

Instructions for Accessing the AT&T Tele-Conference

For Audio:

Dial: 1-877-336-1839, enter the Access Code: 7326090#. Press # to be a participant.

For the Webinar:

Type the URL: <https://www.webmeeting.att.com>

On the following screen, enter the requested information into their respective fields. (Please see the Meeting Number and Code needed below).



Web Meeting Login - Windows Internet Explorer

https://www.teleconference.att.com/servlet/AWMlogin

File Edit View Favorites Tools Help

hud@work CA Service Desk Manager - L... Web Meeting Login

at&t

> Web Meeting Login Topic Help

AT&T TeleConference Services
IT'S NEVER BEEN EASIER TO CALL A MEETING

Login to your Web Meeting

Meeting Number

Code

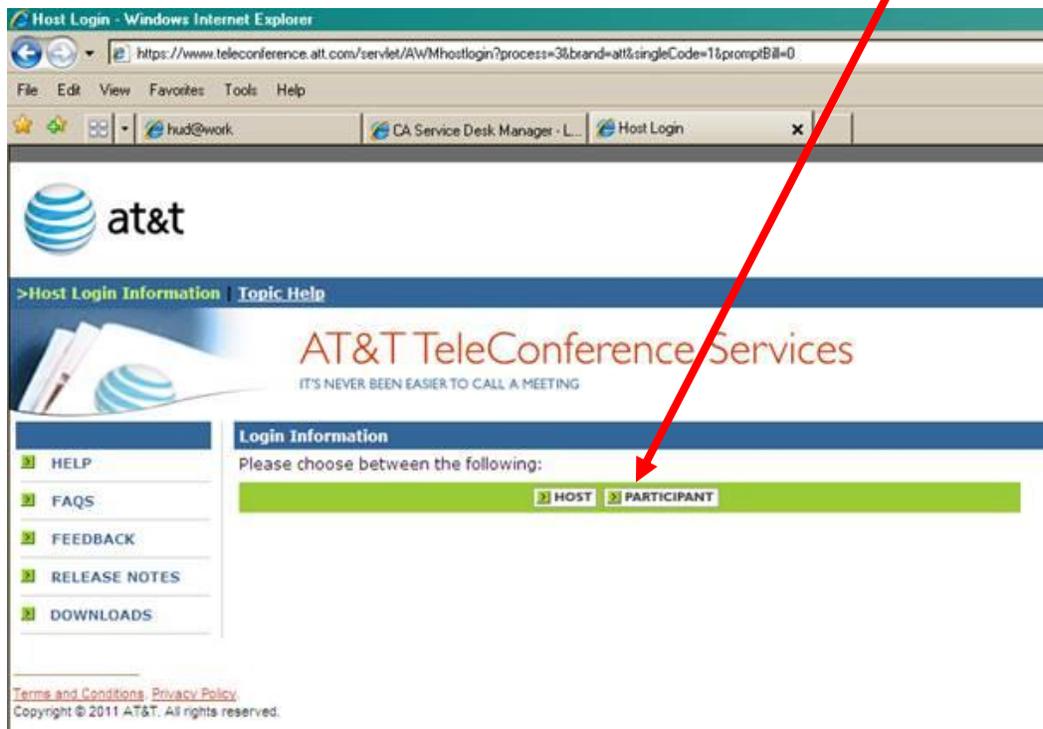
Email Address

Enter Your Name

SUBMIT

Terms and Conditions Privacy Policy
Copyright © 2011 AT&T. All rights reserved.

