

DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

PROGRAM OFFICE SALARIES AND EXPENSES

HOUSING

The Office of Housing oversees the Federal Housing Administration (FHA) and administers a number of other discretionary activities including: the Project-Based Section 8 program that provides subsidized rental assistance to over 1.2 million low and very low income families; the Housing for the Elderly and Housing for Persons with Disabilities programs that support the development and operation of affordable supportive housing; and the Housing Counseling Assistance program that provided services to over 1.9 million households in fiscal year 2011.

Through the financial structure of FHA, the Office of Housing provides mortgage loan guarantees that finance critical housing and community development investments contributing to the health and well-being of families and urban areas across the Nation. The banking and credit crisis, distress in many housing markets, and the increase in homeowners facing foreclosure due to subprime lending and the economic recession has continually increased the demand for FHA assistance over the past several years and dramatically increased the size of FHA's portfolio.

The Office of the Assistant Secretary – 12.0 FTE, no change from the fiscal year 2012 estimated level.

The Office of Single Family Housing – 913.0 FTE

HUD's Single Family programs include FHA mortgage insurance on loans to purchase new or existing homes, condominiums, manufactured housing, houses needing rehabilitation, and for reverse equity mortgages to elderly homeowners. The collapse of the subprime housing market has significantly increased demand for these products. During fiscal year 2011, FHA endorsed 1.2 million single-family forward (non-HECM) mortgages totaling \$218 billion. FHA's share of mortgage originations has been at an all-time high over the last few years, increasing from 3 percent in fiscal years 2005 and 2006 to a high of nearly 29 percent in the fourth quarter of fiscal year 2008. FHA's fiscal year 2011 share of mortgage originations was approximately 17 percent. FHA's market share is higher among home purchase loans than among refinance loans. Its purchase-loan share peaked at 47 percent in the third quarter of fiscal year 2010 and remains near 30 percent today.

FHA Mortgage Insurance Programs:

Headquarters staff performs the following functions to administer FHA Mortgage Insurance Programs: develops and updates policy related to all aspects of implementing the program; implementation of policy and procedures related to implementing FHA

Program Office Salaries and Expenses-Office of Housing

programs; ensures that adequate funding is provided to the field for necessary contract services required to implement the program; provides technical support and assistance to field staff; reviews regulatory waiver requests.

Field staff performs the following functions to administer FHA Mortgage Insurance Programs: provides oversight of contractors that process case-level endorsement for mortgage insurance; reviews underwriting and mortgage credit analyses of pre-endorsement files for individual test-phase lenders; provides oversight of contract field appraisers that conduct site reviews; monitors appraisers for compliance with FHA requirements; participates in marketing and outreach of FHA programs; trains FHA lenders; provides technical assistance to lenders for facilitation of loan endorsements; provides oversight of condominium approval process.

FHA Mortgage Insurance Programs:

Headquarters staff for Lender Activities and Program Compliance develops and updates policy related to all aspects of monitoring the program and approval into the program; provides approval and oversight of FHA approved lenders; ensures that adequate funding is provided to the field for necessary contract services required to implement the program; and provides technical support and assistance to field staff.

Field staff performs the following functions to monitor FHA approved lenders: Monitors originating lenders and servicing lenders for FHA requirement compliance; oversees and coordinates audit response for lender related activities; provides referrals to the Mortgagee Review Board (MRB) for lenders with serious violations.

Asset Management:

The Asset Management Staff at Headquarters performs the following functions to administer the HUD asset management programs: Develops and updates policy related to all aspects of implementing and monitoring the program; ensures that adequate funding is provided to the field for necessary contract services required to implement the program; provides oversight of regulatory compliance of FHA loss mitigation requirements for lenders that have been approved to participate in single family FHA mortgage insurance programs; provides technical support and assistance to field staff.

Field staff performs the following functions to implement HUD asset management programs: Provides contract requirement development and oversight of Field Service Managing and Asset Managing contractors that perform property preservation and sales for the HUD-held real estate owned inventory.

