CHAPTER 9: REPORTS

9. REPORTS

This chapter will provide users with an overview of the following reporting features and report sections:

- **Reports Overview**
- **Accessing Reports**
- **Using the Search Criteria**
- **Generating Reports**
- **Premiums Daily Reports**
- **Assigned Notes Reports**
- **Management and Budgetary Reports**
- **HERMIT Support**

9.1 Reports Overview

In the Servicing Module, there are a variety of reports for various audiences. The reports are grouped so that users with the unique permissions will only see the reports that are pertinent to their user role. Users can create and save the reports as PDFs or Excel spreadsheets. Some reports cannot be viewed in Excel. The reports are additionally grouped in two active report types, based on the grouping of the data used to compile the report:

- Daily reports provide live data current through the day the report is run.
- Monthly reports pull data that was captured and stored at the end of the month.

The grouping of the data differs, however, from the range of time a report may cover. That is, a daily report may include data current through today for an entire week, year, or month. A monthly report, in contrast, will include data through the end of the month, but cover a week, year, or month.

Reports fall into four basic categories:

- Premiums
- Assigned Notes
- Management and Budgetary
- System Support

Access to reports is role-dependent and is granted at the category level.

9.2 Accessing Reports

To select search criteria for a report:

Step 1. On the **Home** screen, click the **Reports** tab.

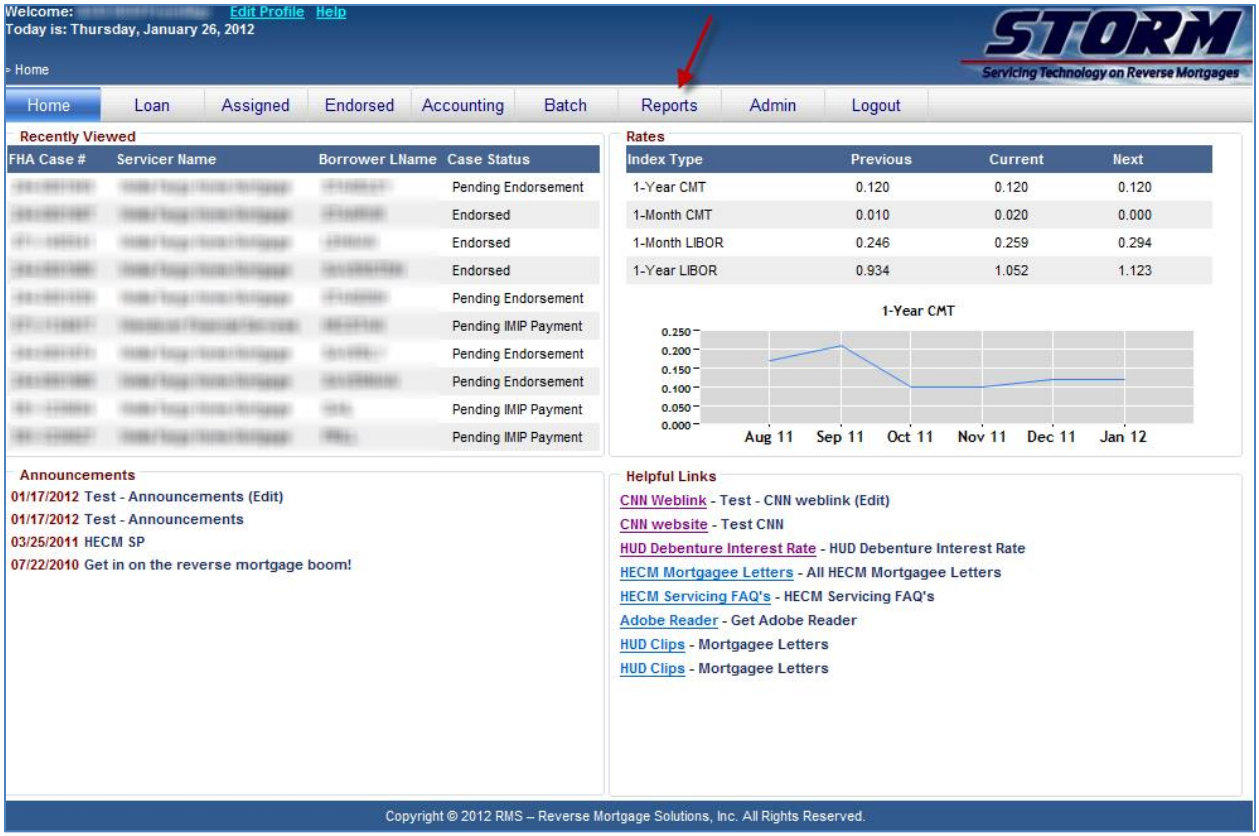

Figure 9-1: Reports Tab

Step 2. On the **Welcome to the Reports** screen, click the folder icon to view the list of reports for the relevant business area.

Figure 9-2: Expanded Reports Folder

Step 3. On the left side of the screen, select a report to query and the reports search screen will be displayed.

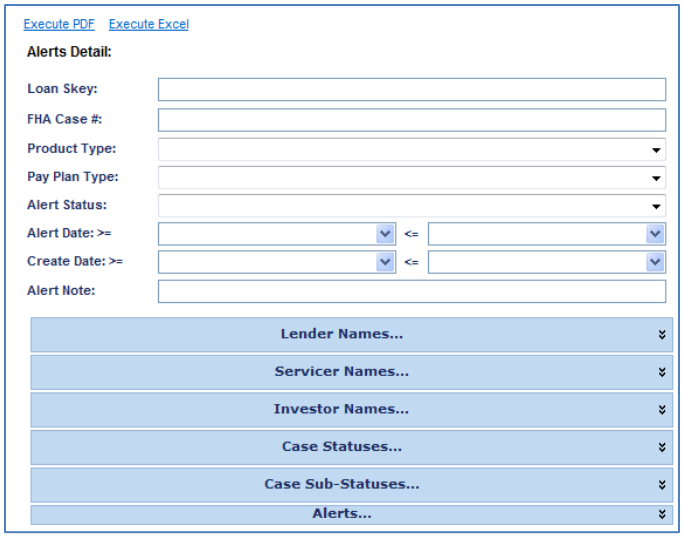

Figure 9-3: Reports Search Screen

9.3 Using the Search Criteria

You can use the search criteria after clicking on a report link.

To do this you will:

Step 1. Expand the search criteria by clicking on the down arrows in the screenshot below:

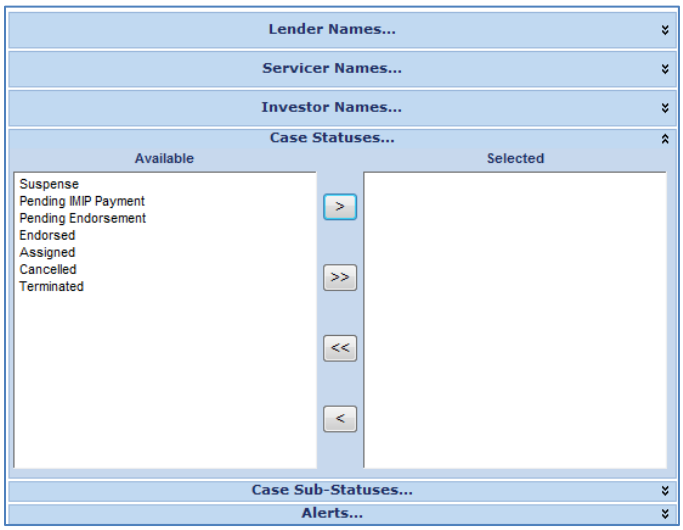

Figure 9-4: Reports Search Criteria Expanded

Step 2. To move a selection to the right, click on the item on the left side and click the single arrow pointing to the right. The opposite arrow can be used to move an item to the left.

Step 3. To select the entire list from the left and move it to the right, click the right double arrow. The opposite double arrow can be used to move the entire list to the left.

Step 4. To select several contiguous items on the list, hold down the shift key while making your selection and then click the arrow.

Step 5. To select non-contiguous items, hold down the CTRL key, click each item, and then click the arrow.

9.4 Generating Reports

Reports can be generated as PDFs or Excel spreadsheets.

To generate a report:

Step 1. Complete the search criteria for the report you would like to see results for.

Step 2. Select the **Execute PDF** link or the **Execute Excel** link (if available).

Figure 9-5: Execute PDF and Execute Excel Links

Step 3. Follow the screen prompts to save the file.

9.5 Premiums Daily Reports

The following daily reports are available for Premiums:

- Daily IMIP Transaction
- Daily Refund Transaction

9.5.1 Daily IMIP Transaction

This report enables authorized users to view the IMIP transactions generated in the Servicing Module along with transaction details within a specified date range.

01/24/2012 12:09:29 PM

Daily IMIP Transaction

FHA Case #: **ALL**
Case Status: **Endorsed**
Batch Status: **ALL**

Lender Name: [redacted]
Servicer Name: **ALL**

Begin Trans Date: **4/1/2011**
End Trans Date: **4/2/2011**

Lender Name	Servicer Name	Loan Skey	FHA Case #	Case Status	Batch #	Batch Status	Trans Date	IMIP Amt	Late Charge	Pen Int	Total Amt
[redacted]	[redacted]	[redacted]	[redacted]	Endorsed		Pending	4/1/2011 1	$1,760.00	$0.00	$0.00	$1,760.00
[redacted]	[redacted]	[redacted]	[redacted]	Endorsed		Pending	4/1/2011 1	$2,140.00	$0.00	$0.00	$2,140.00
[redacted]	[redacted]	[redacted]	[redacted]	Endorsed		Pending	4/1/2011 1	$5,280.00	$0.00	$0.00	$5,280.00
[redacted]	[redacted]	[redacted]	[redacted]	Endorsed		Pending	4/1/2011 1	$9,400.00	$0.00	$0.00	$9,400.00
Totals:								$18,580.00	$0.00	$0.00	$18,580.00

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Figure 9-6: Daily IMIP Transaction Report

To generate this report:

Step 1. Click on the **report link** on the left menu and the report search screen will display.

Step 2. You must enter a value for either the **FHA Case #** or **Transaction Date** range.
- For **Transaction Date Range,** you must enter both the start and end dates, and the range cannot exceed 90 days.

Step 3. To further narrow the results of your report, you can filter your report by:
- Case Status
- Batch Status
- Lender Name
- Servicer Name

Step 4. Click the **Execute PDF** or **Execute Excel** link.

For the selected criteria, the following fields are displayed:

FHA case number, case status, batch status, lender name, and/or servicer name, the transaction begin and end date, loan Skey, batch number.

The report also totals IMIP amount, any late charges/interest and total amount for the transaction date range you specified.

9.5.2 Daily Refund Transaction

The Daily Refund Transaction report enables authorized users to view the refunds generated in the Servicing Module, along with transaction details within a specified date range.

01/31/2012 12:11:44 AM

Daily Refund Transaction

FHA Case #:	ALL	Refund Status:	ALL
Lender Name:	ALL	Request Date From:	11/6/2011
Servicer Name:	ALL	Request Date To:	1/28/2012

Lender Name	Servicer Name	Loan Skey	FHA Case #	Refund Type	Refund Status	Request Date	Refund Amount	Decided By	Decided Date
[illegible]	[illegible]	[illegible]	[illegible]	Refund - Late Charge	Approved	12/13/2011	($209.60)	[illegible]	12/13/2011
[illegible]	[illegible]	[illegible]	[illegible]	Refund - Penalty Interest	Approved	12/13/2011	($5.91)	[illegible]	12/13/2011
[illegible]	[illegible]	[illegible]	[illegible]	Refund - Late Charge	Approved	12/09/2011	($284.00)	[illegible]	12/09/2011
[illegible]	[illegible]	[illegible]	[illegible]	Refund - Late Charge	Approved	12/05/2011	($70.00)	[illegible]	12/30/2011
[illegible]	[illegible]	[illegible]	[illegible]	Refund - Penalty Interest	Approved	12/05/2011	($1.68)	[illegible]	12/30/2011
[illegible]	[illegible]	[illegible]	[illegible]	Refund - Late Charge	Approved	12/13/2011	($56.40)	[illegible]	12/13/2011
[illegible]	[illegible]	[illegible]	[illegible]	Refund - Penalty Interest	Approved	12/13/2011	($1.24)	[illegible]	12/13/2011
[illegible]	[illegible]	[illegible]	[illegible]	Refund - Late Charge	Approved	12/30/2011	($372.00)	[illegible]	12/30/2011
[illegible]	[illegible]	[illegible]	[illegible]	Refund - Late Charge	Approved	12/09/2011	($480.00)	[illegible]	12/09/2011
Totals:							($1,540.83)		

Figure 9-7: Daily Refund Transaction Report

To generate this report:

Step 1. Click on the report link on the left menu and the report search screen will display.

Step 2. You must enter a value for either FHA Case # or Transaction Date Range.
- For **Transaction Date Range,** the user must enter both the start and end dates, and the range cannot exceed 90 days.

Step 3. To further narrow the results of your report, the user can filter the report criteria by:
- Lender name
- Servicer name
- Refund Status

Step 4. Click the **Execute PDF** or **Execute Excel** link.

For the selected criteria, the following fields are displayed:

FHA case number, refund type, refund status, request date, request amount, approved by, approved date, lender name, and/or servicer name.

The report also totals refund amount for the requested date range specified.

9.6 Assigned Notes Reports

The following Assigned Notes reports, compiled using daily data, are available:

- Alerts Detail
- Audit Tracking
- Bulk Printing Letters
- Closed Loan Files

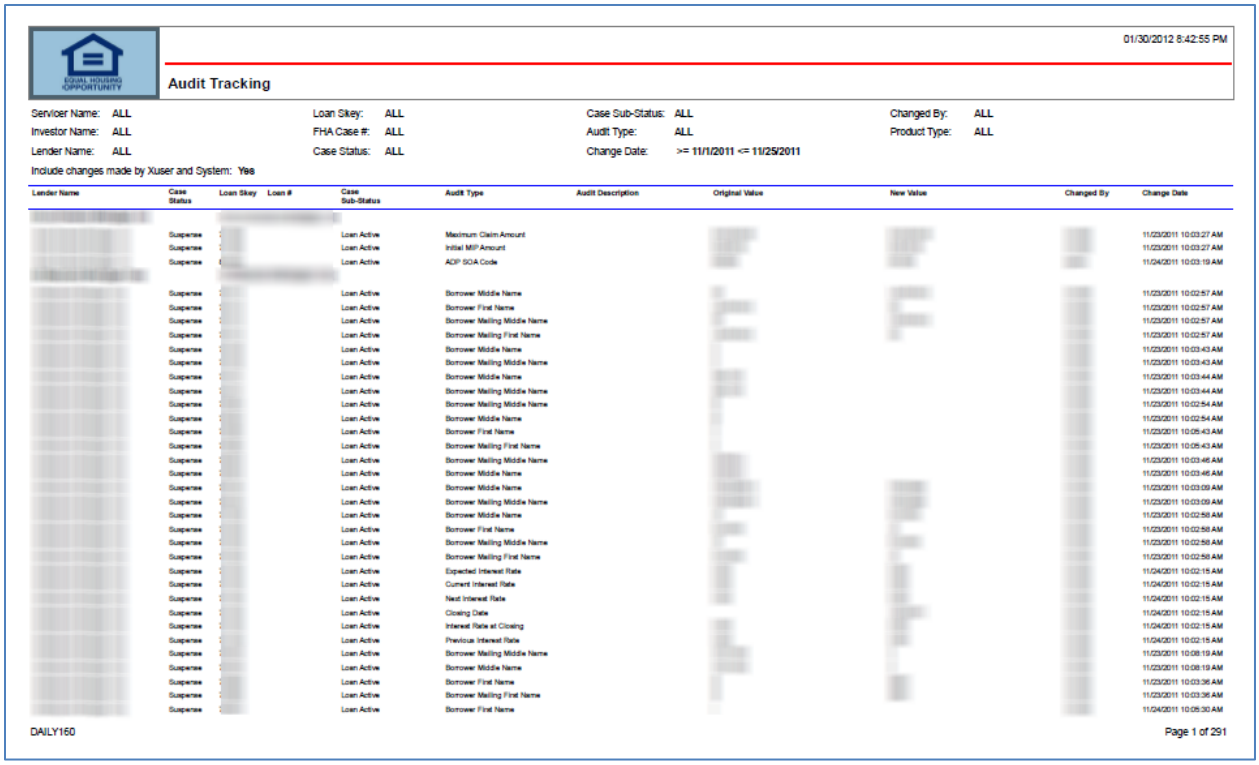
- Disbursement Detail
- Disbursement Summary
- Export BANKO File
- Export FARETS File
- Foreclosure Activity Listing
- HECM Foreclosure
- Loan Principal Limit Detail
- Missing Loan Document Detail
- Needs Custodial Care
- Placed In Custodial Care
- Release Activity Steps By User
- Subordinations Carried Over Detail
- Title Approval Denied
- Transaction Activity

The following monthly reports are available:

- HUD Monthly Count
- HUD Monthly Director Report – HECM Assigned Detail
- Month-End Trial Balance Detail
- Monthly Activity Detail
- Monthly Claims Paid
- Monthly Portfolio Activity

9.6.1 Alerts Detail

The Alerts Detail report enables authorized users to view the alerts on a specific FHA Case # or list of FHA case numbers with a specific alert type.



01/30/2012 8:42:55 PM

Audit Tracking

Servicer Name: ALL | Loan Skey: ALL | Case Sub-Status: ALL | Changed By: ALL
Investor Name: ALL | FHA Case #: ALL | Audit Type: ALL | Product Type: ALL
Lender Name: ALL | Case Status: ALL | Change Date: >= 11/1/2011 <= 11/25/2011
Include changes made by Xuser and System: Yes

Lender Name	Case Status	Loan Skey	Loan #	Case Sub-Status	Audit Type	Audit Description	Original Value	New Value	Changed By	Change Date
[illegible]										
[illegible]	Suspense	[illegible]		Loan Active	Maximum Claim Amount		[illegible]	[illegible]	[illegible]	11/23/2011 10:03:27 AM
[illegible]	Suspense	[illegible]		Loan Active	Initial MIP Amount		[illegible]	[illegible]	[illegible]	11/23/2011 10:03:27 AM
[illegible]	Suspense	[illegible]		Loan Active	ADP SOA Code		[illegible]	[illegible]	[illegible]	11/24/2011 10:03:19 AM
[illegible]										
[illegible]	Suspense	[illegible]		Loan Active	Borrower Middle Name		[illegible]	[illegible]	[illegible]	11/23/2011 10:02:57 AM
[illegible]	Suspense	[illegible]		Loan Active	Borrower First Name		[illegible]	[illegible]	[illegible]	11/23/2011 10:02:57 AM
[illegible]	Suspense	[illegible]		Loan Active	Borrower Mailing Middle Name		[illegible]	[illegible]	[illegible]	11/23/2011 10:02:57 AM
[illegible]	Suspense	[illegible]		Loan Active	Borrower Mailing First Name		[illegible]	[illegible]	[illegible]	11/23/2011 10:02:57 AM
[illegible]	Suspense	[illegible]		Loan Active	Borrower Middle Name		[illegible]	[illegible]	[illegible]	11/23/2011 10:03:43 AM
[illegible]	Suspense	[illegible]		Loan Active	Borrower Mailing Middle Name		[illegible]	[illegible]	[illegible]	11/23/2011 10:03:43 AM
[illegible]	Suspense	[illegible]		Loan Active	Borrower Middle Name		[illegible]	[illegible]	[illegible]	11/23/2011 10:03:44 AM
[illegible]	Suspense	[illegible]		Loan Active	Borrower Mailing Middle Name		[illegible]	[illegible]	[illegible]	11/23/2011 10:03:44 AM
[illegible]	Suspense	[illegible]		Loan Active	Borrower Mailing Middle Name		[illegible]	[illegible]	[illegible]	11/23/2011 10:02:54 AM
[illegible]	Suspense	[illegible]		Loan Active	Borrower Middle Name		[illegible]	[illegible]	[illegible]	11/23/2011 10:02:54 AM
[illegible]	Suspense	[illegible]		Loan Active	Borrower First Name		[illegible]	[illegible]	[illegible]	11/23/2011 10:05:43 AM
[illegible]	Suspense	[illegible]		Loan Active	Borrower Mailing First Name		[illegible]	[illegible]	[illegible]	11/23/2011 10:05:43 AM
[illegible]	Suspense	[illegible]		Loan Active	Borrower Mailing Middle Name		[illegible]	[illegible]	[illegible]	11/23/2011 10:03:46 AM
[illegible]	Suspense	[illegible]		Loan Active	Borrower Middle Name		[illegible]	[illegible]	[illegible]	11/23/2011 10:03:46 AM
[illegible]	Suspense	[illegible]		Loan Active	Borrower Middle Name		[illegible]	[illegible]	[illegible]	11/23/2011 10:03:09 AM
[illegible]	Suspense	[illegible]		Loan Active	Borrower Mailing Middle Name		[illegible]	[illegible]	[illegible]	11/23/2011 10:03:09 AM
[illegible]	Suspense	[illegible]		Loan Active	Borrower Middle Name		[illegible]	[illegible]	[illegible]	11/23/2011 10:02:58 AM
[illegible]	Suspense	[illegible]		Loan Active	Borrower First Name		[illegible]	[illegible]	[illegible]	11/23/2011 10:02:58 AM
[illegible]	Suspense	[illegible]		Loan Active	Borrower Mailing Middle Name		[illegible]	[illegible]	[illegible]	11/23/2011 10:02:58 AM
[illegible]	Suspense	[illegible]		Loan Active	Borrower Mailing First Name		[illegible]	[illegible]	[illegible]	11/23/2011 10:02:58 AM
[illegible]	Suspense	[illegible]		Loan Active	Expected Interest Rate		[illegible]	[illegible]	[illegible]	11/24/2011 10:02:15 AM
[illegible]	Suspense	[illegible]		Loan Active	Current Interest Rate		[illegible]	[illegible]	[illegible]	11/24/2011 10:02:15 AM
[illegible]	Suspense	[illegible]		Loan Active	Next Interest Rate		[illegible]	[illegible]	[illegible]	11/24/2011 10:02:15 AM
[illegible]	Suspense	[illegible]		Loan Active	Closing Date		[illegible]	[illegible]	[illegible]	11/24/2011 10:02:15 AM
[illegible]	Suspense	[illegible]		Loan Active	Interest Rate at Closing		[illegible]	[illegible]	[illegible]	11/24/2011 10:02:15 AM
[illegible]	Suspense	[illegible]		Loan Active	Previous Interest Rate		[illegible]	[illegible]	[illegible]	11/24/2011 10:02:15 AM
[illegible]	Suspense	[illegible]		Loan Active	Borrower Mailing Middle Name		[illegible]	[illegible]	[illegible]	11/23/2011 10:08:19 AM
[illegible]	Suspense	[illegible]		Loan Active	Borrower Middle Name		[illegible]	[illegible]	[illegible]	11/23/2011 10:08:19 AM
[illegible]	Suspense	[illegible]		Loan Active	Borrower First Name		[illegible]	[illegible]	[illegible]	11/23/2011 10:03:36 AM
[illegible]	Suspense	[illegible]		Loan Active	Borrower Mailing First Name		[illegible]	[illegible]	[illegible]	11/23/2011 10:03:36 AM
[illegible]	Suspense	[illegible]		Loan Active	Borrower First Name		[illegible]	[illegible]	[illegible]	11/24/2011 10:05:30 AM

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Figure 9-8: Alerts Detail Report

To generate this report:

Step 1. Click on the **report link** on the left menu and the report search screen will display.

Step 2. You must enter a value for the **Alert** criteria (FHA Case # or Loan Skey).