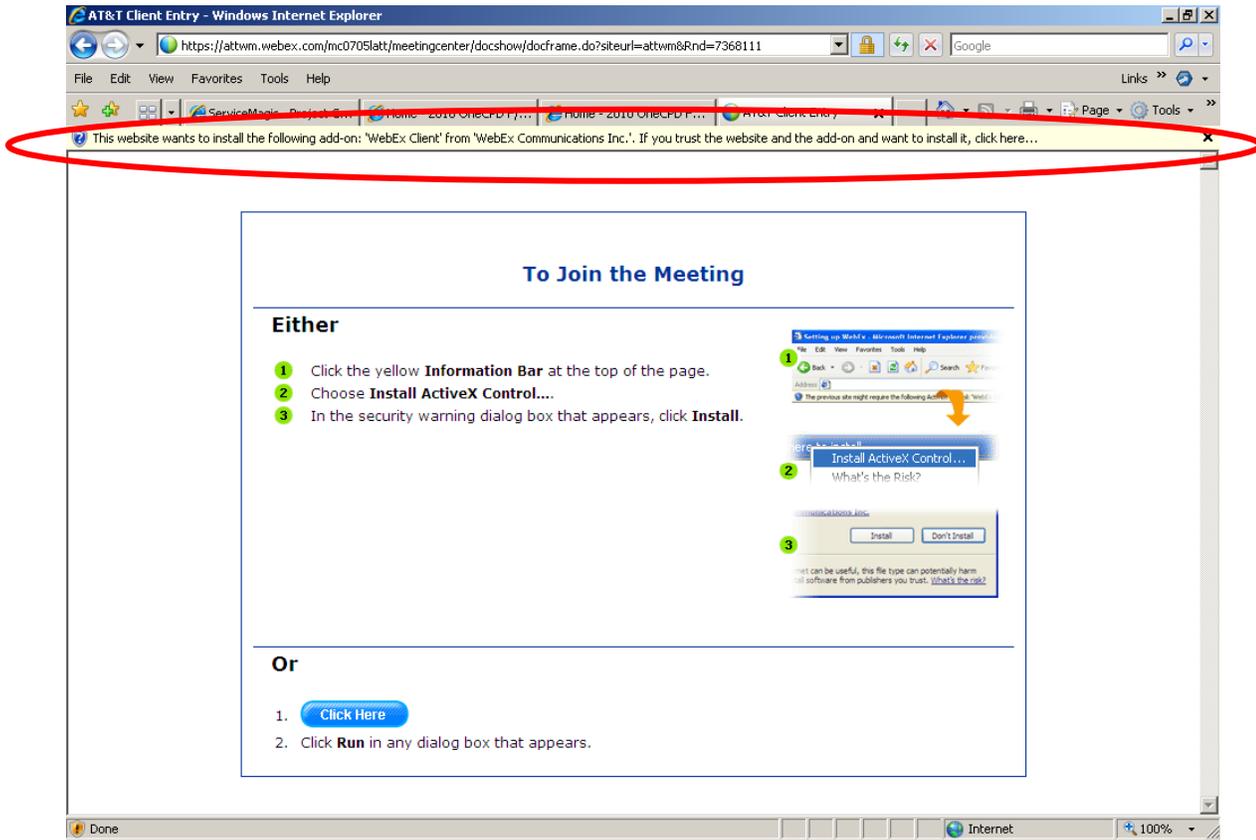
Select the *Participant* option to proceed to the meeting.

