Status	Loan Skey	Loan #	Case Sub-Status	Audit Type	Audit Description	Original Value	New Value	Changed By	Change Date
Bank of America	Active			Loan Active	Timeline Status		Active	Inactive	system	07/06/2011 07:00:06 PM
Grand Total:		Loan Count: 1								

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Figure 9-9: Audit Tracking Report

To generate this report:

- Step 1. Click on the **report link** on the left menu and the report search screen will be displayed.
- Step 2. You must enter a value for one of the following criteria: **Loan Skey, FHA case #, Change date.**
- Step 3. To further narrow the results of your report, you can filter by:
 - Product Type
 - Case Status
 - Changed By
 - Include audit information associated with system updates
- Step 4. To limit the results of the report if necessary, the user can expand the selection boxes for:
 - Lender Names
 - Servicer Names
 - Investor Names
 - Case Sub-statuses
 - Audit Types
 - Alerts
- Step 5. Click the **Execute PDF** or **Execute Excel** link.

For the selected criteria, the following fields are displayed grouped by:

Product Type and Lender Name: Lender Name, Case Status Loan Skey, Lender Loan #, Case Sub-Status, Audit Type, Audit, Description, Original Value, New Value, Changed By, and Changed Date.

9.6.3 Bulk Printing Letters

This report enables authorized users to print letters in bulk associated with the following compliance timelines for Assigned loans:

- Occupancy Compliance Certification
- Insurance Flood Policy
- Insurance Hazard Policy
- Taxes Delinquent



Figure 9-10: Bulk Printing Letters Report

To generate this report:

- Step 1. Select the timeline (**Servicing Type** dropdown) and then select the letter name within the timeline. Optionally, the scheduled date/completed date range can be selected.
- Step 2. Click **Execute PDF**. The **Print Confirmation** window is displayed with a list of letters available for bulk printing.

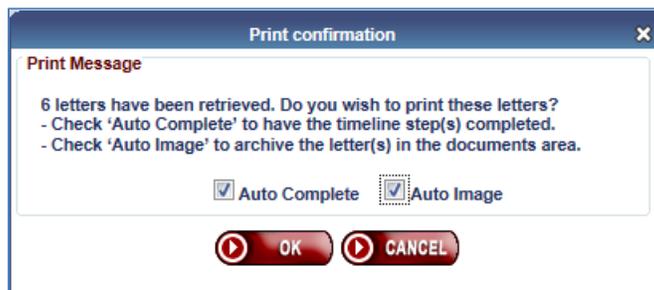


Figure 9-11: Bulk Printing – Selecting Auto Complete and Auto Image

- Step 3. Authorized users can also auto-complete the steps associated with the letter generation and auto-save the letters on the Documents tab of the corresponding loan. To do this, select the checkbox beside **Auto Complete and Auto Image** and click **OK**.
- Step 4. A print message window is displayed warning the user that it may take some time to generate the PDF; click **OK**.

For the selected letter, the PDF document is displayed with the letters for each of the FHA case numbers.

9.6.4 Closed Loan Files

The Closed Loan Files Report enables authorized users to view the terminated loans via the terminated transactions generated in the Servicing Module.

Box #	Product Type	Loan Skey	Lender Loan #	Current Case Status	Current Case Sub-Status	State	Borrower Name	Property Address	Closing / Signed Date	Assignment Date	Payoff Date
	HECM Standard			Endorsed	CT 22 - Preliminary Tit	AL	BETH J CRENSHAW	2100 WINDYBROOK ALBERTVILLE ALBERTVILLE AL	05/17/2005	09/09/2011	07/01/2011
Grand Total:		Loan Count: 1									

Figure 9-12: Closed Loan Files Report

To generate this report:

Step 1. Click on the **report link** on the left menu and the report search screen will display.

Step 2. To narrow the results of your report, you can filter by:

- Product Type
- State
- Box #
- Closed Transaction Date Range

Step 3. To limit the results of the report if necessary, the user can expand the selection boxes for:

- Lender name
- Servicer name
- Investor Name
- Case Status
- Case Sub-status

Step 4. Click the **Execute PDF** or **Execute Excel** link.

For the selected criteria, the following fields are displayed:

Box #, Product Type, Loan Skey, Lender Loan #, Current Case Status, Current Case Sub-Status, State, Borrower Name, Property Address, Closing/Signed Date, Assignment Date, Payoff Date.

9.6.5 Disbursement Detail

The Disbursement Detail Report enables authorized users to view the disbursement details on all loans, regardless of case status.

01/24/2012 3:29:36 PM

Disbursement Detail

Lender Name: * See Below Product Type: ALL Disb Status: **Disbursed** Pymt Stopped: **Excluded** Int Rate Type: **ALL**
 Servicer Name: **ALL** Pay Plan Type: **ALL** Reimbursed: **Included** Create Date: **ALL** Credit Type: **ALL**
 Investor Name: **ALL** Disb. Type: **ALL** Voided: **Excluded** Process Date: **ALL**
 Case Status: **ALL** Created By: **ALL** Cleared: **Excluded** Disb. Date: **ALL**

Servicer Name	Investor Name	Loan Key	Batch Key	FHA Case #	Case Status	Pay Plan Type	Disbursement Type	Pay To	Check #	Created By	Create Date	Process Date	Disb. Date	Disb. Amount	Disbursement Status													
															Disbursed	Cleared	Voided	Reimb.	Stopped									
Reverse Mortgage Solutions	Reverse Mortgage Solutions	10342		10342	Endorsed	Line of Credit	Un-Scheduled Payment - Check	jeanone	574226	jeanone	07/27/2011	07/27/2011	08/12/2011	\$100.00	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>									
Total For Reverse Mortgage Solutions:																						\$100.00	1	0	0	0	0	
Grand Total:																							\$100.00	1	0	0	0	0

LENDER NAMES INCLUDED: Financial Freedom Senior Fund, Reverse Mortgage Solutions, Reverse Mortgage Solutions Inc

DAILY30 Page 1 of 1

Figure 9-13: Disbursement Detail Report

To generate this report:

Step 1. Click on the **report link** on the left menu and the report search screen will display.

[Execute PDF](#) [Execute Excel](#)

Disbursement Detail:

Product Type: [Dropdown]
 Pay Plan Type: [Dropdown]
 Int. Rate Type: [Dropdown]
 Credit Type: [Dropdown]
 Created By: [Dropdown]
 Create Date: >= [Dropdown] <= [Dropdown]
 Process Date: >= [Dropdown] <= [Dropdown]
 Disbursement Date: >= [Dropdown] <= [Dropdown]
 Disbursement Status: Disbursed Undisbursed All
 Voided: Included Excluded Only
 Cleared: Included Excluded Only
 Reimbursable: Included Excluded Only
 Payment Stopped: Included Excluded Only

- Lender Names... [Dropdown]
- Servicer Names... [Dropdown]
- Investor Names... [Dropdown]
- Case Statuses... [Dropdown]
- Disbursement Types... [Dropdown]
- Alerts... [Dropdown]

Figure 9-14: Disbursement Detail Selection

Step 2. To narrow the results of your report, you can filter by:

- Product type
- Pay Plan type
- Int. Rate type
- Credit Type
- Created by
- Create Date (date range)
- Process Date (date range)
- Disbursement Date (date range)
- Disbursement Status
- Voided
- Cleared
- Reimbursable
- Payment Stopped

Step 3. To limit your report if necessary, expand the selection boxes for the following:

- Lender Names
- Servicer Names
- Investor Names
- Case Statuses
- Disbursement Types
- Alerts

Step 4. Click the **Execute PDF** or **Execute Excel** link.

For the selected criteria, this report shows:

Servicer Name, Investor Name, Loan Skey, Batch Skey, FHA Case Number, Case Status, Pay Plan Type, Disbursement Type, Pay To, Check #, Created By, Create Date, Process Date, Disb Date, Disb Amount, Disbursement Status (Disbursed, Cleared, Voided, Reimbursed, Stopped).

9.6.6 Disbursement Summary

This report provides authorized users with a summary of all disbursements grouped by user ID depending on the criteria submitted by the user.

Product Type	User ID	Processed By	Disbursement Type	# of Checks	Check Total
HECM Standard			Repairs - Check	81	\$161,166.90
HECM Standard			Un-Scheduled Payment - ACH	14	\$79,905.07
HECM Standard			Un-Scheduled Payment - Check	238	\$241,254.77
HECM Standard			Corporate Advance - Release Check	1	\$72.00
HECM Standard			Repairs - Check	70	\$93,764.66
HECM Standard			Taxes - Check	1	\$100.00
HECM Standard			Taxes - Check	1	\$200.00
HECM Standard			Taxes - Check	1	\$1,250.00
HECM Standard			Repairs - Check	3,054	\$5,895,316.76
HECM Standard			Un-Scheduled Payment - ACH	7,499	\$24,502,194.02
HECM Standard			Un-Scheduled Payment - Check	5,180	\$13,396,362.39
HECM Standard			Corporate Advance - Check	9	\$4,254.40
HECM Standard			Insurance - Check	4	\$026.00
HECM Standard			Loas Draft - Check	3	\$054.00
HECM Standard			Refund - Check	1	\$20.00
HECM Standard			Repairs - Check	1	\$111.00
HECM Standard			Taxes - Check	4	\$794.00
HECM Standard			Un-Scheduled Payment - ACH	14	\$13,070.48
HECM Standard			Un-Scheduled Payment - Check	96	\$24,191.99
HECM Standard			Taxes - Check	1	\$5,000.00
HECM Standard			Corporate Advance - Release Check	1	\$80.50
HECM Standard			Scheduled Payment - ACH	22,291	\$12,364,217.71
HECM Standard			Scheduled Payment - Check	4,911	\$2,304,336.19
Grand Total:				43,430	\$99,046,143.90

Figure 9-15: Disbursement Summary Report

To generate this report:

Step 1. Click on the **report link** on the left menu and the report search screen will display.

Step 2. To narrow the results of your report, you can filter by:

- Product Type
- Payment Plan Type
- Created By
- Created Date (date range)
- Check Date (date range)
- Disbursement Date (date range)
- Disbursement Status
- Cleared
- Payment Stopped

Step 3. To limit your report if necessary, expand the selection boxes for:

- Lender Names
- Servicer Names
- Investor Names
- Case Statuses
- Case Sub-statuses

Step 4. Click the **Execute PDF** or **Execute Excel** link.

The report first displays the criteria selected by the user. Next it displays the following items: Product Type, User ID, Processed By, Disbursement Type, # of Checks, and Check Total.

9.6.7 Export BANKO File

This file tracks the death and bankruptcy activity on the HECM loan portfolio serviced by HUD. The screenshot of the export file was intentionally left out, because all the data fields within the file are Personally Identifiable Information (PII).

To generate this report:

- Step 1. Click on the **report link** on the left menu and the **Report Search** screen is displayed.

For the selected criteria, the following fields are displayed:

FHA Case#, First Name, Middle Name, Last Name, Suffix, SSN/Tax ID, Address, City, State, Zip Code, Agreement Date, Product Code.

9.6.8 Export FARETS File

This file, First American Real Estate Tax Service (FARETS) tracks delinquent property tax activity on the HECM loan portfolio serviced by HUD. The screenshot of the export file was intentionally left out, because all the data fields within the file are Personally Identifiable Information (PII).