Step 3. To further narrow the results of your report, you can filter by:
- Product Type
- Pay Plan Type
- Alert Status
- Alert Date
- Created Date
- Alert Note

Step 4. To limit the results of the report if necessary, the user can expand the selection boxes for:
- Lender Names
- Servicer Names
- Investor Names
- Case Statuses
- Case Sub-Statuses
- Alerts

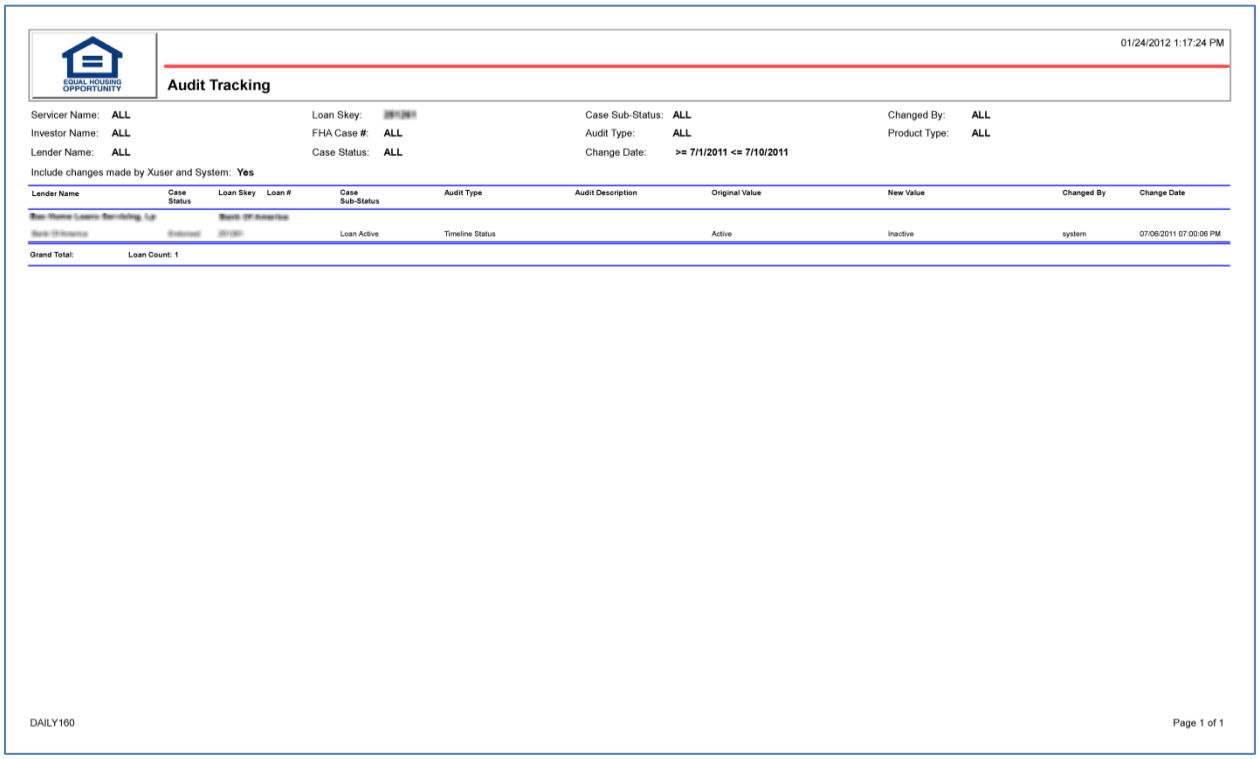
Step 5. Click the **Execute PDF** or **Execute Excel** link.

For the selected criteria, the following fields are displayed grouped by:

Product Type and Lender Name: Lender Name, Loan Skey, Lender Loan #, FHA Case #, Case Status, Case Sub-Status, Alert Date, Created Date, Alert Type Description, Alert Amount, Alert Status, Alert Exp. Date, Created By, Changed By, Changed Date, and Alert Note.

9.6.2 Audit Tracking

The Audit Tracking report enables authorized users to view the audit information on a specific FHA Case # or list of FHA case numbers with a specific audit update.



01/24/2012 1:17:24 PM

Audit Tracking

Servicer Name:	ALL	Loan Skey:	[redacted]	Case Sub-Status:	ALL	Changed By:	ALL
Investor Name:	ALL	FHA Case #:	ALL	Audit Type:	ALL	Product Type:	ALL
Lender Name:	ALL	Case Status:	ALL	Change Date:	>= 7/1/2011 <= 7/10/2011		

Include changes made by Xuser and System: **Yes**

Lender Name	Case Status	Loan Skey	Loan #	Case Sub-Status	Audit Type	Audit Description	Original Value	New Value	Changed By	Change Date
[redacted]										
[redacted]	[redacted]	[redacted]		Loan Active	Timeline Status		Active	Inactive	system	07/06/2011 07:00:06 PM

Grand Total: Loan Count: 1

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Figure 9-9: Audit Tracking Report

To generate this report:

Step 1. Click on the **report link** on the left menu and the report search screen will be displayed.

Step 2. You must enter a value for one of the following criteria: **Loan Skey, FHA case #, Change date.**

Step 3. To further narrow the results of your report, you can filter by:
- Product Type
- Case Status
- Changed By
- Include audit information associated with system updates

Step 4. To limit the results of the report if necessary, the user can expand the selection boxes for:
- Lender Names
- Servicer Names
- Investor Names
- Case Sub-statuses
- Audit Types
- Alerts

Step 5. Click the **Execute PDF** or **Execute Excel** link.

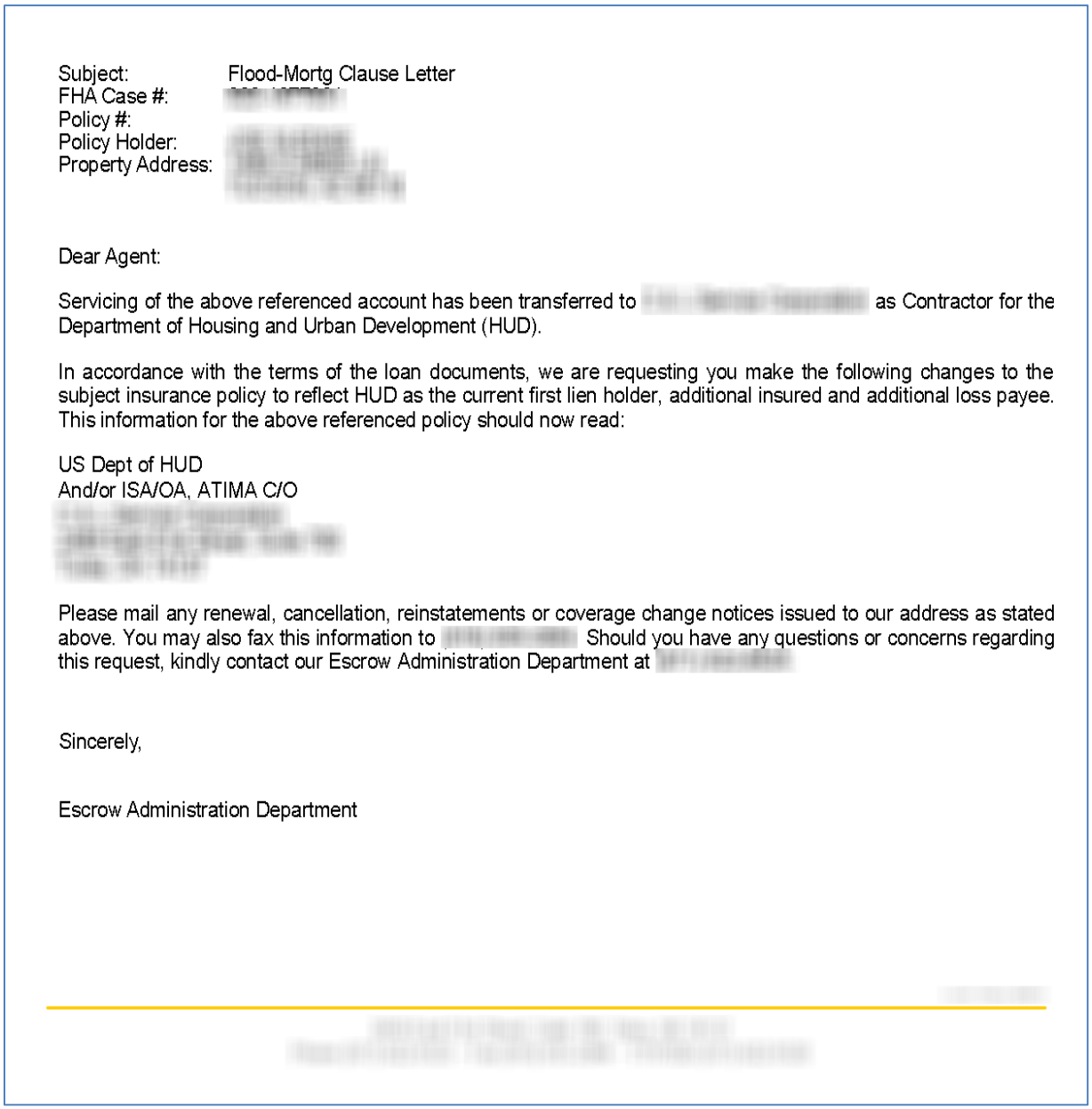
For the selected criteria, the following fields are displayed grouped by:

Product Type and Lender Name: Lender Name, Case Status Loan Skey, Lender Loan #, Case Sub-Status, Audit Type, Audit, Description, Original Value, New Value, Changed By, and Changed Date.

9.6.3 Bulk Printing Letters

This report enables authorized users to print letters in bulk associated with the following compliance timelines for Assigned loans:

- Occupancy Compliance Certification
- Insurance Flood Policy
- Insurance Hazard Policy
- Taxes Delinquent



Subject: Flood-Mortg Clause Letter
FHA Case #:
Policy #:
Policy Holder:
Property Address:

Dear Agent:

Servicing of the above referenced account has been transferred to as Contractor for the Department of Housing and Urban Development (HUD).

In accordance with the terms of the loan documents, we are requesting you make the following changes to the subject insurance policy to reflect HUD as the current first lien holder, additional insured and additional loss payee. This information for the above referenced policy should now read:

US Dept of HUD
And/or ISA/OA, ATIMA C/O

Please mail any renewal, cancellation, reinstatements or coverage change notices issued to our address as stated above. You may also fax this information to Should you have any questions or concerns regarding this request, kindly contact our Escrow Administration Department at

Sincerely,

Escrow Administration Department

Figure 9-10: Bulk Printing Letters Report

To generate this report:

Step 1. Select the timeline (**Servicing Type** dropdown) and then select the letter name within the timeline. Optionally, the scheduled date/completed date range can be selected.

Step 2. Click **Execute PDF.** The **Print Confirmation** window is displayed with a list of letters available for bulk printing.

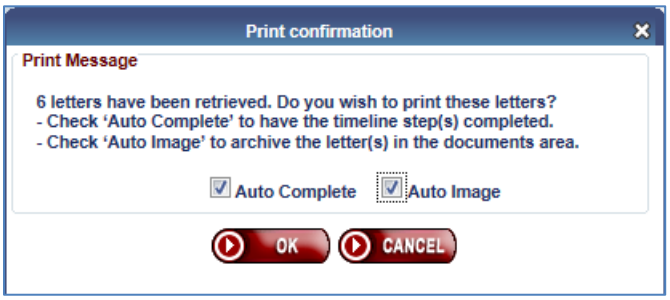


Figure 9-11: Bulk Printing – Selecting Auto Complete and Auto Image

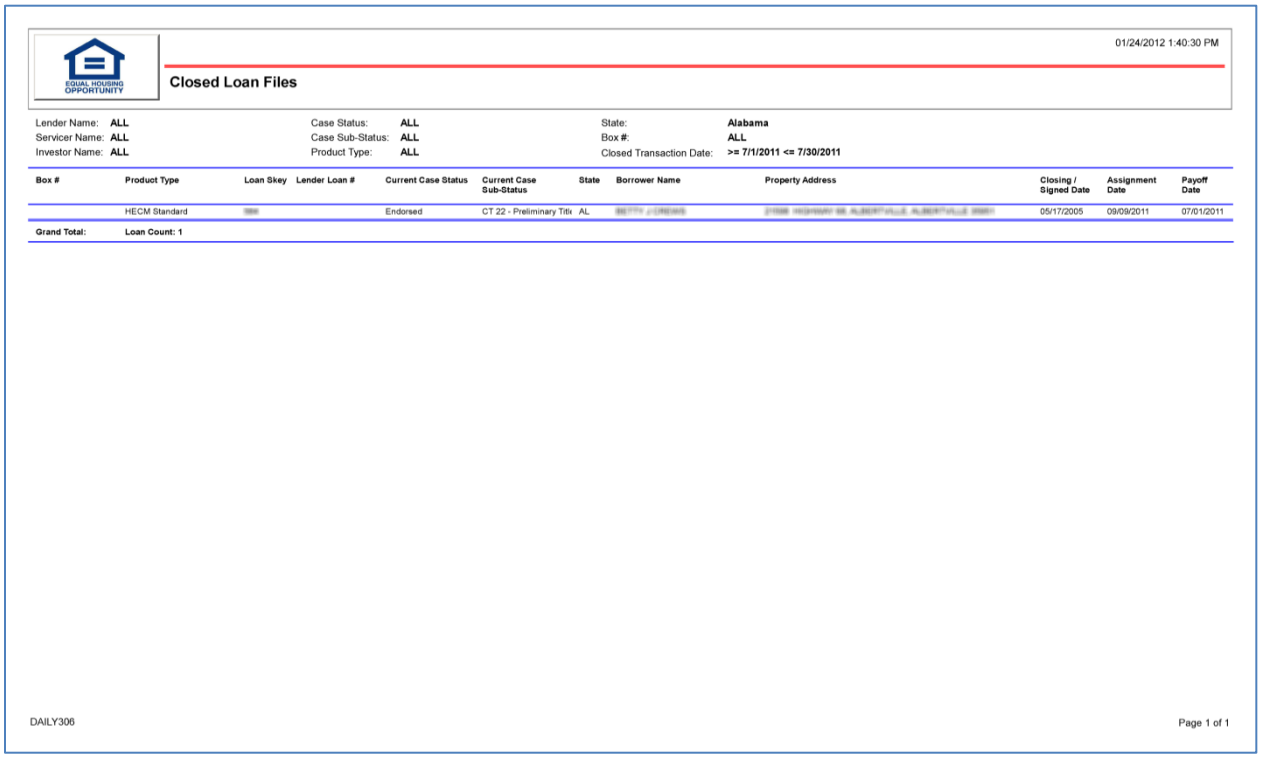
Step 3. Authorized users can also auto-complete the steps associated with the letter generation and auto-save the letters on the Documents tab of the corresponding loan. To do this, select the checkbox beside **Auto Complete and Auto Image** and click **OK.**

Step 4. A print message window is displayed warning the user that it may take some time to generate the PDF; click **OK.**

For the selected letter, the PDF document is displayed with the letters for each of the FHA case numbers.

9.6.4 Closed Loan Files

The Closed Loan Files Report enables authorized users to view the terminated loans via the terminated transactions generated in the Servicing Module.



01/24/2012 1:40:30 PM

EQUAL HOUSING OPPORTUNITY

Closed Loan Files

Lender Name:	ALL	Case Status:	ALL	State:	Alabama
Servicer Name:	ALL	Case Sub-Status:	ALL	Box #:	ALL
Investor Name:	ALL	Product Type:	ALL	Closed Transaction Date:	>= 7/1/2011 <= 7/30/2011

Box #	Product Type	Loan Skey	Lender Loan #	Current Case Status	Current Case Sub-Status	State	Borrower Name	Property Address	Closing / Signed Date	Assignment Date	Payoff Date
	HECM Standard	[illegible]		Endorsed	CT 22 - Preliminary Title	AL	[illegible]	[illegible]	05/17/2005	09/09/2011	07/01/2011
Grand Total:	Loan Count: 1										

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Figure 9-12: Closed Loan Files Report

To generate this report:

Step 1. Click on the **report link** on the left menu and the report search screen will display.

Step 2. To narrow the results of your report, you can filter by:
- Product Type
- State
- Box #
- Closed Transaction Date Range

Step 3. To limit the results of the report if necessary, the user can expand the selection boxes for:
- Lender name
- Servicer name
- Investor Name
- Case Status
- Case Sub-status

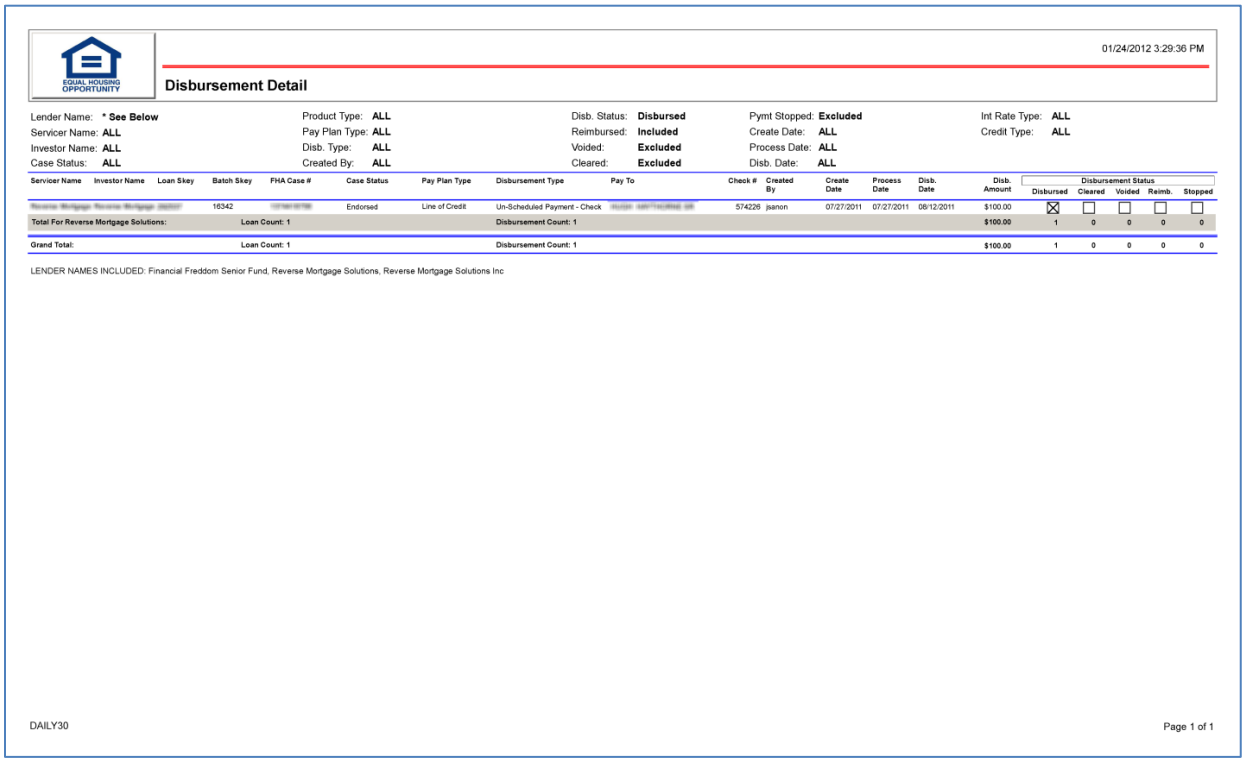
Step 4. Click the **Execute PDF** or **Execute Excel** link.

For the selected criteria, the following fields are displayed:

Box #, Product Type, Loan Skey, Lender Loan #, Current Case Status, Current Case Sub-Status, State, Borrower Name, Property Address, Closing/Signed Date, Assignment Date, Payoff Date.

9.6.5 Disbursement Detail

The Disbursement Detail Report enables authorized users to view the disbursement details on all loans, regardless of case status.



01/24/2012 3:29:36 PM

Disbursement Detail

Lender Name: * See Below
Servicer Name: ALL
Investor Name: ALL
Case Status: ALL

Product Type: ALL
Pay Plan Type: ALL
Disb. Type: ALL
Created By: ALL

Disb. Status: Disbursed
Reimbursed: Included
Voided: Excluded
Cleared: Excluded

Pymt Stopped: Excluded
Create Date: ALL
Process Date: ALL
Disb. Date: ALL

Int Rate Type: ALL
Credit Type: ALL

Servicer Name	Investor Name	Loan Skey	Batch Skey	FHA Case #	Case Status	Pay Plan Type	Disbursement Type	Pay To	Check #	Created By	Create Date	Process Date	Disb. Date	Disb. Amount	Disbursement Status: Disbursed	Cleared	Voided	Reimb.	Stopped
[illegible]			16342	[illegible]	Endorsed	Line of Credit	Un-Scheduled Payment - Check	[illegible]	574226	jsanon	07/27/2011	07/27/2011	08/12/2011	$100.00	☒	☐	☐	☐	☐
Total For Reverse Mortgage Solutions:			Loan Count: 1				Disbursement Count: 1							$100.00	1	0	0	0	0
Grand Total:			Loan Count: 1				Disbursement Count: 1							$100.00	1	0	0	0	0

LENDER NAMES INCLUDED: Financial Freddom Senior Fund, Reverse Mortgage Solutions, Reverse Mortgage Solutions Inc

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Figure 9-13: Disbursement Detail Report

To generate this report:

Step 1. Click on the **report link** on the left menu and the report search screen will display.

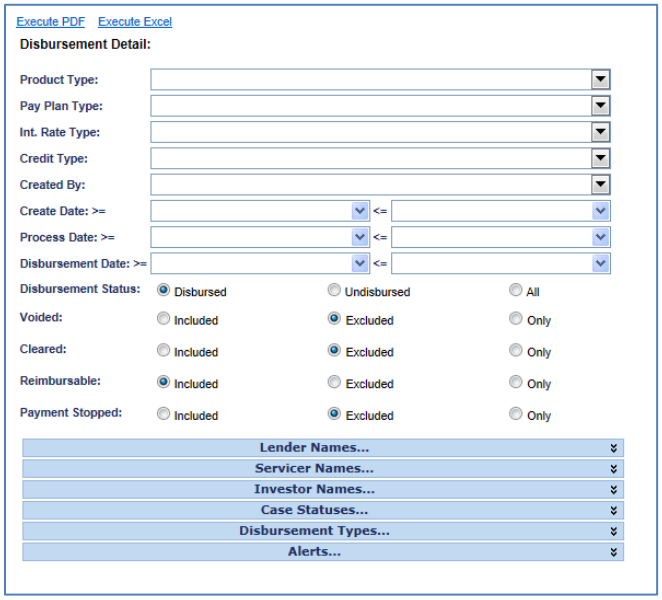

Figure 9-14: Disbursement Detail Selection

Step 2. To narrow the results of your report, you can filter by:

- Product type
- Pay Plan type
- Int. Rate type
- Credit Type
- Created by
- Create Date (date range)
- Process Date (date range)
- Disbursement Date (date range)
- Disbursement Status
- Voided
- Cleared
- Reimbursable
- Payment Stopped

Step 3. To limit your report if necessary, expand the selection boxes for the following:

- Lender Names
- Servicer Names
- Investor Names
- Case Statuses
- Disbursement Types
- Alerts

Step 4. Click the **Execute PDF** or **Execute Excel** link.

For the selected criteria, this report shows:

Servicer Name, Investor Name, Loan Skey, Batch Skey, FHA Case Number, Case Status, Pay Plan Type, Disbursement Type, Pay To, Check #, Created By, Create Date, Process Date, Disb Date, Disb Amount, Disbursement Status (Disbursed, Cleared, Voided, Reimbursed, Stopped).

9.6.6 Disbursement Summary

This report provides authorized users with a summary of all disbursements grouped by user ID depending on the criteria submitted by the user.