Office of Housing Counseling - 70 FTE

Housing counseling assistance dates to the Housing and Urban Development Act of 1974. An initiative of the Nixon Administration, the program was developed at a time of severe disinvestment in housing, unaffordable interest rates, high unemployment and irresponsible lending practices (primarily redlining). Over time, the program has evolved in breadth but also in complexity. Today,

Program Office Salaries and Expenses-Office of Housing

HUD approves, monitors and supports counseling organizations and tracks their output. Recent initiatives have extended the number and location of HUD-approved housing counseling organizations and reduced the amount of time and complexity of the process to award HUD housing counseling grants.

Fiscal year 2012 will be the first year of operation for the Office of Housing Counseling, and we expect that significant program changes will be introduced.

Planning for the new Office of Housing Counseling is underway. A reorganization plan will be sent to Congress in January 2012. The plan will reflect major staffing changes to the program. Instead of 118 full time equivalent staff in the Program Support Division working on various aspects of the housing counseling program along with other responsibilities, we will be creating a new Office with 70 staff (including a new position of Deputy Assistant Secretary) who are exclusively devoted to the Housing Counseling program. With Congressional approval, we would like to implement the reorganization plan in Fiscal 2012, so that the funding from the Fiscal 2013 appropriation can be devoted to training the Office's staff and building the capacity of housing counseling organizations while maintaining direct service to families.

In its first year, the Office of Housing Counseling will ensure that the existing network of housing counseling services continues while HUD lays the groundwork for major change and improvement. This request will continue to support the delivery of a wide variety of housing counseling services to potential homebuyers, homeowners, low- to moderate-income renters, and the homeless. Counselors provide information to help households improve their housing conditions and choices, avoid homelessness or foreclosure, and understand the responsibilities of tenancy and homeownership. In fiscal year 2011, HUD-approved counseling agencies provided housing counseling services to approximately 1.9 million households, using both HUD and non-HUD funding. The funding request will permit us to continue to reach a similar number of households while undertaking the changes described above.

The description of work will be changing from current practice as we transition housing counseling functions from the Office of Program Support in the Division of Single Family Housing to the new Office of Housing Counseling. The reorganization plan will be submitted to Congress January 2012 and we will be reporting regularly on its progress. The plan includes a change in staff job descriptions so that all Office of Housing Counseling staff are fully dedicated to the housing counseling programs. After Congressional authorization of the plan, the reorganization will be implemented at HUD. The descriptions of work for staff are being finalized and will follow the broad outlines below, but the details of implementation will depend upon input from external stakeholders as well as internal HR, labor, budget, legal and other issues still to be determined.

Headquarters staff will oversee the entire Office of Housing Counseling (OHC), including Policy Development, Outreach and Capacity Building, and Oversight and Accountability functions. These headquarters staff will manage and direct the work of the Office and coordinate administrative and reporting functions for OHC, and provide leadership around OHC program development implementation and evaluation. Headquarters staff will also lead the Office of Policy Development, including the development of standards, rulemaking, policy development and publication, systems oversight and program evaluation and improvement.

Program Office Salaries and Expenses-Office of Housing

Headquarters staff may support OHC's work to meet counseling outreach and oversight needs in the Washington, D.C. area. Headquarters staff may oversee the procurement of contractors to assist with technical aspects of the program such as visibility, marketing and information technology.

Field staff will lead the Office of Outreach and Capacity Building, and the Office of Oversight and Accountability. Field staff will develop training and capacity building activities for new and existing counseling agencies; assess the need and demand for counseling services and identify gaps in meeting the need; conduct outreach and awareness initiatives; develop materials for counseling agencies, consumers and other stakeholders; and implement and evaluation standards to certify and evaluate housing counselors, counseling agencies, risk analyses, and oversight, monitoring and accountability functions.

The Office of Multifamily Housing – 1,597.9 FTE, 14.8 FTE above to the fiscal year 2012 estimated level.

HUD's Multifamily programs provide FHA mortgage insurance to HUD-approved lenders to facilitate the construction, substantial rehabilitation, purchase and refinancing of multifamily housing projects. FY 2011 Multifamily Housing insured a record \$12.4 billion in new loans for multifamily properties. This not only bolstered the supply of much-needed rental housing, but also helped many multifamily owners refinance into more affordable loans.