To generate this report:

- Step 1. Click the **Export FARETS File** link to get a default file that includes all the tax delinquent properties. If you enter a date range, the exported file will only include tax delinquent properties tracked within this period of time.
- Step 2. For the selected criteria, the following fields are displayed: FHA Case #, Borrower Name, Property Address, and Parcel #.

9.6.9 Foreclosure Activity Listing

This report provides a list of loans with various foreclosure activities as specified by the user.

FHA Case #	Loan Skey	Lender Loan #	Case Status	Property Address	Borrower Name	Foreclosure Status	Step Created Date	Step Sc Date
001-100001	100001	001-100001	Assigned	100001-100001-100001-100001-100001	100001-100001-100001-100001-100001	Title Search Received	01/19/2011	02/03/21
001-100002	100002	001-100002	Assigned	100002-100002-100002-100002-100002	100002-100002-100002-100002-100002	Notice of Sale mailed to borrowers / lienholders	12/20/2010	02/10/21
Grand Total:		Loan Count: 2						

Figure 9-16: Foreclosure Activity Listing Report

To generate this report:

- Step 1. Click on the **report link** on the left menu and the report search screen will display.

Step 2. To narrow the results of your report, you can filter by:

- Loan Skey
- FHA Case #
- Product Type
- Pay Plan Type
- Rate Type
- Servicing Status

Step 3. To limit your report if necessary, expand the selection box for the following:

- Case Sub Statuses

Step 4. Click the **Execute PDF** or **Execute Excel** link.

For the selected criteria, the following fields are displayed:

Loan Skey, FHA Case #, Borrower Name, Property Address, Responsible Party, Timeline Status, Servicing Status, Appraised Value, Rate Type, Pay Plan Type, UPB, Attorney Name, Last Action and Note.

9.6.11 Loan Principal Limit Detail

The Loan Principal Limit Detail Report enables authorized users to view the loan balance details for their loans in the Servicing Module, including the current principal limit and the loan balance.

Loan Skey	Case Status	FHA Case #	Boarded Date	Funded Date	Current Principal Limit	Principal Balance	Interest Balance	MPP/PS Balance	Serv Fee Balance	Loan Balance	Serv Fee Set Aside	Repair Set Aside	First Year Set Aside	Other Set Aside	Credit Line Set Aside	Net Principal Limit
	Assigned		09/22/2011	07/30/2007	\$140,278.13	\$166,002.94	\$9,961.94	\$6,241.54	\$1,890.00	\$194,096.92	\$4,774.29	\$0.00	\$0.00	\$0.00	\$0.00	(\$48,992.00)
Grand Total:			Loan Count: 1		\$140,278.13	\$166,002.94	\$9,961.94	\$6,241.54	\$1,890.00	\$194,096.92	\$4,774.29	\$0.00	\$0.00	\$0.00	\$0.00	(\$48,992.00)

Figure 9-18: Loan Principal Limit Detail Report

To generate this report:

Step 1. Click on the **report link** on the left menu and the report search screen will display.

Step 2. To narrow the results of your report, you can filter by:

- Loan Skey
- Product Type

- Pay Plan Type
- As of Date

Step 3. To limit your report if necessary, expand the selection boxes for the following:

- Case Statuses
- Case Sub Statuses
- Alerts

Step 4. Click the **Execute PDF** or **Execute Excel** link.

For the selected criteria, the following fields are displayed on the report:

Loan Skey, Case Status, FHA Case #, Boarded Date, Funded Date, Current Principal Limit, Principal Balance, Interest Balance, MIP/PMI Balance, Service Fee Balance, Loan Balance, Service Fee Set Aside, Repair Set Aside, First Year Set Aside, Other Set Aside, Credit Line Set Aside, and Net Principal Limit.

9.6.12 Missing Loan Document Detail

The Missing Loan Document Detail Report enables authorized users to view information about loans that are missing Notes documents or mortgage documents.

FHA Case #	Loan Skey	Lender Loan #	Product Type	Origination Date	Current Case Status	Borrower Name	Property Address	Note Doc. Exists	Mortgage Doc. Exists
1111111111	789176	1111111111	HECM Standard	04/25/1997	Assigned	BRUCE THOMAS	801 W PARK ANCHORAGE, AK 99508	Y	Y
1111111111	789176	1111111111	HECM Standard	04/25/1997	Assigned	ARFUS BURTIS	801 W PARK ANCHORAGE, AK 99508	Y	Y
1111111111	789176	1111111111	HECM Standard	12/09/1998	Assigned	SUSANNE B FROCHNER	810 HEMLOCK AVENUE, AK 99515	Y	Y
1111111111	789176	1111111111	HECM Standard	01/29/1999	Assigned	KEVIN HANCOCK	812 JONES STREET SITKA, AK 99830	Y	Y
1111111111	789176	1111111111	HECM Standard	03/10/1999	Assigned	BLAINE J HOLLAND	802 PARK DRIVE, SITKA, AK 99830	Y	Y
1111111111	789176	1111111111	HECM Standard	05/03/1999	Assigned	STEPHEN WALSON	1748 WAGON CREEK DR, ANGLE RIVER, AK 99507	Y	Y
1111111111	789176	1111111111	HECM Standard	07/06/1999	Assigned	WALTER R GRIFFITH	308 ROYAL OAK DR, FARMERS, AK 99708	Y	Y
1111111111	789176	1111111111	HECM Standard	04/23/2001	Assigned	CHARLES W BILLS	301 DARTMOUTH DRIVE, ANCHORAGE, AK 99508	Y	Y
1111111111	789176	1111111111	HECM Standard	05/09/2003	Assigned	WALTER R GRIFFITH	300 PARK PLACE, JUNEAU, AK 99901	Y	Y
1111111111	789176	1111111111	HECM Standard	06/08/2003	Assigned	STEPHEN GRIFFITH	810 SOLVING STREET, ANCHORAGE, AK 99507	Y	Y
1111111111	789176	1111111111	HECM Standard	06/26/2003	Assigned	DEBORAH BURKE	108 W 10TH AVE, ANCHORAGE, AK 99501	Y	Y
1111111111	789176	1111111111	HECM Standard	07/02/2003	Assigned	WILLIAM J CROSSLAND JR	160 ANAPULIS STREET, SIKOTNA, AK 99830	Y	Y
1111111111	789176	1111111111	HECM Standard	10/09/2003	Assigned	ALAN OSTERBERG	7401 WEST BETHAVILLE, ANCHORAGE, AK 99508	Y	Y
1111111111	789176	1111111111	HECM Standard	10/09/2003	Assigned	DAVID C CLARK	1109 WEST BRIGHAMWOOD LANE, HELENA, AK 99827	Y	Y
1111111111	789176	1111111111	HECM Standard	12/12/2003	Assigned	JAMES F CLARK	373 W WARD, ANCHORAGE, AK 99507	Y	Y
1111111111	789176	1111111111	HECM Standard	05/02/2005	Assigned	STELLA D GRIFFITH	221 CHERRY CT, ANCHORAGE, AK 99515	Y	Y
1111111111	789176	1111111111	HECM Standard	11/01/1998	Terminated	JAMES CLARK	810 HEMLOCK DR, ANCHORAGE, AK 99508	Y	Y
1111111111	789176	1111111111	HECM Standard	01/22/1999	Terminated	HELEN S HUNT	3246 DENVER DR, ANCHORAGE, AK 99515	Y	Y
1111111111	789176	1111111111	HECM Standard	07/26/2001	Terminated	WENDY J LINDEN	3401 UPLAND DRIVE, ANCHORAGE, AK 99508	Y	Y
1111111111	789176	1111111111	HECM Standard	09/04/2003	Terminated	STEPHEN HULLING	308 EAST 10TH COURT, ANCHORAGE, AK 99508	Y	Y

Grand Total: Loan Count: 30

Figure 9-19: Missing Loan Document Detail Report

To generate this report:

- Step 1. Click on the **report link** on the left menu and the report search screen will display.
- Step 2. To narrow the results of your report, you can filter by:
 - Product Type
 - Property State
 - Origination Date (date range)

- Note Document Exists
- Mortgage Document Exists

Step 3. To limit your report if necessary, expand the selection boxes for the following:

- Lender Names
- Servicer Names
- Investor Names
- Case Statuses
- Case Sub-Statuses

Step 4. Click the **Execute PDF** or **Execute Excel** link.

For the selected criteria, the following fields are displayed:

FHA Case #, Loan Skey, Lender Loan #, Product Type, Origination Date, Current Case Status, Borrower Name, Property Address, Note Doc Exists, and Mortgage Doc Exists.

9.6.13 Needs Custodial Care

The Needs Custodial Care Report enables authorized users to view the specifics or list of Custodial Care information in the Servicing Module.

Loan Skey	Lender Loan #	FHA Case #	Case Status	Borrower Name	Property Address	Property Condition	Vacancy Date	Date Vacancy Confirmed	Estimated Value	Total Balance
			Assigned				05/02/2011		\$150,000.00	\$182,236.10
			Assigned				05/02/2011		\$225,000.00	\$246,070.92
			Assigned				05/02/2011		\$125,000.00	\$130,424.32
			Assigned				02/07/2011		\$138,000.00	\$157,420.13
			Assigned				05/02/2011		\$170,000.00	\$183,258.47
			Terminated				01/12/2011		\$230,000.00	\$1,790.47
Grand Total:		Loan Count: 6							\$1,038,000.00	\$901,209.41

Figure 9-20: Needs Custodial Care Report

To generate this report:

- Step 1. Click on the **report link** on the left menu and the report search screen will display.
- Step 2. To narrow the results of your report, you can filter by:
 - A Product Type (You can also leave this blank to run a report for all product types).
- Step 3. To limit your report if necessary, expand the selection boxes for:

- Lender Names
- Servicer Names
- Investor Names
- Case sub-statuses
- Product types

Step 4. Click the **Execute PDF** or **Execute Excel** link.

For the selected criteria, the following fields are displayed:

Loan skye number, lender loan number, FHA case number, case status, the name of the borrower, the property address, the property condition (if available), the vacancy date, the date the vacancy was confirmed (if known), the estimated value of the property, and the total balance the loan. The estimated value and total balance are totaled for all records on the report.

9.6.14 Placed In Custodial Care

This report enables users to view certain loans or a list of loans that have been placed in custodial care.