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Disbursement Summary

Lender Name:	ALL	Case Sub-Status:	ALL	Created Date:	ALL	Voided Checks:	Excluded
Servicer Name:	ALL	Product Type:	ALL	Check Date:	ALL	Cleared Checks:	Excluded
Investor Name:	ALL	Pay Plan Type:	ALL	Disbursement Date:	ALL	Stopped Payments:	Excluded
Case Status:	ALL	Created By:	ALL	Disbursement Status:	Disbursed		

Product Type	User ID	Processed By	Disbursement Type	# of Checks	Check Total
HECM Standard			Repairs - Check	81	$161,166.90
HECM Standard			Un-Scheduled Payment - ACH	14	$79,905.57
HECM Standard			Un-Scheduled Payment - Check	238	$241,554.77
HECM Standard			Corporate Advance - Release Check	1	$72.00
HECM Standard			Repairs - Check	70	$93,764.68
HECM Standard			Taxes - Check	1	$100.00
HECM Standard			Taxes - Check	1	$200.00
HECM Standard			Taxes - Check	1	$1,250.00
HECM Standard			Repairs - Check	3,054	$5,895,316.76
HECM Standard			Un-Scheduled Payment - ACH	7,493	$24,502,194.02
HECM Standard			Un-Scheduled Payment - Check	5,180	$13,356,362.39
HECM Standard			Corporate Advance - Check	9	$4,254.60
HECM Standard			Insurance - Check	4	$926.00
HECM Standard			Loss Draft - Check	3	$254.00
HECM Standard			Refund - Check	1	$20.00
HECM Standard			Repairs - Check	1	$111.00
HECM Standard			Taxes - Check	4	$794.00
HECM Standard			Un-Scheduled Payment - ACH	14	$13,070.48
HECM Standard			Un-Scheduled Payment - Check	56	$24,191.93
HECM Standard			Taxes - Check	1	$5,000.00
HECM Standard			Corporate Advance - Release Check	1	$80.50
HECM Standard			Scheduled Payment - ACH	22,291	$12,364,217.71
HECM Standard			Scheduled Payment - Check	4,911	$2,304,336.19
Grand Total:				**43,430**	**$59,049,143.50**

Figure 9-15: Disbursement Summary Report

To generate this report:

Step 1. Click on the **report link** on the left menu and the report search screen will display.

Step 2. To narrow the results of your report, you can filter by:
- Product Type
- Payment Plan Type
- Created By
- Created Date (date range)
- Check Date (date range)
- Disbursement Date (date range)
- Disbursement Status
- Cleared
- Payment Stopped

Step 3. To limit your report if necessary, expand the selection boxes for:
- Lender Names
- Servicer Names
- Investor Names
- Case Statuses
- Case Sub-statuses

Step 4. Click the **Execute PDF** or **Execute Excel** link.

The report first displays the criteria selected by the user. Next it displays the following items: Product Type, User ID, Processed By, Disbursement Type, # of Checks, and Check Total.

9.6.7 Export BANKO File

This file tracks the death and bankruptcy activity on the HECM loan portfolio serviced by HUD. The screenshot of the export file was intentionally left out, because all the data fields within the file are Personally Identifiable Information (PII).

To generate this report:

Step 1. Click on the **report link** on the left menu and the **Report Search** screen is displayed.

For the selected criteria, the following fields are displayed:

FHA Case#, First Name, Middle Name, Last Name, Suffix, SSN/Tax ID, Address, City, State, Zip Code, Agreement Date, Product Code.

9.6.8 Export FARETS File

This file, First American Real Estate Tax Service (FARETS) tracks delinquent property tax activity on the HECM loan portfolio serviced by HUD. The screenshot of the export file was intentionally left out, because all the data fields within the file are Personally Identifiable Information (PII).

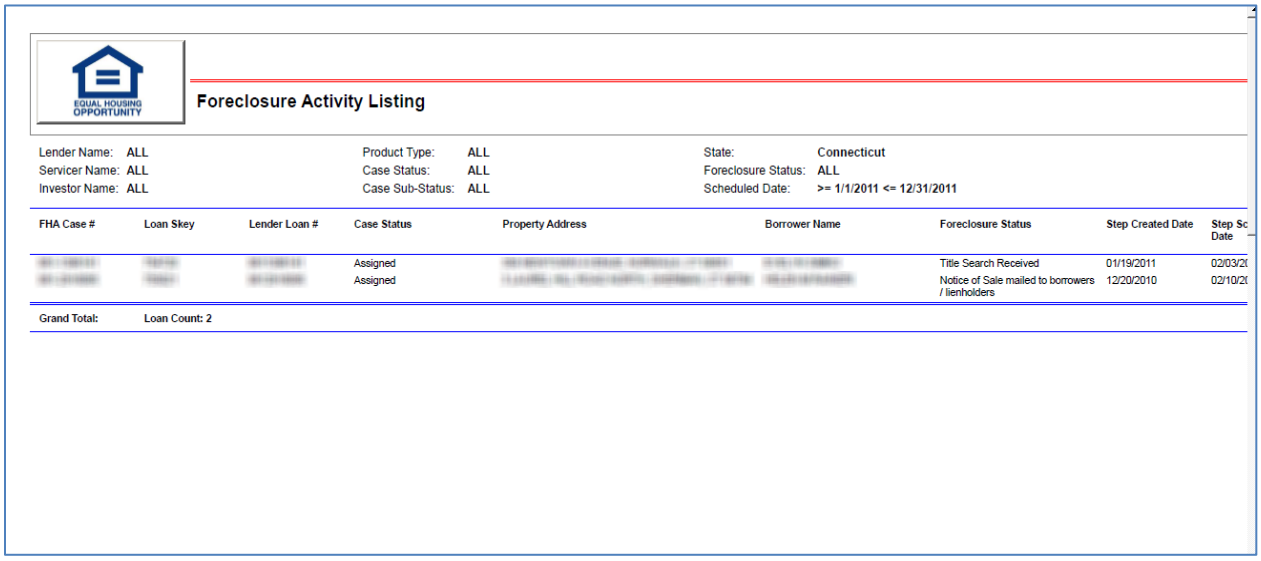
To generate this report:

Step 1. Click the **Export FARETS File** link to get a default file that includes all the tax delinquent properties. If you enter a date range, the exported file will only include tax delinquent properties tracked within this period of time.

Step 2. For the selected criteria, the following fields are displayed: FHA Case #, Borrower Name, Property Address, and Parcel #.

9.6.9 Foreclosure Activity Listing

This report provides a list of loans with various foreclosure activities as specified by the user.



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Foreclosure Activity Listing

Lender Name:	ALL	Product Type:	ALL	State:	Connecticut
Servicer Name:	ALL	Case Status:	ALL	Foreclosure Status:	ALL
Investor Name:	ALL	Case Sub-Status:	ALL	Scheduled Date:	>= 1/1/2011 <= 12/31/2011

FHA Case #	Loan Skey	Lender Loan #	Case Status	Property Address	Borrower Name	Foreclosure Status	Step Created Date	Step Sc Date
			Assigned			Title Search Received	01/19/2011	02/03/2
			Assigned			Notice of Sale mailed to borrowers / lienholders	12/20/2010	02/10/2
Grand Total:	Loan Count: 2							

Figure 9-16: Foreclosure Activity Listing Report

To generate this report:

Step 1. Click on the **report link** on the left menu and the report search screen will display.

Step 2. To narrow the results of your report, you can filter by:
- Product Type
- State
- Foreclosure Status
- Step Scheduled Date (date range)

Step 3. To limit your report if necessary, expand the selection boxes for:
- Lender Names
- Servicer Names
- Investor Names
- Case Statuses
- Case Sub-statuses

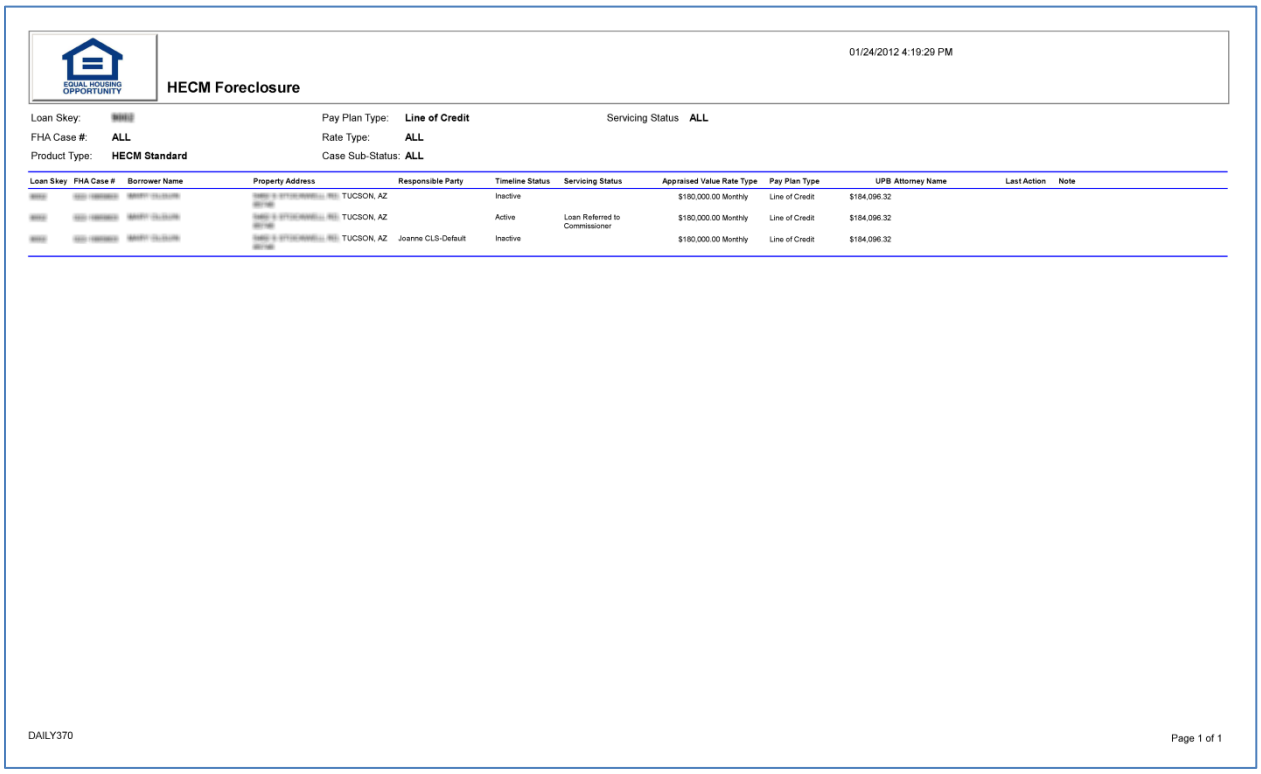
Step 4. Click the **Execute PDF** or **Execute Excel** link.

For the selected criteria, the following fields are displayed:

FHA case #, Loan Skey, Investor Loan_#, Case Status, Prop Address, Borrower Name, Foreclosure Status, Create Date, Schedule Date, Vendor Name, Step Created Date, Step Scheduled Date, and Attorney.

9.6.10 HECM Foreclosure

The HECM Foreclosure Report enables authorized users to view the loans in the Servicing Module that have had a Foreclosure timeline created.



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HECM Foreclosure

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Loan Skey: [redacted]
FHA Case #: **ALL**
Product Type: **HECM Standard**
Pay Plan Type: **Line of Credit**
Rate Type: **ALL**
Case Sub-Status: **ALL**
Servicing Status **ALL**

Loan Skey	FHA Case #	Borrower Name	Property Address	Responsible Party	Timeline Status	Servicing Status	Appraised Value Rate Type	Pay Plan Type	UPB	Attorney Name	Last Action	Note
[redacted]	[redacted]	[redacted]	[redacted] TUCSON, AZ [redacted]		Inactive		$180,000.00 Monthly	Line of Credit	$184,096.32			
[redacted]	[redacted]	[redacted]	[redacted] TUCSON, AZ [redacted]		Active	Loan Referred to Commissioner	$180,000.00 Monthly	Line of Credit	$184,096.32			
[redacted]	[redacted]	[redacted]	[redacted] TUCSON, AZ [redacted]	Joanne CLS-Default	Inactive		$180,000.00 Monthly	Line of Credit	$184,096.32			

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Figure 9-17: HECM Foreclosure Report

To generate this report:

Step 1. Click on the **report link** on the left menu and the report search screen will display.

Step 2. To narrow the results of your report, you can filter by:
- Loan Skey
- FHA Case #
- Product Type
- Pay Plan Type
- Rate Type
- Servicing Status

Step 3. To limit your report if necessary, expand the selection box for the following:
- Case Sub Statuses

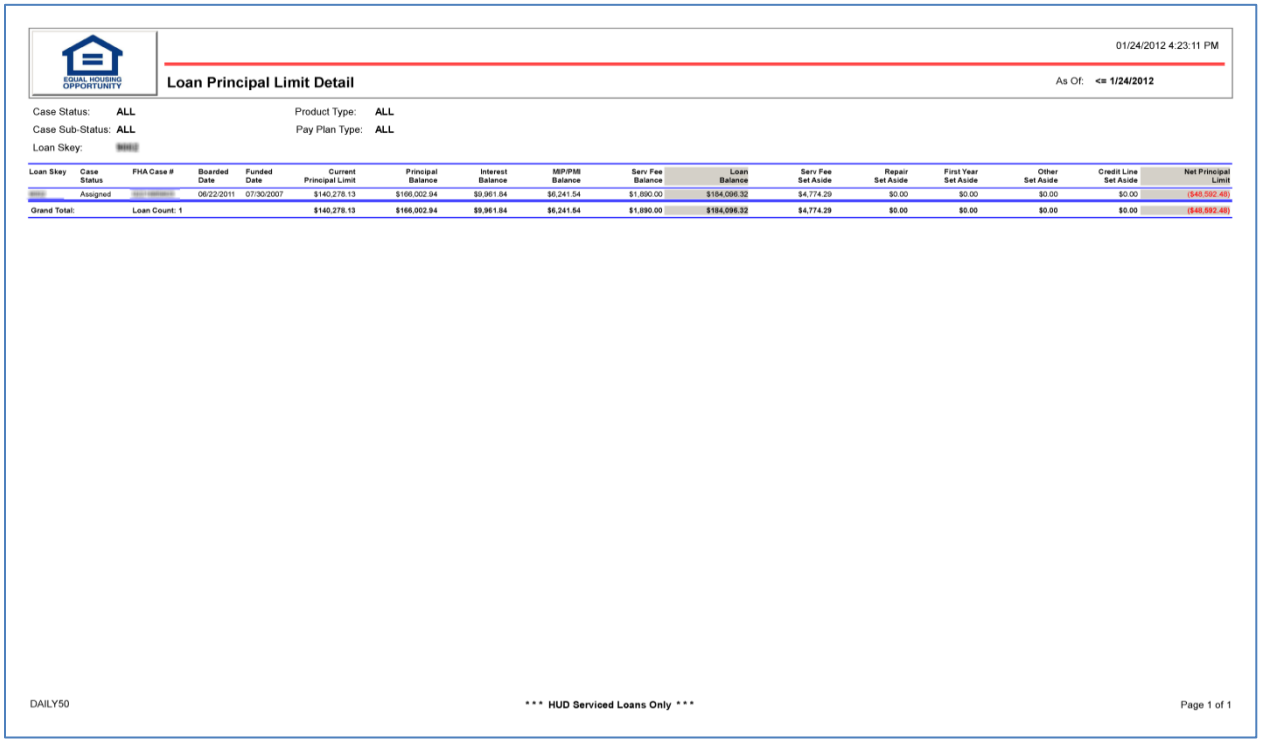
Step 4. Click the **Execute PDF** or **Execute Excel** link.

For the selected criteria, the following fields are displayed:

Loan Skey, FHA Case #, Borrower Name, Property Address, Responsible Party, Timeline Status, Servicing Status, Appraised Value, Rate Type, Pay Plan Type, UPB, Attorney Name, Last Action and Note.

9.6.11 Loan Principal Limit Detail

The Loan Principal Limit Detail Report enables authorized users to view the loan balance details for their loans in the Servicing Module, including the current principal limit and the loan balance.



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Loan Principal Limit Detail

As Of: **<= 1/24/2012**

Case Status: **ALL**
Case Sub-Status: **ALL**
Loan Skey: [redacted]
Product Type: **ALL**
Pay Plan Type: **ALL**

Loan Skey	Case Status	FHA Case #	Boarded Date	Funded Date	Current Principal Limit	Principal Balance	Interest Balance	MIP/PMI Balance	Serv Fee Balance	Loan Balance	Serv Fee Set Aside	Repair Set Aside	First Year Set Aside	Other Set Aside	Credit Line Set Aside	Net Principal Limit
[redacted]	Assigned	[redacted]	06/22/2011	07/30/2007	$140,278.13	$166,002.94	$9,961.84	$6,241.54	$1,890.00	$184,096.32	$4,774.29	$0.00	$0.00	$0.00	$0.00	($48,592.48)
Grand Total:		Loan Count: 1			$140,278.13	$166,002.94	$9,961.84	$6,241.54	$1,890.00	$184,096.32	$4,774.29	$0.00	$0.00	$0.00	$0.00	($48,592.48)

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Figure 9-18: Loan Principal Limit Detail Report

To generate this report:

Step 1. Click on the **report link** on the left menu and the report search screen will display.

Step 2. To narrow the results of your report, you can filter by:
- Loan Skey
- Product Type

- Pay Plan Type
- As of Date

Step 3. To limit your report if necessary, expand the selection boxes for the following:
- Case Statuses
- Case Sub Statuses
- Alerts

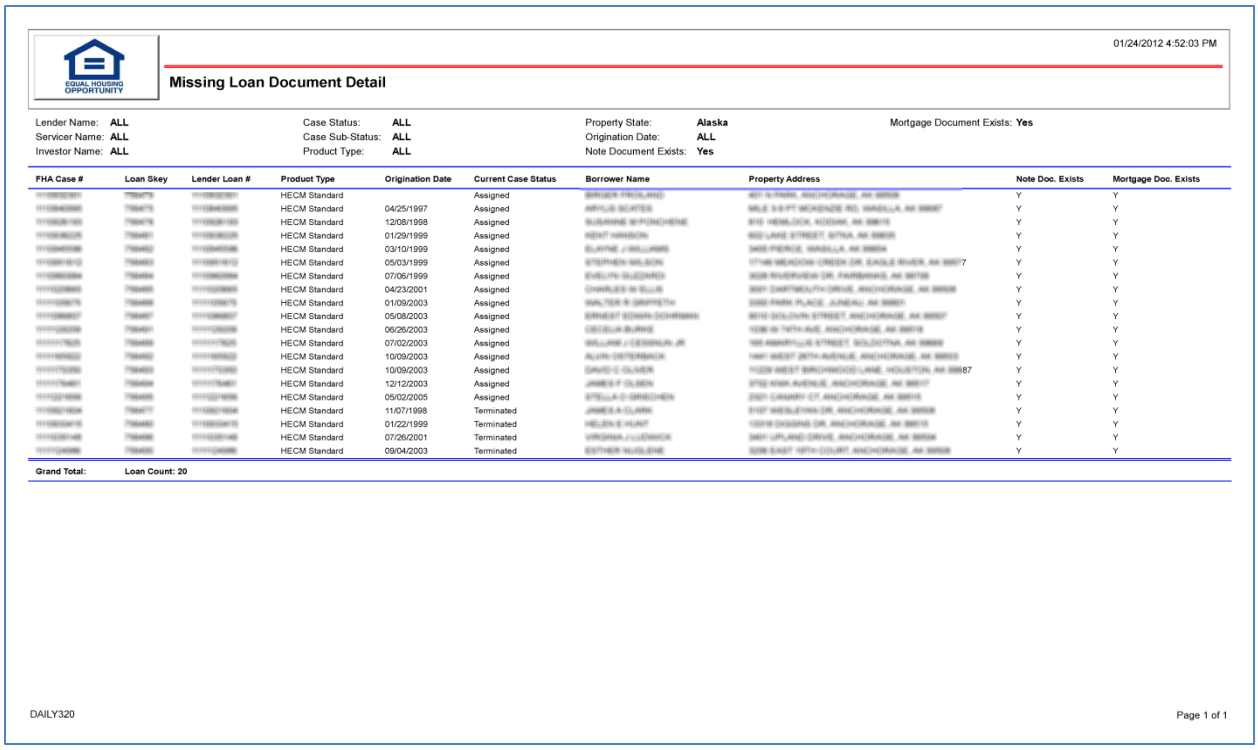
Step 4. Click the **Execute PDF** or **Execute Excel** link.

For the selected criteria, the following fields are displayed on the report:

Loan Skey, Case Status, FHA Case #, Boarded Date, Funded Date, Current Principal Limit, Principal Balance, Interest Balance, MIP/PMI Balance, Service Fee Balance, Loan Balance, Service Fee Set Aside, Repair Set Aside, First Year Set Aside, Other Set Aside, Credit Line Set Aside, and Net Principal Limit.

9.6.12 Missing Loan Document Detail

The Missing Loan Document Detail Report enables authorized users to view information about loans that are missing Notes documents or mortgage documents.



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Missing Loan Document Detail

Lender Name: **ALL** | Case Status: **ALL** | Property State: **Alaska** | Mortgage Document Exists: **Yes**
Servicer Name: **ALL** | Case Sub-Status: **ALL** | Origination Date: **ALL**
Investor Name: **ALL** | Product Type: **ALL** | Note Document Exists: **Yes**

FHA Case #	Loan Skey	Lender Loan #	Product Type	Origination Date	Current Case Status	Borrower Name	Property Address	Note Doc. Exists	Mortgage Doc. Exists
[illegible]	[illegible]	[illegible]	HECM Standard		Assigned	[illegible]	[illegible]	Y	Y
[illegible]	[illegible]	[illegible]	HECM Standard	04/25/1997	Assigned	[illegible]	[illegible]	Y	Y
[illegible]	[illegible]	[illegible]	HECM Standard	12/08/1998	Assigned	[illegible]	[illegible]	Y	Y
[illegible]	[illegible]	[illegible]	HECM Standard	01/29/1999	Assigned	[illegible]	[illegible]	Y	Y
[illegible]	[illegible]	[illegible]	HECM Standard	03/10/1999	Assigned	[illegible]	[illegible]	Y	Y
[illegible]	[illegible]	[illegible]	HECM Standard	05/03/1999	Assigned	[illegible]	[illegible]	Y	Y
[illegible]	[illegible]	[illegible]	HECM Standard	07/06/1999	Assigned	[illegible]	[illegible]	Y	Y
[illegible]	[illegible]	[illegible]	HECM Standard	04/23/2001	Assigned	[illegible]	[illegible]	Y	Y
[illegible]	[illegible]	[illegible]	HECM Standard	01/09/2003	Assigned	[illegible]	[illegible]	Y	Y
[illegible]	[illegible]	[illegible]	HECM Standard	05/08/2003	Assigned	[illegible]	[illegible]	Y	Y
[illegible]	[illegible]	[illegible]	HECM Standard	06/26/2003	Assigned	[illegible]	[illegible]	Y	Y
[illegible]	[illegible]	[illegible]	HECM Standard	07/02/2003	Assigned	[illegible]	[illegible]	Y	Y
[illegible]	[illegible]	[illegible]	HECM Standard	10/09/2003	Assigned	[illegible]	[illegible]	Y	Y
[illegible]	[illegible]	[illegible]	HECM Standard	10/09/2003	Assigned	[illegible]	[illegible]	Y	Y
[illegible]	[illegible]	[illegible]	HECM Standard	12/12/2003	Assigned	[illegible]	[illegible]	Y	Y
[illegible]	[illegible]	[illegible]	HECM Standard	05/02/2005	Assigned	[illegible]	[illegible]	Y	Y
[illegible]	[illegible]	[illegible]	HECM Standard	11/07/1998	Terminated	[illegible]	[illegible]	Y	Y
[illegible]	[illegible]	[illegible]	HECM Standard	01/22/1999	Terminated	[illegible]	[illegible]	Y	Y
[illegible]	[illegible]	[illegible]	HECM Standard	07/26/2001	Terminated	[illegible]	[illegible]	Y	Y
[illegible]	[illegible]	[illegible]	HECM Standard	09/04/2003	Terminated	[illegible]	[illegible]	Y	Y

Grand Total: **Loan Count: 20**

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Figure 9-19: Missing Loan Document Detail Report

To generate this report:

Step 1. Click on the **report link** on the left menu and the report search screen will display.