Headquarters staff performs the following functions to administer FHA Mortgage Insurance Programs: develops and updates policy related to all aspects of implementing the program; provides oversight of FHA approved lenders; provides oversight and monitoring of field staff implementation of policy and procedures related to implementing FHA programs; conducts training for FHA lenders and field staff; ensures that adequate funding is provided to the field for contract services such as inspections and other review functions required to implement the program; provides technical support and assistance to field staff; manages the operation of a National Loan Committee; reviews regulatory waiver requests.

Field staff perform the following functions to administer FHA Mortgage Insurance Programs: process applications for mortgage insurance; review plans and specifications and cost estimates; conduct site reviews; perform mortgage credit analyses; participate in marketing and outreach of FHA programs; train FHA lenders; facilitate loan endorsements; process requisitions for release of mortgage proceeds; ensure compliance with Davis-Bacon Wage Rate requirements; conduct cost certification reviews; remit application and inspection fees to headquarters.

Asset Management Staff:

Headquarters staff performs the following functions to administer the FHA multifamily programs: develops policy related to all aspects of implementing asset management including handbooks, notices, guides, regulations, etc.; provide oversight and monitoring of field staff implementation of policy and procedures related to sponsor and owner obligations and responsibilities; monitor field achievement of goals and targets; ensures compliance with HUD business agreements with respect to financial and

Program Office Salaries and Expenses-Office of Housing

physical requirements; oversight and monitoring of all Use Agreements; oversight and monitoring of the Previous Participation requirements, reviewing Field recommendations on transactions such as prepayment requests, transfer of physical assets, review all regulatory waiver requests, Partial Payments Claims and mortgage modifications and the disposition of assets; respond to correspondence, audits, and responds to other requests for information; review, conducts training for field and Headquarter staff as well as our industry partners; draft budget requests and supporting documents.

Field Staff performs the following functions to administer the FHA multifamily programs: process Previous Participation requests, process transactions such as prepayment requests, transfer of physical assets, all regulatory waivers, Partial Payments of Claims and mortgage modifications and the disposition of assets; respond to correspondence, audits, and responds to other requests for information; conducts site visits, handle tenant complaints and issues; conduct training and outreach sessions to our industry partners; and responsibility to provide data to reporting systems.

Section 202 Housing for the Elderly and Section 811 Housing for Persons with Disabilities:

The Section 202 Housing for the Elderly program helps non-profit organizations, own and operate, affordable housing with supportive services for very low-income elderly persons. With the Section 202 program, vulnerable elderly persons are more likely to have the affordable housing they need to effectively access community-based support and services to live independently and age in place, thereby avoiding more expensive institutional settings or at-risk settings such as homelessness.

Section 811 Housing for Persons with Disabilities provides supportive housing for adults with serious and long-term disabilities, including physical or developmental disabilities as well as mental illness. Participants must have very low incomes to be eligible for traditional Section 811 housing: at or below 50 percent of median income. Most residents fall far below that threshold. In fiscal year 2010, Section 811 supported approximately 30,000 households. The new Project Rental Assistance program is only available to residents with extremely low-incomes, at or below 30 percent of median income.

Program Development Staff:

Headquarters Staff performs the following functions to administer the Section 811 program: develops policy related to all aspects of implementing the program, including handbooks, notices, guides, regulations, etc.; provide oversight and monitoring of field staff implementation of policy and procedures related to sponsor and owner obligations and responsibilities; monitor field achievement of goals and targets regarding development of new units and the number of service coordinators hired and maintained, review and process requests for amending and or extending previously funded projects/grants; draft Notices of Funding Availability announcing the availability of funds; ensures availability of funding for all funding commitments; review applications submitted for funding under the PRAD NOFA; respond to correspondence, audits, and other requests for information; review and approve field office's recommendations for selection of new projects/grants; conducts training for field and headquarter staff as well as our industry partners; draft budget requests and supporting documents.