Loan Skye	Lender Loan #	FHA Case #	Case Status	Borrower Name	Property Address	Property Condition	Vacancy Date	Date Placed in Custodial Care	Estimated Value	Total Balance
			Terminated				04/22/2008	04/30/2008	\$63,000.00	\$104,310.42
			Terminated				01/11/2008	01/14/2008	\$54,500.00	\$55,842.08
			Terminated				02/13/2006	02/24/2006	\$38,000.00	\$0.00
			Terminated				09/17/2008	09/17/2008	\$62,100.00	\$1,150.36
			Terminated				03/03/2009	07/09/2009	\$60,000.00	\$1,372.70
			Terminated				01/21/2008	01/23/2008	\$86,000.00	\$1,837.54
			Assigned				12/03/2010	12/10/2010	\$114,000.00	\$130,848.13
			Terminated				08/17/2010	08/16/2010	\$76,000.00	\$1,276.32
			Terminated				03/13/2008	04/04/2008	\$78,000.00	\$6,438.30
			Terminated				08/08/2006	09/13/2006	\$72,000.00	\$2,363.88
			Terminated				10/19/2009	10/20/2009	\$96,000.00	\$0.00
			Terminated				01/07/2011	01/10/2011	\$85,000.00	\$0.00
			Terminated				11/17/2008	01/06/2009	\$95,000.00	\$2,442.49
			Terminated				06/12/2009	06/25/2009	\$129,000.00	\$0.00
			Terminated				07/06/2009	08/04/2009	\$81,000.00	\$928.75
			Terminated				03/10/2010	03/10/2010	\$54,500.00	\$1,277.00
			Terminated				02/06/2008	02/13/2008	\$82,000.00	\$1,669.16
			Assigned				03/31/2011	04/07/2011	\$87,000.00	\$134,508.04
			Assigned				01/18/2011	01/19/2011	\$91,000.00	\$143,896.68
			Terminated				07/23/2010	07/30/2010	\$85,000.00	\$276.00
			Terminated				06/23/2010	06/24/2010	\$63,000.00	\$0.00
			Terminated				06/16/2008	06/16/2008	\$67,000.00	\$1,294.95
			Terminated				06/26/2007	06/26/2007	\$66,000.00	\$97,944.31
			Terminated				06/03/2008	06/10/2008	\$94,000.00	\$329.00
			Assigned				02/08/2011	02/08/2011	\$93,000.00	\$104,969.48
			Terminated				04/01/2009	04/08/2009	\$35,000.00	\$3.00
			Assigned				01/10/2011	02/08/2011	\$46,000.00	\$74,026.85
			Assigned				04/14/2011	04/15/2011	\$132,000.00	\$154,471.56
			Terminated				10/12/2010	10/13/2010	\$89,000.00	\$1,942.80
			Terminated				01/28/2009	03/04/2009	\$90,000.00	\$3,981.56
			Terminated				02/05/2009	02/06/2009	\$69,000.00	\$0.00
			Terminated				10/19/2009	10/21/2009	\$110,000.00	\$1,311.00
			Terminated				01/12/2009	01/12/2009	\$100,000.00	\$0.00
			Terminated				08/27/2008	08/27/2008	\$160,000.00	\$2,016.88
			Terminated				11/03/2009	11/06/2009	\$78,000.00	\$0.00
			Terminated				07/08/2006	08/19/2006	\$75,000.00	\$0.00
			Terminated				02/11/2010	02/11/2010	\$109,000.00	\$2,174.18

Figure 9-21: Placed in Custodial Care Report

To generate this report:

- Step 1. Click on the **report link** on the left menu and the report search screen will display.
- Step 2. To narrow the results of your report, you can filter by:
 - A Product Type (You can also leave this blank to run a report for all product types).
- Step 3. To limit your report if necessary, expand the selection boxes for:
 - Lender Names
 - Servicer Names

- Investor Names
- Case Statuses
- Case Sub-Statuses

Step 4. Click the **Execute PDF** or **Execute Excel** link.

For the selected criteria, the following fields are displayed:

Loan Skey number, the lender loan number, the date the property was placed in custodial care, the date the property became vacant, the estimate value and total balance. Estimated value and total balance are totaled for all records on the report.

9.6.15 Release Activity Steps By User

The Release Activity Steps by User Report enables authorized users to view the specifics or list of Release Activity information in the Servicing Module.

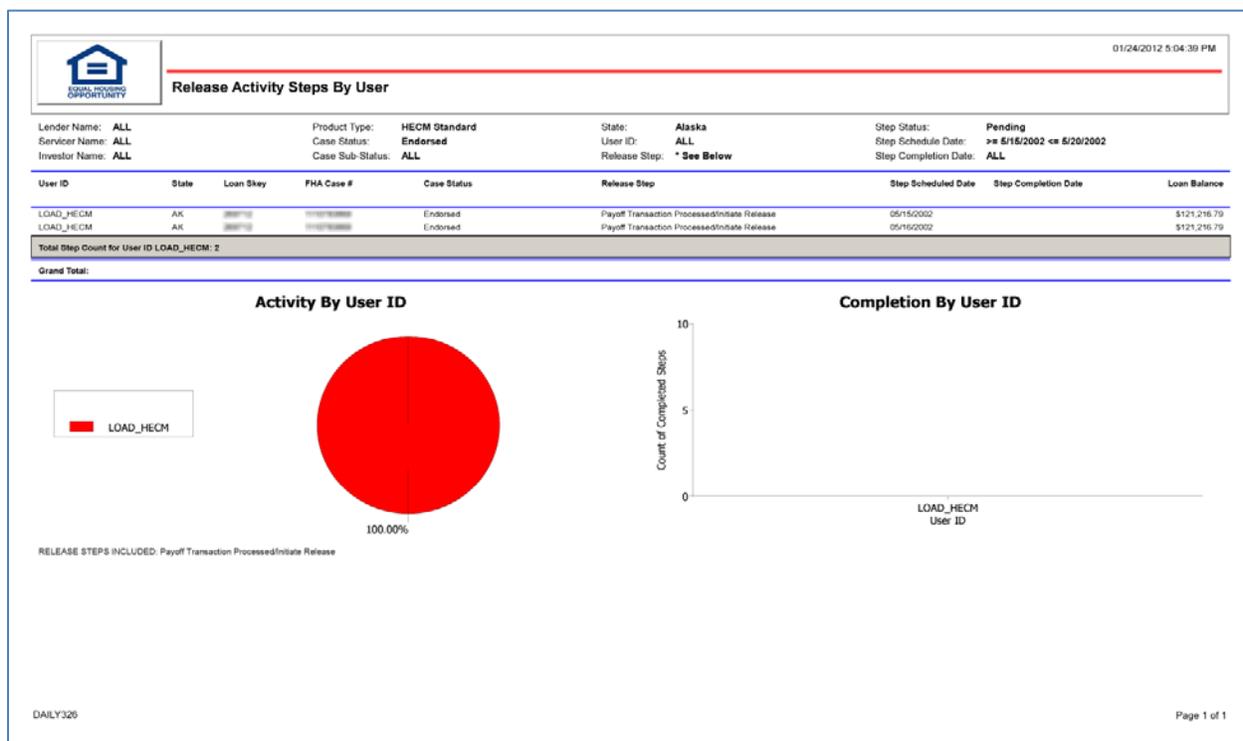


Figure 9-22: Release Activity Steps by User Report

To generate this report:

- Step 1. Click on the **report link** on the left menu and the report search screen will display.
- Step 2. To narrow the results of your report, you can filter by:
 - Product Type
 - State
 - User ID
 - Release Step
 - Step Scheduled Date (Date Range)
 - Step Completed Date (Date Range)
 - Release Step Status

Step 3. To limit your report if necessary, expand the selection boxes for:

- Lender Names
- Servicer Names
- Investor Names
- Case Statuses
- Case Sub-statuses

Step 4. Click the **Execute PDF** or **Execute Excel** link.

For the selected criteria, the following fields are displayed:

Loan Skey, FHA Case #, Product Type, Loan Status, State, Release Step, Step Schedule Date, Step Completion Date, User ID, and Loan Balance.

9.6.16 Subordinations Carried Over Detail

The Subordination Carried Over Detail report enables authorized users to view the specific subordination details or a list of Subordination details and status information for cases in the Servicing Module.

FHA Case #	Loan Skey	Lender Loan #	Product Type	Case Status	Borrower Name	Subordination Status	Timeline Status	Pkg Received Scheduled Date	Pkg Received Completed Date	Step Status
201-4889110	419467		HECM Standard	Endorsed	ROSA MENDOZA	Approved		04/17/2009	04/17/2009	
201-4889110	419467		HECM Standard	Endorsed	ROSA MENDOZA	Approved		04/22/2009	04/17/2009	
201-41946775	441234		HECM Standard	Terminated	MARLENE L. ADRIAN-THE	Approved		10/24/2006	10/24/2006	
201-41946775	441234		HECM Standard	Terminated	MARLENE L. ADRIAN-THE	Approved		10/28/2006	10/24/2006	
201-41946780	441235		HECM Standard	Endorsed	EMERITT THOMPSON	Approved		02/06/2008	02/06/2008	
201-41946780	441235		HECM Standard	Endorsed	EMERITT THOMPSON	Approved		02/11/2008	02/06/2008	
201-7884110	584733		HECM Standard	Terminated	TANZANI S. DRESDEN	Approved		01/05/2009	01/05/2009	
201-7884110	584733		HECM Standard	Terminated	TANZANI S. DRESDEN	Approved		01/10/2009	01/05/2009	
Grand Total:		Loan Count: 8								

Figure 9-23: Subordinations Carried Over Detail Report

To generate this report:

Step 1. Click on the **report link** on the left menu and the report search screen will display.

Step 2. To narrow the results of your report, you can filter by:

- Product Type (You can also leave this blank to run a report for all product types).
- Period (Date Range)

Step 3. To limit your report if necessary, expand the selection boxes for:

- Lender name
- Servicer name
- Investor Name
- Case Status
- Case Sub-status

Step 4. Click the **Execute PDF** or **Execute Excel** link.

For the selected criteria, the following fields are displayed:

Product Type, FHA Case #, Loan skey, lender loan number, Borrower Name, Subordination Status, Timeline Status, Package Received Scheduled Date, Package Received Completed Date, and Step Status.

9.6.17 Title Approval Denied

The Title Approval Denied report enables authorized users to view the loans that have the Denied Title Approval step completed in the Claim Type 22 timeline.

FHA Case #	Loan Skey	Lender Loan #	Product Type	Case Status	Borrower Name	Title Pkg Rcvd Completion Date	Pkg Denied Step Completion Date	Prior Servicer	Reason For Denial
			HECM Standard	Assigned		07/21/2011	08/07/2011		
			HECM Standard	Assigned		08/08/2011	10/04/2011		
Grand Total:		Loan Count: 2							

Figure 9-24: Title Approval Denied Report

To generate this report:

- Step 1. Click on the **report link** on the left menu and the report search screen will display.
- Step 2. To narrow the results of your report, you can filter by:
 - Product Type
 - State
 - Box #
 - Closed Transaction Date Range
- Step 3. To limit your report if necessary, expand the selection boxes for:
 - Lender Names

- Servicer Names
- Investor Names
- Case Statuses
- Case Sub-statuses

Step 4. Click the **Execute PDF** or **Execute Excel** link.

For the selected criteria, this report shows the following fields:

Lender name, servicer name, investor name, case status, case sub-status, product type, denied step completion date, FAH case #, loan Skey, lender loan #, borrower name, title package received date, package denied completion date, prior servicer and reason for denial.

9.6.18 Transaction Activity

The Transaction Activity Report enables authorized users to view the transaction activities on a specific FHA Case # or list of FHA case numbers with a specific activity type.