Step 2. To narrow the results of your report, you can filter by:
- Product Type
- Property State
- Origination Date (date range)

- Note Document Exists
- Mortgage Document Exists

Step 3. To limit your report if necessary, expand the selection boxes for the following:
- Lender Names
- Servicer Names
- Investor Names
- Case Statuses
- Case Sub-Statuses

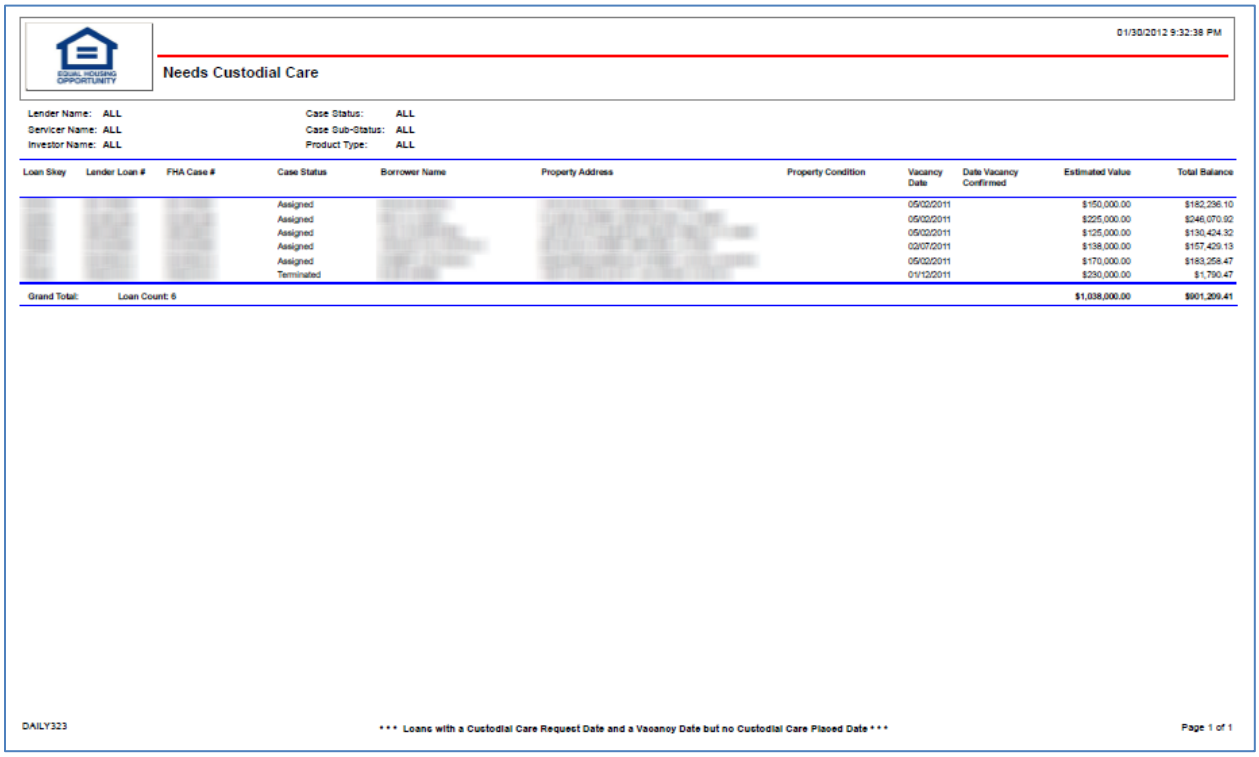
Step 4. Click the **Execute PDF** or **Execute Excel** link.

For the selected criteria, the following fields are displayed:

FHA Case #, Loan Skey, Lender Loan #, Product Type, Origination Date, Current Case Status, Borrower Name, Property Address, Note Doc Exists, and Mortgage Doc Exists.

9.6.13 Needs Custodial Care

The Needs Custodial Care Report enables authorized users to view the specifics or list of Custodial Care information in the Servicing Module.



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Needs Custodial Care

Lender Name: ALL
Servicer Name: ALL
Investor Name: ALL
Case Status: ALL
Case Sub-Status: ALL
Product Type: ALL

Loan Skey	Lender Loan #	FHA Case #	Case Status	Borrower Name	Property Address	Property Condition	Vacancy Date	Date Vacancy Confirmed	Estimated Value	Total Balance
			Assigned				05/02/2011		$150,000.00	$182,296.10
			Assigned				05/02/2011		$225,000.00	$246,070.92
			Assigned				05/02/2011		$125,000.00	$130,424.32
			Assigned				02/07/2011		$138,000.00	$157,429.13
			Assigned				05/02/2011		$170,000.00	$183,258.47
			Terminated				01/12/2011		$230,000.00	$1,790.47
Grand Total:	Loan Count: 6								$1,038,000.00	$901,209.41

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* * * Loans with a Custodial Care Request Date and a Vacancy Date but no Custodial Care Placed Date * * *

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Figure 9-20: Needs Custodial Care Report

To generate this report:

Step 1. Click on the **report link** on the left menu and the report search screen will display.

Step 2. To narrow the results of your report, you can filter by:
- A Product Type (You can also leave this blank to run a report for all product types).

Step 3. To limit your report if necessary, expand the selection boxes for:

- Lender Names
- Servicer Names
- Investor Names
- Case sub-statuses
- Product types

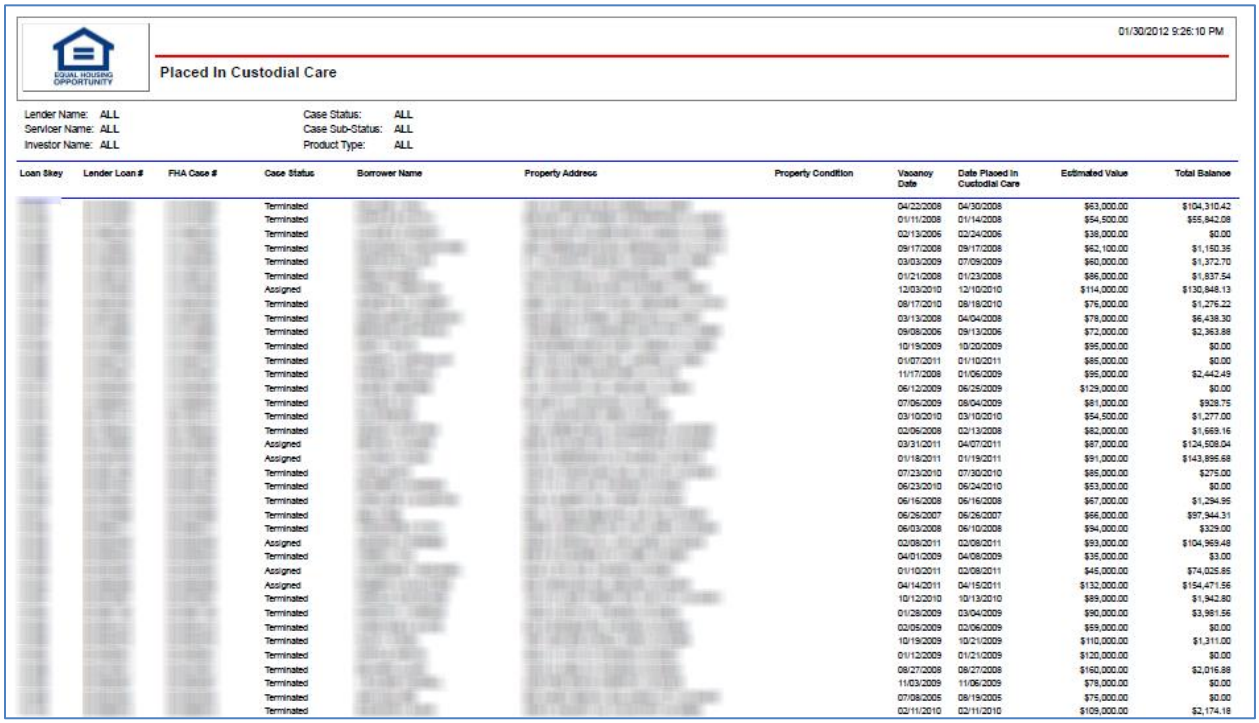
Step 4. Click the **Execute PDF** or **Execute Excel** link.

For the selected criteria, the following fields are displayed:

Loan skey number, lender loan number, FHA case number, case status, the name of the borrower, the property address, the property condition (if available), the vacancy date, the date the vacancy was confirmed (if known), the estimated value of the property, and the total balance the loan. The estimated value and total balance are totaled for all records on the report.

9.6.14 Placed In Custodial Care

This report enables users to view certain loans or a list of loans that have been placed in custodial care.



01/30/2012 9:26:10 PM

Placed In Custodial Care

Lender Name: ALL
Servicer Name: ALL
Investor Name: ALL
Case Status: ALL
Case Sub-Status: ALL
Product Type: ALL

Loan Skey	Lender Loan #	FHA Case #	Case Status	Borrower Name	Property Address	Property Condition	Vacancy Date	Date Placed In Custodial Care	Estimated Value	Total Balance
			Terminated				04/22/2008	04/30/2008	$63,000.00	$104,310.42
			Terminated				01/11/2008	01/14/2008	$54,500.00	$55,842.08
			Terminated				02/13/2006	02/24/2006	$38,000.00	$0.00
			Terminated				09/17/2008	09/17/2008	$62,100.00	$1,150.35
			Terminated				03/03/2009	07/09/2009	$60,000.00	$1,372.70
			Terminated				01/21/2008	01/23/2008	$86,000.00	$1,837.54
			Assigned				12/03/2010	12/10/2010	$114,000.00	$130,848.13
			Terminated				08/17/2010	08/18/2010	$76,000.00	$1,276.22
			Terminated				03/13/2008	04/04/2008	$78,000.00	$6,438.30
			Terminated				09/08/2006	09/13/2006	$72,000.00	$2,363.88
			Terminated				10/19/2009	10/20/2009	$95,000.00	$0.00
			Terminated				01/07/2011	01/10/2011	$85,000.00	$0.00
			Terminated				11/17/2008	01/06/2009	$95,000.00	$2,442.49
			Terminated				06/12/2009	06/25/2009	$129,000.00	$0.00
			Terminated				07/06/2009	08/04/2009	$81,000.00	$928.75
			Terminated				03/10/2010	03/10/2010	$54,500.00	$1,277.00
			Terminated				02/06/2008	02/13/2008	$82,000.00	$1,669.16
			Assigned				03/31/2011	04/07/2011	$87,000.00	$124,508.04
			Assigned				01/18/2011	01/19/2011	$91,000.00	$143,895.68
			Terminated				07/23/2010	07/30/2010	$85,000.00	$275.00
			Terminated				06/23/2010	06/24/2010	$53,000.00	$0.00
			Terminated				06/16/2008	06/16/2008	$67,000.00	$1,294.95
			Terminated				06/26/2007	06/26/2007	$66,000.00	$97,944.31
			Terminated				06/03/2008	06/10/2008	$94,000.00	$329.00
			Assigned				02/08/2011	02/08/2011	$93,000.00	$104,969.48
			Terminated				04/01/2009	04/08/2009	$35,000.00	$3.00
			Assigned				01/10/2011	02/08/2011	$45,000.00	$74,025.85
			Assigned				04/14/2011	04/15/2011	$132,000.00	$154,471.56
			Terminated				10/12/2010	10/13/2010	$89,000.00	$1,942.80
			Terminated				01/28/2009	03/04/2009	$90,000.00	$3,981.56
			Terminated				02/05/2009	02/06/2009	$59,000.00	$0.00
			Terminated				10/19/2009	10/21/2009	$110,000.00	$1,311.00
			Terminated				01/12/2009	01/21/2009	$120,000.00	$0.00
			Terminated				08/27/2008	08/27/2008	$160,000.00	$2,016.88
			Terminated				11/03/2009	11/06/2009	$78,000.00	$0.00
			Terminated				07/08/2005	08/19/2005	$75,000.00	$0.00
			Terminated				02/11/2010	02/11/2010	$109,000.00	$2,174.18

Figure 9-21: Placed in Custodial Care Report

To generate this report:

Step 1. Click on the **report link** on the left menu and the report search screen will display.

Step 2. To narrow the results of your report, you can filter by:
- A Product Type (You can also leave this blank to run a report for all product types).

Step 3. To limit your report if necessary, expand the selection boxes for:
- Lender Names
- Servicer Names

- Investor Names
- Case Statuses
- Case Sub-Statuses

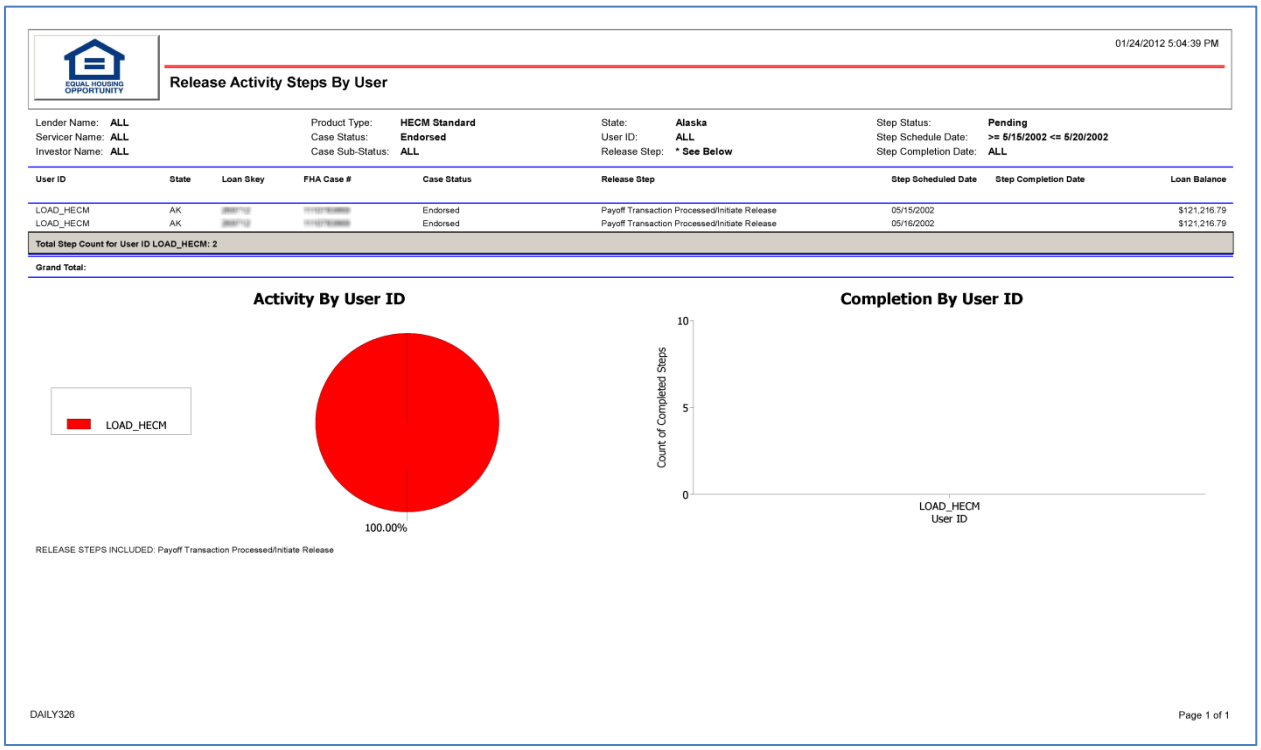
Step 4. Click the **Execute PDF** or **Execute Excel** link.

For the selected criteria, the following fields are displayed:

Loan Skey number, the lender loan number, the date the property was placed in custodial care, the date the property became vacant, the estimate value and total balance. Estimated value and total balance are totaled for all records on the report.

9.6.15 Release Activity Steps By User

The Release Activity Steps by User Report enables authorized users to view the specifics or list of Release Activity information in the Servicing Module.



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Release Activity Steps By User

Lender Name:	ALL	Product Type:	HECM Standard	State:	Alaska	Step Status:	Pending
Servicer Name:	ALL	Case Status:	Endorsed	User ID:	ALL	Step Schedule Date:	>= 5/15/2002 <= 5/20/2002
Investor Name:	ALL	Case Sub-Status:	ALL	Release Step:	* See Below	Step Completion Date:	ALL

User ID	State	Loan Skey	FHA Case #	Case Status	Release Step	Step Scheduled Date	Step Completion Date	Loan Balance
LOAD_HECM	AK	[illegible]	[illegible]	Endorsed	Payoff Transaction Processed/Initiate Release	05/15/2002		$121,216.79
LOAD_HECM	AK	[illegible]	[illegible]	Endorsed	Payoff Transaction Processed/Initiate Release	05/16/2002		$121,216.79
Total Step Count for User ID LOAD_HECM: 2								
Grand Total:								

RELEASE STEPS INCLUDED: Payoff Transaction Processed/Initiate Release

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Figure 9-22: Release Activity Steps by User Report

To generate this report:

Step 1. Click on the **report link** on the left menu and the report search screen will display.

Step 2. To narrow the results of your report, you can filter by:

- Product Type
- State
- User ID
- Release Step
- Step Scheduled Date (Date Range)
- Step Completed Date (Date Range)
- Release Step Status

Step 3. To limit your report if necessary, expand the selection boxes for:
- Lender Names
- Servicer Names
- Investor Names
- Case Statuses
- Case Sub-statuses

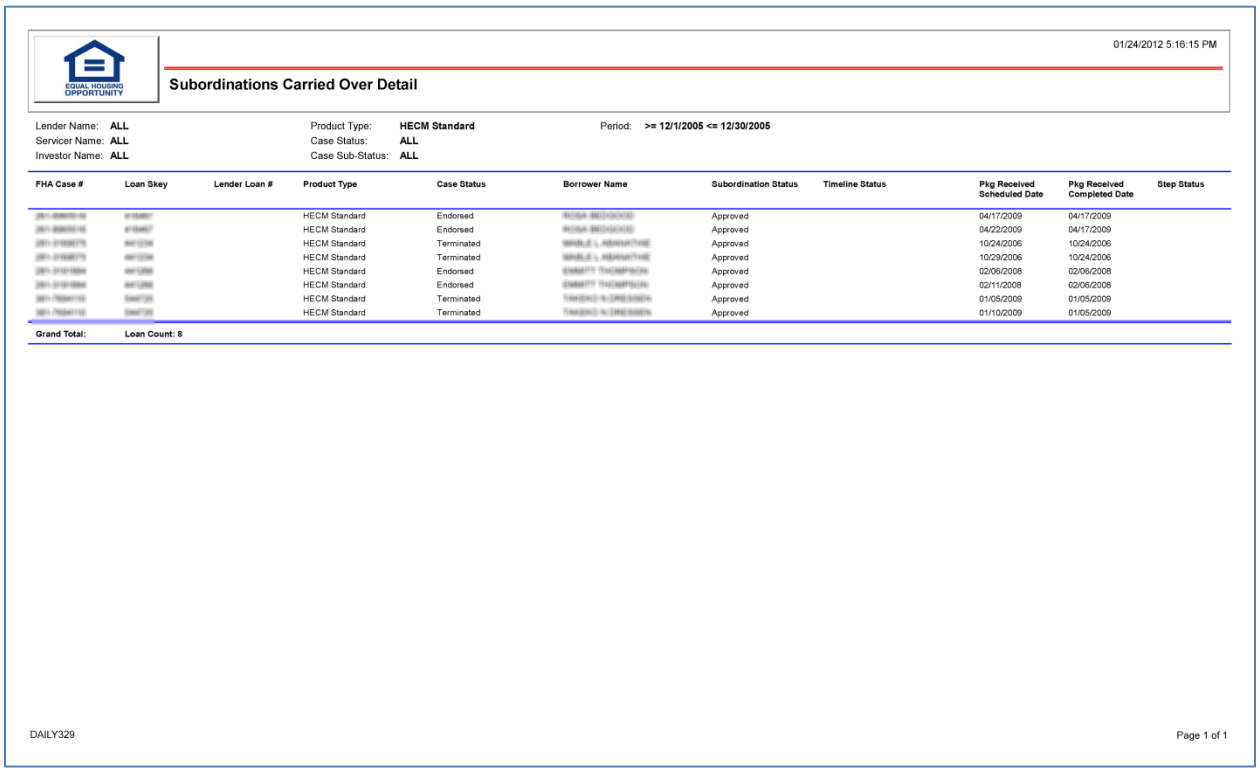
Step 4. Click the **Execute PDF** or **Execute Excel** link.

For the selected criteria, the following fields are displayed:

Loan Skey, FHA Case #, Product Type, Loan Status, State, Release Step, Step Schedule Date, Step Completion Date, User ID, and Loan Balance.

9.6.16 Subordinations Carried Over Detail

The Subordination Carried Over Detail report enables authorized users to view the specific subordination details or a list of Subordination details and status information for cases in the Servicing Module.



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Subordinations Carried Over Detail

Lender Name: **ALL**
Servicer Name: **ALL**
Investor Name: **ALL**

Product Type: **HECM Standard**
Case Status: **ALL**
Case Sub-Status: **ALL**

Period: **>= 12/1/2005 <= 12/30/2005**

FHA Case #	Loan Skey	Lender Loan #	Product Type	Case Status	Borrower Name	Subordination Status	Timeline Status	Pkg Received Scheduled Date	Pkg Received Completed Date	Step Status
[illegible]	[illegible]		HECM Standard	Endorsed	[illegible]	Approved		04/17/2009	04/17/2009	
[illegible]	[illegible]		HECM Standard	Endorsed	[illegible]	Approved		04/22/2009	04/17/2009	
[illegible]	[illegible]		HECM Standard	Terminated	[illegible]	Approved		10/24/2006	10/24/2006	
[illegible]	[illegible]		HECM Standard	Terminated	[illegible]	Approved		10/29/2006	10/24/2006	
[illegible]	[illegible]		HECM Standard	Endorsed	[illegible]	Approved		02/06/2008	02/06/2008	
[illegible]	[illegible]		HECM Standard	Endorsed	[illegible]	Approved		02/11/2008	02/06/2008	
[illegible]	[illegible]		HECM Standard	Terminated	[illegible]	Approved		01/05/2009	01/05/2009	
[illegible]	[illegible]		HECM Standard	Terminated	[illegible]	Approved		01/10/2009	01/05/2009	

Grand Total: **Loan Count: 8**

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Figure 9-23: Subordinations Carried Over Detail Report

To generate this report:

Step 1. Click on the **report link** on the left menu and the report search screen will display.

Step 2. To narrow the results of your report, you can filter by:
- Product Type (You can also leave this blank to run a report for all product types).
- Period (Date Range)

Step 3. To limit your report if necessary, expand the selection boxes for:

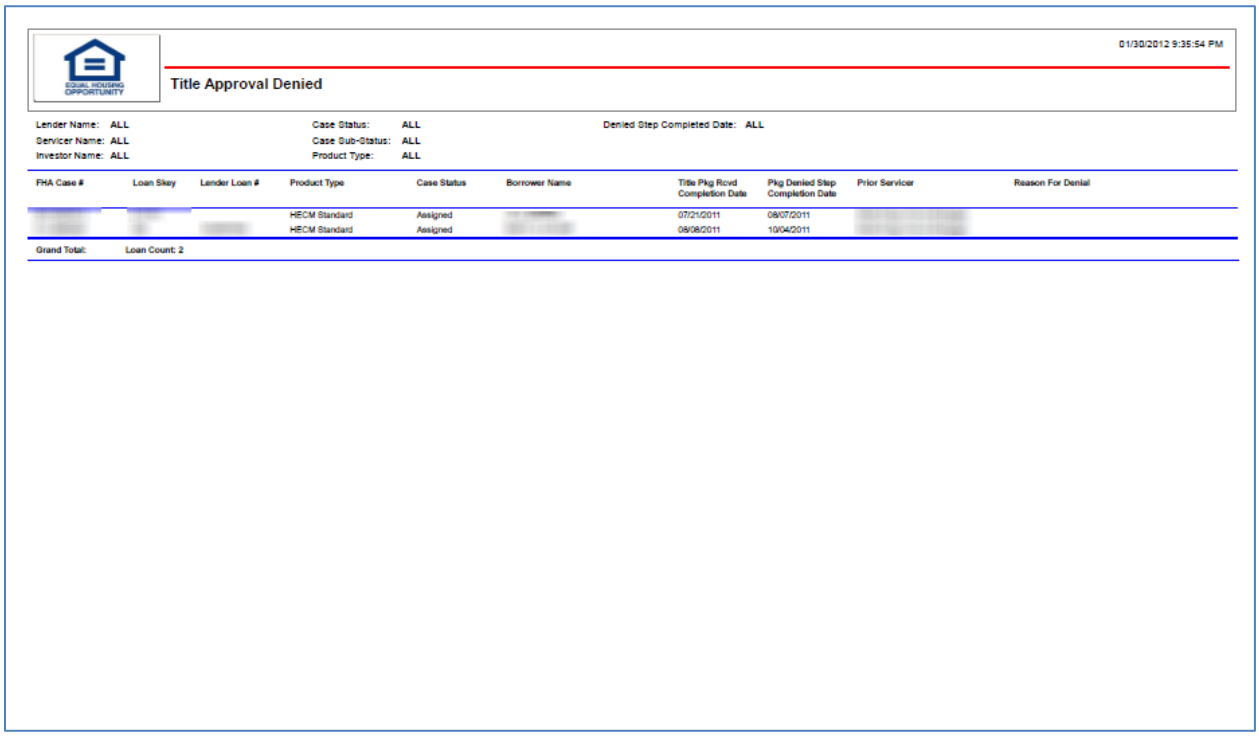
- Lender name
- Servicer name
- Investor Name
- Case Status
- Case Sub-status
- Click the Execute PDF or Execute Excel link.