Program Office Salaries and Expenses-Office of Housing

Field Staff perform the following functions to administer the Section 811 Program: process and recommend approval of applications; plans and specifications and cost estimates; conduct site reviews; participate in marketing and outreach of the Section 811 programs; train sponsors; process requisitions for release of funding; ensure compliance with Davis-Bacon Wage Rate requirements; conduct cost certification reviews and monitor the completion of development of the projects.

Asset Management Staff:

Headquarters staff perform the following functions to administer both the Section 202 and 811 programs: develops policy related to all aspects of implementing asset management including handbooks, notices, guides, regulations, etc.; provide oversight and monitoring of field staff implementation of policy and procedures related to sponsor and owner obligations and responsibilities; monitor field achievement of goals and targets; ensures compliance with HUD business agreements with respect to financial and physical requirements; oversight and monitoring of all Use Agreements; oversight and monitoring of the Previous Participation requirements, release of reserves, property management and financial statement reviews, reviewing Field recommended transactions such as prepayment requests, transfer of physical assets, all regulatory waivers, Forbearance Agreements and the disposition of assets; respond to correspondence, audits, and responds to other requests for information; review, conducts training for field and Headquarter staff as well as our industry partners; draft budget requests and supporting documents.

Field staff perform the following functions to administer both the Section 202 and 811 programs: process Previous Participation requests, process transactions such as prepayment requests, transfer of physical assets, all regulatory waivers, forbearance agreements and the disposition of assets; ensures compliance with HUD business agreements with respect to financial and physical requirements; respond to correspondence, audits, and responds to other requests for information; conducts site visits, handle tenant complaints and issues; conduct training and outreach sessions to our industry partners; and responsibility to provide data to reporting systems.

Rental Assistance Programs (Project Based Section 8, Rent Supplemental, RAP, PRAC, SPRACs, PRAD, PACs)

These rental assistance programs, unlike the Tenant-Based Rental Assistance program, provide rental assistance on behalf of eligible tenants residing in specific multifamily rental developments. These households are primarily seniors, families with children, and persons with disabilities. Project-based rental assistance is provided through contracts between the Department and owners of multifamily rental housing; thus, if a tenant moves, the assistance stays with the housing development. The amount of rental assistance paid to the owner is the difference between what a household can afford (based on paying 30 percent of household income for rent) and the approved contract rent for the unit.

Eligible owners include for-profit or non-profit organizations, cooperatives, Limited Liability Corporations, Limited Partnerships or other types of joint ownership structures organized to develop and operate affordable rental housing. These properties are financed in the same manner as market rate rental developments, utilizing private financing, FHA financing, private equity, or equity from the sale of Low-Income Housing Tax Credits. Currently, the portfolio is leveraging over \$12 billion in FHA insurance and \$17 billion in

Program Office Salaries and Expenses-Office of Housing

private financing and equity. The owner must provide affordable decent, safe and sanitary housing units to continue to receive project-based rental assistance. Currently, the program serves nearly 1.2 million low-income and very low-income households.

Asset Management Staff:

Headquarters staff performs the following functions to administer these programs: develops policy related to all aspects of implementing the program; provides oversight and management of performance based contract administrators that carry out critical functions, including reducing payment errors, improving project physical condition, and ensuring timely subsidy payments to owners; provides oversight and monitoring of field staff implementation of policy and procedures related to management and occupancy, physical condition, financial accounting, owner obligations and responsibilities; develops and executes necessary enforcement actions; oversight and implementation of the EIV process, monitors field achievement of goals and targets regarding utilization of the PBRA program including compliance with HUD business agreements with respect to financial and physical requirements; ensures availability of funding to guarantee timely payment of all assistance contracts.