Loan Key FHA Case #	Trans Date Eff Date	Transaction Category	Trans Code Transaction Description	Principal Amt	Interest Amt	MIP/PMI Amt Claim Amt	Service Fee Amt	Taxes & Ins Withheld Amt	Serv Fee Set Aside Amt	Final Year Set Aside Amt	Repair Set Aside Amt	Corp Adv Amt On Set Aside Amt	Prin Line Amt Credit Line Amt	Unsch CL Deb Int & MIP/PMI Amt	Total Trans Amt	Created By Post Status Create Date
	05/31/2011	Principal Limit	PL-GRDOW Principal Limit - Growth	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$204.61	\$0.00	\$204.61	SysMhHnd Posted 07/01/2011 11:51:01 AM
	05/31/2011	Monthly Accruals	MTH-INT-MIP-SF Monthly Int, MIP Accrual & SF	\$0.00	\$141.83	\$55.84	\$35.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$232.67	SysMhHnd Posted 07/01/2011 11:59:08 AM
Totals	Transaction Count:	2	Loan Count:	1	\$0.00	\$141.83	\$55.84	\$35.00	\$0.00	\$0.00	\$0.00	\$0.00	\$204.61	\$0.00	\$437.28	

Figure 9-25: Transaction Activity Report

To generate this report:

- Step 1. Click on the **report link** on the left menu and the report search screen will display.
- Step 2. To narrow the results of your report, you can filter by:
 - Loan Skey or FHA Case # (At least one is required)
 - Product Type
 - Transaction Date (Required; cannot exceed 30 days)
- Step 3. To limit your report if necessary, expand the selection boxes for:

To generate this report:

Step 1. Click on the **report link** on the left menu and the report search screen will display.

Step 2. To narrow the results of your report, you can filter by:

- Selecting a month in **Reporting Period**
- Selecting a Loan Program as HECM Assigned

Step 3. Click the **Execute PDF** link.

For the selected criteria, the following information is displayed:

The loan count information by activity, monthly and cumulative (for the fiscal year) and for current month, the following sections: Loan Inventory, Partial Release Summary, Release Summary, Payoff Summary, Due & Payable Summary, Extension Summary, and Preservation & Protection Summary.

The Loan Inventory (Month Counts) is displayed as a pie chart and Release Summary is displayed as a bar graph.

9.6.20 HUD Monthly Director Report – HECM Assigned Detail

This report enables the authorized user to view the detailed report for HECM Assigned loans month by month for a period during the selected fiscal year.

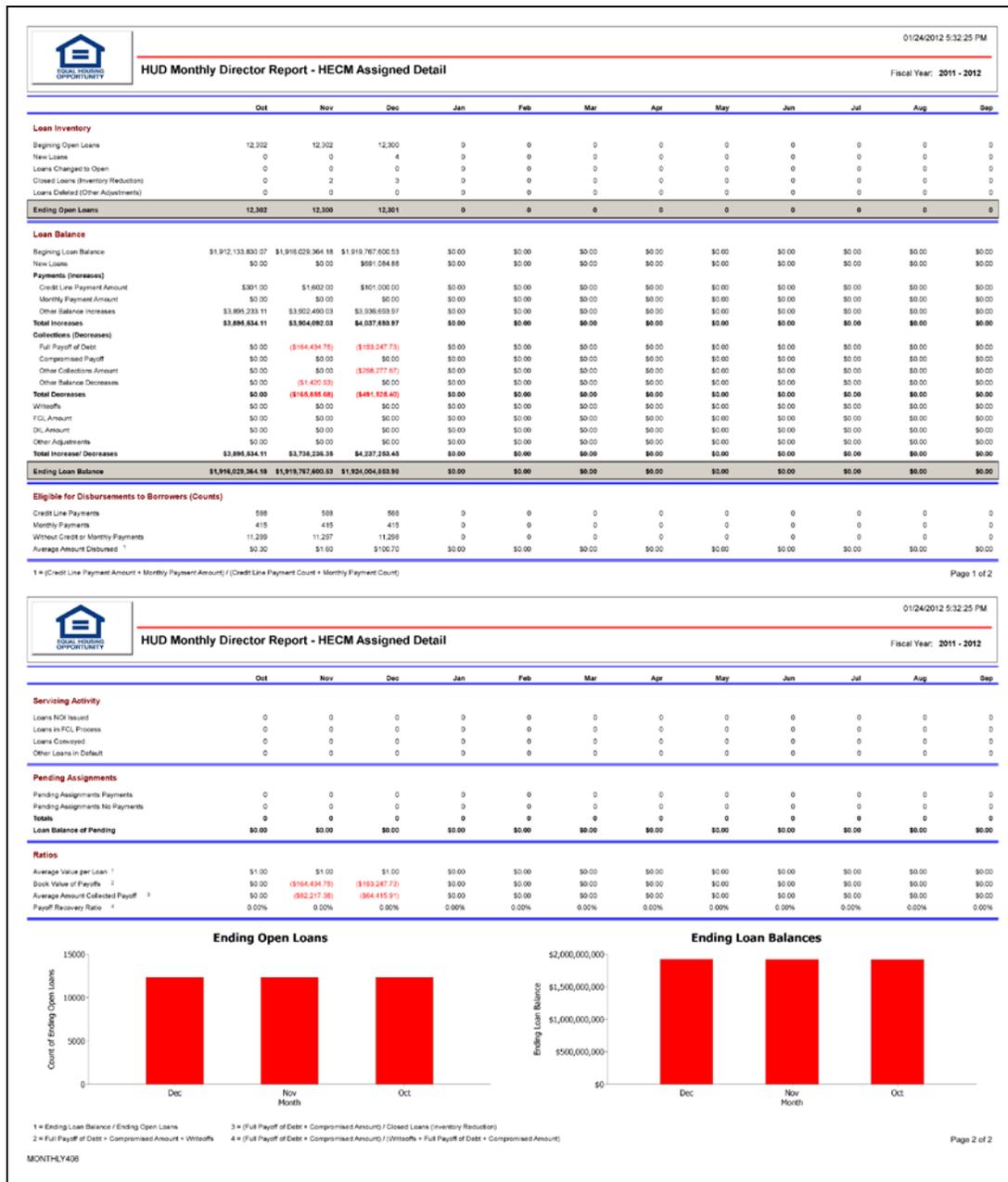


Figure 9-27: HUD Monthly Director Report

To generate this report:

- Step 1. Click on the **report link** on the left menu and the report search screen will display.
- Step 2. Select a year in the **Fiscal Year** dropdown.
- Step 3. Click the **Execute PDF** or **Execute Excel** link.

For the selected criteria, this report shows the following fields:

- For Loan Inventory: Beginning Open Loans, New Loans, Loans Changed to Open, Closed Loans (Inventory Reduction), and Loans Deleted (Other Adjustments).
- For Loan Balance: Beginning Loan Balance, New Loans, Payments – Increases (Credit Line Payment Amount, Monthly Payment Amount and Other Balance Increases), Total Increases, Collections – Decreases (Full Payoff of Debt, Compromised Payoff, Other Collections Amount, and Other Balance Decreases). Total Decreases (Write-offs, FCL Amount, DIL Amount, and Other Adjustments), and Total Increase/ Decreases.
- For Eligible for Disbursements to Borrowers (Counts): Credit Line Payments, Monthly Payments, Without Credit or Monthly Payments, and Average Amount Disbursed.
- For Servicing Activity: Loans NOI Issued, Loans in FCL Process, Loans Conveyed, and Other Loans in Default.
- For Pending Assignments: Pending Assignments Payments, Pending Assignments No Payments, Totals, and Loan Balance of Pending.
- For Ratios: Average Value per Loan, Book Value of Payoffs, and Payoff Recovery Ratio.
- The Ending Open Loans and Ending Open Loans are summarized with graph of column.

9.6.21 Month-End Trial Balance Detail

This report enables authorized users to view the detailed information on month-end trial loan balance.