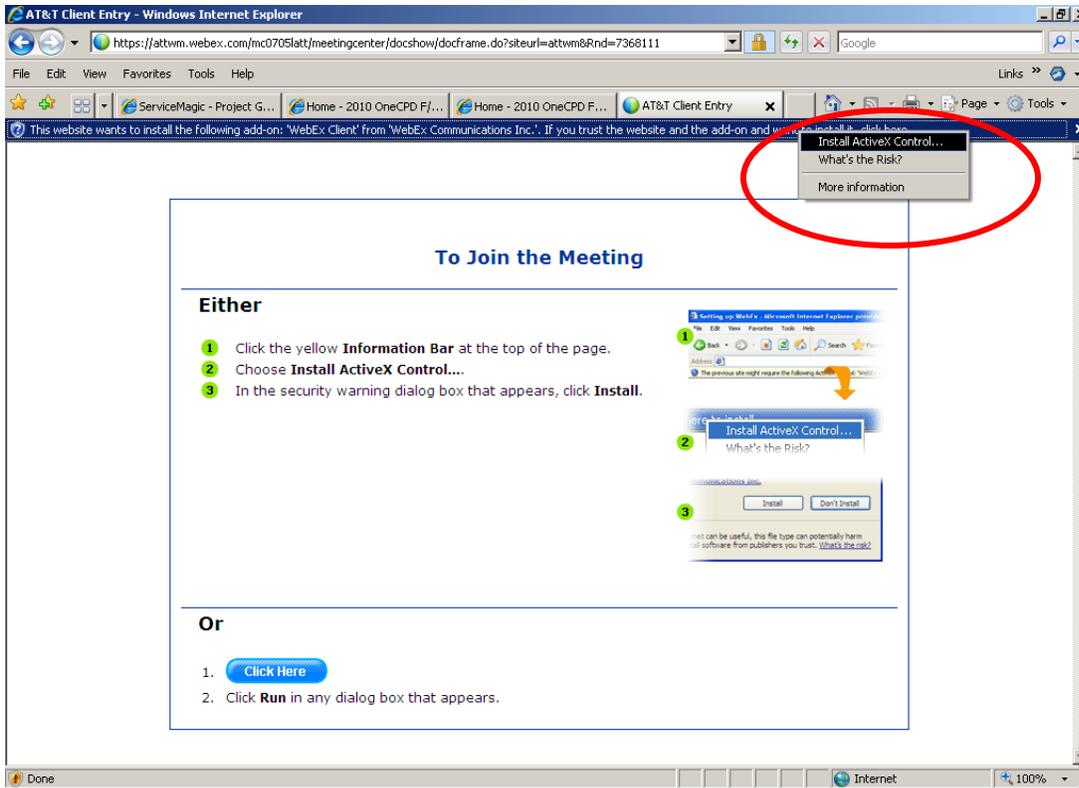


If you receive the following screen, click the Close button.



Should you receive an error message stating 'WebEx' needed. Please select the 'Install Active X' option.

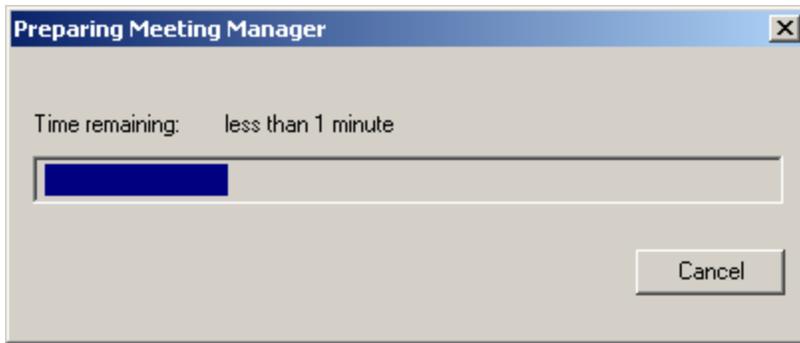




The next screen will look as like the following, select the **Install** button.