Field staff performs the following functions to administer these programs: review and approve management agents; process reserve for replacement requests; analyze monthly accounting reports, annual financial statements, requests to transfer project ownership; monitor service coordinator grant agreements; process contract renewal requests; review monthly assistance vouchers; disburse assistance payments; determine project rent levels; process contract opt-outs; secure tenant protection vouchers for contract terminations; negotiate management improvement plans; initiate necessary enforcement actions; monitor project physical condition; review project operating budgets; conduct management and occupancy reviews; review capital needs assessments; monitor project use agreements; respond to tenant and community inquiries; process waiver requests from project owners; review utility allowance schedules and process special claims for vacancies or damages.

Program Systems

The Office of Multifamily Housing has a number of systems (financial and data) that support all of our programs. The support includes tracking of all applications and status, tracking all rental assistance voucher payments, maintaining all project, owner and delinquency data, maintains the 2530 eligibility system, maintains the budgeting financial model for the project-based Section 8 program; and ensures the coordination of all MF systems with the Department's systems through enterprise architecture.

Headquarters staff performs the following functions to maintain these systems: oversight and monitoring of all system contractors; oversight and management of all system related budget items, provides technical guidance and expertise to both Headquarters and Field staff on data and reporting capabilities; provides reporting functions for programmatic goals and other congressional reporting requirements; updates and maintains all major data systems including (IREMS).

Field staff performs the following functions: responsible for inputting data into the system and perform quality control over the data in the systems.

Program Office Salaries and Expenses-Office of Housing

Office of Health Care Programs (OHP) - 145 FTE

FHA has also experienced high volumes in its healthcare facilities financing program in fiscal year 2011. Together, the Section 232 program for Residential Care Facilities and the principal Section 242 Hospital insurance program endorsed 423 new loans with a total mortgage amount of \$3.7 billion. Both programs are experiencing increasing demand stemming from a combination of the Department's improvements in processing time and the reduced availability of affordable credit in the capital markets. Through these transactions, FHA not only increased access to quality health care in many communities, but created thousands of jobs tied to construction and medical care.

OHP operates in a virtual team/Headquarter-based environment with multiple leadership and staff members out-stationed to approximately 25 HUD offices around the country, in support of the FHA Section 242 and FHA Section 232 Programs.

The Office of Health Care Programs performs the following functions to administer FHA Mortgage Insurance Programs: develops and updates policy related to all aspects of implementing the healthcare programs; in collaboration with the Office of Multifamily, provides oversight of FHA approved lenders; provides oversight and monitoring of OHP staff for implementation of policy and procedures related to implementing FHA programs; conducts training for FHA lenders and OHP staff; ensures that adequate funding is provided for contract services such as inspections and other review functions required to implement the programs; provides technical support and assistance to OHP staff; manages the operation of Section 242 and 232 Loan Committees; and, reviews regulatory waiver requests. Utilizes Lean Processing to process applications for mortgage insurance; reviews plans and specifications and cost estimates; conducts site reviews; performs mortgage credit analyses; participates in marketing and outreach of FHA programs; trains FHA lenders; facilitates loan endorsements; processes requisitions for release of mortgage proceeds; ensures compliance with Davis-Bacon Wage Rate requirements; conducts cost certification reviews; and, processes application and inspection fees.

Office of Risk Management and Regulatory Affairs (ORMRA) - 60 FTE, 2 FTE above the fiscal year 2012 estimated level.

In fiscal year 2011, 33 employees that worked on the RESPA, SAFE, and Interstate Land Sales programs were either transferred to the Consumer Protection Bureau or were reassigned to vacant positions in the Office of Housing. The requested 60 FTE for ORMRA includes 50 FTE dedicated to Risk Management, and the remaining 10 FTE for the Manufactured Housing program.

In 2010, the Department of Housing and Urban Development Federal Housing Administration, with formal approval by Congress, established the Office of Risk Management and Regulatory Affairs. The impetus for the new office was the 2008 mortgage housing crisis, with the purpose of creating an independent body within FHA to monitor risk and provide recommendations to mitigate risk. The establishment of ORMRA was considered essential to respond to the massively increasing demand in the U.S. mortgage market for FHA-insured loans.