Month-End Trial Balance Detail

Reporting Period: **December 2011**

01/24/2012 5:47:00 PM

Product Type: **ALL**
 Case Status: **ALL**
 Case Sub-Status: **ALL**

Loan Key	Case Status	FHA Case #	Borrower Last Name	Prop. State	Prev. Int. Rate	Margin	Funded Date	Prior Month Loan Balance	Current Month										Ending Loan Balance
									Loan Setup Amount	Scheduled Disbursements	Unscheduled Disbursements	Partial Repayments	MIP/PMI	Service Fee	CCP Fee	Interest	Payoffs	Writeoffs	
187	Assigned	11-1178201	WY	AL	1.320%	1.200%	03/29/2001	\$69,307.89	\$0.00	\$0.00	\$0.00	\$0.00	\$27.63	\$30.00	\$0.00	\$72.94	\$0.00	\$0.00	\$98,438.28
188	Endorse	11-1178201	WY	AL	1.320%	1.200%	01/03/2001	\$77,602.51	\$0.00	\$0.00	\$0.00	\$0.00	\$22.33	\$30.00	\$0.00	\$30.39	\$0.00	\$0.00	\$77,666.76
189	Endorse	11-1178201	WY	AL	1.320%	1.200%	07/05/2001	\$107,418.52	\$0.00	\$0.00	\$0.00	\$0.00	\$44.78	\$30.00	\$0.00	\$118.18	\$0.00	\$0.00	\$107,612.44
190	Assigned	11-1178201	WY	AL	1.620%	1.500%	08/16/2002	\$63,664.04	\$0.00	\$0.00	\$500.00	\$0.00	\$26.88	\$30.00	\$0.00	\$86.43	\$0.00	\$0.00	\$64,267.19
191	Assigned	11-1178201	WY	AL	1.620%	1.500%	04/30/2003	\$63,622.39	\$0.00	\$0.00	\$0.00	\$0.00	\$26.83	\$30.00	\$0.00	\$86.33	\$0.00	\$0.00	\$64,055.95
192	Assigned	11-1178201	WY	AL	1.620%	1.500%	11/21/2003	\$87,086.64	\$0.00	\$0.00	\$0.00	\$0.00	\$36.54	\$30.00	\$0.00	\$118.39	\$0.00	\$0.00	\$87,661.07
193	Assigned	11-1178201	WY	AL	1.620%	1.500%	02/17/2004	\$69,729.29	\$0.00	\$0.00	\$0.00	\$0.00	\$29.05	\$30.00	\$0.00	\$84.13	\$0.00	\$0.00	\$69,862.47
194	Assigned	11-1178201	WY	AL	1.620%	1.500%	03/30/2004	\$89,620.10	\$0.00	\$0.00	\$0.00	\$0.00	\$30.01	\$30.00	\$0.00	\$126.30	\$0.00	\$0.00	\$89,976.90
195	Endorse	11-1178201	WY	AL	1.620%	1.500%	05/23/2005	\$144,968.52	\$0.00	\$0.00	\$0.00	\$0.00	\$65.40	\$25.00	\$0.00	\$162.32	\$0.00	\$0.00	\$145,247.65
196	Endorse	11-1178201	WY	AL	1.620%	1.500%	11/03/2004	\$84,782.78	\$0.00	\$0.00	\$0.00	\$0.00	\$35.33	\$30.00	\$0.00	\$114.48	\$0.00	\$0.00	\$84,963.54
197	Assigned	11-1178201	WY	AL	1.620%	1.500%	01/09/2006	\$88,407.50	\$0.00	\$0.00	\$0.00	\$0.00	\$38.84	\$30.00	\$0.00	\$139.36	\$0.00	\$0.00	\$88,583.69
198	Endorse	11-1178201	WY	AL	1.620%	1.500%	04/12/2006	\$67,141.43	\$0.00	\$0.00	\$0.00	\$0.00	\$27.89	\$30.00	\$0.00	\$89.84	\$0.00	\$0.00	\$67,267.76
199	Endorse	11-1178201	WY	AL	1.620%	1.500%	03/14/2007	\$45,081.87	\$0.00	\$0.00	\$0.00	\$0.00	\$16.89	\$25.00	\$0.00	\$54.09	\$0.00	\$0.00	\$45,162.84
200	Assigned	11-1178201	WY	AL	1.498%	1.250%	05/05/2008	\$83,939.18	\$0.00	\$0.00	\$0.00	\$0.00	\$34.97	\$25.00	\$0.00	\$104.64	\$0.00	\$0.00	\$84,103.79
201	Assigned	11-1178201	WY	AL	1.510%	1.500%	11/17/2008	\$148,793.34	\$0.00	\$0.00	\$0.00	\$0.00	\$61.96	\$30.00	\$0.00	\$187.52	\$0.00	\$0.00	\$149,064.42
202	Assigned	11-1178201	WY	AL	1.510%	1.750%	01/30/2008	\$132,783.36	\$0.00	\$0.00	\$0.00	\$0.00	\$55.33	\$30.00	\$0.00	\$206.82	\$0.00	\$0.00	\$133,065.61
203	Endorse	11-1178201	WY	AL	2.702%	2.750%	03/04/2008	\$365,488.00	\$0.00	\$0.00	\$0.00	\$0.00	\$160.82	\$35.00	\$0.00	\$686.62	\$0.00	\$0.00	\$366,570.24
204	Endorse	11-1178201	WY	AZ	2.020%	1.800%	04/08/1989	\$2,583.84	\$0.00	\$0.00	\$0.00	\$0.00	\$1.08	\$25.00	\$0.00	\$4.36	\$0.00	\$0.00	\$2,614.07
205	Endorse	11-1178201	WY	AZ	1.790%	1.600%	06/10/1989	\$165.39	\$0.00	\$0.00	\$0.00	\$0.00	\$0.07	\$25.00	\$0.00	\$0.25	\$0.00	\$0.00	\$166.71
206	Assigned	11-1178201	WY	AZ	1.120%	1.000%	08/31/2007	\$148,375.40	\$0.00	\$0.00	\$0.00	\$0.00	\$62.41	\$30.00	\$0.00	\$139.79	\$0.00	\$0.00	\$148,595.66
207	Assigned	11-1178201	WY	AZ	1.120%	1.000%	07/30/2007	\$183,813.17	\$0.00	\$0.00	\$0.00	\$0.00	\$76.59	\$35.00	\$0.00	\$171.58	\$0.00	\$0.00	\$184,086.32
208	Endorse	11-1178201	WY	AZ	1.620%	1.500%	12/30/2007	\$117,731.80	\$0.00	\$0.00	\$0.00	\$0.00	\$49.08	\$30.00	\$0.00	\$158.88	\$0.00	\$0.00	\$117,964.62
209	Assigned	11-1178201	WY	AZ	1.120%	1.000%	10/31/2007	\$132,591.26	\$0.00	\$0.00	\$0.00	\$0.00	\$55.23	\$30.00	\$0.00	\$113.86	\$0.00	\$0.00	\$132,805.96
210	Endorse	11-1178201	WY	AZ	1.120%	1.000%	11/05/2007	\$135,364.89	\$0.00	\$0.00	\$0.00	\$0.00	\$56.41	\$30.00	\$0.00	\$126.37	\$0.00	\$0.00	\$135,601.87
211	Endorse	11-1178201	WY	AZ	1.620%	1.500%	11/09/2007	\$208,670.71	\$0.00	\$0.00	\$0.00	\$0.00	\$86.95	\$30.00	\$0.00	\$281.71	\$0.00	\$0.00	\$209,024.37
212	Endorse	11-1178201	WY	AZ	1.120%	1.000%	01/03/2008	\$182,488.13	\$0.00	\$0.00	\$0.00	\$0.00	\$60.19	\$35.00	\$0.00	\$179.63	\$0.00	\$0.00	\$182,743.99
213	Endorse	11-1178201	WY	AZ	1.870%	1.750%	04/29/2006	\$163,853.80	\$0.00	\$0.00	\$0.00	\$0.00	\$42.77	\$35.00	\$0.00	\$156.87	\$0.00	\$0.00	\$164,043.56
214	Endorse	11-1178201	WY	AR	1.120%	1.000%	11/15/2007	\$4,047.37	\$0.00	\$0.00	\$100,000.00	\$0.00	\$26.95	\$35.00	\$0.00	\$59.01	\$0.00	\$0.00	\$4,047.73
215	Endorse	11-1178201	WY	CA	1.880%	1.800%	03/05/1982	\$190.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.08	\$25.00	\$0.00	\$0.30	\$0.00	\$0.00	\$216.06
216	Endorse	11-1178201	WY	CA	1.870%	1.800%	03/31/1984	\$1,477.90	\$0.00	\$0.00	\$0.00	\$0.00	\$6.62	\$25.00	\$0.00	\$2.30	\$0.00	\$0.00	\$1,505.82
217	Endorse	11-1178201	WY	CA	1.870%	1.800%	02/18/1984	\$287.82	\$0.00	\$0.00	\$0.00	\$0.00	\$1.14	\$25.00	\$0.00	\$0.31	\$0.00	\$0.00	\$290.27
218	Endorse	11-1178201	WY	CA	1.320%	1.200%	02/09/2001	\$205,448.91	\$0.00	\$0.00	\$0.00	\$0.00	\$106.44	\$30.00	\$0.00	\$280.89	\$0.00	\$0.00	\$205,864.34
219	Endorse	11-1178201	WY	CA	1.120%	1.000%	04/02/2007	\$318,312.12	\$0.00	\$0.00	\$0.00	\$0.00	\$132.83	\$30.00	\$0.00	\$327.09	\$0.00	\$0.00	\$318,771.94
220	Endorse	11-1178201	WY	CA	1.620%	1.500%	04/03/2007	\$111,088.34	\$0.00	\$0.00	\$0.00	\$0.00	\$46.40	\$30.00	\$0.00	\$102.61	\$0.00	\$0.00	\$111,266.44
221	Endorse	11-1178201	WY	CA	2.020%	1.600%	04/29/1984	\$177,011.41	\$0.00	\$0.00	\$0.00	\$0.00	\$73.78	\$30.00	\$0.00	\$237.87	\$0.00	\$0.00	\$177,413.13
222	Endorse	11-1178201	WY	CA	1.120%	1.000%	08/05/2007	\$238,360.16	\$0.00	\$0.00	\$0.00	\$0.00	\$89.73	\$35.00	\$0.00	\$223.40	\$0.00	\$0.00	\$238,718.29
223	Endorse	11-1178201	WY	CA	2.870%	2.750%	01/03/2008	\$12,369.28	\$0.00	\$0.00	\$0.00	\$0.00	\$10.15	\$30.00	\$0.00	\$17.28	\$0.00	\$0.00	\$12,381.46
224	Endorse	11-1178201	WY	CA	1.620%	1.500%	01/03/2007	\$14,213.10	\$0.00	\$0.00	\$0.00	\$0.00	\$6.80	\$30.00	\$0.00	\$19.19	\$0.00	\$0.00	\$14,248.21
225	Endorse	11-1178201	WY	CA	1.320%	1.200%	02/06/1988	\$78,985.93	\$0.00	\$0.00	\$0.00	\$0.00	\$32.08	\$30.00	\$0.00	\$84.68	\$0.00	\$0.00	\$79,132.69

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*** HUD Serviced Loans Only ***
 Results do not include loans paid off in prior months.



Month-End Trial Balance Detail

Reporting Period: **December 2011**

01/24/2012 5:47:00 PM

Product Type: **ALL**
 Case Status: **ALL**
 Case Sub-Status: **ALL**

Loan Key	Case Status	FHA Case #	Borrower Last Name	Prop. State	Prev. Int. Rate	Margin	Funded Date	Prior Month Loan Balance	Current Month										Ending Loan Balance
									Loan Setup Amount	Scheduled Disbursements	Unscheduled Disbursements	Partial Repayments	MIP/PMI	Service Fee	CCP Fee	Interest	Payoffs	Writeoffs	
117186	Assigned	11-1178201	WY	WY	1.620%	1.500%	03/18/2003	\$102,098.83	\$0.00	\$0.00	\$0.00	\$0.00	\$42.54	\$30.00	\$0.00	\$137.62	\$0.00	\$0.00	\$102,281.19
117187	Assigned	11-1178201	WY	WY	1.620%	1.500%	05/20/2003	\$189,425.78	\$0.00	\$0.00	\$0.00	\$0.00	\$70.59	\$30.00	\$0.00	\$226.72	\$0.00	\$0.00	\$189,726.09
117188	Assigned	11-1178201	WY	WY	1.620%	1.500%	05/20/2003	\$189,592.23	\$0.00	\$0.00	\$0.00	\$0.00	\$70.66	\$30.00	\$0.00	\$226.86	\$0.00	\$0.00	\$189,919.54
117189	Assigned	11-1178201	WY	WY	1.620%	1.500%	12/05/2003	\$134,727.00	\$0.00	\$0.00	\$0.00	\$0.00	\$56.14	\$30.00	\$0.00	\$181.88	\$0.00	\$0.00	\$135,065.02
117190	Assigned	11-1178201	WY	WY	1.620%	1.500%	03/30/2004	\$151,939.61	\$0.00	\$0.00	\$0.00	\$0.00	\$63.31	\$30.00	\$0.00	\$205.12	\$0.00	\$0.00	\$152,238.04
117191	Assigned	11-1178201	WY	WY	1.620%	1.500%	01/31/2006	\$107,626.54	\$0.00	\$0.00	\$0.00	\$0.00	\$44.84	\$30.00	\$0.00	\$145.30	\$0.00	\$0.00	\$107,816.68
117192	Assigned	11-1178201	WY	WY	1.620%	1.500%	08/13/2006	\$198,711.22	\$0.00	\$0.00	\$0.00	\$0.00	\$64.82	\$30.00	\$0.00	\$164.99	\$0.00	\$0.00	\$199,041.03
Grand Total:								\$1,930,766,887.74	\$0.00	\$0.00	\$191,028.00	\$0.00	\$660,266.44	\$372,862.80	\$0.00	\$2,763,881.63	\$193,247.71	\$0.00	\$1,936,694,868.88

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*** HUD Serviced Loans Only ***
 Results do not include loans paid off in prior months.

Figure 9-28: Month End Trial Balance Report (Excerpts)

To generate this report:

Step 1. Click on the **report link** on the left menu and the report search screen will display.

Step 2. To narrow the results of your report, you can filter by product type or reporting period:

- Select a month from **Reporting Period** dropdown.
- If necessary, select the checkbox for **Exclude Loans Paid-Off in Prior Months**.
- If necessary, limit your selection by choosing case statuses and sub-status.

Step 3. Click the **Execute PDF** or **Execute Excel** link.