For the selected criteria, the following fields are displayed:

Product Type, FHA Case #, Loan skey, lender loan number, Borrower Name, Subordination Status, Timeline Status, Package Received Scheduled Date, Package Received Completed Date, and Step Status.

9.6.17 Title Approval Denied

The Title Approval Denied report enables authorized users to view the loans that have the Denied Title Approval step completed in the Claim Type 22 timeline.



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Title Approval Denied

Lender Name: ALL
Servicer Name: ALL
Investor Name: ALL
Case Status: ALL
Case Sub-Status: ALL
Product Type: ALL
Denied Step Completed Date: ALL

FHA Case #	Loan Skey	Lender Loan #	Product Type	Case Status	Borrower Name	Title Pkg Rcvd Completion Date	Pkg Denied Step Completion Date	Prior Servicer	Reason For Denial
			HECM Standard	Assigned		07/21/2011	08/07/2011		
			HECM Standard	Assigned		08/08/2011	10/04/2011		

Grand Total: Loan Count: 2

Figure 9-24: Title Approval Denied Report

To generate this report:

Step 1. Click on the **report link** on the left menu and the report search screen will display.

Step 2. To narrow the results of your report, you can filter by:
- Product Type
- State
- Box #
- Closed Transaction Date Range

Step 3. To limit your report if necessary, expand the selection boxes for:
- Lender Names

- Servicer Names
- Investor Names
- Case Statuses
- Case Sub-statuses

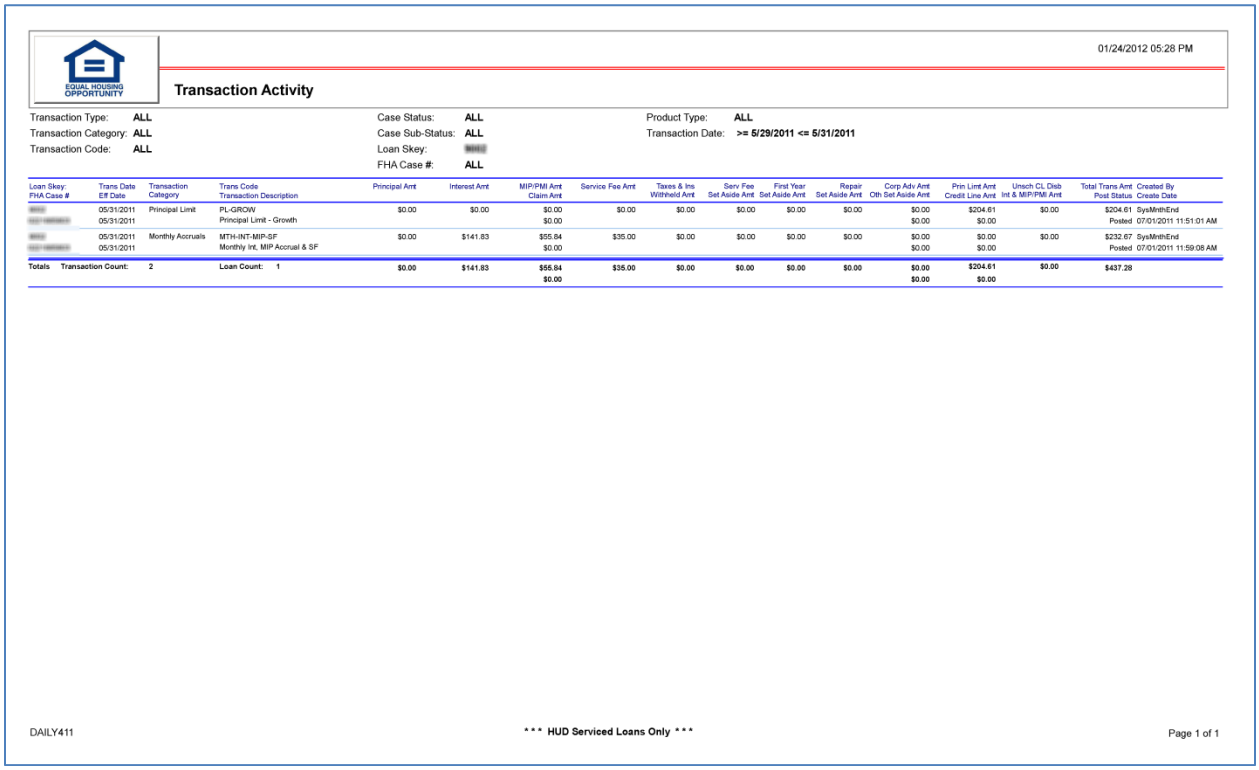
Step 4. Click the **Execute PDF** or **Execute Excel** link.

For the selected criteria, this report shows the following fields:

Lender name, servicer name, investor name, case status, case sub-status, product type, denied step completion date, FAH case #, loan Skey, lender loan #, borrower name, title package received date, package denied completion date, prior servicer and reason for denial.

9.6.18 Transaction Activity

The Transaction Activity Report enables authorized users to view the transaction activities on a specific FHA Case # or list of FHA case numbers with a specific activity type.



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Transaction Activity

Transaction Type: **ALL**
Transaction Category: **ALL**
Transaction Code: **ALL**

Case Status: **ALL**
Case Sub-Status: **ALL**
Loan Skey: [redacted]
FHA Case #: **ALL**

Product Type: **ALL**
Transaction Date: **>= 5/29/2011 <= 5/31/2011**

Loan Skey: FHA Case #	Trans Date Eff Date	Transaction Category	Trans Code Transaction Description	Principal Amt	Interest Amt	MIP/PMI Amt Claim Amt	Service Fee Amt	Taxes & Ins Withheld Amt	Serv Fee Set Aside Amt	First Year Set Aside Amt	Repair Set Aside Amt	Corp Adv Amt Oth Set Aside Amt	Prin Lmt Amt Credit Line Amt	Unsch CL Disb Int & MIP/PMI Amt	Total Trans Amt Post Status	Created By Create Date
[redacted]	05/31/2011	Principal Limit	PL-GROW	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$204.61	$0.00	$204.61	SysMnthEnd
[redacted]	05/31/2011		Principal Limit - Growth			$0.00						$0.00	$0.00		Posted	07/01/2011 11:51:01 AM
[redacted]	05/31/2011	Monthly Accruals	MTH-INT-MIP-SF	$0.00	$141.83	$55.84	$35.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$232.67	SysMnthEnd
[redacted]	05/31/2011		Monthly Int, MIP Accrual & SF			$0.00						$0.00	$0.00		Posted	07/01/2011 11:59:08 AM
Totals	**Transaction Count:**	**2**	**Loan Count: 1**	**$0.00**	**$141.83**	**$55.84**	**$35.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$204.61**	**$0.00**	**$437.28**	
						$0.00						**$0.00**	**$0.00**			

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Figure 9-25: Transaction Activity Report

To generate this report:

Step 1. Click on the **report link** on the left menu and the report search screen will display.

Step 2. To narrow the results of your report, you can filter by:
- Loan Skey or FHA Case # (At least one is required)
- Product Type
- Transaction Date (Required; cannot exceed 30 days)

Step 3. To limit your report if necessary, expand the selection boxes for:

- Transaction Types
- Transaction Categories
- Transactions Codes
- Case Statuses
- Case Sub-Statuses
- Alerts

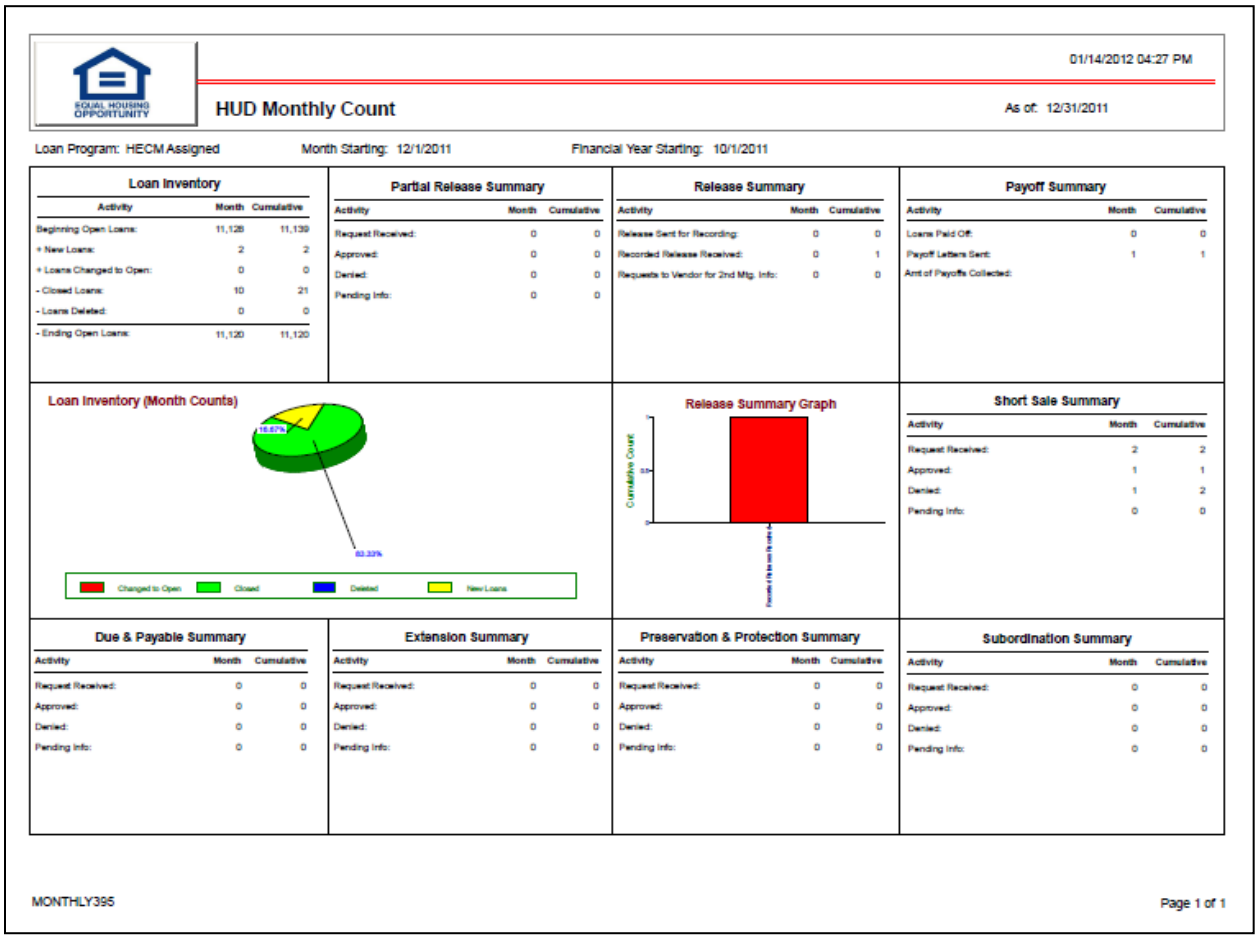
Step 4. Click the **Execute PDF** or **Execute Excel** link.

For the selected criteria, this report shows the following fields:

Transaction type, transaction category, transation code, case status, case sub-status, loan skey, FHA case #, product type, transaction date specified, loan skey, FHA case #, trans date, effective date, principal amount, interest amount, MIP amount, claim amount, service fee amount, taxes and insurance withheld, service fee set aside amount, first year set aside amount, repair set aside amount, corporate advance amount, other set aside amount, principal limit amount, credit line amount, unscheduled CL disb, int and MIP amt, total transaction amount, post status, create date, create by.

9.6.19 HUD Monthly Count

The HUD Monthly Count Report enables authorized users to view the monthly loan count by category.



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HUD Monthly Count

As of: 12/31/2011

Loan Program: HECM Assigned Month Starting: 12/1/2011 Financial Year Starting: 10/1/2011

Loan Inventory

Activity	Month	Cumulative
Beginning Open Loans:	11,128	11,139
+ New Loans:	2	2
+ Loans Changed to Open:	0	0
- Closed Loans:	10	21
- Loans Deleted:	0	0
= Ending Open Loans:	11,120	11,120

Partial Release Summary

Activity	Month	Cumulative
Request Received:	0	0
Approved:	0	0
Denied:	0	0
Pending Info:	0	0

Release Summary

Activity	Month	Cumulative
Release Sent for Recording:	0	0
Recorded Release Received:	0	1
Requests to Vendor for 2nd Mtg. Info:	0	0

Payoff Summary

Activity	Month	Cumulative
Loans Paid Off:	0	0
Payoff Letters Sent:	1	1
Amt of Payoffs Collected:		

Loan Inventory (Month Counts)

Release Summary Graph

Short Sale Summary

Activity	Month	Cumulative
Request Received:	2	2
Approved:	1	1
Denied:	1	2
Pending Info:	0	0

Due & Payable Summary

Activity	Month	Cumulative
Request Received:	0	0
Approved:	0	0
Denied:	0	0
Pending Info:	0	0

Extension Summary

Activity	Month	Cumulative
Request Received:	0	0
Approved:	0	0
Denied:	0	0
Pending Info:	0	0

Preservation & Protection Summary

Activity	Month	Cumulative
Request Received:	0	0
Approved:	0	0
Denied:	0	0
Pending Info:	0	0

Subordination Summary

Activity	Month	Cumulative
Request Received:	0	0
Approved:	0	0
Denied:	0	0
Pending Info:	0	0

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Figure 9-26: HUD Monthly Count Report

To generate this report:

Step 1. Click on the **report link** on the left menu and the report search screen will display.

Step 2. To narrow the results of your report, you can filter by:
- Selecting a month in **Reporting Period**
- Selecting a Loan Program as HECM Assigned

Step 3. Click the **Execute PDF** link.

For the selected criteria, the following information is displayed:

The loan count information by activity, monthly and cumulative (for the fiscal year) and for current month, the following sections: Loan Inventory, Partial Release Summary, Release Summary, Payoff Summary, Due & Payable Summary, Extension Summary, and Preservation & Protection Summary.

The Loan Inventory (Month Counts) is displayed as a pie chart and Release Summary is displayed as a bar graph.

9.6.20 HUD Monthly Director Report – HECM Assigned Detail

This report enables the authorized user to view the detailed report for HECM Assigned loans month by month for a period during the selected fiscal year.

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HUD Monthly Director Report - HECM Assigned Detail

Fiscal Year: **2011 - 2012**

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Loan Inventory												
Begining Open Loans	12,302	12,302	12,300	0	0	0	0	0	0	0	0	0
New Loans	0	0	4	0	0	0	0	0	0	0	0	0
Loans Changed to Open	0	0	0	0	0	0	0	0	0	0	0	0
Closed Loans (Inventory Reduction)	0	2	3	0	0	0	0	0	0	0	0	0
Loans Deleted (Other Adjustments)	0	0	0	0	0	0	0	0	0	0	0	0
Ending Open Loans	**12,302**	**12,300**	**12,301**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Loan Balance												
Begining Loan Balance	$1,912,133,830.07	$1,916,029,364.18	$1,919,767,600.53	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
New Loans	$0.00	$0.00	$691,084.88	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Payments (Increases)												
Credit Line Payment Amount	$301.00	$1,602.00	$101,000.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Monthly Payment Amount	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Other Balance Increases	$3,895,233.11	$3,902,490.03	$3,936,693.97	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Increases	**$3,896,534.11**	**$3,904,092.03**	**$4,037,693.97**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Collections (Decreases)												
Full Payoff of Debt	$0.00	($164,434.75)	($193,247.73)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Compromised Payoff	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Other Collections Amount	$0.00	$0.00	($298,277.67)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Other Balance Decreases	$0.00	($1,420.93)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Decreases	**$0.00**	**($165,855.68)**	**($491,525.40)**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Writeoffs	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
FCL Amount	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
DIL Amount	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Other Adjustments	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Total Increase/ Decreases	**$3,895,534.11**	**$3,738,236.35**	**$4,237,253.45**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Ending Loan Balance	**$1,916,029,364.18**	**$1,919,767,600.53**	**$1,924,004,853.98**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Eligible for Disbursements to Borrowers (Counts)												
Credit Line Payments	588	588	588	0	0	0	0	0	0	0	0	0
Monthly Payments	415	415	415	0	0	0	0	0	0	0	0	0
Without Credit or Monthly Payments	11,299	11,297	11,298	0	0	0	0	0	0	0	0	0
Average Amount Disbursed [1]	$0.30	$1.60	$100.70	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

1 = (Credit Line Payment Amount + Monthly Payment Amount) / (Credit Line Payment Count + Monthly Payment Count)

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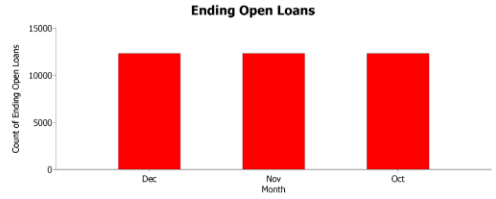
HUD Monthly Director Report - HECM Assigned Detail

Fiscal Year: **2011 - 2012**

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Servicing Activity												
Loans NOI Issued	0	0	0	0	0	0	0	0	0	0	0	0
Loans in FCL Process	0	0	0	0	0	0	0	0	0	0	0	0
Loans Conveyed	0	0	0	0	0	0	0	0	0	0	0	0
Other Loans in Default	0	0	0	0	0	0	0	0	0	0	0	0
Pending Assignments												
Pending Assignments Payments	0	0	0	0	0	0	0	0	0	0	0	0
Pending Assignments No Payments	0	0	0	0	0	0	0	0	0	0	0	0
Totals	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Loan Balance of Pending	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Ratios												
Average Value per Loan [1]	$1.00	$1.00	$1.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Book Value of Payoffs [2]	$0.00	($164,434.75)	($193,247.73)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Average Amount Collected Payoff [3]	$0.00	($82,217.38)	($64,415.91)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Payoff Recovery Ratio [4]	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%



1 = Ending Loan Balance / Ending Open Loans
2 = Full Payoff of Debt + Compromised Amount + Writeoffs
3 = (Full Payoff of Debt + Compromised Amount) / Closed Loans (Inventory Reduction)
4 = (Full Payoff of Debt + Compromised Amount) / (Writeoffs + Full Payoff of Debt + Compromised Amount)

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Figure 9-27: HUD Monthly Director Report

To generate this report:

Step 1. Click on the **report link** on the left menu and the report search screen will display.

Step 2. Select a year in the **Fiscal Year** dropdown.

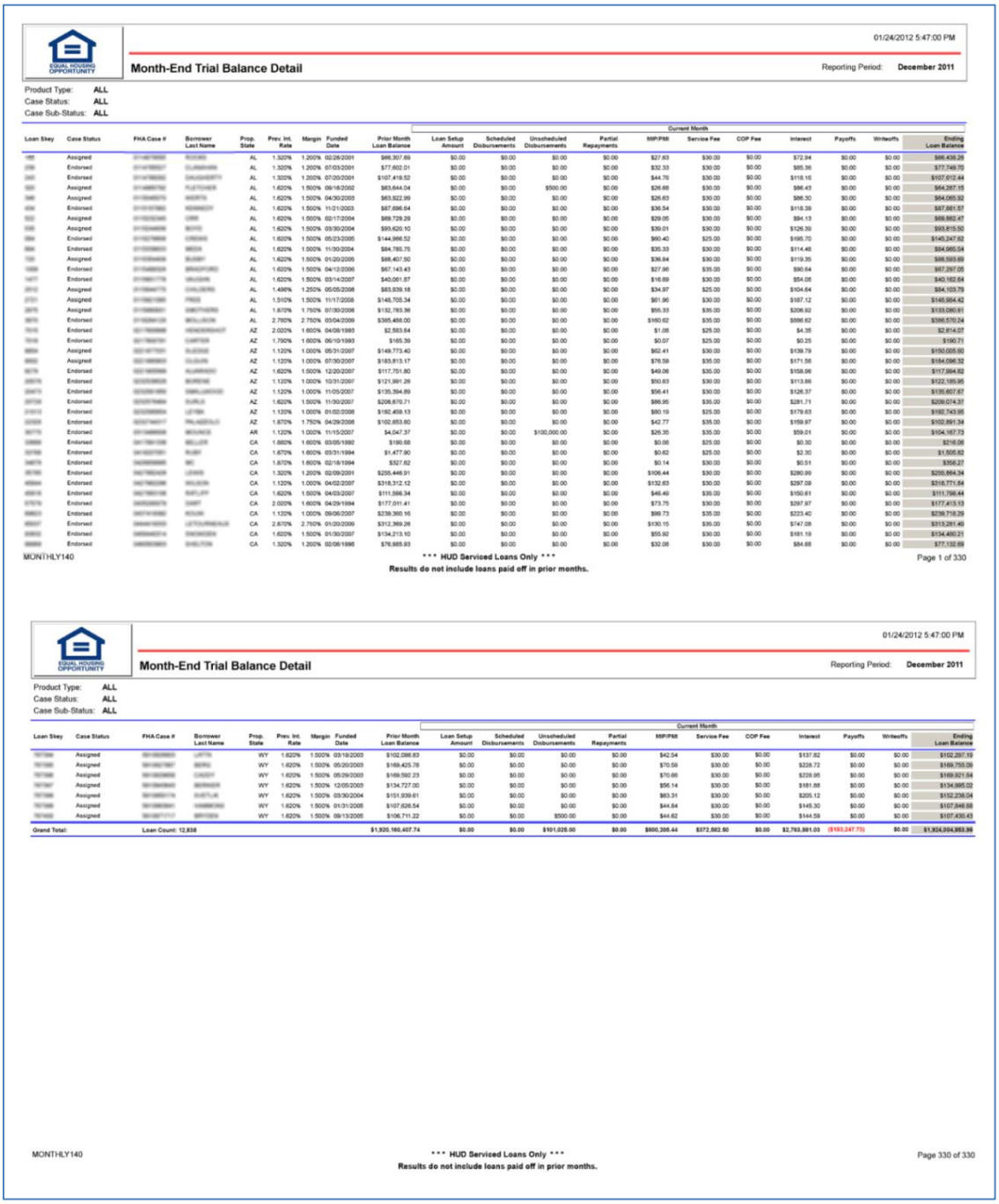
Step 3. Click the **Execute PDF** or **Execute Excel** link.