Program Office Salaries and Expenses-Office of Housing

The major objective of ORMRA is to: conduct analysis and recommend actions to reduce exposure to FHA insurance funds while meeting its housing mission; ensure that FHA operates in compliance with statutory capital requirements; and, promote a well-controlled operational infrastructure. The risk management staff resides at FHA headquarters in Washington, DC and its scope of credit and operational risk management work encompasses Program Area (Single Family, Multifamily and Healthcare) activities conducted at headquarters and the field offices.

The Office of Risk Management and Regulatory Affairs performs the following functions to manage risk: perform analyses and recommend actions to support FHA's ability reduce risk exposure to its insurance funds; promote transparency and comprehensive communication of FHA's risk profile by establishing reporting metrics for key constituents, both internal and external, in order to communicate both qualitatively and quantitatively FHA's risk levels, trends, priorities, risk mitigation activities and impacts; identify the policies and processes that are key drivers of risk via a structured risk identification frameworks; recommend risk mitigation strategies for FHA and specific program areas and provide independent oversight and assessment of risk remediation activities; provide input and guidance to program areas on key risk analytics, policies and practices, including but not limited to algorithms and underwriting used to identify, measure and manage risk related to endorsement and management of Single Family, Multifamily and Healthcare programs, and collaborate with program areas regarding counterparty risk (lenders and servicers), portfolio asset management strategies and enforcement practices to protect FHA's insurance funds; design and maintain a comprehensive risk governance infrastructure, including implementing policies, processes, and committees to reduce risk exposure to the insurance funds; i.e. advise and provide oversight for the implementation of policies, processes and committees that comprise the governance structure; review and evaluate statutorily mandated risk analyses, including the actuarial study of the Mortgage Mutual Insurance fund; maintain risk management processes to perform independent internal risk and control assessments aligned with Federal standards, including front end risk assessments of new and high impact programs and activities; ensure that risks are measured, monitored and managed according to an integrated framework across FHA and Housing programs.

Office of Finance and Budget - 250 FTE

The Office of Finance and Budget provides critical financial and budgetary oversight for the Federal Housing Administration. The office is responsible for all Housing-FHA accounting records, the preparation of the annual audit, timely and accurate financial management reports, the sale and disposition of FHA mortgage notes, managing Housing's IT investment portfolio, and serves an advisory role on all issues involving financial management, budgetary and accounting policy.

Office of Operations - 143 FTE

The Office of Housing Operations provides resources and services that are essential for Housing's program offices relating to: personnel, strategic management and workforce plans, Employee Labor Relations, procurement and contracting, business process re-engineering, correspondence, Continuity of Operation Plan (COOP), training and Web Administration and support.

Program Office Salaries and Expenses-Office of Housing

	FY 2010 Actual	FY 2011 Actual	FY 2012 Enacted	FY 2013 Request	Increase/Decrease compared to FY 2012
Personal Services	\$377,518,000	\$385,397,000	\$383,500,000	\$390,832,000	\$7,332,000
Non-Personal Services:					
Travel	3,894,000	3,512,000	3,400,000	3,000,000	-
Transp. Of Things	21,000	11,000	-	-	-
Rent, Communication, Util.	5,000	3,000	-	-	-
Printing	220,000	246,000	200,000	107,000	(93,000)
Other Services	4,187,000	3,341,000	4,100,000	4,720,000	620,000
Supplies	334,000	332,000	300,000	173,000	(127,000)
Subtotal Non-Personal Services	\$8,661,000	\$7,445,000	\$8,000,000	\$8,000,000	-
Total	\$386,179,000	\$392,842,000	\$391,500	\$398,832,000	\$7,332,000
FTE	3,221.5	3,217.9	3,174.1	3,190.9	16.8

Housing request 3,190.9 FTE for fiscal year 2013, which represents an increase of 16.8 FTE from fiscal year 2012. This increase will include 14.8 FTE for Multifamily and 2 FTE for the Risk Management Office. The increase in FTE in fiscal year 2013 will be dedicated to Multifamily field staff. FHA continues to be a primary insurer of multifamily mortgages. Multifamily production has increased fivefold over the last four years with an escalated level of business expected to continue through fiscal year 2013. The heightened loan volume not only strains staff resources with the initial processing of applications, but also with the asset management and compliance responsibilities that follow in subsequent years. These staffing priorities are described in further in the Housing detailed justification.