The report displays the selected the names of product type, case status and case sub-statuses, and the following information: Loan Skey, Case Status, FHA Case, #Borrower Last Name, Prop. State, Prev. Int. Rate, Margin, Funded Date, Prior Month Loan Balance.

The report displays the following information for the current month:

Loan Setup Amount, Scheduled Disbursements, Unscheduled Disbursements, Partial Repayments, MIP/PMI, Service Fee, COP Fee, Interest, Payoffs, Write-offs, and Ending Loan Balance.

9.6.22 Monthly Activity Detail

This report enables authorized users to view the detailed information on monthly activities of the loans queried.

		Reporting Period: December 2011						
Servicing Type	Servicing Step	Completion Date	Loan Skey	Lender Loan #	FHA Case #	Borrower	Property Address	Property State
Extension - Claim Filing	Submit Extension Request for Time	12/15/2011						AL
Totals For Extension - Claim Filing: 1								
Loan Mitigation - Short Sale	Initiate Short Sale Process	12/16/2011						AZ
Loan Mitigation - Short Sale	Initiate Short Sale Process	12/20/2011						AZ
Totals For Loan Mitigation - Short Sale: 2								
Subordination	Request for Subordination Received	12/06/2011						AL
Subordination	Request for Subordination Received	12/29/2011						AL
Subordination	Request for Subordination Received	12/06/2011						AL
Subordination	Request for Subordination Received	12/27/2011						AL
Subordination	Request for Subordination Received	12/28/2011						AL
Totals For Subordination: 6								

MONTHLY300 Completed Steps for: 'Request for Subordination Received', 'Submit Extension Request for Time', 'Send Due_Payable Request', 'Submit Request to Exceed Fees', 'Request for Partial Release Recd', 'Short Sale Process Initiated' Page 1 of 1

Figure 9-29: Monthly Activity Detail Report

To generate this report:

- Step 1. Click on the **report link** on the left menu and the report search screen will display.
- Step 2. To narrow the results of your report, you can filter by:
 - Select a month as desired from the **Reporting Period** dropdown list.
- Step 3. Click the **Execute PDF** link.

9.6.24 Monthly Portfolio Activity

This report provides authorized users with monthly portfolio activities on the active loan inventory and the active loan balance in a fiscal year.

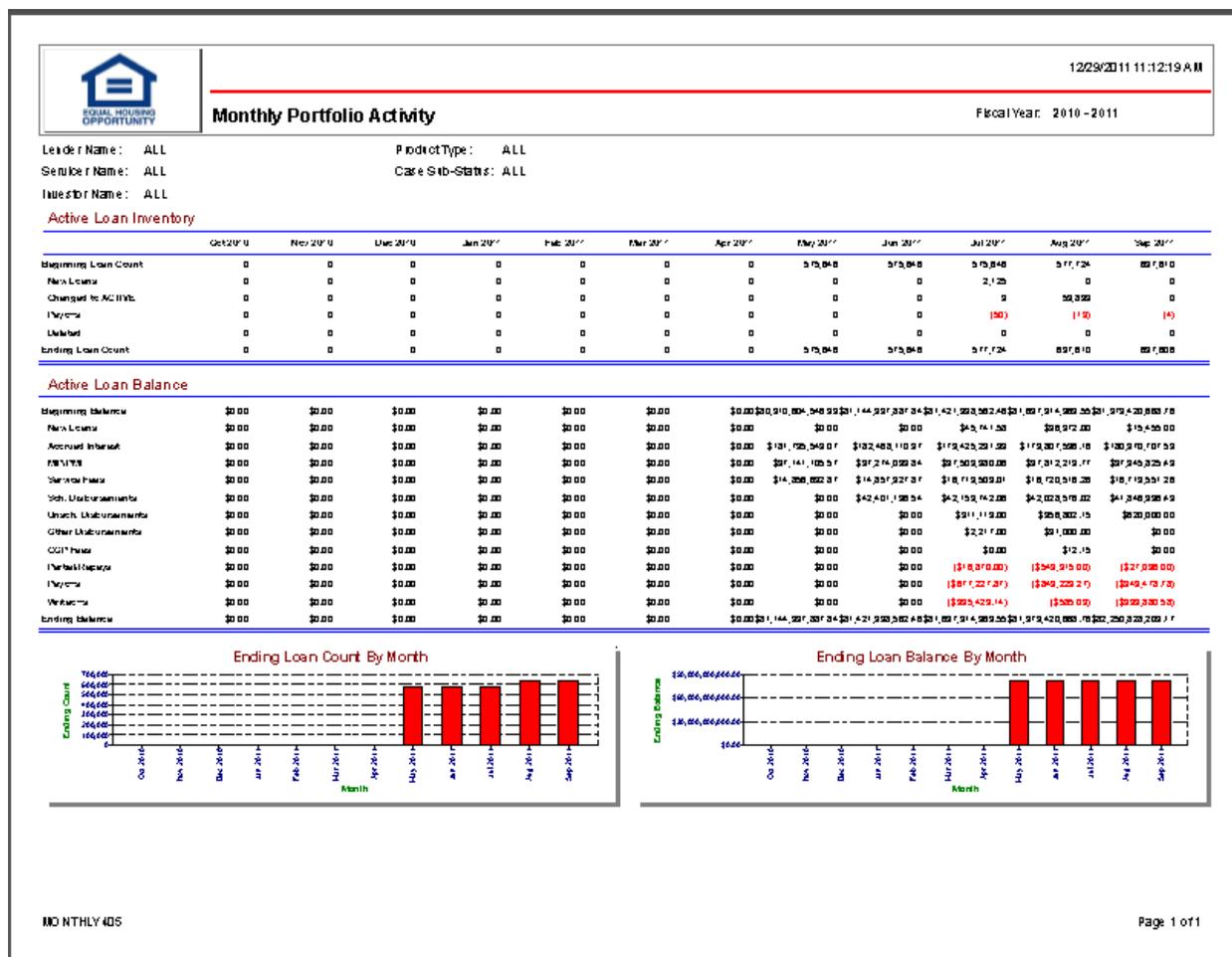


Figure 9-31: Monthly Portfolio Activity Report

To generate this report:

- Step 1. Click on the **report link** on the left menu and the report search screen will display.
- Step 2. To narrow the results of your report, you can filter by:
 - o Select a fiscal year
- Step 3. To limit your report if necessary, expand the selection boxes for:
 - o Lender names
 - o Servicer names
 - o Investor names
 - o Case sub-statuses
 - o Product types
- Step 4. Click the **Execute PDF** link.

9.7 Management and Budgetary Reports

The following Management and Budgetary reports are available:

- Monthly Cohort Summary
- Monthly Portfolio Activity
- Monthly Statistical Summary

9.7.1 Monthly Cohort Summary

The Monthly Cohort Summary Report enables authorized users to view the detailed loan count, maximum claim amount for all the cohort years, current fiscal year and the current reporting month.

Cohort Year	Cumulative Through 11/30/2011		Fiscal Year 10/01/2011 - 09/30/2012			Month of 11/30/2011		
	Loans	Max Claim Amount	Loans	Max Claim Amount	Average Per Loan	Loans	Max Claim Amount	Outstanding Balance
1990	130	\$10,919,968.00	0	\$0.00	\$0.00	55	\$4,461,500.00	\$151,559.91
1991	333	\$32,559,350.00	0	\$0.00	\$0.00	116	\$11,001,850.00	\$607,915.08
1992	868	\$84,364,600.00	0	\$0.00	\$0.00	330	\$32,335,175.00	\$2,177,066.69
1993	1,651	\$161,386,475.00	0	\$0.00	\$0.00	639	\$61,487,625.00	\$4,085,460.44
1994	2,903	\$300,785,450.00	0	\$0.00	\$0.00	1183	\$121,035,650.00	\$7,113,884.01
1995	3,705	\$390,098,388.00	0	\$0.00	\$0.00	1664	\$170,947,379.00	\$14,710,033.62
1996	3,289	\$339,138,907.00	0	\$0.00	\$0.00	1405	\$143,597,017.00	\$12,187,060.79
1997	4,830	\$507,241,941.00	0	\$0.00	\$0.00	1979	\$204,150,495.00	\$23,675,380.82
1998	7,548	\$804,359,475.00	0	\$0.00	\$0.00	3249	\$343,365,564.00	\$66,802,269.49
1999	7,685	\$903,458,844.00	0	\$0.00	\$0.00	3178	\$366,034,684.00	\$89,723,604.15
2000	6,564	\$817,577,738.00	0	\$0.00	\$0.00	3128	\$382,307,999.00	\$110,473,968.72
2001	7,708	\$1,081,191,831.00	0	\$0.00	\$0.00	3939	\$541,575,163.00	\$185,855,625.63
2002	12,909	\$1,951,280,337.00	0	\$0.00	\$0.00	7419	\$1,108,338,120.00	\$431,908,197.11
2003	17,859	\$2,960,538,204.00	0	\$0.00	\$0.00	10297	\$1,704,584,143.00	\$813,849,073.86
2004	37,153	\$6,751,068,411.00	0	\$0.00	\$0.00	24705	\$4,436,399,420.00	\$2,289,465,501.50
2005	42,075	\$8,646,157,778.00	0	\$0.00	\$0.00	32259	\$6,589,908,375.00	\$4,008,266,232.60
2006	73,915	\$17,376,415,638.00	0	\$0.00	\$0.00	63686	\$14,922,482,507.00	\$9,236,846,221.13
2007	104,137	\$23,820,657,453.00	0	\$0.00	\$0.00	95895	\$21,850,186,119.00	\$13,417,076,354.77
2008	109,574	\$23,667,606,952.00	0	\$0.00	\$0.00	103303	\$22,156,995,366.00	\$13,957,634,107.23
2009	112,617	\$29,563,916,433.00	0	\$0.00	\$0.00	107908	\$28,168,828,354.00	\$17,422,467,557.02
2010	78,259	\$20,805,415,589.00	0	\$0.00	\$0.00	76493	\$20,275,254,575.00	\$12,446,863,203.21
2011	44,832	\$11,314,263,746.00	0	\$0.00	\$0.00	44684	\$11,269,955,946.00	\$6,200,483,316.75
Grand Total:	680,544	\$152,290,403,508.00	0	\$0.00		587,514	\$134,865,233,026.00	\$80,742,424,594.53
TOTAL GI FUND:	602,285	\$131,484,987,919.00	0	\$0.00		511,021	\$114,589,978,451.00	\$68,295,561,391.32
TOTAL MMI FUND:	78,259	\$20,805,415,589.00	0	\$0.00		76,493	\$20,275,254,575.00	\$12,446,863,203.21

Figure 9-32: Monthly Cohort Summary Report

To generate this report:

- Step 1. Click on the **report link** on the left menu and the report search screen will display.
- Step 2. To narrow the results of your report, you can filter by:
 - o Selecting a month and year from the **Reporting Period** dropdown box (the current month end is defaulted as the reporting period).
- Step 3. Click the **Execute PDF** or **Execute Excel** link.

For the reporting period you selected, this report shows: The cumulative number of loans, the maximum claim amount, for each of the cohort year until the fiscal year; the number of loans, the maximum claim amount, and average per loan for the fiscal year; and the number of loans, the maximum claim amount, and outstanding balance for the current reporting month. For each of these time frames, the report totals each of these amounts and segregates by the fund code.