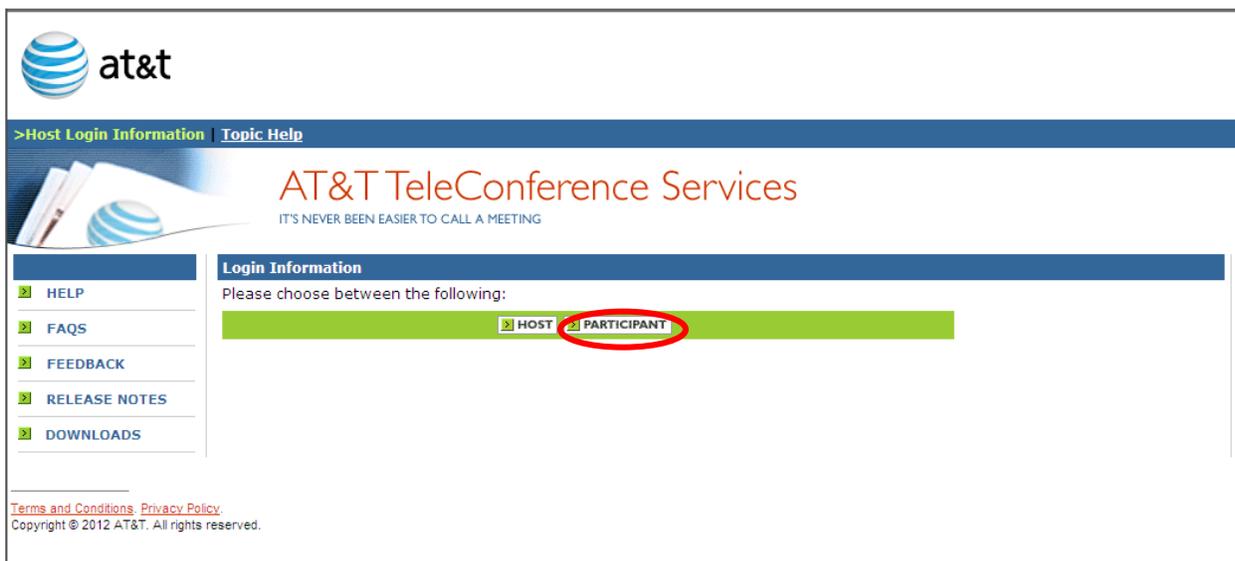


A pop up will appear showing you that they are Preparing Meeting Manager (see below)

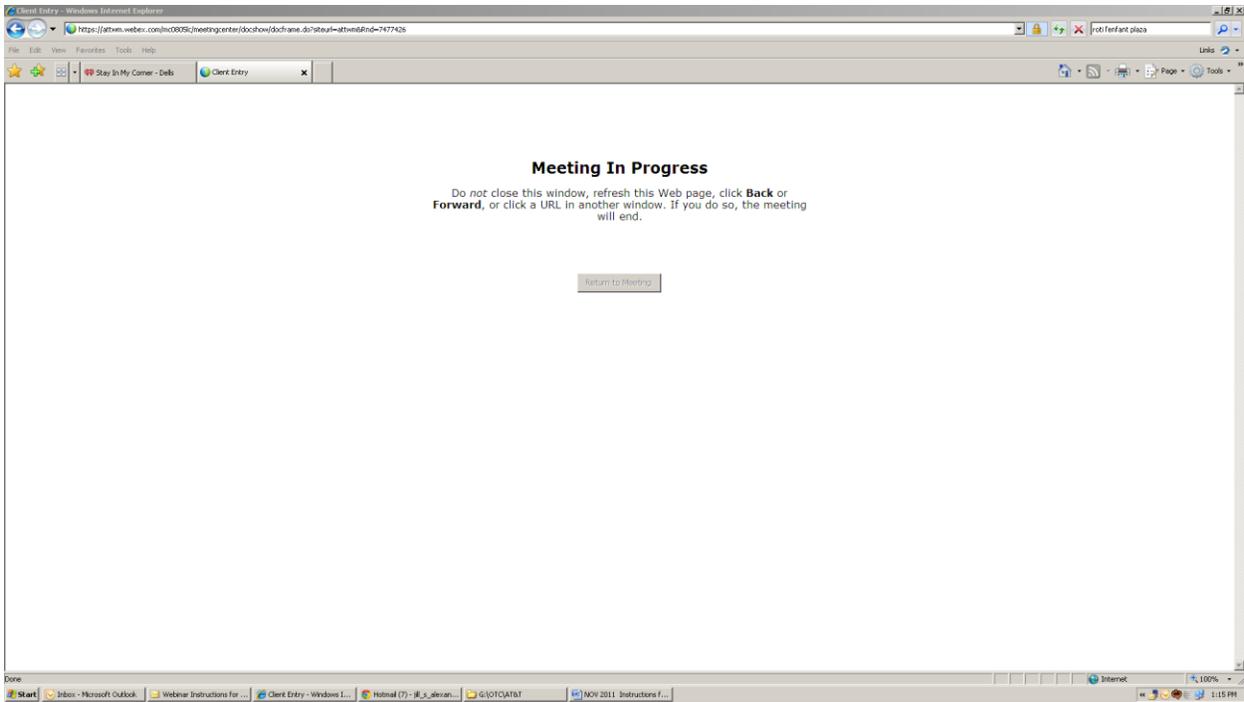


It will automatically enter you into the site. You will be able to see all of the participants on the right hand side of your computer screen.