Program Office Salaries and Expenses-Office of Housing

	FY 2011 Actual	FY 2012 Estimate	FY 2013 Request	Increase + Decrease -
Assistant Secretary	13.5	12.0	12.0	0.0
Single Family				
Headquarter	217.5	195.0	185.0	-10.0
Field	<u>774.3</u>	<u>788.0</u>	<u>728.0</u>	<u>-60.0</u>
Total	991.8	983.0	913.0	-70.0
Housing Counseling				
Headquarter	0.0	0.0	10.0	10.0
Field	<u>0.0</u>	<u>0.0</u>	<u>60.0</u>	<u>60.0</u>
Total	0.0	0.0	70.0	70.0
Multifamily				
Headquarter	231.4	231.0	231.0	0.0
Field	<u>1,383.0</u>	<u>1,352.1</u>	<u>1,366.9</u>	<u>14.8</u>
Total	1,614.4	1,583.1	1,597.9	14.8
Finance and Budget				
Headquarter	211.6	206.0	206.0	0.0
Field	<u>43.3</u>	<u>44.0</u>	<u>44.0</u>	<u>0.0</u>
Total	254.9	250.0	250.0	0.0
Health Care	123.5	145.0	145.0	0.0
Risk	73.6	58.0	60.0	2.0
Operations	151.2	143.0	143.0	0.0
Headquarter/Field				
Headquarter	1,022.2	990.0	992.0	2.0
Field	<u>2,194.8</u>	<u>2,184.1</u>	<u>2,198.9</u>	<u>14.8</u>
TOTAL	3,217.0	3,174.1	3,190.9	16.8

Program Office Salaries and Expenses-Office of Housing

Travel and Transportation of Persons

The request of \$3 million is \$400 thousand less than the fiscal year 2012 level. Approximately 85% of Housing's travel funds are dedicated to offices that directly administer and support Housing and FHA programs. Funds are used for; on-site lender reviews, management and compliance reviews, reviews and oversight of proposed projects and projects under construction, oversight and training of staff, participation in counterpart meetings with field program management staff, and attendance in industry conferences as panelists or speakers. The remaining travel funds are used primarily to support various centralized training programs, and departmental or commissioner initiatives.

Printing

The request of \$107 thousand will support various Housing publications, notices and letters.

Other Services

In fiscal year 2013, Housing's estimate for Other Services includes various subscription services, exhibit support, visual arts, court reporting, reasonable accommodations and miscellaneous items.

- Contracts: The fiscal year 2013 request, Housing's estimate for Contracts includes tracts that are for activities that are mandated by such statutes as the Home Mortgage Disclosure Act (HMDA) and the Systematic Alien Verification for Entitlement (SAVE) Program;
- Contracts that are essential for Housing to fulfill its programmatic responsibilities such as the Multifamily Asset Management Use Agreement (UA) Monitoring and Compliance Contract, and Indirect Cost Rate Determination interagency agreement;
- Contracts that provide various data and statistical services for the purchase of housing market reports, housing data and subscriptions to economic, housing and social science publications.
- Contracts that are associated with HUD/Housing initiatives such as: workforce, succession, and organizational planning; and the development, implementation, and evaluation of training curricula in the areas of leadership, business skills, and program technical training, based on Housing's on-going analysis of staff competencies.

Training: The requested level of funding is approximately \$500 per employee. This funding is used to fund professional training, which is reserved for certain professions, such as; appraisers, accountants, and architects that require continued training to maintain certification, training required for the Presidential Management Fellows intern program, various centralized programs that promote leadership skills, upward mobility, and succession planning, and training outlined in each program office's training plan specific to that offices greatest needs.