For the selected criteria, this report shows the following fields:

- For Loan Inventory: Beginning Open Loans, New Loans, Loans Changed to Open, Closed Loans (Inventory Reduction), and Loans Deleted (Other Adjustments).
- For Loan Balance: Beginning Loan Balance, New Loans, Payments – Increases (Credit Line Payment Amount, Monthly Payment Amount and Other Balance Increases), Total Increases, Collections – Decreases (Full Payoff of Debt, Compromised Payoff, Other Collections Amount, and Other Balance Decreases). Total Decreases (Write-offs, FCL Amount, DIL Amount, and Other Adjustments), and Total Increase/ Decreases.
- For Eligible for Disbursements to Borrowers (Counts): Credit Line Payments, Monthly Payments, Without Credit or Monthly Payments, and Average Amount Disbursed.
- For Servicing Activity: Loans NOI Issued, Loans in FCL Process, Loans Conveyed, and Other Loans in Default.
- For Pending Assignments: Pending Assignments Payments, Pending Assignments No Payments, Totals, and Loan Balance of Pending.
- For Ratios: Average Value per Loan, Book Value of Payoffs, and Payoff Recovery Ratio.
- The Ending Open Loans and Ending Open Loans are summarized with graph of column.

9.6.21 Month-End Trial Balance Detail

This report enables authorized users to view the detailed information on month-end trial loan balance.



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Month-End Trial Balance Detail

Reporting Period: **December 2011**

Product Type: **ALL**
Case Status: **ALL**
Case Sub-Status: **ALL**

Loan Skey	Case Status	FHA Case #	Borrower Last Name	Prop. State	Prev. Int. Rate	Margin	Funded Date	Prior Month Loan Balance	Current Month: Loan Setup Amount	Scheduled Disbursements	Unscheduled Disbursements	Partial Repayments	MIP/PMI	Service Fee	COP Fee	Interest	Payoffs	Writeoffs	Ending Loan Balance
[illegible]	Assigned	[illegible]	[illegible]	AL	1.320%	1.200%	02/28/2001	$66,307.69	$0.00	$0.00	$0.00	$0.00	$27.63	$30.00	$0.00	$72.94	$0.00	$0.00	$66,438.26
[illegible]	Endorsed	[illegible]	[illegible]	AL	1.320%	1.200%	07/03/2001	$77,602.01	$0.00	$0.00	$0.00	$0.00	$32.33	$30.00	$0.00	$85.36	$0.00	$0.00	$77,749.70
[illegible]	Endorsed	[illegible]	[illegible]	AL	1.320%	1.200%	07/20/2001	$107,419.52	$0.00	$0.00	$0.00	$0.00	$44.76	$30.00	$0.00	$118.16	$0.00	$0.00	$107,612.44
[illegible]	Assigned	[illegible]	[illegible]	AL	1.620%	1.500%	09/16/2002	$63,644.04	$0.00	$0.00	$500.00	$0.00	$26.68	$30.00	$0.00	$86.43	$0.00	$0.00	$64,287.15
[illegible]	Assigned	[illegible]	[illegible]	AL	1.620%	1.500%	04/30/2003	$63,922.99	$0.00	$0.00	$0.00	$0.00	$26.63	$30.00	$0.00	$86.30	$0.00	$0.00	$64,065.92
[illegible]	Endorsed	[illegible]	[illegible]	AL	1.620%	1.500%	11/21/2003	$87,696.64	$0.00	$0.00	$0.00	$0.00	$36.54	$30.00	$0.00	$118.39	$0.00	$0.00	$87,881.57
[illegible]	Assigned	[illegible]	[illegible]	AL	1.620%	1.500%	02/17/2004	$89,729.29	$0.00	$0.00	$0.00	$0.00	$29.05	$30.00	$0.00	$94.13	$0.00	$0.00	$89,882.47
[illegible]	Assigned	[illegible]	[illegible]	AL	1.620%	1.500%	03/30/2004	$93,620.10	$0.00	$0.00	$0.00	$0.00	$39.01	$30.00	$0.00	$126.39	$0.00	$0.00	$93,815.50
[illegible]	Endorsed	[illegible]	[illegible]	AL	1.620%	1.500%	05/23/2005	$144,966.52	$0.00	$0.00	$0.00	$0.00	$60.40	$25.00	$0.00	$195.70	$0.00	$0.00	$145,247.62
[illegible]	Endorsed	[illegible]	[illegible]	AL	1.620%	1.500%	11/30/2004	$84,785.75	$0.00	$0.00	$0.00	$0.00	$35.33	$30.00	$0.00	$114.46	$0.00	$0.00	$84,965.54
[illegible]	Assigned	[illegible]	[illegible]	AL	1.620%	1.500%	01/20/2005	$88,407.50	$0.00	$0.00	$0.00	$0.00	$36.84	$30.00	$0.00	$119.35	$0.00	$0.00	$88,593.69
[illegible]	Endorsed	[illegible]	[illegible]	AL	1.620%	1.500%	04/12/2006	$67,143.43	$0.00	$0.00	$0.00	$0.00	$27.96	$35.00	$0.00	$90.64	$0.00	$0.00	$67,297.05
[illegible]	Endorsed	[illegible]	[illegible]	AL	1.620%	1.500%	03/14/2007	$40,061.87	$0.00	$0.00	$0.00	$0.00	$16.69	$30.00	$0.00	$54.08	$0.00	$0.00	$40,162.64
[illegible]	Assigned	[illegible]	[illegible]	AL	1.496%	1.250%	05/05/2008	$83,939.18	$0.00	$0.00	$0.00	$0.00	$34.97	$25.00	$0.00	$104.64	$0.00	$0.00	$84,103.79
[illegible]	Assigned	[illegible]	[illegible]	AL	1.510%	1.500%	11/17/2008	$148,705.34	$0.00	$0.00	$0.00	$0.00	$61.96	$30.00	$0.00	$187.12	$0.00	$0.00	$148,964.42
[illegible]	Assigned	[illegible]	[illegible]	AL	1.870%	1.750%	07/30/2008	$132,783.36	$0.00	$0.00	$0.00	$0.00	$55.33	$35.00	$0.00	$206.92	$0.00	$0.00	$133,080.61
[illegible]	Endorsed	[illegible]	[illegible]	AL	2.760%	2.750%	03/04/2009	$365,488.00	$0.00	$0.00	$0.00	$0.00	$160.62	$35.00	$0.00	$686.62	$0.00	$0.00	$366,570.24
[illegible]	Endorsed	[illegible]	[illegible]	AZ	2.020%	1.600%	04/08/1993	$2,583.64	$0.00	$0.00	$0.00	$0.00	$1.08	$25.00	$0.00	$4.35	$0.00	$0.00	$2,614.07
[illegible]	Endorsed	[illegible]	[illegible]	AZ	1.790%	1.600%	06/10/1993	$165.39	$0.00	$0.00	$0.00	$0.00	$0.07	$25.00	$0.00	$0.25	$0.00	$0.00	$190.71
[illegible]	Assigned	[illegible]	[illegible]	AZ	1.120%	1.000%	05/31/2007	$149,773.40	$0.00	$0.00	$0.00	$0.00	$62.41	$30.00	$0.00	$139.79	$0.00	$0.00	$150,005.60
[illegible]	Assigned	[illegible]	[illegible]	AZ	1.120%	1.000%	07/30/2007	$183,813.17	$0.00	$0.00	$0.00	$0.00	$76.59	$35.00	$0.00	$171.58	$0.00	$0.00	$184,096.32
[illegible]	Endorsed	[illegible]	[illegible]	AZ	1.620%	1.500%	12/20/2007	$117,751.80	$0.00	$0.00	$0.00	$0.00	$49.06	$35.00	$0.00	$158.96	$0.00	$0.00	$117,994.82
[illegible]	Endorsed	[illegible]	[illegible]	AZ	1.120%	1.000%	10/31/2007	$121,991.26	$0.00	$0.00	$0.00	$0.00	$50.83	$30.00	$0.00	$113.66	$0.00	$0.00	$122,185.95
[illegible]	Endorsed	[illegible]	[illegible]	AZ	1.120%	1.000%	11/05/2007	$135,394.89	$0.00	$0.00	$0.00	$0.00	$56.41	$30.00	$0.00	$126.37	$0.00	$0.00	$135,607.67
[illegible]	Endorsed	[illegible]	[illegible]	AZ	1.620%	1.500%	11/30/2007	$208,670.71	$0.00	$0.00	$0.00	$0.00	$86.95	$35.00	$0.00	$281.71	$0.00	$0.00	$209,074.37
[illegible]	Endorsed	[illegible]	[illegible]	AZ	1.120%	1.000%	01/02/2008	$192,459.13	$0.00	$0.00	$0.00	$0.00	$80.19	$25.00	$0.00	$179.63	$0.00	$0.00	$192,743.95
[illegible]	Endorsed	[illegible]	[illegible]	AZ	1.870%	1.750%	04/29/2008	$102,653.60	$0.00	$0.00	$0.00	$0.00	$42.77	$35.00	$0.00	$159.97	$0.00	$0.00	$102,891.34
[illegible]	Endorsed	[illegible]	[illegible]	AR	1.120%	1.000%	11/15/2007	$4,047.37	$0.00	$0.00	$100,000.00	$0.00	$26.35	$35.00	$0.00	$59.01	$0.00	$0.00	$104,167.73
[illegible]	Endorsed	[illegible]	[illegible]	CA	1.880%	1.600%	03/05/1992	$190.68	$0.00	$0.00	$0.00	$0.00	$0.08	$25.00	$0.00	$0.30	$0.00	$0.00	$216.06
[illegible]	Endorsed	[illegible]	[illegible]	CA	1.870%	1.600%	03/31/1994	$1,477.90	$0.00	$0.00	$0.00	$0.00	$0.62	$25.00	$0.00	$2.30	$0.00	$0.00	$1,505.82
[illegible]	Endorsed	[illegible]	[illegible]	CA	1.870%	1.600%	02/18/1994	$327.62	$0.00	$0.00	$0.00	$0.00	$0.14	$30.00	$0.00	$0.51	$0.00	$0.00	$358.27
[illegible]	Endorsed	[illegible]	[illegible]	CA	1.320%	1.200%	02/09/2001	$255,446.91	$0.00	$0.00	$0.00	$0.00	$106.44	$30.00	$0.00	$280.99	$0.00	$0.00	$255,864.34
[illegible]	Endorsed	[illegible]	[illegible]	CA	1.120%	1.000%	04/02/2007	$318,312.12	$0.00	$0.00	$0.00	$0.00	$132.63	$30.00	$0.00	$297.09	$0.00	$0.00	$318,771.84
[illegible]	Endorsed	[illegible]	[illegible]	CA	1.620%	1.500%	04/03/2007	$111,566.34	$0.00	$0.00	$0.00	$0.00	$46.49	$35.00	$0.00	$150.61	$0.00	$0.00	$111,798.44
[illegible]	Endorsed	[illegible]	[illegible]	CA	2.020%	1.600%	04/29/1994	$177,011.41	$0.00	$0.00	$0.00	$0.00	$73.75	$30.00	$0.00	$297.87	$0.00	$0.00	$177,413.13
[illegible]	Endorsed	[illegible]	[illegible]	CA	1.120%	1.000%	09/06/2007	$239,360.16	$0.00	$0.00	$0.00	$0.00	$99.73	$35.00	$0.00	$223.40	$0.00	$0.00	$239,718.29
[illegible]	Endorsed	[illegible]	[illegible]	CA	2.870%	2.750%	01/20/2009	$312,369.26	$0.00	$0.00	$0.00	$0.00	$130.15	$35.00	$0.00	$747.08	$0.00	$0.00	$313,281.49
[illegible]	Endorsed	[illegible]	[illegible]	CA	1.620%	1.500%	01/30/2007	$134,213.10	$0.00	$0.00	$0.00	$0.00	$55.92	$30.00	$0.00	$181.19	$0.00	$0.00	$134,480.21
[illegible]	Endorsed	[illegible]	[illegible]	CA	1.320%	1.200%	02/06/1998	$76,985.93	$0.00	$0.00	$0.00	$0.00	$32.08	$30.00	$0.00	$84.68	$0.00	$0.00	$77,132.69

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Results do not include loans paid off in prior months.

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Month-End Trial Balance Detail

Reporting Period: **December 2011**

Product Type: **ALL**
Case Status: **ALL**
Case Sub-Status: **ALL**

Loan Skey	Case Status	FHA Case #	Borrower Last Name	Prop. State	Prev. Int. Rate	Margin	Funded Date	Prior Month Loan Balance	Current Month: Loan Setup Amount	Scheduled Disbursements	Unscheduled Disbursements	Partial Repayments	MIP/PMI	Service Fee	COP Fee	Interest	Payoffs	Writeoffs	Ending Loan Balance
[illegible]	Assigned	[illegible]	[illegible]	WY	1.620%	1.500%	03/18/2003	$102,086.83	$0.00	$0.00	$0.00	$0.00	$42.54	$30.00	$0.00	$137.82	$0.00	$0.00	$102,297.19
[illegible]	Assigned	[illegible]	[illegible]	WY	1.620%	1.500%	05/20/2003	$169,425.78	$0.00	$0.00	$0.00	$0.00	$70.59	$30.00	$0.00	$228.72	$0.00	$0.00	$169,755.09
[illegible]	Assigned	[illegible]	[illegible]	WY	1.620%	1.500%	05/29/2003	$169,592.23	$0.00	$0.00	$0.00	$0.00	$70.66	$30.00	$0.00	$228.95	$0.00	$0.00	$169,921.84
[illegible]	Assigned	[illegible]	[illegible]	WY	1.620%	1.500%	12/05/2003	$134,727.00	$0.00	$0.00	$0.00	$0.00	$56.14	$30.00	$0.00	$181.88	$0.00	$0.00	$134,995.02
[illegible]	Assigned	[illegible]	[illegible]	WY	1.620%	1.500%	03/30/2004	$151,939.61	$0.00	$0.00	$0.00	$0.00	$63.31	$30.00	$0.00	$205.12	$0.00	$0.00	$152,238.04
[illegible]	Assigned	[illegible]	[illegible]	WY	1.620%	1.500%	01/31/2005	$107,626.54	$0.00	$0.00	$0.00	$0.00	$44.84	$30.00	$0.00	$145.30	$0.00	$0.00	$107,846.68
[illegible]	Assigned	[illegible]	[illegible]	WY	1.620%	1.500%	08/13/2005	$106,711.22	$0.00	$0.00	$500.00	$0.00	$44.62	$30.00	$0.00	$144.59	$0.00	$0.00	$107,430.43
Grand Total:		**Loan Count: 12,838**						**$1,920,160,407.74**	**$0.00**	**$0.00**	**$101,026.00**	**$0.00**	**$800,205.44**	**$372,582.50**	**$0.00**	**$2,763,891.03**	**($193,247.73)**	**$0.00**	**$1,924,004,863.98**

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Results do not include loans paid off in prior months.

Figure 9-28: Month End Trial Balance Report (Excerpts)

To generate this report:

Step 1. Click on the **report link** on the left menu and the report search screen will display.

Step 2. To narrow the results of your report, you can filter by product type or reporting period:
- Select a month from **Reporting Period** dropdown.
- If necessary, select the checkbox for **Exclude Loans Paid-Off in Prior Months**.
- If necessary, limit your selection by choosing case statuses and sub-status.

Step 3. Click the **Execute PDF** or **Execute Excel** link.

The report displays the selected the names of product type, case status and case sub-statuses, and the following information: Loan Skey, Case Status, FHA Case, #Borrower Last Name, Prop. State, Prev. Int. Rate, Margin, Funded Date, Prior Month Loan Balance.

The report displays the following information for the current month:

Loan Setup Amount, Scheduled Disbursements, Unscheduled Disbursements, Partial Repayments, MIP/PMI, Service Fee, COP Fee, Interest, Payoffs, Write-offs, and Ending Loan Balance.

9.6.22 Monthly Activity Detail

This report enables authorized users to view the detailed information on monthly activities of the loans queried.

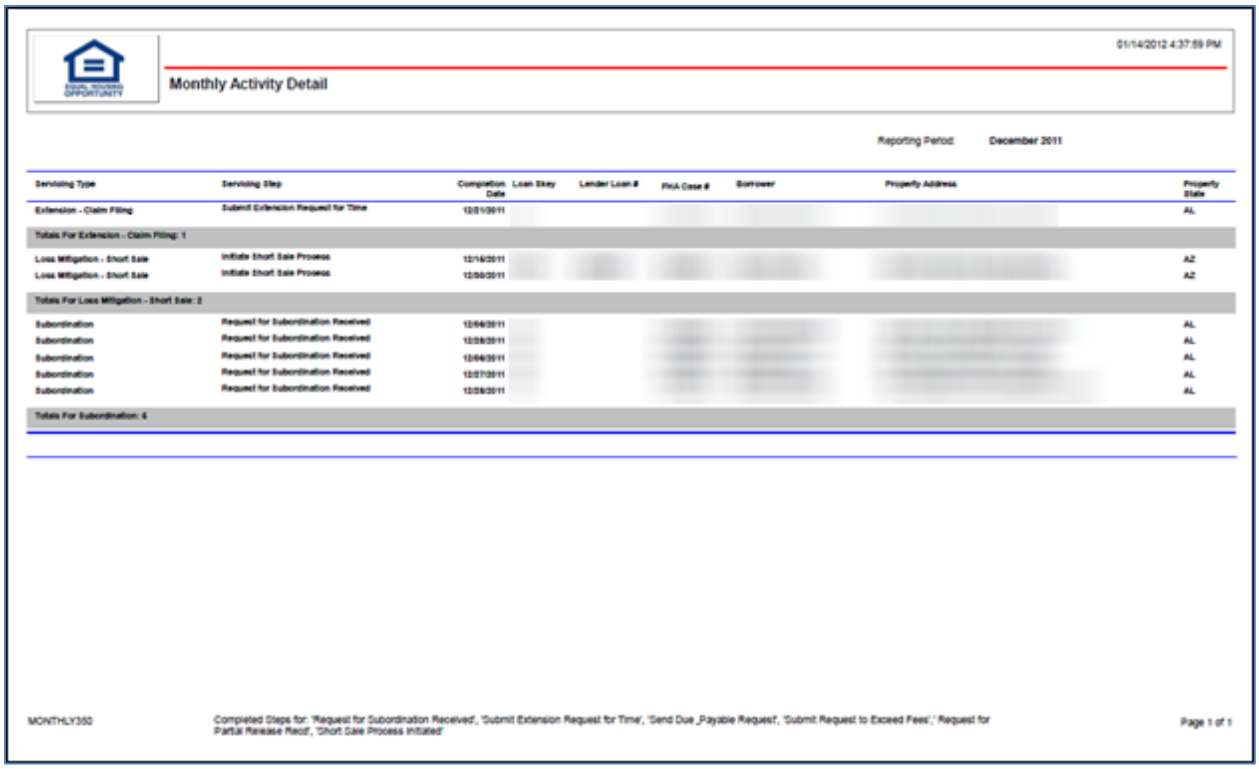


Figure 9-29: Monthly Activity Detail Report

To generate this report:

Step 1. Click on the **report link** on the left menu and the report search screen will display.

Step 2. To narrow the results of your report, you can filter by:
- Select a month as desired from the **Reporting Period** dropdown list.

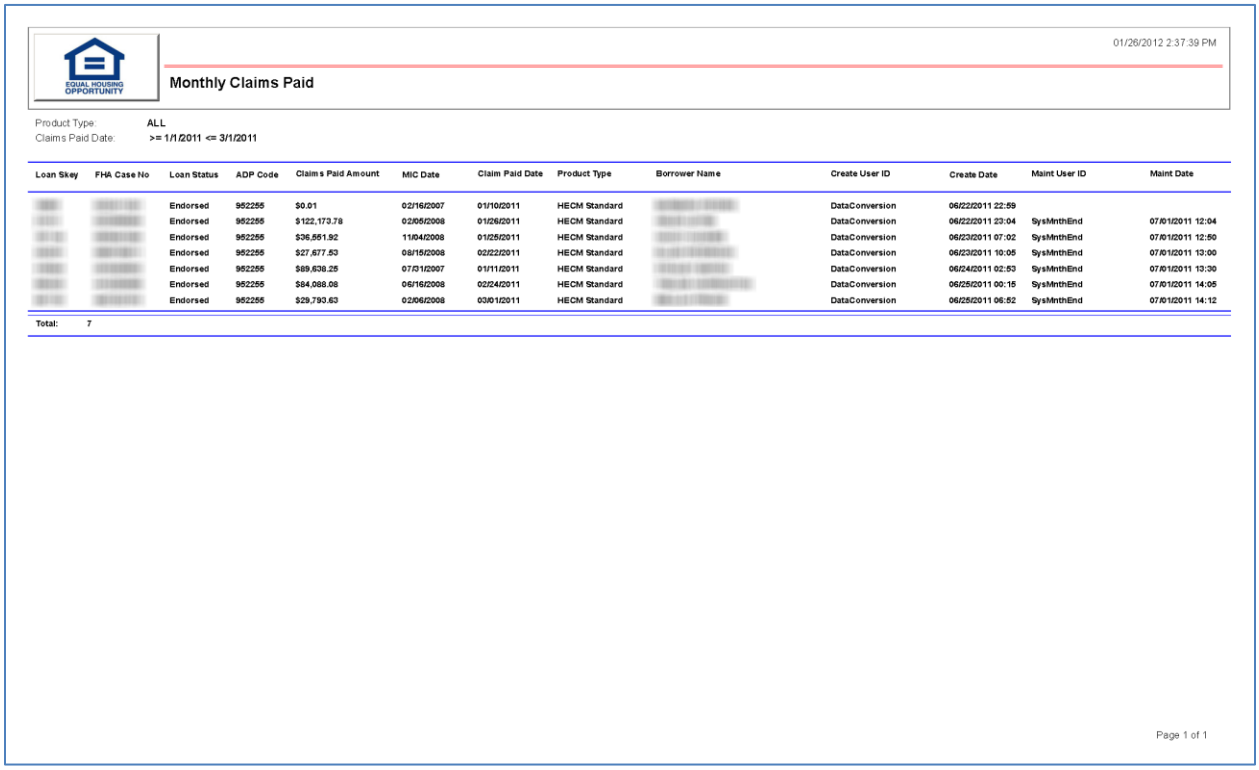
Step 3. Click the **Execute PDF** link.

For the selected criteria, this report shows the following fields:

Reporting period as selected, servicing type, servicing step, completion date, loan Skey, lender, Loan #, FHA case #, borrower, property address, and property state.

9.6.23 Monthly Claims Paid

This report provides authorized users with a list of loans on which the claims were paid in the period of Claim Paid Date defined by the user.



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Monthly Claims Paid

Product Type: ALL
Claims Paid Date: >= 1/1/2011 <= 3/1/2011

Loan Skey	FHA Case No	Loan Status	ADP Code	Claims Paid Amount	MIC Date	Claim Paid Date	Product Type	Borrower Name	Create User ID	Create Date	Maint User ID	Maint Date
		Endorsed	952255	$0.01	02/16/2007	01/10/2011	HECM Standard		DataConversion	06/22/2011 22:59		
		Endorsed	952255	$122,173.78	02/06/2008	01/26/2011	HECM Standard		DataConversion	06/22/2011 23:04	SysMnthEnd	07/01/2011 12:04
		Endorsed	952255	$36,561.92	11/04/2008	01/25/2011	HECM Standard		DataConversion	06/23/2011 07:02	SysMnthEnd	07/01/2011 12:50
		Endorsed	952255	$27,677.53	08/15/2008	02/22/2011	HECM Standard		DataConversion	06/23/2011 10:05	SysMnthEnd	07/01/2011 13:00
		Endorsed	952255	$89,638.25	07/31/2007	01/11/2011	HECM Standard		DataConversion	06/24/2011 02:53	SysMnthEnd	07/01/2011 13:30
		Endorsed	952255	$84,088.08	06/16/2008	02/24/2011	HECM Standard		DataConversion	06/25/2011 00:15	SysMnthEnd	07/01/2011 14:05
		Endorsed	952255	$29,793.63	02/06/2008	03/01/2011	HECM Standard		DataConversion	06/25/2011 06:52	SysMnthEnd	07/01/2011 14:12

Total: 7

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Figure 9-30: Monthly Claims Paid Report

To generate this report:

Step 1. Click on the **report link** on the left menu and the report search screen will display.