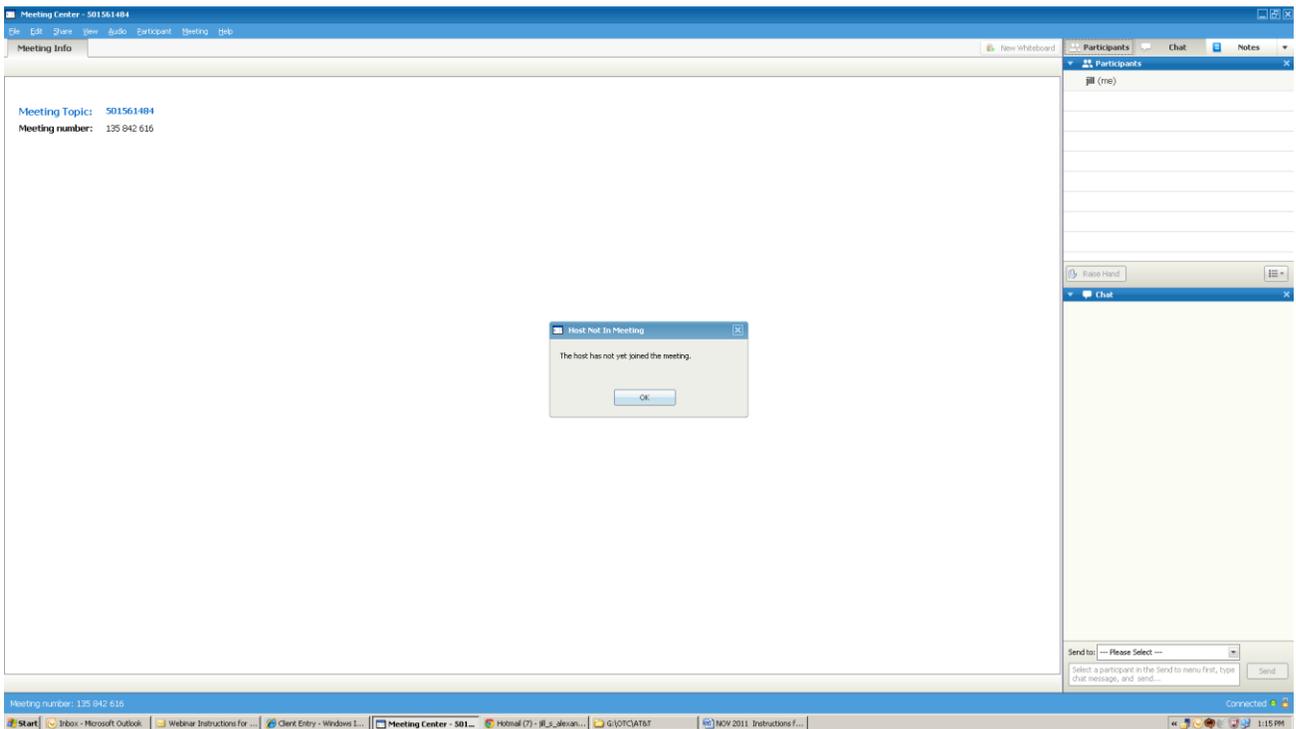
After successfully installing WebEx and have entered the correct information (provided above), you will come to the following screen. Select "*Participant*"



Normal



Either your Host desktop will be shown or the following screen.



Should you require additional technical assistance, please feel free to contact Jill Kennerly at 202.402.3827.