Program Office Salaries and Expenses-Office of Housing

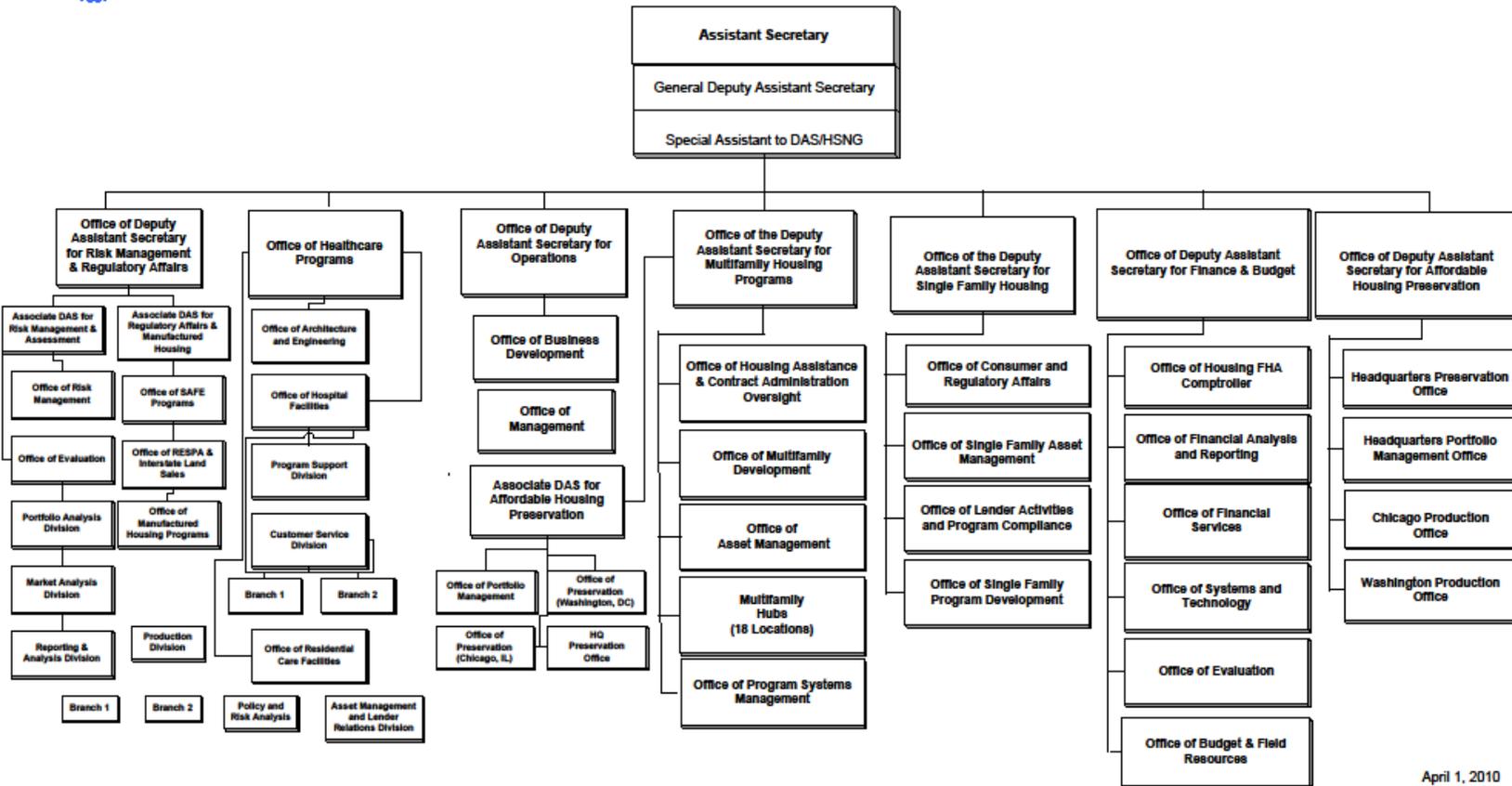
Supplies and Materials

The request of \$173 thousand is \$127 thousand less the fiscal year 2012 level. Most of the supply funds are used to purchase general office supplies and IT supplies necessary for basic business operations.

Program Office Salaries and Expenses-Office of Housing



OFFICE OF HOUSING



April 1, 2010