9.7.2 Monthly Portfolio Activity

The Monthly Portfolio Activity Report enables authorized users to view the detailed loan count and loan balance for each month for the selected fiscal year.

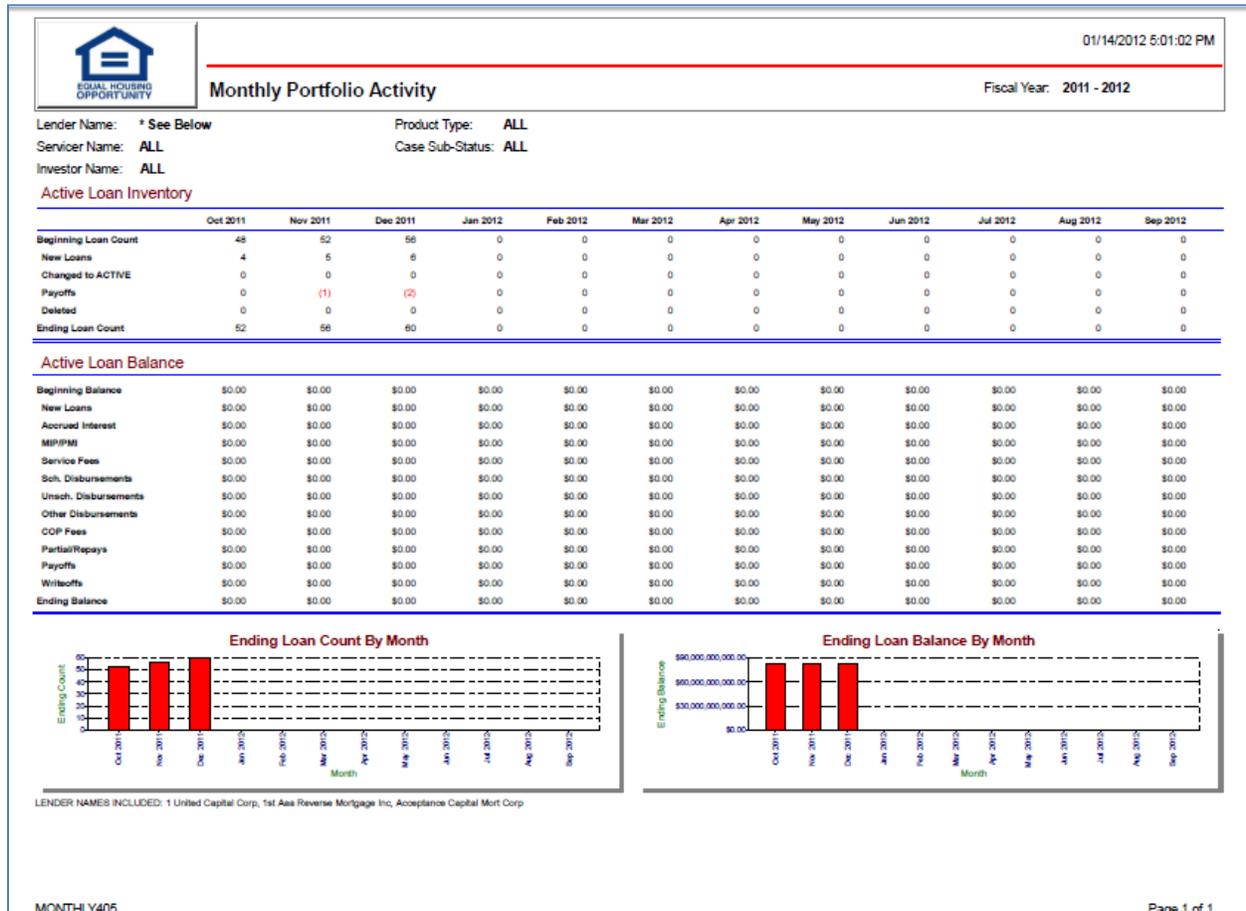


Figure 9-33: Monthly Portfolio Activity Report

To generate this report:

- Step 1. Click on the **report link** on the left menu and the report search screen will display.
- Step 2. Select a fiscal year from the dropdown box.
- Step 3. To limit your report if necessary, expand the selection boxes for:
 - Lender names
 - Servicer names
 - Investor names
 - Case sub-statuses
 - Product types

Step 4. Click the **Execute PDF** link.

For the fiscal year you selected, the following data is displayed for each month:

- For Active Loan Inventory (counts): Beginning Loan Count, New Loans, Changes to Active, Payoffs, Deleted, and Ending Loan Count.
- For Active Loan Balance (amounts): Beginning Balance, New Loans, Accrued Interest, MIP Service Fee, Scheduled Disbursements, Unscheduled Disbursements, Other Disbursements, and COP Fees.
- Partial Repays
- Payoffs
- Write Offs
- Ending Balance

In addition, a bar chart is displayed to show the changes for each month for the loan count and loan balance.

9.7.3 Monthly Statistical Summary

The Monthly Statistical Summary Report enables authorized users to view by each pay plan the detailed loan count, maximum claim amount for the current fiscal year, the current reporting month, and the cumulative numbers up to the current fiscal year.

Pay Plan Type	Cumulative Through 11/30/2011			Fiscal Year 1001/2011 - 09/30/2012			Month of 11/30/2011			
	Loan c	Max Claim Amount	Average Per Loan	Loan c	Max Claim Amount	Average Per Loan	Loan c	Max Claim Amount	Average Per Loan	Outstanding Balance
Modified Tenure	26,525	\$6,870,100,768.00	\$259,119.05	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00
Tenure	18,582	\$4,382,115,815.00	\$236,364.21	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00
Line of Credit I	559,547	\$133,380,563,437.00	\$222,287.56	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00
Modified Term	25,832	\$5,751,772,664.00	\$224,661.07	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00
Term	5,483	\$1,515,335,627.00	\$201,576.13	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00
Grand Total:	630,543	\$152,250,325,311.00	\$223,777.67	0	\$0.00	\$0.00	0	\$0.00	\$0.00	\$0.00

Figure 9-34: Monthly Statistical Summary Report

To generate this report:

Step 1. Click on the **report link** on the left menu and the report search screen will display.

Step 2. Select the following criteria:

- Select a month and year from the **Reporting Period** dropdown box (the current month end is defaulted as the reporting period)

Step 3. Click the **Execute PDF** or **Execute Excel** link.

For the reporting period you selected, this report displays:

For each type of pay plan, the number of loans on that pay plan, the maximum claim amount, and the average per loan.

These amounts are shown based on cumulative totals through the end of the month you selected, the current fiscal year, and the month itself (also displays the outstanding loan balance). For each of these time frames, the report totals each of these amounts.

9.8 HERMIT Support

All HERMIT Support reports are based on daily data. The following reports are available:

- Accounting Exceptions
- Audit Tracking – Non Loan
- CHUMS Exception
- File Upload Exception

9.8.1 Accounting Exceptions

The Accounting Exception Report enables authorized users to generate the errors generated while processing an inbound interface file from the Accounting Module.

Batch Category	Batch Skey/Customer ID	Exception	Create Date	Batch Date	Batch Name	Error Type
Premiums	1	Error: Unable to convert Customer_ID into positive Integer.	07/05/2011 04:00:25 AM			Critical Error
Premiums	1	Error: Unable to convert Customer_ID into positive Integer.	07/05/2011 04:00:15 AM			Critical Error
Premiums	1	Error: Unable to convert Customer_ID into positive Integer.	07/07/2011 04:00:26 AM			Critical Error
Premiums	1	Error: Unable to convert Customer_ID into positive Integer.	07/07/2011 04:00:22 AM			Critical Error
Premiums	1	Error: Unable to convert Customer_ID into positive Integer.	07/08/2011 04:00:26 AM			Critical Error
Premiums	1	Error: Unable to convert Customer_ID into positive Integer.	07/08/2011 04:00:16 AM			Critical Error
Premiums	1	Error: Unable to convert Customer_ID into positive Integer.	07/08/2011 04:00:26 AM			Critical Error
Premiums	1	Error: Unable to convert Customer_ID into positive Integer.	07/08/2011 04:00:16 AM			Critical Error
Premiums	1	Error: Unable to convert Customer_ID into positive Integer.	07/10/2011 04:00:21 AM			Critical Error
Premiums	1	Error: Unable to convert Customer_ID into positive Integer.	07/10/2011 04:00:21 AM			Critical Error
Premiums	1	Error: Unable to convert Customer_ID into positive Integer.	07/12/2011 04:00:21 AM			Critical Error
Premiums	1	Error: Unable to convert Customer_ID into positive Integer.	07/12/2011 04:00:18 AM			Critical Error
Premiums	1	Error: Unable to convert Customer_ID into positive Integer.	07/12/2011 04:00:25 AM			Critical Error
Premiums	1	Error: Unable to convert Customer_ID into positive Integer.	07/12/2011 04:00:15 AM			Critical Error
Premiums	1	Error: Unable to convert Customer_ID into positive Integer.	07/13/2011 04:00:26 AM			Critical Error
Premiums	1	Error: Unable to convert Customer_ID into positive Integer.	07/13/2011 04:00:12 AM			Critical Error
Premiums	1	Error: Unable to convert Customer_ID into positive Integer.	07/14/2011 04:00:26 AM			Critical Error
Premiums	1	Error: Unable to convert Customer_ID into positive Integer.	07/14/2011 04:00:21 AM			Critical Error
Premiums	1	Error: Unable to convert Customer_ID into positive Integer.	07/15/2011 04:00:27 AM			Critical Error
Premiums	2	Error: Unable to convert Customer_ID into positive Integer.	07/05/2011 04:00:25 AM			Critical Error
Premiums	2	Error: Unable to convert Customer_ID into positive Integer.	07/05/2011 04:00:15 AM			Critical Error
Premiums	2	Error: Unable to convert Customer_ID into positive Integer.	07/07/2011 04:00:26 AM			Critical Error
Premiums	2	Error: Unable to convert Customer_ID into positive Integer.	07/07/2011 04:00:22 AM			Critical Error
Premiums	2	Error: Unable to convert Customer_ID into positive Integer.	07/08/2011 04:00:26 AM			Critical Error
Premiums	2	Error: Unable to convert Customer_ID into positive Integer.	07/08/2011 04:00:16 AM			Critical Error
Premiums	2	Error: Unable to convert Customer_ID into positive Integer.	07/08/2011 04:00:26 AM			Critical Error
Premiums	2	Error: Unable to convert Customer_ID into positive Integer.	07/08/2011 04:00:16 AM			Critical Error
Premiums	2	Error: Unable to convert Customer_ID into positive Integer.	07/10/2011 04:00:21 AM			Critical Error
Premiums	2	Error: Unable to convert Customer_ID into positive Integer.	07/10/2011 04:00:21 AM			Critical Error
Premiums	2	Error: Unable to convert Customer_ID into positive Integer.	07/12/2011 04:00:21 AM			Critical Error
Premiums	2	Error: Unable to convert Customer_ID into positive Integer.	07/12/2011 04:00:18 AM			Critical Error
Premiums	2	Error: Unable to convert Customer_ID into positive Integer.	07/12/2011 04:00:25 AM			Critical Error
Premiums	2	Error: Unable to convert Customer_ID into positive Integer.	07/12/2011 04:00:15 AM			Critical Error
Premiums	2	Error: Unable to convert Customer_ID into positive Integer.	07/13/2011 04:00:26 AM			Critical Error
Premiums	2	Error: Unable to convert Customer_ID into positive Integer.	07/13/2011 04:00:12 AM			Critical Error
Premiums	2	Error: Unable to convert Customer_ID into positive Integer.	07/14/2011 04:00:26 AM			Critical Error
Premiums	2	Error: Unable to convert Customer_ID into positive Integer.	07/14/2011 04:00:21 AM			Critical Error
Premiums	2	Error: Unable to convert Customer_ID into positive Integer.	07/15/2011 04:00:27 AM			Critical Error

Figure 9-35: Accounting Exceptions Report

To generate this report:

- Step 1. Click on the **report link** on the left menu and the report search screen will display.
- Step 2. Select the following criteria from the Batch Category box:
 - o Batch Category
 - o Batch Skey/Customer ID
 - o Create Date (Date Range)
- Step 3. Select the following criteria from Message Sub Category box:
 - o Message Sub Category
 - o Message Type
 - o Message Column
- Step 4. Click the **Execute PDF** or **Execute Excel** link.