Step 2. To narrow the results of your report, you can filter by:
- Claim Paid Date range (required)
- Product Type (optional) to limit the selection. Without selection, all product types will be included in the report.

Step 3. Click the **Execute PDF** or **Execute Excel** link.

For the selected criteria, this report shows the following fields:

Loan Skey, FHA Case No, Loan Status, ADP Code, Claims Paid Amount, MIC Date, Claim Paid Date, Product Type, Borrower Name, Create User ID, Create Date, Maint User ID, and Maint Date.

9.6.24 Monthly Portfolio Activity

This report provides authorized users with monthly portfolio activities on the active loan inventory and the active loan balance in a fiscal year.

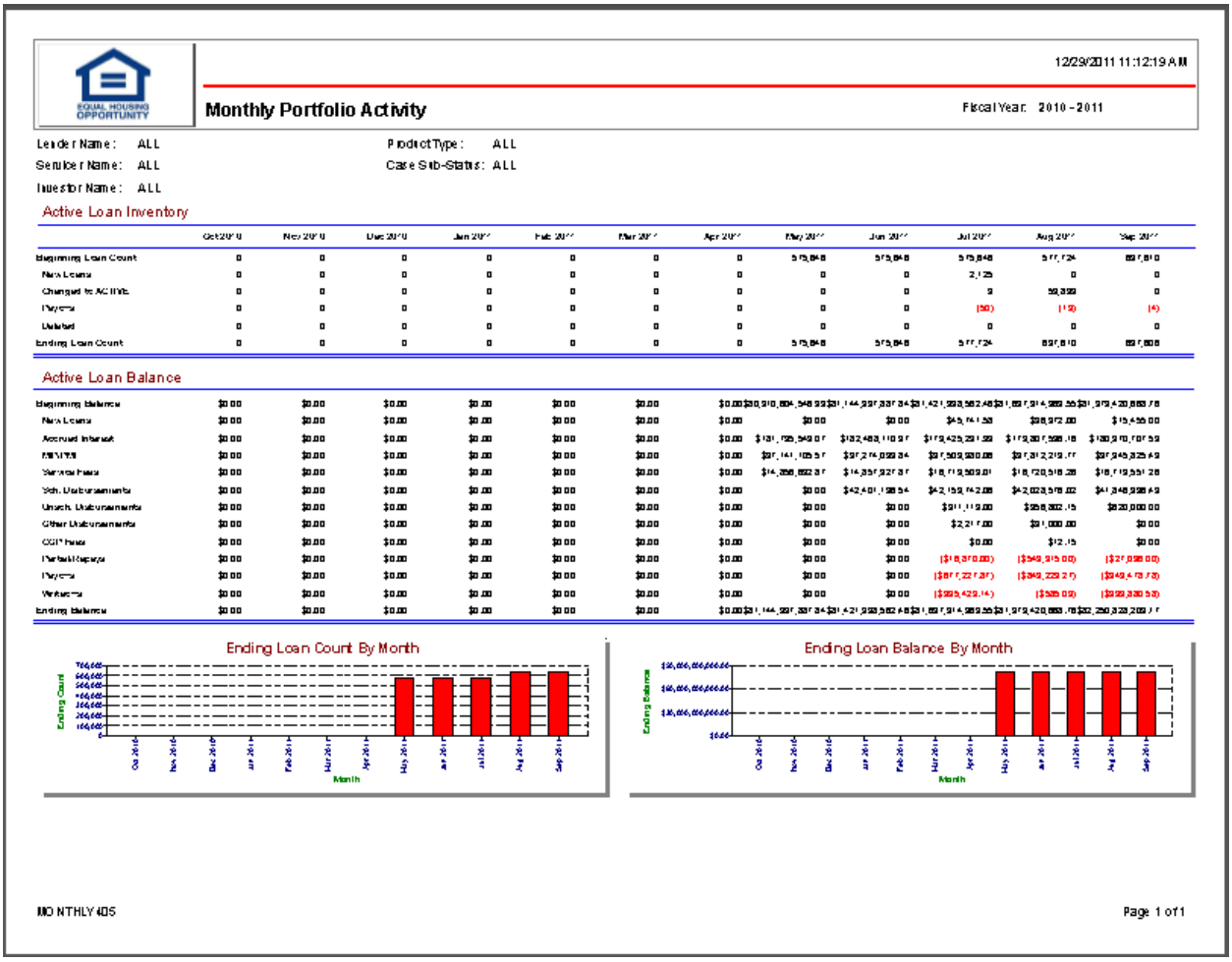

Figure 9-31: Monthly Portfolio Activity Report

To generate this report:

Step 1. Click on the **report link** on the left menu and the report search screen will display.

Step 2. To narrow the results of your report, you can filter by:
- Select a fiscal year

Step 3. To limit your report if necessary, expand the selection boxes for:
- Lender names
- Servicer names
- Investor names
- Case sub-statuses
- Product types

Step 4. Click the **Execute PDF** link.

9.7 Management and Budgetary Reports

The following Management and Budgetary reports are available:

- Monthly Cohort Summary
- Monthly Portfolio Activity
- Monthly Statistical Summary

9.7.1 Monthly Cohort Summary

The Monthly Cohort Summary Report enables authorized users to view the detailed loan count, maximum claim amount for all the cohort years, current fiscal year and the current reporting month.

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EQUAL HOUSING OPPORTUNITY

Cohort Summary Report

Reporting Period: **November 2011**

Cumulative Through 11/30/2011			Fiscal Year 10/01/2011 - 09/30/2012			Month of 11/30/2011		
Cohort Year	Loans	Max Claim Amount	Loans	Max Claim Amount	Average Per Loan	Loans	Max Claim Amount	Outstanding Balance
1990	130	$10,919,968.00	0	$0.00	$0.00	55	$4,461,500.00	$151,559.91
1991	333	$32,559,350.00	0	$0.00	$0.00	116	$11,001,850.00	$607,915.08
1992	868	$84,364,600.00	0	$0.00	$0.00	330	$32,335,175.00	$2,177,066.69
1993	1,651	$161,386,475.00	0	$0.00	$0.00	639	$61,487,625.00	$4,086,460.44
1994	2,903	$300,785,450.00	0	$0.00	$0.00	1183	$121,035,650.00	$7,113,884.01
1995	3,705	$390,098,388.00	0	$0.00	$0.00	1664	$170,947,379.00	$14,710,033.62
1996	3,289	$339,138,907.00	0	$0.00	$0.00	1405	$143,597,017.00	$12,187,060.79
1997	4,830	$507,241,941.00	0	$0.00	$0.00	1979	$204,150,495.00	$23,675,380.82
1998	7,548	$804,359,475.00	0	$0.00	$0.00	3249	$343,365,564.00	$66,802,269.49
1999	7,685	$903,458,844.00	0	$0.00	$0.00	3178	$366,034,684.00	$89,723,604.15
2000	6,564	$817,577,738.00	0	$0.00	$0.00	3128	$382,307,999.00	$110,473,968.72
2001	7,708	$1,081,191,831.00	0	$0.00	$0.00	3939	$541,575,163.00	$185,855,625.63
2002	12,909	$1,951,280,337.00	0	$0.00	$0.00	7419	$1,108,338,120.00	$431,908,197.11
2003	17,859	$2,960,538,204.00	0	$0.00	$0.00	10297	$1,704,584,143.00	$813,849,073.86
2004	37,153	$6,751,068,411.00	0	$0.00	$0.00	24705	$4,436,399,420.00	$2,289,465,501.50
2005	42,075	$8,646,157,778.00	0	$0.00	$0.00	32259	$6,589,908,375.00	$4,008,266,232.60
2006	73,915	$17,376,415,638.00	0	$0.00	$0.00	63686	$14,922,482,507.00	$9,236,846,221.13
2007	104,137	$23,820,657,453.00	0	$0.00	$0.00	95895	$21,850,186,119.00	$13,417,076,354.77
2008	109,574	$23,667,606,952.00	0	$0.00	$0.00	103303	$22,156,995,366.00	$13,957,634,107.23
2009	112,617	$29,563,916,433.00	0	$0.00	$0.00	107908	$28,168,828,354.00	$17,422,467,557.02
2010	78,259	$20,805,415,589.00	0	$0.00	$0.00	76493	$20,275,254,575.00	$12,446,863,203.21
2011	44,832	$11,314,263,746.00	0	$0.00	$0.00	44684	$11,269,955,946.00	$6,200,483,316.75
Grand Total:	680,544	$152,290,403,508.00	0	$0.00		587,514	$134,865,233,026.00	$80,742,424,594.53
TOTAL GI FUND:	602,285	$131,484,987,919.00	0	$0.00		511,021	$114,589,978,451.00	$68,295,561,391.32
TOTAL MMI FUND:	78,259	$20,805,415,589.00	0	$0.00		76,493	$20,275,254,575.00	$12,446,863,203.21

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Figure 9-32: Monthly Cohort Summary Report

To generate this report:

Step 1. Click on the **report link** on the left menu and the report search screen will display.

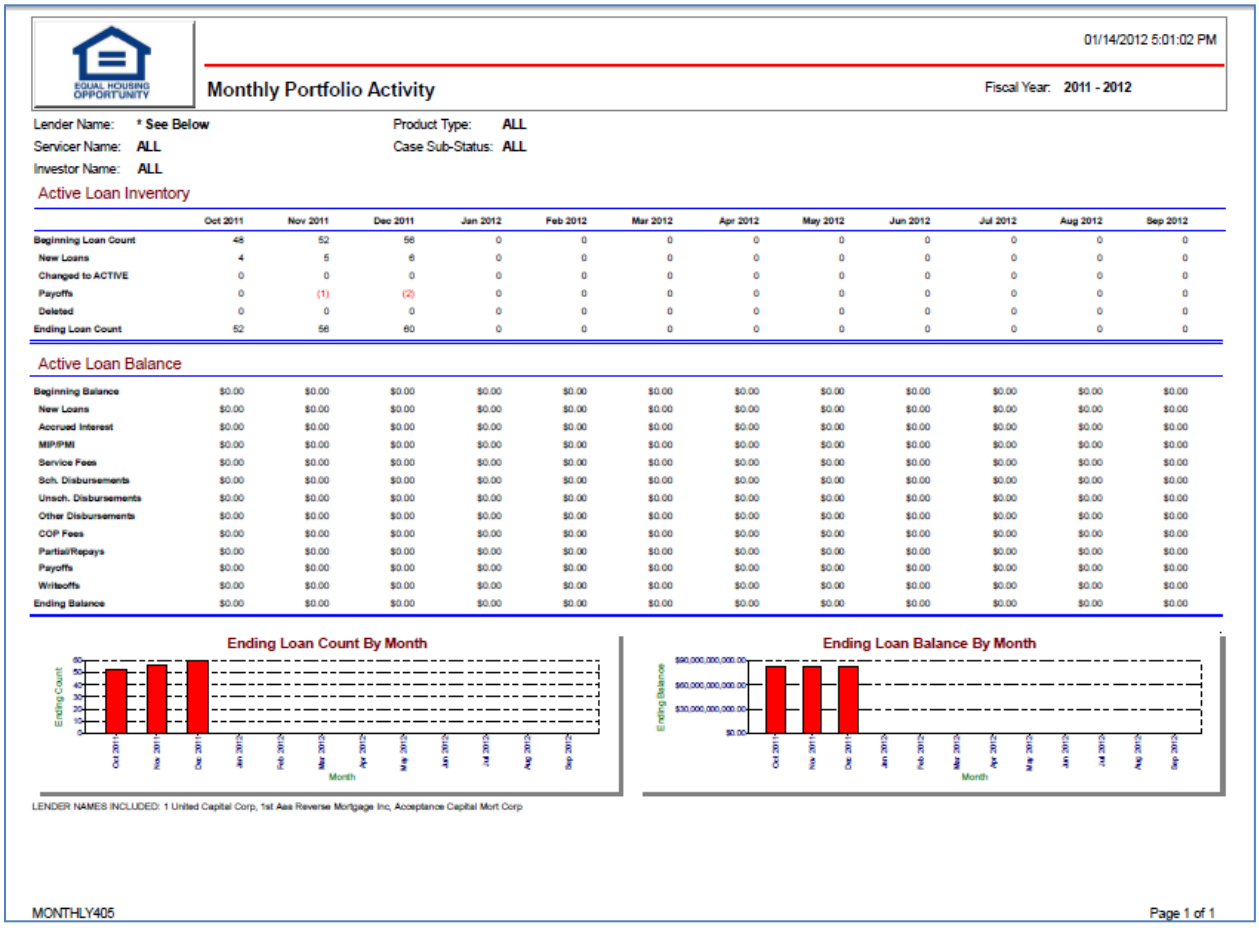
Step 2. To narrow the results of your report, you can filter by:
- Selecting a month and year from the **Reporting Period** dropdown box (the current month end is defaulted as the reporting period).

Step 3. Click the **Execute PDF** or **Execute Excel** link.

For the reporting period you selected, this report shows: The cumulative number of loans, the maximum claim amount, for each of the cohort year until the fiscal year; the number of loans, the maximum claim amount, and average per loan for the fiscal year; and the number of loans, the maximum claim amount, and outstanding balance for the current reporting month. For each of these time frames, the report totals each of these amounts and segregates by the fund code.

9.7.2 Monthly Portfolio Activity

The Monthly Portfolio Activity Report enables authorized users to view the detailed loan count and loan balance for each month for the selected fiscal year.



01/14/2012 5:01:02 PM

Monthly Portfolio Activity

Fiscal Year: 2011 - 2012

Lender Name: * See Below
Servicer Name: ALL
Investor Name: ALL
Product Type: ALL
Case Sub-Status: ALL

Active Loan Inventory

	Oct 2011	Nov 2011	Dec 2011	Jan 2012	Feb 2012	Mar 2012	Apr 2012	May 2012	Jun 2012	Jul 2012	Aug 2012	Sep 2012
Beginning Loan Count	48	52	56	0	0	0	0	0	0	0	0	0
New Loans	4	5	6	0	0	0	0	0	0	0	0	0
Changed to ACTIVE	0	0	0	0	0	0	0	0	0	0	0	0
Payoffs	0	(1)	(2)	0	0	0	0	0	0	0	0	0
Deleted	0	0	0	0	0	0	0	0	0	0	0	0
Ending Loan Count	52	56	60	0	0	0	0	0	0	0	0	0

Active Loan Balance

Beginning Balance	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
New Loans	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Accrued Interest	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
MIP/PMI	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Service Fees	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Sch. Disbursements	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Unsch. Disbursements	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Other Disbursements	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
COP Fees	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Partial/Repays	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Payoffs	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Writeoffs	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Ending Balance	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

LENDER NAMES INCLUDED: 1 United Capital Corp, 1st Aaa Reverse Mortgage Inc, Acceptance Capital Mort Corp

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Figure 9-33: Monthly Portfolio Activity Report

To generate this report:

Step 1. Click on the **report link** on the left menu and the report search screen will display.

Step 2. Select a fiscal year from the dropdown box.

Step 3. To limit your report if necessary, expand the selection boxes for:
- Lender names
- Servicer names
- Investor names
- Case sub-statuses
- Product types

Step 4. Click the **Execute PDF** link.

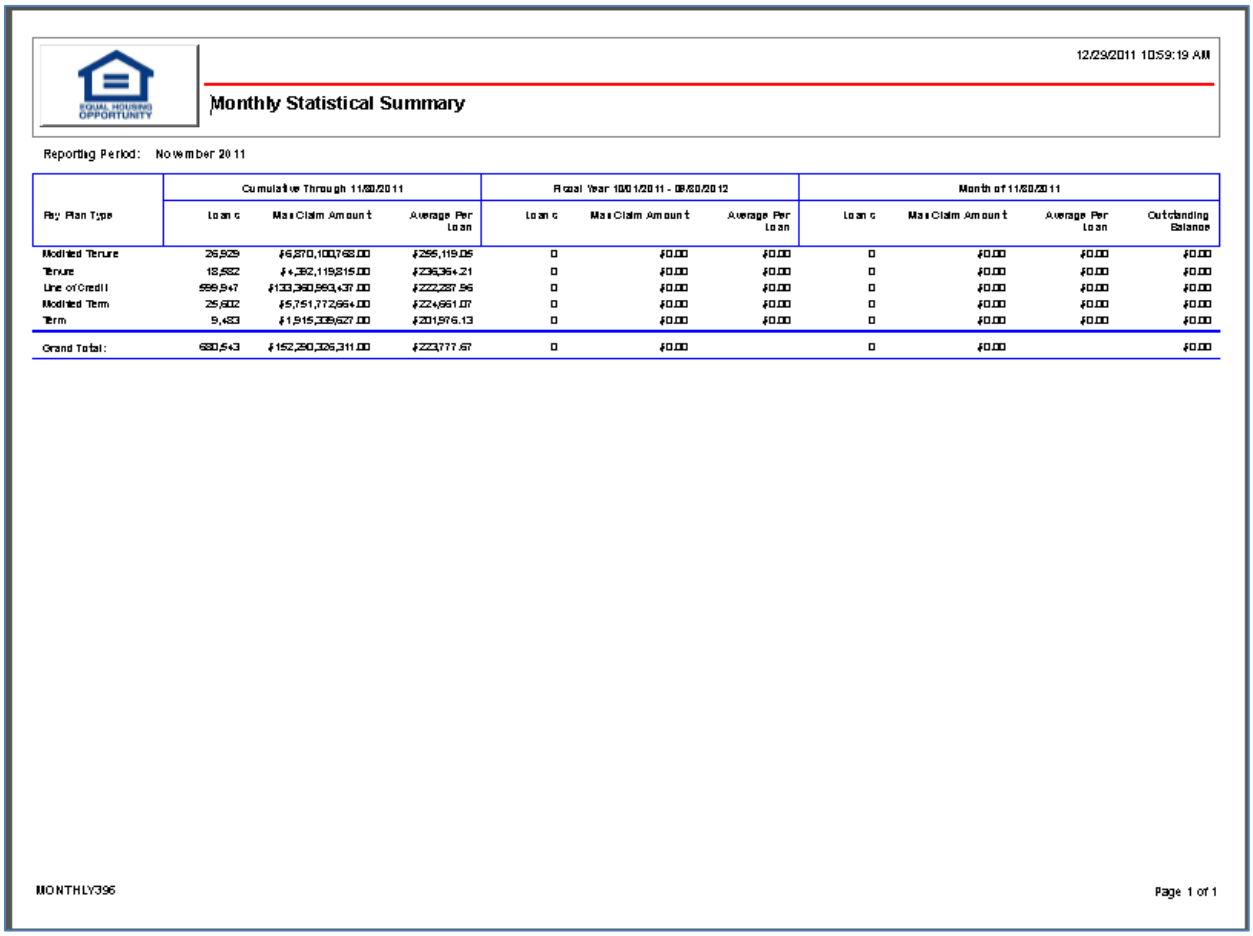
For the fiscal year you selected, the following data is displayed for each month:

- For Active Loan Inventory (counts): Beginning Loan Count, New Loans, Changes to Active, Payoffs, Deleted, and Ending Loan Count.
- For Active Loan Balance (amounts): Beginning Balance, New Loans, Accrued Interest, MIP Service Fee, Scheduled Disbursements, Unscheduled Disbursements, Other Disbursements, and COP Fees.
- Partial Repays
- Payoffs
- Write Offs
- Ending Balance

In addition, a bar chart is displayed to show the changes for each month for the loan count and loan balance.

9.7.3 Monthly Statistical Summary

The Monthly Statistical Summary Report enables authorized users to view by each pay plan the detailed loan count, maximum claim amount for the current fiscal year, the current reporting month, and the cumulative numbers up to the current fiscal year.



12/29/2011 10:59:19 AM

Monthly Statistical Summary

Reporting Period: November 2011

Pay Plan Type	Cumulative Through 11/30/2011			Fiscal Year 10/01/2011 - 09/30/2012			Month of 11/30/2011			
	Loan c	Max Claim Amount	Average Per Loan	Loan c	Max Claim Amount	Average Per Loan	Loan c	Max Claim Amount	Average Per Loan	Outstanding Balance
Modified Tenure	26,929	$6,870,100,768.00	$255,119.05	0	$0.00	$0.00	0	$0.00	$0.00	$0.00
Tenure	18,582	$4,392,119,815.00	$236,364.21	0	$0.00	$0.00	0	$0.00	$0.00	$0.00
Line of Credit	599,947	$133,360,560,437.00	$222,237.96	0	$0.00	$0.00	0	$0.00	$0.00	$0.00
Modified Term	25,602	$5,751,772,664.00	$224,651.07	0	$0.00	$0.00	0	$0.00	$0.00	$0.00
Term	9,483	$1,915,339,627.00	$201,976.13	0	$0.00	$0.00	0	$0.00	$0.00	$0.00
Grand Total:	680,543	$152,290,326,311.00	$223,777.67	0	$0.00		0	$0.00		$0.00

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Figure 9-34: Monthly Statistical Summary Report

To generate this report:

Step 1. Click on the **report link** on the left menu and the report search screen will display.

Step 2. Select the following criteria:
- Select a month and year from the **Reporting Period** dropdown box (the current month end is defaulted as the reporting period)

Step 3. Click the **Execute PDF** or **Execute Excel** link.

For the reporting period you selected, this report displays:

For each type of pay plan, the number of loans on that pay plan, the maximum claim amount, and the average per loan.

These amounts are shown based on cumulative totals through the end of the month you selected, the current fiscal year, and the month itself (also displays the outstanding loan balance). For each of these time frames, the report totals each of these amounts.

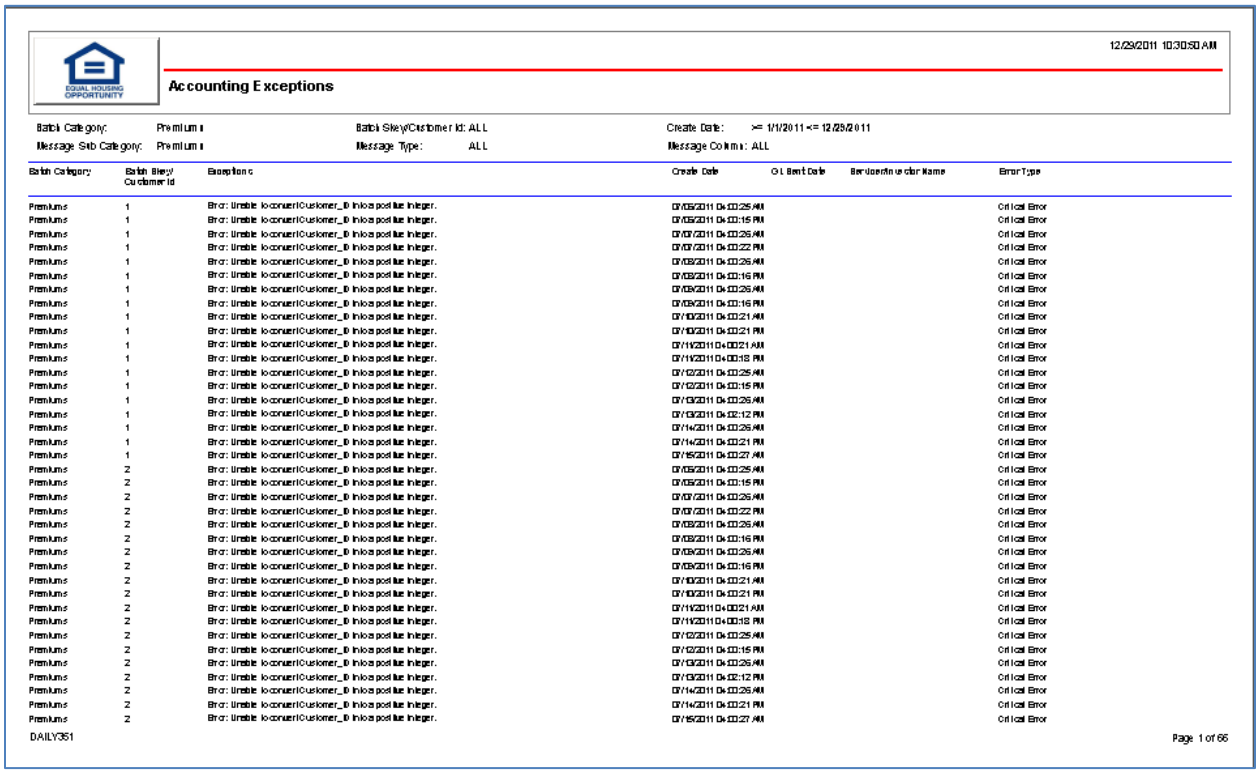
9.8 HERMIT Support

All HERMIT Support reports are based on daily data. The following reports are available:

- Accounting Exceptions
- Audit Tracking – Non Loan
- CHUMS Exception
- File Upload Exception

9.8.1 Accounting Exceptions

The Accounting Exception Report enables authorized users to generate the errors generated while processing an inbound interface file from the Accounting Module.



12/29/2011 10:30:50 AM

Accounting Exceptions

Batch Category: Premiums | Batch Skey/Customer Id: ALL | Create Date: >= 1/1/2011 <= 12/29/2011

Message Sub Category: Premiums | Message Type: ALL | Message Column: ALL

Batch Category	Batch Skey/ Customer Id	Exception	Create Date	OL Sent Date	Servicer/Investor Name	Error Type
Premiums	1	Error: Unable to convert Customer_ID into a positive integer.	01/05/2011 04:00:25 AM			Critical Error
Premiums	1	Error: Unable to convert Customer_ID into a positive integer.	01/05/2011 04:00:15 PM			Critical Error
Premiums	1	Error: Unable to convert Customer_ID into a positive integer.	01/07/2011 04:00:26 AM			Critical Error
Premiums	1	Error: Unable to convert Customer_ID into a positive integer.	01/07/2011 04:00:22 PM			Critical Error
Premiums	1	Error: Unable to convert Customer_ID into a positive integer.	01/08/2011 04:00:26 AM			Critical Error
Premiums	1	Error: Unable to convert Customer_ID into a positive integer.	01/08/2011 04:00:16 PM			Critical Error
Premiums	1	Error: Unable to convert Customer_ID into a positive integer.	01/09/2011 04:00:26 AM			Critical Error
Premiums	1	Error: Unable to convert Customer_ID into a positive integer.	01/09/2011 04:00:16 PM			Critical Error
Premiums	1	Error: Unable to convert Customer_ID into a positive integer.	01/10/2011 04:00:21 AM			Critical Error
Premiums	1	Error: Unable to convert Customer_ID into a positive integer.	01/10/2011 04:00:21 PM			Critical Error
Premiums	1	Error: Unable to convert Customer_ID into a positive integer.	01/11/2011 04:00:21 AM			Critical Error
Premiums	1	Error: Unable to convert Customer_ID into a positive integer.	01/11/2011 04:00:18 PM			Critical Error
Premiums	1	Error: Unable to convert Customer_ID into a positive integer.	01/12/2011 04:00:26 AM			Critical Error
Premiums	1	Error: Unable to convert Customer_ID into a positive integer.	01/12/2011 04:00:15 PM			Critical Error
Premiums	1	Error: Unable to convert Customer_ID into a positive integer.	01/13/2011 04:00:26 AM			Critical Error
Premiums	1	Error: Unable to convert Customer_ID into a positive integer.	01/13/2011 04:02:12 PM			Critical Error
Premiums	1	Error: Unable to convert Customer_ID into a positive integer.	01/14/2011 04:00:26 AM			Critical Error
Premiums	1	Error: Unable to convert Customer_ID into a positive integer.	01/14/2011 04:00:21 PM			Critical Error
Premiums	1	Error: Unable to convert Customer_ID into a positive integer.	01/15/2011 04:00:27 AM			Critical Error
Premiums	2	Error: Unable to convert Customer_ID into a positive integer.	01/05/2011 04:00:25 AM			Critical Error
Premiums	2	Error: Unable to convert Customer_ID into a positive integer.	01/05/2011 04:00:15 PM			Critical Error
Premiums	2	Error: Unable to convert Customer_ID into a positive integer.	01/07/2011 04:00:26 AM			Critical Error
Premiums	2	Error: Unable to convert Customer_ID into a positive integer.	01/07/2011 04:00:22 PM			Critical Error
Premiums	2	Error: Unable to convert Customer_ID into a positive integer.	01/08/2011 04:00:26 AM			Critical Error
Premiums	2	Error: Unable to convert Customer_ID into a positive integer.	01/08/2011 04:00:16 PM			Critical Error
Premiums	2	Error: Unable to convert Customer_ID into a positive integer.	01/09/2011 04:00:26 AM			Critical Error
Premiums	2	Error: Unable to convert Customer_ID into a positive integer.	01/09/2011 04:00:16 PM			Critical Error
Premiums	2	Error: Unable to convert Customer_ID into a positive integer.	01/10/2011 04:00:21 AM			Critical Error
Premiums	2	Error: Unable to convert Customer_ID into a positive integer.	01/10/2011 04:00:21 PM			Critical Error
Premiums	2	Error: Unable to convert Customer_ID into a positive integer.	01/11/2011 04:00:21 AM			Critical Error
Premiums	2	Error: Unable to convert Customer_ID into a positive integer.	01/11/2011 04:00:18 PM			Critical Error
Premiums	2	Error: Unable to convert Customer_ID into a positive integer.	01/12/2011 04:00:25 AM			Critical Error
Premiums	2	Error: Unable to convert Customer_ID into a positive integer.	01/12/2011 04:00:15 PM			Critical Error
Premiums	2	Error: Unable to convert Customer_ID into a positive integer.	01/13/2011 04:00:26 AM			Critical Error
Premiums	2	Error: Unable to convert Customer_ID into a positive integer.	01/13/2011 04:02:12 PM			Critical Error
Premiums	2	Error: Unable to convert Customer_ID into a positive integer.	01/14/2011 04:00:26 AM			Critical Error
Premiums	2	Error: Unable to convert Customer_ID into a positive integer.	01/14/2011 04:00:21 PM			Critical Error
Premiums	2	Error: Unable to convert Customer_ID into a positive integer.	01/15/2011 04:00:27 AM			Critical Error

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Figure 9-35: Accounting Exceptions Report

To generate this report:

Step 1. Click on the **report link** on the left menu and the report search screen will display.

Step 2. Select the following criteria from the Batch Category box:
- Batch Category
- Batch Skey/Customer ID
- Create Date (Date Range)

Step 3. Select the following criteria from Message Sub Category box:
- Message Sub Category
- Message Type
- Message Column

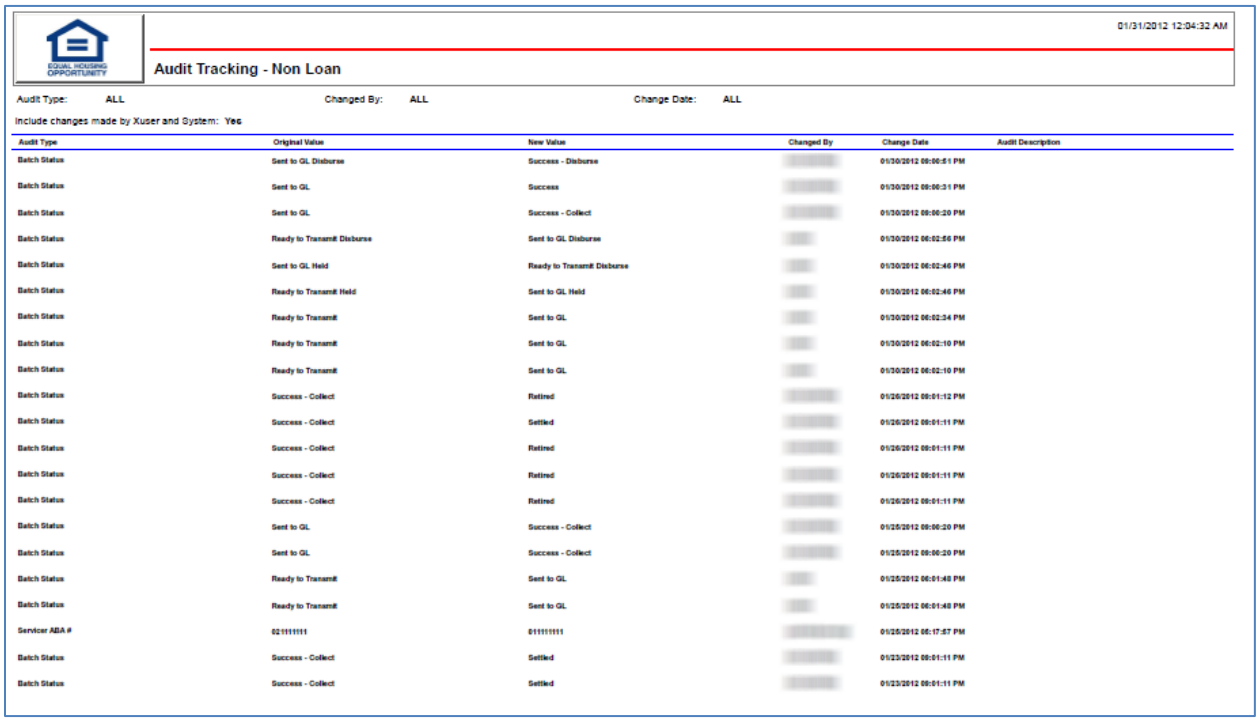
Step 4. Click the **Execute PDF** or **Execute Excel** link.

For the selected criteria, this report shows the following fields:

Batch Category, the Batch Skey/Customer ID, message type and date range, the date and time the exceptions were created, the date and time they were sent to the GL, the servicer/investor name, and the error type.

9.8.2 Audit Tracking – Non Loan

The Audit Tracking – Non Loan Report enables authorized users to generate the report on updates not associated with the loan. The system inclusion covers the updates due to batch jobs.



01/31/2012 12:04:32 AM

Audit Tracking - Non Loan

Audit Type: ALL Changed By: ALL Change Date: ALL

Include changes made by Xuser and System: Yes

Audit Type	Original Value	New Value	Changed By	Change Date	Audit Description
Batch Status	Sent to GL Disburse	Success - Disburse		01/30/2012 09:00:51 PM	
Batch Status	Sent to GL	Success		01/30/2012 09:00:31 PM	
Batch Status	Sent to GL	Success - Collect		01/30/2012 09:00:20 PM	
Batch Status	Ready to Transmit Disburse	Sent to GL Disburse		01/30/2012 06:02:56 PM	
Batch Status	Sent to GL Held	Ready to Transmit Disburse		01/30/2012 06:02:46 PM	
Batch Status	Ready to Transmit Held	Sent to GL Held		01/30/2012 06:02:46 PM	
Batch Status	Ready to Transmit	Sent to GL		01/30/2012 06:02:34 PM	
Batch Status	Ready to Transmit	Sent to GL		01/30/2012 06:02:10 PM	
Batch Status	Ready to Transmit	Sent to GL		01/30/2012 06:02:10 PM	
Batch Status	Success - Collect	Retired		01/26/2012 09:01:12 PM	
Batch Status	Success - Collect	Settled		01/26/2012 09:01:11 PM	
Batch Status	Success - Collect	Retired		01/26/2012 09:01:11 PM	
Batch Status	Success - Collect	Retired		01/26/2012 09:01:11 PM	
Batch Status	Success - Collect	Retired		01/26/2012 09:01:11 PM	
Batch Status	Sent to GL	Success - Collect		01/25/2012 09:00:20 PM	
Batch Status	Sent to GL	Success - Collect		01/25/2012 09:00:20 PM	
Batch Status	Ready to Transmit	Sent to GL		01/25/2012 06:01:48 PM	
Batch Status	Ready to Transmit	Sent to GL		01/25/2012 06:01:48 PM	
Servicer ABA #	021111111	011111111		01/25/2012 06:17:57 PM	
Batch Status	Success - Collect	Settled		01/23/2012 09:01:11 PM	
Batch Status	Success - Collect	Settled		01/23/2012 09:01:11 PM	

Figure 9-36: Audit Tracking – Non Loan Report

To generate this report:

Step 1. Click on the **report link** on the left menu and the report search screen will display.

Step 2. Select the following criteria:

Step 3. From the **Changed By** dropdown box, select a name. (To see activity by all users, leave this field blank).

Step 4. In the **Change Dates** fields, select start and end dates (or to see all activity unconstrained by date, leave these fields blank). The range cannot exceed 30 days.

Step 5. For the Include Changes Made by the System checkbox, uncheck the checkbox if you want to exclude system changes from the report.

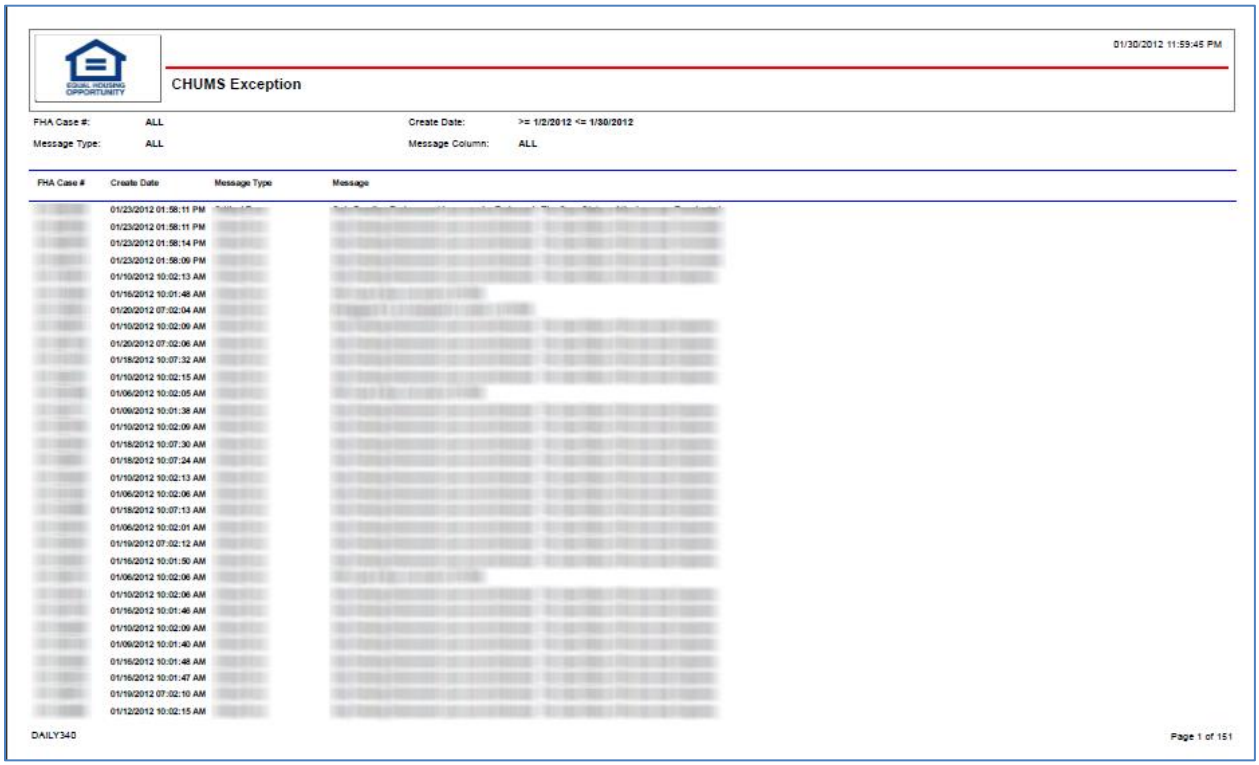
Step 6. Click the **Execute PDF** or **Execute Excel** link.

For the selected criteria, this report shows the following fields:

Changes made by the system and/or users during the dates you selected, the type of audit, the new and old value, the entity making the change, and the date and time the change occurred.

9.8.3 CHUMS Exception

The CHUMS Exception Report enables authorized users to generate the errors displayed during the processing of the CHUMS inbound file.


01/30/2012 11:59:45 PM

CHUMS Exception

FHA Case #: ALL
Create Date: >= 1/2/2012 <= 1/30/2012
Message Type: ALL
Message Column: ALL

FHA Case #	Create Date	Message Type	Message
[illegible]	01/23/2012 01:58:11 PM	[illegible]	[illegible]
[illegible]	01/23/2012 01:58:11 PM	[illegible]	[illegible]
[illegible]	01/23/2012 01:58:14 PM	[illegible]	[illegible]
[illegible]	01/23/2012 01:58:09 PM	[illegible]	[illegible]
[illegible]	01/10/2012 10:02:13 AM	[illegible]	[illegible]
[illegible]	01/16/2012 10:01:48 AM	[illegible]	[illegible]
[illegible]	01/20/2012 07:02:04 AM	[illegible]	[illegible]
[illegible]	01/10/2012 10:02:09 AM	[illegible]	[illegible]
[illegible]	01/20/2012 07:02:06 AM	[illegible]	[illegible]
[illegible]	01/18/2012 10:07:32 AM	[illegible]	[illegible]
[illegible]	01/10/2012 10:02:15 AM	[illegible]	[illegible]
[illegible]	01/06/2012 10:02:05 AM	[illegible]	[illegible]
[illegible]	01/09/2012 10:01:38 AM	[illegible]	[illegible]
[illegible]	01/10/2012 10:02:09 AM	[illegible]	[illegible]
[illegible]	01/18/2012 10:07:30 AM	[illegible]	[illegible]
[illegible]	01/18/2012 10:07:24 AM	[illegible]	[illegible]
[illegible]	01/10/2012 10:02:13 AM	[illegible]	[illegible]
[illegible]	01/06/2012 10:02:06 AM	[illegible]	[illegible]
[illegible]	01/18/2012 10:07:13 AM	[illegible]	[illegible]
[illegible]	01/06/2012 10:02:01 AM	[illegible]	[illegible]
[illegible]	01/19/2012 07:02:12 AM	[illegible]	[illegible]
[illegible]	01/16/2012 10:01:50 AM	[illegible]	[illegible]
[illegible]	01/06/2012 10:02:06 AM	[illegible]	[illegible]
[illegible]	01/10/2012 10:02:06 AM	[illegible]	[illegible]
[illegible]	01/16/2012 10:01:46 AM	[illegible]	[illegible]
[illegible]	01/10/2012 10:02:09 AM	[illegible]	[illegible]
[illegible]	01/09/2012 10:01:40 AM	[illegible]	[illegible]
[illegible]	01/16/2012 10:01:48 AM	[illegible]	[illegible]
[illegible]	01/16/2012 10:01:47 AM	[illegible]	[illegible]
[illegible]	01/19/2012 07:02:10 AM	[illegible]	[illegible]
[illegible]	01/12/2012 10:02:15 AM	[illegible]	[illegible]

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Figure 9-37: CHUMS Exception Report

To generate this report:

Step 1. Click on the **report link** on the left menu and the report search screen will display.

Step 2. Select the following criteria:

Step 3. The Create Date field is automatically populated by today's date and the previous day's date. (You can change this if necessary). The range cannot exceed 90 days.

Step 4. To restrict your report, you may also enter
- An FHA case #:
- Message type (Critical error or general warning)
- The text of an error message (the message column)

Step 5. Click the Execute PDF or Execute Excel link.

For the selected criteria, this report displays the following fields for the date the report was created:

All errors generated while processing the CHUMS file. The FHA case number, the date and time the error occurred, and the message type are shown.

9.8.4 File Upload Exception

The File Upload Exception Report enables authorized users to generate the errors displayed during the batch upload for the following B2G files:

- Loan Setup
- Servicer Transfer
- Transactions

01/31/2012 12:02:40 AM

File Upload Exception

FHA Case #: ALL
Transaction: ALL
Error: ALL

Request Date: >= 11/6/2011 <= 1/29/2012

FHA Case #	File Name	User Id	Transaction	Error Type	Error	Request Date
	TransactionsImport - All termination.txt		File Upload - Transactions	General Warning	Processing this Loan Transaction will change the Case Status to Terminated	12/09/2011 01:32:50 PM
	TransactionsImport - All termination.txt		File Upload - Transactions	General Warning	Processing this Loan Transaction will change the Case Status to Terminated	12/09/2011 01:32:50 PM
	TransactionsImport - All termination.txt		File Upload - Transactions	General Warning	Processing this Loan Transaction will change the Case Status to Terminated	12/09/2011 01:32:50 PM
	TransactionsImport - All termination.txt		File Upload - Transactions	Critical Error	Transaction appears to be a full payoff as of the prior month-end	12/09/2011 01:32:50 PM
	TransactionsImport - All termination.txt		File Upload - Transactions	General Warning	Processing this Loan Transaction will change the Case Status to Terminated	12/09/2011 01:32:50 PM
	TransactionsImport - All termination.txt		File Upload - Transactions	General Warning	Processing this Loan Transaction will change the Case Status to Terminated	12/09/2011 01:32:50 PM
	TransactionsImport - All termination.txt		File Upload - Transactions	General Warning	Processing this Loan Transaction will change the Case Status to Terminated	12/09/2011 01:32:50 PM
	TransactionsImport - All termination.txt		File Upload - Transactions	General Warning	Processing this Loan Transaction will change the Case Status to Terminated	12/09/2011 01:32:50 PM
	TransactionsImport - All termination.txt		File Upload - Transactions	Critical Error	Transaction appears to be a full payoff as of the prior month-end	12/09/2011 01:32:50 PM
	TransactionsImport - All termination.txt		File Upload - Transactions	General Warning	Processing this Loan Transaction will change the Case Status to Terminated	12/09/2011 01:32:50 PM
	TransactionsImport - All termination.txt		File Upload - Transactions	General Warning	Processing this Loan Transaction will change the Case Status to Terminated	12/09/2011 01:32:50 PM
	TransactionsImport - All termination.txt		File Upload - Transactions	General Warning	Processing this Loan Transaction will change the Case Status to Terminated	12/09/2011 01:32:50 PM
	LoanSetupImportBPS.txt		File Upload - Loan Setup	Critical Error	Basis Points must be >= 36 and <= 150	12/27/2011 01:46:36 PM
	LoanSetupImport.txt		File Upload - Loan Setup	Critical Error	FHA Case # is invalid	12/29/2011 02:32:54 PM
	LoanSetupImport.txt		File Upload - Loan Setup	Critical Error	Interest Rate is an invalid data type	12/29/2011 02:32:54 PM
	LoanSetupImport.txt		File Upload - Loan Setup	Critical Error	Interest Rate at Closing must be > 0.000% and < 20.000%	12/29/2011 02:32:54 PM
	LoanSetupImport.txt		File Upload - Loan Setup	Critical Error	Interest Rate is an invalid data type	12/29/2011 02:32:54 PM
	LoanSetupImport.txt		File Upload - Loan Setup	Critical Error	Exp. Interest Rate must be >= 3.000% and <= 18.875%	12/29/2011 02:32:54 PM
	LoanSetupImport.txt		File Upload - Loan Setup	Critical Error	Rate Type is required	12/29/2011 02:32:54 PM
	LoanSetupImport.txt		File Upload - Loan Setup	Critical Error	Index Type is invalid. Only 100, 110, 200, 230, or 240 are allowed.	12/29/2011 02:32:54 PM
	LoanSetupImport.txt		File Upload - Loan Setup	Critical Error	Closing Date is required	12/29/2011 02:32:54 PM
	LoanSetupImport.txt		File Upload - Loan Setup	Critical Error	IMIP Paid By Borrower is required and must be >=$0.00	12/29/2011 02:32:54 PM

Figure 9-38: File Upload Exception Report

To generate this report:

Step 1. Click on the **report link** on the left menu and the report search screen will display.

Step 2. Select the following criteria:
- At a minimum, enter either **FHA Case #** or a **Request Date** range. The range cannot exceed 90 days.

Step 3. To further narrow the results of your report, you may also select a transaction and an error code.

Step 4. Click the **Execute PDF** or **Execute Excel** link.

For the selected criteria, this report shows the following fields:

For FHA Case, request date range, transaction and error, the file names, user IDs, error types, text of the error messages, and the request date and time for each upload exception.