For the selected criteria, this report shows the following fields:

Batch Category, the Batch Skey/Customer ID, message type and date range, the date and time the exceptions were created, the date and time they were sent to the GL, the servicer/investor name, and the error type.

9.8.2 Audit Tracking – Non Loan

The Audit Tracking – Non Loan Report enables authorized users to generate the report on updates not associated with the loan. The system inclusion covers the updates due to batch jobs.

Audit Type	Original Value	New Value	Changed By	Change Date	Audit Description
Batch Status	Sent to GL Disburse	Success - Disburse		01/30/2012 09:00:51 PM	
Batch Status	Sent to GL	Success		01/30/2012 09:00:51 PM	
Batch Status	Sent to GL	Success - Collect		01/30/2012 09:00:20 PM	
Batch Status	Ready to Transmit Disburse	Sent to GL Disburse		01/30/2012 06:02:50 PM	
Batch Status	Sent to GL Held	Ready to Transmit Disburse		01/30/2012 06:02:46 PM	
Batch Status	Ready to Transmit Held	Sent to GL Held		01/30/2012 06:02:46 PM	
Batch Status	Ready to Transmit	Sent to GL		01/30/2012 06:02:34 PM	
Batch Status	Ready to Transmit	Sent to GL		01/30/2012 06:02:10 PM	
Batch Status	Ready to Transmit	Sent to GL		01/30/2012 06:02:10 PM	
Batch Status	Success - Collect	Retired		01/28/2012 09:01:12 PM	
Batch Status	Success - Collect	Settled		01/28/2012 09:01:11 PM	
Batch Status	Success - Collect	Retired		01/28/2012 09:01:11 PM	
Batch Status	Success - Collect	Retired		01/28/2012 09:01:11 PM	
Batch Status	Success - Collect	Retired		01/28/2012 09:01:11 PM	
Batch Status	Sent to GL	Success - Collect		01/28/2012 09:00:20 PM	
Batch Status	Sent to GL	Success - Collect		01/28/2012 09:00:20 PM	
Batch Status	Ready to Transmit	Sent to GL		01/28/2012 06:01:40 PM	
Batch Status	Ready to Transmit	Sent to GL		01/28/2012 06:01:40 PM	
Servicer ABA #	021111111	011111111		01/28/2012 06:17:57 PM	
Batch Status	Success - Collect	Settled		01/23/2012 09:01:11 PM	
Batch Status	Success - Collect	Settled		01/23/2012 09:01:11 PM	

Figure 9-36: Audit Tracking – Non Loan Report

To generate this report:

- Step 1. Click on the **report link** on the left menu and the report search screen will display.
- Step 2. Select the following criteria:
- Step 3. From the **Changed By** dropdown box, select a name. (To see activity by all users, leave this field blank).
- Step 4. In the **Change Dates** fields, select start and end dates (or to see all activity unconstrained by date, leave these fields blank). The range cannot exceed 30 days.
- Step 5. For the Include Changes Made by the System checkbox, uncheck the checkbox if you want to exclude system changes from the report.
- Step 6. Click the **Execute PDF** or **Execute Excel** link.

For the selected criteria, this report shows the following fields:

Changes made by the system and/or users during the dates you selected, the type of audit, the new and old value, the entity making the change, and the date and time the change occurred.

9.8.3 CHUMS Exception

The CHUMS Exception Report enables authorized users to generate the errors displayed during the processing of the CHUMS inbound file.

FHA Case #	Create Date	Message Type	Message
	01/23/2012 01:58:11 PM		
	01/23/2012 01:58:11 PM		
	01/23/2012 01:58:14 PM		
	01/23/2012 01:58:09 PM		
	01/19/2012 10:02:13 AM		
	01/18/2012 10:01:48 AM		
	01/20/2012 07:02:04 AM		
	01/19/2012 10:02:09 AM		
	01/20/2012 07:02:06 AM		
	01/18/2012 10:07:32 AM		
	01/19/2012 10:02:15 AM		
	01/06/2012 10:02:05 AM		
	01/06/2012 10:01:38 AM		
	01/19/2012 10:02:09 AM		
	01/18/2012 10:07:30 AM		
	01/18/2012 10:07:24 AM		
	01/19/2012 10:02:13 AM		
	01/06/2012 10:02:06 AM		
	01/18/2012 10:07:13 AM		
	01/06/2012 10:02:01 AM		
	01/19/2012 07:02:12 AM		
	01/18/2012 10:01:50 AM		
	01/06/2012 10:02:06 AM		
	01/19/2012 10:02:06 AM		
	01/19/2012 10:01:46 AM		
	01/19/2012 10:02:09 AM		
	01/06/2012 10:01:40 AM		
	01/18/2012 10:01:48 AM		
	01/18/2012 10:01:47 AM		
	01/19/2012 07:02:10 AM		
	01/12/2012 10:02:15 AM		

Figure 9-37: CHUMS Exception Report

To generate this report:

- Step 1. Click on the **report link** on the left menu and the report search screen will display.
- Step 2. Select the following criteria:
- Step 3. The **Create Date** field is automatically populated by today’s date and the previous day’s date. (You can change this if necessary). The range cannot exceed 90 days.
- Step 4. To restrict your report, you may also enter
 - o An FHA case #:
 - o Message type (Critical error or general warning)
 - o The text of an error message (the message column)
- Step 5. Click the **Execute PDF** or **Execute Excel** link.

For the selected criteria, this report displays the following fields for the date the report was created:

All errors generated while processing the CHUMS file. The FHA case number, the date and time the error occurred, and the message type are shown.

9.8.4 File Upload Exception

The File Upload Exception Report enables authorized users to generate the errors displayed during the batch upload for the following B2G files:

- Loan Setup
- Servicer Transfer
- Transactions

FHA Case #	File Name	User Id	Transaction	Error Type	Error	Request Date
	Transactionsimport - All termination.txt		File Upload - Transactions	General Warning	Processing this Loan Transaction will change the Case Status to Terminated	12/09/2011 01:32:50 PM
	Transactionsimport - All termination.txt		File Upload - Transactions	General Warning	Processing this Loan Transaction will change the Case Status to Terminated	12/09/2011 01:32:50 PM
	Transactionsimport - All termination.txt		File Upload - Transactions	General Warning	Processing this Loan Transaction will change the Case Status to Terminated	12/09/2011 01:32:50 PM
	Transactionsimport - All termination.txt		File Upload - Transactions	Critical Error	Transaction appears to be a full payoff as of the prior month-end	12/09/2011 01:32:50 PM
	Transactionsimport - All termination.txt		File Upload - Transactions	General Warning	Processing this Loan Transaction will change the Case Status to Terminated	12/09/2011 01:32:50 PM
	Transactionsimport - All termination.txt		File Upload - Transactions	General Warning	Processing this Loan Transaction will change the Case Status to Terminated	12/09/2011 01:32:50 PM
	Transactionsimport - All termination.txt		File Upload - Transactions	General Warning	Processing this Loan Transaction will change the Case Status to Terminated	12/09/2011 01:32:50 PM
	Transactionsimport - All termination.txt		File Upload - Transactions	Critical Error	Transaction appears to be a full payoff as of the prior month-end	12/09/2011 01:32:50 PM
	Transactionsimport - All termination.txt		File Upload - Transactions	General Warning	Processing this Loan Transaction will change the Case Status to Terminated	12/09/2011 01:32:50 PM
	Transactionsimport - All termination.txt		File Upload - Transactions	General Warning	Processing this Loan Transaction will change the Case Status to Terminated	12/09/2011 01:32:50 PM
	Transactionsimport - All termination.txt		File Upload - Transactions	General Warning	Processing this Loan Transaction will change the Case Status to Terminated	12/09/2011 01:32:50 PM
	LoanSetupimportBPS.txt		File Upload - Loan Setup	Critical Error	Basis Points must be >= 36 and <= 150	12/27/2011 01:46:36 PM
	LoanSetupimport.txt		File Upload - Loan Setup	Critical Error	FHA Case # is invalid	12/29/2011 02:32:54 PM
	LoanSetupimport.txt		File Upload - Loan Setup	Critical Error	Interest Rate is an invalid data type	12/29/2011 02:32:54 PM
	LoanSetupimport.txt		File Upload - Loan Setup	Critical Error	Interest Rate at Closing must be > 0.000% and < 20.000%	12/29/2011 02:32:54 PM
	LoanSetupimport.txt		File Upload - Loan Setup	Critical Error	Interest Rate is an invalid data type	12/29/2011 02:32:54 PM
	LoanSetupimport.txt		File Upload - Loan Setup	Critical Error	Exp. Interest Rate must be >= 3.000% and <= 18.875%	12/29/2011 02:32:54 PM
	LoanSetupimport.txt		File Upload - Loan Setup	Critical Error	Rate Type is required	12/29/2011 02:32:54 PM
	LoanSetupimport.txt		File Upload - Loan Setup	Critical Error	Index Type is invalid. Only 100, 110, 200, 230, or 240 are allowed.	12/29/2011 02:32:54 PM
	LoanSetupimport.txt		File Upload - Loan Setup	Critical Error	Closing Date is required	12/29/2011 02:32:54 PM
	LoanSetupimport.txt		File Upload - Loan Setup	Critical Error	IMP Paid By Borrower is required and must be >=\$0.00	12/29/2011 02:32:54 PM

Figure 9-38: File Upload Exception Report

To generate this report:

- Step 1. Click on the **report link** on the left menu and the report search screen will display.
- Step 2. Select the following criteria:
 - o At a minimum, enter either **FHA Case #** or a **Request Date** range. The range cannot exceed 90 days.
- Step 3. To further narrow the results of your report, you may also select a transaction and an error code.
- Step 4. Click the **Execute PDF** or **Execute Excel** link.

For the selected criteria, this report shows the following fields:

For FHA Case, request date range, transaction and error, the file names, user IDs, error types, text of the error messages, and the request date and time for each upload exception.